



Mayor & City Council

Regular Session Meeting

~ Agenda ~

City of College Park
3667 Main Street
College Park, GA 30337

<http://www.collegeparkga.com>
404-669-3756 (Main)

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Monday, August 17, 2020	7:30 PM	Council Chambers
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1. Opening Ceremonies

A. Pledge Of Allegiance

B. Invocation

2. Additions, Deletions, Amendments, or Changes to the Agenda

3. Presentation of Minutes of City Council

A. Approval of Regular Session Minutes dated August 3, 2020

ACTION:

B. Approval of Workshop Session Minutes dated August 3, 2020.

ACTION:

4. Proclamations, Resolutions, Plaques, and Announcements

A. Recognition of the outstanding achievements of College Park Tumbleweed gymnastics program legacy gymnast Darian Burns for accomplishments in the sport of gymnastics as a collegiate gymnast at Seattle Pacific University. See memorandum dated August 12, 2020 from Director of Recreation & Cultural Arts Michelle Johnson with details of Ms. Burns' accomplishments.

ACTION:

5. Remarks of Citizens

6. Other Business

A. Discussion and update on recently adopted ordinances and resolutions. See memorandum dated August 13, 2020 from City Clerk Shavala Moore. Also, see attached supporting documentation.

- 7. Public Hearings
- 8. Bids, Change Order Requests and Contracts
 - A. Consideration of and action on a request for approval of bids received for roof replacement at Fire Station #2 located at 2336 Sullivan Road. See memorandum dated August 13, 2020 from Fire Chief Wade Elmore recommending Tera-Systems, LLC bid in the amount of \$65,400.00. Also, see attached supporting documentation.

ACTION:

- B. Consideration of and action on a request for approval to utilize NAFECO as the Fire Department uniform supplier for Fiscal Year 2020-21. See memorandum dated August 13, 2020 from Fire Chief Wade Elmore requesting approval in the amount of \$40,000. Also, see attached supporting documentation. This is a budgeted item.

ACTION:

- C. Consideration of and action on a request for approval to utilize NAFECO as the Fire Department protective clothing supplier for Fiscal Year 2020-21. See memorandum dated August 13, 2020 from Fire Chief Wade Elmore requesting approval in the amount of \$25,000. Also, see attached supporting documentation. This is a budgeted item.

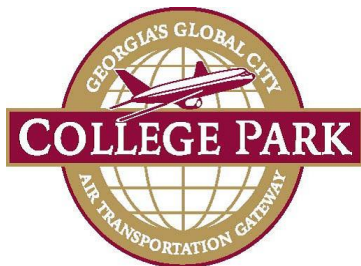
ACTION:

- 9. Unfinished (Old) Business
- 10. New Business

- A. Consideration of and action on an agreement between the City of College Park and the Georgia Department of Transportation on the Regional Connected Vehicle Program. See memorandum dated August 10, 2020 from City Manager Terrence R. Moore. Also, see attached proposed agreement, program information and cost breakdown.

ACTION:

11. City Attorney's Report
12. City Manager's Report
 - A. Discussion and update on top ten delinquent property tax payers. See memorandum dated August 13, 2020 from Director of Finance & Accounting Althea Philord-Bradley. Also, see attached background information. **NO ACTION REQUIRED.**
 - B. Discussion and update on top ten delinquent utility customer accounts. See memorandum dated August 13, 2020 from the Director of Finance & Accounting Althea Philord-Bradley. Also, see attached background information. **NO ACTION REQUIRED.**
13. Report of Mayor and Council
14. Executive Session
15. Approval of Executive Session Minutes
16. Adjournment



CITY OF COLLEGE PARK

P.O. BOX 87137 · COLLEGE PARK, GA 30337 · 404.767.1537

REG SESSION AGENDA REQUEST

DOC ID: 8285

DATE: August 12, 2020

TO: The Honorable Mayor and Members of City Council

THROUGH: Terrence R. Moore, City Manager

FROM: Shavala Moore, City Clerk

RE: Regular Session Minutes dated August 3, 2020

Regular Session Minutes dated August 3, 2020

Thank you.

ATTACHMENTS:

- RS080320 (DOC)

Review:

- Shavala Moore Completed 08/12/2020 12:54 PM
- Rosylene Robinson Completed 08/13/2020 12:35 PM
- Terrence R. Moore Completed 08/13/2020 1:06 PM
- Mayor & City Council Pending 08/17/2020 7:30 PM

1 CITY OF COLLEGE PARK
 2 MAYOR AND CITY COUNCIL
 3 REGULAR SESSION
 4 AUGUST 3, 2020

5
 6 **MINUTES**
 7

8 Present: Mayor Bianca Motley Broom; Councilmen Ambrose Clay, Derrick Taylor, Ken
 9 Allen, and Roderick Gay; City Manager Terrence Moore; City Clerk Shavala
 10 Moore; City Attorney Winston Denmark.

11
 12 Absent: None.

13
 14 1. Opening Ceremonies.

15
 16 A. Pledge of allegiance to the flag.

17
 18 B. Invocation by Dr. Walker.

19
 20 2. Additions, Deletions, Amendments, Or Changes To The Agenda.

21
 22 City Manager Terrence Moore said I would like to add to the agenda, 6d., Intergovernmental
 23 Agreement for COVID-19 Funding; 6e., 1855 Godby Road Land Acquisition; and 6f.,
 24 Fincher Denmark, LLC, and Trees Atlanta Agreement.

25
 26 **ACTION:** Councilman Clay moved to add to the Agenda, 6d., Intergovernmental Agreement
 27 for COVID-19 Funding; 6e., 1855 Godby Road Land Acquisition; and 6f., Fincher
 28 Denmark, LLC, and Trees Atlanta Agreement, seconded by Councilman Allen and
 29 motion carried. (All Voted Yes).

30
 31 3. Presentation Of Minutes Of City Council.

32
 33 A. Regular Session held July 20, 2020.

34
 35 **ACTION:** Councilman Clay moved to approve Regular Session Minutes dated July 20, 2020,
 36 with corrections, seconded by Councilman Allen and motion carried as follows:
 37 (All Voted Yes).

38
 39 Page 12, line 516 - s/b "Saslow" not "Seslow"

40
 41 B. Workshop Session held July 20, 2020.

42
 43 **ACTION:** Councilman Clay moved to approve Workshop Session Minutes dated July 20,
 44 2020, as presented, seconded by Councilman Allen and motion carried. (All Voted
 45 Yes).

48 4. Proclamations, Resolutions, Plaques, And Announcements.

49

50 Mayor Motley Broom read into the record a Proclamation for City Solicitor Alfred (Al)
51 Drake Dixon who passed recently.

52

53 Councilman Clay said I had a number of constituents who would go to court for relatively
54 minor offenses, and they might have some issue that needed to be worked on. Al was
55 not just a prosecutor; he was there to help people. He would guide them through the court
56 procedure. He would advise them. He was a wonderful representative of our courts.

57

58 Mayor Motley Broom asked, does anyone have anything else to add?

59

60 Councilman Allen said Al will be missed. He was a fine gentleman.

61

62 Ms. Annie Westlund (Mr. Dixon's daughter) said thank you so much. I always knew what a
63 huge impact he had in my life and in the life of my family. It means so much to know, as
64 humble as he was, how much of an impact he had on other lives in the community. It means
65 a lot to me to hear all the stories and the wonderful things they said about him. So, thank
66 you.

67

68 Mayor Motley Broom said we share in your loss. Know that we are so grateful for his
69 commitment to the City and the entire Metro Atlanta area.

70

71 Ms. Westlund said thank you. I appreciate that.

72

73 5. Remarks Of Citizens.

74

75 a. City Clerk Shavala Moore read into the record comments from Mr. Tom Coleman,
76 1993 Cambridge Avenue, College Park, Georgia. The discussions during the recent
77 budget meetings were very informative. What mechanisms are in place to keep the
78 citizens apprised of the current status of our finances? Are these figures available for
79 July 2020? And, if so, what are they? What percentage of the utility accounts that are
80 in arrears have set up a payment plan? Have disconnections resulted in accounts for
81 those that are not on a payment plan? What are our cash reserves? Have Mayor &
82 Council set a trigger point in cash alone in which additional expense cutting measures
83 will be taken? Thank you for your work during these difficult times.

84

85 b. City Clerk Shavala Moore read into the record comments from Ms. Chastity Jenkins,
86 4665 Greensprings Road, College Park, Georgia. My concern is about our response to
87 the Census. Although we have council members who are active in their community to
88 fill out the Census, not all of our council members are active in encouraging our
89 citizens to fill out the Census. I am very disappointed that my ward, Ward 4, has the
90 lowest response. Completing this will help us get the funding for our items. I want to
91 see Ward 4 receive all the funding it should have and the whole city. I challenge our
92 Council to be more active to fill out the Census, as they go through the neighborhood

93 handing out all the other different items. And I will encourage my neighbors to
94 complete their Census.

95
96 6. Other Business.

97
98 A. Update on the Advanced Metering Infrastructure (AMI), billing interface, and other
99 related software.

100
101 Director of Power Hugh Richardson gave a power point presentation update on the AMI
102 System. The access points have done well. These totals will start to go up. We are about
103 to add more meters for some apartments.

104
105 Director of Power Hugh Richardson discussed meter performance.

106
107 Director of Power Hugh Richardson discussed the GE Data Center moving from Cincinnati
108 to New Albany, Ohio on July 22, 2020. We can now access our electric meter software on
109 an iPad using Safari.

110
111 Director of Power Hugh Richardson discussed kWh Sales. Any questions?

112
113 Councilman Clay said I feel really good about this report. We are finally down below 100
114 water meters that are problematic, and I am glad to see that we are notifying customers that
115 they have a leak. My question would be: What is the reaction of the customers? Are there
116 customers that say, oh, that's okay, I'm just gonna let it leak? And, do they have a severe
117 leak when they say that?

118
119 Director of Power Hugh Richardson said there are some that are aware of it, and we give
120 them a reminder to repair the leak.

121
122 Councilman Clay said we do have a number of customers that are delinquent on their bill. It
123 would be interesting to know if some of the customers which are delinquent on their bill are
124 the same customers who have a leak, and they are not getting it repaired. That is something
125 we should think about.

126
127 B. Discussion and update on recently adopted ordinances and resolutions.

128
129 There were no comments made on this item.

130
131 C. Ratification of a CARES Act Funding Agreement involving Clayton County.

132
133 Mayor Motley Broom said this is from the State of Georgia for Clayton County. They are
134 receiving funding directly from the State for items, and we can use that for COVID-19
135 related expenses. If there are any questions about that, I'd be happy to open it up.

136
137 Councilman Clay said I have some questions about it. I haven't seen the agreement.
138 Apparently, it was put out today. I was the one that asked, why is there no agreement in our

139 packet, and has the City Attorney reviewed that agreement? If everyone else is comfortable
140 with it, I'm okay. Has the City Attorney reviewed it?

141
142 Mayor Motley Broom said no. It was sent to the cities within the 4 counties that receive
143 direct funding. It is not an agreement that we can tweak. It is one that the State is requiring
144 us to sign, in order to receive the funding, which is about \$77,000.00 total for the Clayton
145 County side.

146
147 Councilman Clay asked, are there any downsides to the agreement? Are we signing our life
148 away for \$77,000.00?

149
150 City Attorney Winston Denmark said I have not reviewed it. It is like a contract where we
151 don't have a whole lot of options. So, for that reason, there was no need for us to take a
152 look at that. Council can certainly direct otherwise. But as I sit here now, I have not.

153
154 Councilman Clay said where I am coming from is; if there are negatives associated with
155 this, I would hope that somebody would have told Council about the negatives, or would
156 have at least have given us the agreement in advance in time to review so we could have
157 decided those issues out for ourselves. I have a real problem with this. I don't think I or
158 anybody else on Council should be approving things that we haven't understood and are
159 comfortable that it is a good thing for the city.

160
161 City Manager Terrence Moore said first of all, I forwarded the material at 8:52 a.m. this
162 morning. We initially planned to attach the agreement to support the agenda transmittal to
163 this effect, given the time sensitive that we did to get it on the agenda. It is a very consistent
164 format. We did try to get that out to everybody. All elected officials and Winston have
165 been provided that document. That information was distributed earlier this morning. It is a
166 funding agreement, pretty standard, pretty boilerplate. No ability to revise or renegotiate in
167 any way. So, here we are 2 weeks later relative to an opportunity on the Clayton County
168 side.

169
170 Councilman Clay said maybe I overlooked it.

171
172 City Manager Terrence Moore said, for the record, I sent it to both your City of College Park
173 email, as well as your *clayoncouncil* email address.

174
175 Mayor Motley Broom asked, any other questions?

176
177 There were no further questions.

178
179 Mayor Motley Broom asked, any motions?

180
181 **ACTION:** Councilman Allen moved to approve a request on the ratification of a CARES Act
182 Funding Agreement from the State of Georgia involving Clayton County, seconded
183 by Councilman Taylor. Councilman Allen voted yes. Councilman Taylor voted
184 yes. Councilman Gay voted yes. Councilman Clay abstained. Motion carried.

185 D. Intergovernmental Agreement for COVID-19 Funding.

186

187 **ACTION:** Councilman Clay moved to approve an Intergovernmental Agreement to pursue
 188 additional COVID-19 Funding for the City of College Park, working together with
 189 like-minded cities in Georgia, seconded by Councilman Taylor. Councilman Clay
 190 voted yes. Councilman Taylor voted yes. Councilman Allen voted yes.
 191 Councilman Gay abstained. Motion carried.

192

193 E. 1855 Godby Road Land Acquisition.

194

195 **ACTION:** Councilman Allen moved to approve the land acquisition for 1855 Godby Road,
 196 seconded by Councilman Clay and motion carried. (All Voted Yes).

197

198 F. Fincher Denmark, LLC, and Trees Atlanta Agreement.

199

200 **ACTION:** Councilman Clay moved to approve an agreement with Trees Atlanta for the One
 201 Million Trees Initiative as one of the 10 founding cities for this plan, and to reap the
 202 benefits of increased foliage in the Atlanta area, seconded by Councilman Allen and
 203 motion carried. (All Voted Yes).

204

205 7. Public Hearings.

206

207 A. Public Hearing for the consideration of a Conditional Use Permit at 1597 Virginia
 208 Avenue for the use of a Modular MRI Unit. Ward 3.

209

210 City Planner Nicolette Washington said the applicant is AICA Orthopedics. They are
 211 currently located in the Virginia Station Shopping Center on Virginia Avenue. Mr. Ward is
 212 on the call as their representative. The applicant is asking to have a modular unit on site.
 213 This allows them for updating and keeping up with the available technology of the units.
 214 The current Code does not address this specific use, so we requested that the applicant apply
 215 for a conditional use permit. Staff recommends approval with some conditions, to include
 216 that the modular unit is screened from all sides. The applicant is on the call and would like
 217 to give a brief presentation. We hope the public hearing finds in favor of the application, as
 218 long as Council is okay with that.

219

220 Mayor Motley Broom asked, are there any questions for Ms. Washington?

221

222 Mr. Ward gave a screen presentation and introduced his team members.

223

224 Mr. Ward discussed the makeup of the modular unit and the front and rear elevations.

225

226 Mr. Ward said the patient pays for everything. This makes better technology available to a
 227 wider population. Our proposal is approval of the CUP, and to meet all the requirements in
 228 the Code. The Planning Commission recommended approval on June 29, 2020.

229

230 Mr. Ward showed the proposed site plan (indicating on screen).

231 Mr. Ward discussed the power supply issue and shielding. Some vehicles will be restricted
232 in the area of the MRI unit because of distortion of the image.

233
234 Mr. Ward discussed the 45 dB Noise Ordinance. We have an additional set of walls that is
235 enclosing the modular wall. It is more about internal sounds for us. That is the entirety of
236 our presentation. We ask you for approval. And I will be glad to take any questions.

237
238 Mayor Motley Broom said thank you Mr. Ward.

239
240 Councilman Clay said I am the one that asked those questions. And when I was referring to
241 the power situation, MRI units, at least to the extent that I am familiar with them, generate a
242 very high magnetic field. And when you turn off the power, that field can collapse. It
243 generates a voltage surge going out onto the power line. Now, I don't know anything about
244 how MRI units are, and if they have their own power supply, but it strikes me that it could
245 cause issues for other customers in the area. This might be something that Hugh Richardson
246 would want to weigh in on, as to whether we have to do anything special to prevent that
247 spike from propagating back onto the power lines to our other customers.

248
249 Mr. Ward said the unit has a specific type of transformer that College Park Power will tie
250 into, and that will step the power down and keep it from stepping back up the other way.

251
252 Councilman Clay asked, are the MRI units going to be on the east side of the building for
253 sure?

254
255 Mr. Ward said that is my understanding. Mr. Scott is here with us who is the architect for
256 the project.

257
258 Councilman Clay said I think we want it that way because any noise radiated, it will radiate
259 out towards that grassy area and the parking lot. And then you have another parking lot
260 before you get to the restaurant next to it. That should give you adequate buffering. But if
261 you turned it around and put it on the north side, then it might be an issue, if we had a
262 problem with noise.

263
264 Councilman Allen agreed.

265
266 Councilman Clay said I'd like to see a guarantee that the architecture will be such that it is
267 on the east side of the building. That would be my recommendation.

268
269 Mr. Ward said this is the only site plan I have ever seen.

270
271 Councilman Clay said I would be inclined to add it as an 8th condition. We have 7 listed. I
272 think it is great. I am so pleased to see a medical facility in College Park on Virginia
273 Avenue that would have an MRI facility. And I think the modular concept makes a lot of
274 sense. I have no problems with it.

275
276 Mr. Ward said I believe we have our team on-line. I think Dr. Glaiser is with us.

277 Councilman Allen said the modular unit is going to have walls on 3 sides, but it is not going
 278 to have a roof over the modular unit. Why would you not have a roof over the top of the
 279 unit?

280
 281 Mr. Ward said that is an issue for circulation around the unit. They are external to the
 282 modular and internal to these walls. So, if we close it in, we will have to add fans on the
 283 roof to push that air somewhere, and that would be another source of noise.

284
 285 Councilman Allen agreed.

286
 287 Mayor Motley Broom asked, any other questions from Council?

288
 289 There were no further questions made.

290
 291 Mayor Motley Broom declared the public hearing open.

292
 293 Mayor Motley Broom asked if there was anyone from the public who would like to speak
 294 for or against the Conditional Use Permit at 1597 Virginia Avenue for a Modular MRI Unit.

295
 296 Mayor Motley Broom read Mr. Kaseem Ladipo's comments into the record.

297
 298 Mayor Motley Broom asked, does anyone else wish to speak?

299
 300 Main Street Manager Renee Coakley said the Main Street Association approved the
 301 Conditional Use Permit with the conditions from City Planner Michelle Alexander.

302
 303 Mayor Motley Broom asked, are there any other comments?

304
 305 There were no further comments made.

306
 307 Mayor Motley Broom declared the public hearing closed.

308
 309 **ACTION:** Councilman Allen moved to approve a request from Michelle Alexander on a
 310 conditional use permit at 1597 Virginia Avenue for the use of a Modular MRI Unit,
 311 with the following eight (8) conditions:

- 312
 313 1. The MRI Modular Unit is screened from all sides by a seamless extension of
 314 the newly constructed building to include faux windows and consistent
 315 architectural features as shown in the submitted plans. The doors at the rear of
 316 the extension must be decorative and approved by the City Planner.
 317 2. The rear of the development is appropriately buffered with overstory trees and
 318 a privacy fence to prevent visual impact to the single-family homes to the north
 319 of the property.
 320 3. Entrances are limited to one on Adams Street, and one on Virginia Avenue to
 321 be approved by Georgia Department for Transportation.

- 322 4. The applicant provides at least one bench and plantings that align with the
 323 district along Adams Street.
 324 5. The architectural façade materials are limited to brick, stucco, or fiber cement.
 325 6. The applicant provides a landscape plan including specifics on the types of
 326 plantings to be approved by the City Engineer.
 327 7. The applicant will attempt to design parking lot to preserve the specimen trees.
 328 8. The MRI Modular Unit must be located on the east side of the newly
 329 constructed building as the architect drawing shows, seconded by Councilman
 330 Clay and motion carried. (All Voted Yes).

331
 332 8. Bids, Change Order Requests And Contracts.
 333

- 334 A. Consideration of and action on a Supplemental Lease Amendment #49 between the City
 335 of College Park and the United States Government Services Administration (GSA) for
 336 ramp repair at the Federal Aviation Administration Headquarters located at 1701
 337 Columbia Avenue.
 338

339 **ACTION:** Councilman Clay moved to approve a request from City Manager Terrence R.
 340 Moore on a Supplemental Lease Amendment #49 between the City of College Park
 341 and the United States Government Services Administration (GSA) for ramp repair
 342 at the Federal Aviation Administration Headquarters located at 1701 Columbia
 343 Avenue, seconded by Councilman Taylor and motion carried. (All Voted Yes).
 344

- 345 B. Consideration of and action on a request for approval to renew year two (2) of the
 346 Microsoft Volume Licenses that we use on our servers, and access to Word,
 347 PowerPoint, Access, and other applications.
 348

349 **ACTION:** Councilman Clay moved to approve a request from Chief Information Officer
 350 Michael Hicks to renew year two (2) of the Microsoft Volume Licenses that we use
 351 on our servers, and access to Word, PowerPoint, Access and other applications,
 352 seconded by Councilman Allen and motion carried. (All Voted Yes).
 353

- 354 C. Consideration of and action on a request for approval to pay the annual maintenance
 355 agreement with Central Square and the College Park Police Department to keep the
 356 updates and service for the One Solution RMS, CAD systems.
 357

358 **ACTION:** Councilman Clay moved to approve a request from Police Chief Ferman Williford
 359 to pay the annual maintenance agreement with Central Square and the College Park
 360 Police Department to keep the updates and service for the One Solution RMS, CAD
 361 systems, seconded by Councilman Taylor and motion carried. (All Voted Yes).
 362

- 363 D. Consideration of and action on a request for authorization of the payment of an inmate
 364 emergency healthcare invoice.
 365

366 Councilman Clay asked, why are we liable as a city when the injury presumably occurred
367 prior to the alleged felon being taken into custody? And, can we sue the felon if he is
368 convicted for reimbursement of the \$10,000.00 non-deductable portion of our insurance?
369

370 Police Chief Ferman Williford said this incident occurred as a robbery. This inmate was
371 injured during the course of that robbery. He was taken immediately into custody. He was a
372 juvenile. And because he was in custody at the time he was transported, we didn't know
373 who he was at the time. We had no choice but to take him into custody and get him medical
374 treatment and take responsibility for him.
375

376 Councilman Clay said I understand. But did we injure him?
377

378 Police Chief Ferman Williford said no, sir, we did not.
379

380 Councilman Clay said here is an alleged criminal that committed a crime, got hurt during it,
381 he was apprehended, and we are paying \$10,000.00 for the privilege of apprehending him.
382

383 Police Chief Ferman Williford said if he had been an adult and we knew who he was, we
384 could have let him go to the hospital and take the warrant out for a later date. This suspect
385 was a juvenile. He was underage, and we did not know who he was. In fact, he tried to
386 impose (deceive) himself to us as an adult. We had no choice at that point but to take him
387 into custody and make sure that he got medical treatment because there was no next-of-kin
388 nearby.
389

390 Councilman Clay said to Mr. Denmark, can we sue him or his parents for the \$10,000.00 of
391 our medical insurance deductible?
392

393 City Attorney Winston Denmark said regrettably, no, we may not. Once an individual is in
394 your custody, and you may elect not to take someone into custody for a lot of different
395 reasons. Some jurisdictions elect not to take into custody for this reason. You are legally
396 obligated to feed them and to see to their medical needs. Theory being that they cannot see
397 to their medical needs on their own because they are in custody, and their movements are
398 restricted. So, you, as the jurisdiction that has that individual in custody, do have the full
399 responsibility for their well-being. Sometimes they are in great shape, and sometimes they
400 have a whole slew of medical problems.
401

402 Councilman Clay said I don't have a problem if something happens to them when they are
403 in our custody. But it bothers me if, let's say, someone comes to rob my house, breaks a
404 window, and when they are trying to escape from the police and cuts themselves on the
405 window and breaks a leg when they fall out on the ground, and we apprehend them. That
406 injury, which is totally their fault, is required to be paid for by the City. That really amazes
407 me.
408

409 Mayor Motley Broom said in that case, it may make more sense to call 911 to have someone
410 transport that person. So, in that instance, that person wouldn't be in our custody. But with

411 a juvenile, we can't just let an injured kid hang out there if we know. I understand the
412 frustration.

413

414 **ACTION:** Councilman Clay moved to approve a request from Police Chief Ferman Williford
415 on the payment of an inmate emergency healthcare invoice, seconded by
416 Councilman Allen and motion carried. (All Voted Yes).

417

418 E. Consideration of and action on the renewal of unarmed guard services for the Georgia
419 International Convention Center and the Arena @ College Park Gateway Center.

420

421 **ACTION:** Councilman Clay moved to approve a request from Executive Director of the GICC
422 Mercedes Miller on the renewal of unarmed guard services for the Georgia
423 International Convention Center and the Arena @ College Park Gateway Center,
424 seconded by Councilman Taylor and motion carried. (All Voted Yes).

425

426 F. Consideration of and action on a request for approval to renew the contract for the Fox
427 Theatre, Inc., as booking agent to provide ticket sales for the Arena @ College Park
428 Gateway Center.

429

430 **ACTION:** Councilman Clay moved to approve a request from Executive Director of the GICC
431 Mercedes Miller to renew the contract for the Fox Theatre, Inc., as booking agent to
432 provide ticket sales for the Arena @ College Park Gateway Center, seconded by
433 Councilman Allen and motion carried. (All Voted Yes).

434

435 G. Consideration of and action on a request for approval of an Agreement of Automatic
436 Aid between the City of College Park and the City of South Fulton to provide and
437 receive additional emergency response coverage for each jurisdiction automatically.

438

439 **ACTION:** Councilman Clay moved to approve a request from Fire Chief Wade Elmore on an
440 Agreement of Automatic Aid between the City of College Park and the City of
441 South Fulton to provide and receive additional emergency response coverage for
442 each jurisdiction automatically, seconded by Councilman Allen and motion carried.
443 (All Voted Yes).

444

445 9. Unfinished (Old) Business.

446

447 A. Consideration of and action on a request for approval of an Ordinance clarifying the
448 Multi-Family Apartment Complex Ordinance (Ordinance No. 2020-08).

449

450 City Attorney Winston Denmark said we have brought this item back based on a letter we
451 received from the Atlanta Apartment Complex Association indicating that our Ordinance
452 may run afoul of certain conditions of State Law. We certainly disagree with it. But the
453 question becomes, do we want to stand pat (ph), or do we want to eliminate all concern or
454 question about the liability of our ordinance, and I recommend the latter course.

455

456 City Attorney Winston Denmark further said State Law 36-74-30 prohibits a registration
457 program for multi-family apartment complexes. We have never done that. The Ordinance
458 didn't say it the first time, and it doesn't say it now. The Ordinance requires an inspection
459 to be performed by a third party. The letter from the Apartment Complex Association even
460 noted that the Association works with cities around the metro area to help them develop an
461 inspection program to be administered by third parties. They endorse the fact that the
462 approach that we have taken is fully consistent with the law.

463
464 City Attorney Winston Denmark said the added provision in Section 5-100 provides that
465 nothing in this Ordinance shall be construed to be an apartment registration program that
466 would violate State Law 36-74-30. We have that specific disclaimer that makes it
467 abundantly clear that we are, in no way, shape or form, setting forth an inspection
468 registration program in violation of State Law. We should have a provision that provides
469 due process rights for apartment complexes to the extent that they fail to comply with the
470 third-party inspection provision. We still don't withhold their Occupational Tax Certificate
471 or their CO. I don't think there is any viable intelligent argument that our ordinance some
472 how violates State Law. This Ordinance is legally in on all 4 and even more so now.

473
474 Councilman Clay asked City Attorney, when you go through the changes, you made some
475 minor changes. You sent out the revised copy today.

476
477 City Attorney Winston Denmark said let me find those corrections.

478
479 Councilman Clay said it is line 235, which was Section A, Subsection 2, (Inspection). That
480 was the first one. It is line 235 in the original.

481
482 City Attorney Winston Denmark said I'm not finding it Councilman.

483
484 Councilman Clay read the corrections into the record. The issue I want to discuss with
485 Council is the issue of substantial renovation. For example, you renovate 6 of those
486 buildings, and you don't renovate the other 4. That is considered to be substantial renovation.
487 You are required to renovate all the rooms in those buildings and bring it up to whatever our
488 standards are for those buildings. That is a good thing. What it doesn't provide is for those
489 other 4 buildings. Once we grant that waiver for 5 years, the other 4 buildings are not
490 required to be inspected every time a tenant moves out and another one moves in. So, that's
491 my concern. Does anybody have a problem with that? It leaves me a little uneasy about the
492 potential loophole.

493
494 Mayor Motley Broom said I am confused about the language. Every building has to be
495 affected, in order for it to be classified as a substantial renovation.

496
497 Councilman Clay said I had the same problem with the meaning. It is affected with regard
498 to the improvement of the value of the complex. The wording is strange.

499

500 Councilman Allen said as long as it says must affect every rental unit. If somebody came
501 back and said, okay, we don't have to do the 4 because we have done the 6, would that
502 suffice? Could you take them to court?

503
504 City Attorney Winston Denmark said not the way it is written now. To require them to do
505 the whole thing, now that's a larger financial undertaking, and we may be fine with that, or
506 leave it as it is. So, the thought was, how much are we going to ask them to do? It will
507 affect the entire complex.

508
509 Councilman Allen said you may have a situation where somebody comes in and remodels
510 and does 2 of them, and now you don't have to do anything to those 2.

511
512 Mayor Motley Broom said exactly. People will try to get around it. People could be living
513 in substandard conditions.

514
515 Councilman Clay said what if we said that the remaining buildings, more than 50 percent,
516 what if we said that, as long as they met the Gold Standard conditions, and it stays in
517 compliance? The Gold Standard allows them to have a waiver just like the rest would have,
518 unless they have complaints.

519
520 Mayor Motley Broom said I'm good with that.

521
522 Councilman Allen said I am too.

523
524 Councilman Gay asked, can you clarify that this ordinance is the same or different from the
525 original motion where we were trying to get the apartment owners or leasing companies to
526 keep the trade license on file? I don't see any of that language in this. Is there a separate
527 Ordinance?

528
529 City Attorney Winston Denmark said no, sir. They have to maintain a list and provide to
530 the City of all the tradesmen, craftsmen that do work on that complex.

531
532 Councilman Gay asked, do you know what line it is on?

533
534 City Attorney Winston Denmark said not off the top of my head, but it is in there.

535
536 Councilman Gay said okay.

537
538 City Clerk Shavala Moore said line 246, would that be it?

539
540 Mayor Motley Broom said it is line 256.

541
542 Councilman Gay said very well. Thank you.

543

544 Councilman Clay said if we just added that the remaining units in the complex meet the
545 Gold Standard of no complaints, then they are covered for the 5-year period as well. I
546 could move to approve with that.

547
548 **ACTION:** Councilman Clay moved to approve a request for an Ordinance clarifying the
549 Multi-Family Apartment Complex Ordinance (Ordinance No. 2020-08), with the
550 proviso that the remaining units are to meet the Gold Standard, seconded by
551 Councilman Gay and motion carried. (All Voted Yes).

552
553 10. New Business. None.

554
555 11. City Attorney's Report. None.

556
557 12. City Manager's Report.

558
559 City Manager Terrence Moore said in addition to the delinquent property taxpayers and
560 utility, I would like to offer one brief update relative to the matter we addressed earlier with
561 the CARES Act Funding. We talked about the State of Georgia handing down the
562 anticipated \$77,000.00. Given the ratification for the Fulton County piece back on July 20,
563 2020, I would like to offer a brief update relative to what we are pursuing at this time.

564
565 City Manager Terrence Moore said at the dawn of the weekend, we were able to submit this
566 initial reimbursement request to Fulton County based on the agreement that you approved at
567 that time. What we are looking at are total expenses being sought of \$265,913.84. I hope
568 the City of College Park is successful in pursuing that dollar amount. I yield at this time.

569
570 A. Discussion and update on top ten delinquent property taxpayers. NO ACTION
571 REQUIRED.

572
573 B. Discussion and update on top ten delinquent utility customer accounts. NO ACTION
574 REQUIRED.

575
576 Mayor Motley Broom said Virtual Citadel is current; is that correct?

577
578 City Manager Terrence Moore said yes.

579
580 Director of Finance & Accounting Althea Philord-Bradley said with the delinquent balance
581 that they had, they did make a full payment on their utility service. However, we are still
582 waiting on a \$10,000.00 payment for their property taxes. The \$276,000.00 was paid back
583 in June.

584
585 Councilman Clay said I am very pleased that they kept their word. They are using a
586 significant amount of electricity which helps our city out.

587
588 Mayor Motley Broom asked, any other questions?

589

590 There were no further questions.

591

592 13. Report Of Mayor And Council.

593

594 Councilman Gay – said the caller who spoke about what ward is responsive to the Census, I
595 would like to clarify. We can get with Wade Ingram and look at this more in depth. The
596 map is overlapping wards. I'll take full responsibility and will work to improve it. I just
597 wanted to be clear that you are not saying Ward 4 has the lowest response. Because on the
598 Census map, that is not a factual statement. I would like to know if there is any money in
599 the City Clerk's budget to where we can assist the government in trying to get more people
600 to respond. We have a resident, who is also an employee of the City, and that person is also
601 on the Census group who recommended that maybe we could pay some of our out-of-work
602 citizens to walk around and knock door-to-door. I understand that the government will have
603 people walking the streets. In our newsletter that we send electronically, we do ask our
604 residents to respond to the Census. We have Blake who does our strategic communication
605 discusses the Census at our Town Hall meetings. I would like for the public to know that
606 we have done our best to get these people to fill out the form. But for the record, there are
607 34 out of 100 in Ward 4 versus 43 out of 100 in what you call Ward 3. These maps are not
608 the same.

609

610 Councilman Gay said I received a robocall today about the utility arrangements. It is
611 encouraging our residents to call in and make an arrangement, but the deadline was August
612 2, 2020. So, I would like for us to clarify if there is a deadline to make arrangements.

613

614 Director of Finance & Accounting Althea Philord-Bradley said it was today, but the
615 direction from City Manager is to extend it a little bit. So, we are, up until Friday. And if
616 they come in after the Friday deadline, they will be allowed to make an arrangement plan,
617 but only for 2 months remaining on the plan after Friday.

618

619 Councilman Gay said thank you.

620

621 Mayor Motley Broom said I will take some ownership of that too. We have close to 300
622 people that have not set up payment plans.

623

624 Director of Finance & Accounting Althea Philord-Bradley said yes, that is correct.

625

626 Mayor Motley Broom said I want to make sure that we did one last push. People need to
627 make a payment arrangement.

628

629 Councilman Gay said that's all I have.

630

631 Councilman Allen – said we are going to miss Solicitor Al Dixon. I appreciate what he has
632 done in the past. He was a wonderful person.

633

634 Councilman Allen said a shout out to Brandon Smith from Woodward. He, along with
635 Renee Coakley, formed a teen trash program and picked up trash in this city. I understand
636 that this is all of Brandon's program. Thank you very much. That's all I have.
637

638 Councilman Taylor – said I have nothing to report.
639

640 Councilman Clay – said first of all, we approved receiving about a half a million dollars in
641 assistance for utility payments. And we had talked about whether to have a particular
642 person come on staff, or to do an RFP. And initially we approved it. We thought the money
643 was going to be available sooner than it is. I assume we are going ahead with the RFP. I
644 just want to clarify that.

645 City Manager Terrence Moore said we are in the process of evaluating final direction to that
646 effect. I should have a note to you by Friday. We are reviewing both options. Much of this
647 is in response to the Fulton County schedule change.
648

649 Councilman Clay said now that we have more time, we could do an RFP.
650

651 City Manager Terrence Moore said I appreciate that.
652

653 Councilman Clay said we had an outdoor concert at the GICC a week ago. I got several
654 complaints about people being disturbed by sound checks on Friday, throughout the day, and
655 then on Saturday. The actual concert ran until 11:00 p.m. I applaud Mercedes for being
656 creative. However, I got complaints from some residents. Residents as far north as The
657 Links. Some of them were in areas just south of Rugby Avenue. There were complaints
658 from residents off Vesta. I heard that some people in East Point could hear the noise. I
659 received some comments saying we heard the noise, but we are really glad the City is doing
660 something to make up the money. And then I had a comment that was totally the opposite
661 saying, people ought to get over themselves. Go down and enjoy the concert.
662

663 Councilman Clay further said I suggested to Mercedes that we look at some ways to mitigate
664 the impact. There are going to be more events. I would like to see the events published. I
665 would like our residents to know that these events are taking place.
666

667 Councilman Clay said we need to think about Six West having an outdoor amphitheater. I
668 don't know how that is going to fit into the plan. We never received feedback from the
669 neighbors saying they are in favor or against one. What we have just learned from this event
670 at the GICC is that there will be noise that is a lot closer to the residential area, if we have an
671 amphitheater in Six West. So, I am suggesting that if we do decide to do that, that we look
672 at what we need to do and maybe bring in an acoustic engineer to deflect the sound in ways
673 that it goes up or towards the business areas, as opposed to residential areas, et cetera, et
674 cetera. So, I'm asking Artie to take that under consideration for Six West so that we don't
675 build something that all of a sudden we are not happy with.
676

677 Councilman Clay said another constituent gave me a suggestion. Years ago, there was a
678 video produced that told people how to put out their trash. Some people pile all their limbs
679 on the sidewalk. Guidelines about separating your leaves from your branches. Maybe a

680 whimsical video that we can put together. This might be a nice way to put out on the
681 website to give some people guidance as to what Public Works would like to see.
682

683 Councilman Clay said last thing. We are having more incidents of speeding cars and cars
684 that are loud. We do have a Noise Ordinance. There are a few cars driving around with
685 boom boxes that I seriously doubt are original on the car. That ought to be a violation of our
686 Noise Ordinance. I think we need to look into that. It is one thing if it happens
687 occasionally. I have seen cars driving around the block doing that, and I am getting
688 complaints about it. That's all I have.
689

690 Police Chief Ferman Williford said I am aware of the speeding issue.

691 Mayor Motley Broom – said 41.4 percent is our response rate for the Census. We are still
692 the lowest in the county for the Census. If you don't believe that the Census counts, we are
693 in the midst of talking about the CARES Act Funding, and they are doing it based upon
694 population. It matters for our city, our region, and our state. I would urge you to go to
695 *2020Census.gov* and fill out the Census. You are counted for the next 10 years.
696

697 Mayor Motley Broom said someone had a question earlier about how we are informing
698 citizens about the City's finances. Mr. Wall will come back at the end of each quarter to let
699 us know how we are doing and share with the citizens as well during our meetings, correct?
700

701 City Manager Terrence Moore said yes. At the conclusion of the proposed budget process,
702 June 15, 2020, we did engage the services of Mr. Ed Wall to assist us in those
703 considerations. Part of that commitment is that we continue to monitor accordingly to
704 include his external expertise. The first upcoming presentation will be October 2020. This
705 will be an evolving process as we go forward. At the meeting in October, we anticipate
706 offering an update at that time, followed by January, followed by April.
707

708 Mayor Motley Broom said thank you so much.
709

710 City Manager Terrence Moore said you're welcome.
711

712 Mayor Motley Broom said there are about 300 residents that need to reach out to us. We
713 don't want anyone in the heat or in the dark. We will work with you, but you just need to
714 reach out. We are working to secure funding. We don't want to be in the position of
715 anyone being out at this time.
716

717 Director of Finance & Accounting Althea Philord-Bradley said the 300 residents is for Cycle
718 1. There will be another round that was not listed in that 300 number.
719

720 Councilman Allen asked, can we get a poster to put up in some of these apartment
721 buildings?
722

723 Councilman Clay said that's a really good idea.
724

725 City Manager Terrence Moore said it is.

726 Mayor Motley Broom said let's see if we can get something up quickly and send it out to
727 people first thing in the morning.

728
729 14. Executive Session.

730
731 15. Approval of Executive Session Minutes.

732
733 **ACTION:** Councilman Clay moved to approve Executive Session Minutes dated August 3,
734 2020, as presented, seconded by Councilman Allen and motion carried. (All Voted
735 Yes).

736 16. Adjournment.

737
738 Mayor Motley Broom declared the Regular Session adjourned at 9:11 p.m.

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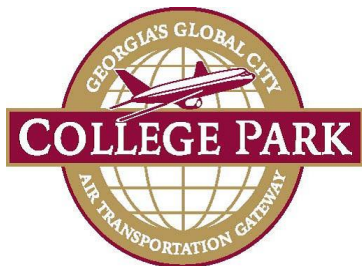
CITY OF COLLEGE PARK

Bianca Motley Broom, Mayor

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756 **ATTEST:**

757
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759
760 _____
761 **Shavala Moore, City Clerk**



CITY OF COLLEGE PARK

P.O. BOX 87137 · COLLEGE PARK, GA 30337 · 404.767.1537

REG SESSION AGENDA REQUEST

DOC ID: 8284

DATE: August 12, 2020

TO: The Honorable Mayor and Members of City Council

THROUGH: Terrence R. Moore, City Manager

FROM: Shavala Moore, City Clerk

RE: Workshop Session Minutes dated August 3, 2020

See attached Workshop Session Minutes dated August 3, 2020.

Thank you.

ATTACHMENTS:

- WSS080320 (DOC)

Review:

- Shavala Moore Completed 08/12/2020 12:51 PM
- Rosylne Robinson Completed 08/13/2020 12:34 PM
- Terrence R. Moore Completed 08/13/2020 1:05 PM
- Mayor & City Council Pending 08/17/2020 7:30 PM

1 CITY OF COLLEGE PARK
 2 MAYOR AND CITY COUNCIL
 3 WORKSHOP SESSION
 4 AUGUST 3, 2020
 5

6 **MINUTES**
 7

8 Present: Mayor Bianca Motley Broom; Councilmen Ambrose Clay, Derrick
 9 Taylor, Ken Allen, and Roderick Gay; City Manager Terrence Moore;
 10 City Clerk Shavala Moore; City Attorney Winston Denmark.
 11

12 Absent: None.
 13

14 Mayor Motley Broom called the workshop session to order at 5:00 p.m.
 15

16 **ACTION:** Councilman Clay moved to take up executive session to discuss personnel,
 17 pending litigation, and the potential purchase of real estate, seconded by
 18 Councilman Taylor and motion carried. (All Voted Yes).
 19

20 Mayor & Council entered into executive session at 5:02 p.m.
 21

22 The workshop session reconvened at 6:04 p.m.
 23

24 **1. Presentation on Trees Atlanta's One Million Trees Initiative.**
 25

26 Ms. Judy Yi, Director of Outreach & Marketing for Trees Atlanta gave a brief power
 27 point presentation, to include Trees Atlanta planting 140,000 trees since 1985.
 28

29 Ms. Yi discussed the rapid decline of trees, mainly in Gwinnett, Fulton, and Cobb
 30 Counties. Trees have a direct correlation to the human population. The city will more
 31 than double in population by 2050. Trees disappearing has a tremendous impact in the
 32 urban ecology system. Trees are critical for our health and our well-being.
 33

34 Ms. Yi discussed planting, conserving, and educating people about trees.
 35

36 Ms. Yi discussed community forestry and conservation.
 37

38 Ms. Yi discussed advocacy for trees, canopy conservation, and a tree protection
 39 ordinance.
 40

41 Ms. Yi discussed the One Million Trees Initiative. This is a collaborative effort to
 42 preserve Atlanta's tree canopy. The 10-year goal is to plant or protect 1 million trees.
 43

44 Ms. Yi discussed the founding partners who have signed on for the initiative, to include
 45 City of Brookhaven signing on, and hopefully you will sign on today. We hope to have
 46 10 founding cities in the Metro Atlanta area to kick us off on this initiative.

47 Ms. Yi said in order for the City of College Park to become a partner, we need a letter of
48 support from Mayor & Council. There are no fees to the City to participate.

49
50 Ms. Yi discussed the role of Trees Atlanta in the initiative, and the role of the partners.

51
52 Ms. Yi discussed the need to identify forestry lands.

53
54 Ms. Yi said that is the program and summary. I hope that we have your City's support,
55 and you will become a partner in this initiative.

56
57 Mayor Motley Broom said thank you Ms. Yi. Any questions?

58
59 Councilman Clay said I have been on Council for 12 ½ years, and about 10 years ago we
60 had an initiative with Trees Atlanta where Trees Atlanta provided a bulk purchase of
61 trees from nurseries. We had an arrangement with, I think, the College Park
62 Neighborhood Association, and people could sign up to have a tree planted in their yard.
63 And Trees Atlanta would bring in an Arborist that would talk to the homeowners that had
64 signed up and paid their fee. And they would advise the homeowner on what kind of tree
65 would do best in what location on the property. And then there were a group of
66 volunteers. My wife and I were volunteers, and we received instruction from the Arborist
67 as to how to plant a tree. And then we would take and go to these various homes that we
68 were assigned to and plant a tree in their front yard. One of the homes was our front
69 yard. So, can we replicate something like that again?

70
71 Ms. Yi yes absolutely. It all depends on you. Some of the programs you mentioned
72 require a contract with Trees Atlanta to fund those acquisitions. We already planted
73 some trees within College Park. One of the programs you mentioned is the Front-yard
74 Tree Program. The other program is just our regular weekend voluntary program from
75 October to March. If you would like for us to organize planting programs in College
76 Park, we can do that.

77
78 Councilman Clay said great.

79
80 Mayor Motley Broom asked, any questions about the One Million Trees Initiative?

81
82 Ms. Yi said the One Million Trees Initiative will amplify these programs. We will work
83 with you to extend the existing trees and help you with new programs.

84
85 Councilman Clay said we have had a lot of trees, in my opinion, come down over the last
86 several years, at least in my area, which is the northern part of the city. Trees that are 100
87 years old or more. We have lost a lot of Dogwoods. They were city trees that were
88 planted. So, for me, joining in this initiative is a no-brainer. It is beneficial in so many
89 different ways. I would be in favor of being a founding city. I don't know where the rest
90 of Council is. I would like to see us get involved in the program I described and have
91 been describing where we can plant some trees. In the program I was involved with,

92 there was a cost to the homeowner, but it was very nominal. And I think most people
93 would be willing to pay that amount.

94
95 Ms. Yi said thank you for your support.

96
97 Councilman Allen said I am for the program. I would like to see the education part along
98 with it. And I would be more than happy to help plant trees.

99
100 Mayor Motley Broom said one of the concerns I had is Six West because we know we
101 are going to be getting rid of a lot of trees. And if we can work with Trees Atlanta to try
102 to minimize that as we are moving forward in that development, let's think about where
103 else to put them. And Ms. Yi, I don't know if there have been conversations with
104 Hartsfield-Jackson International Airport, but we have some restrictions about what we
105 can do, in terms of planting trees. We have to think creatively, as well. I want to know
106 what others are thinking about it.

107
108 Ms. Yi said we have been talking with the airport. They are very happy with the idea of
109 trees preservation.

110
111 Councilman Clay said we have had a good partnership with the airport in that area. One
112 other thing to keep in mind, Mayor, is what we were thinking about doing. The Flint
113 River Project is absolutely supportive of this project.

114
115 Ms. Yi said we will work closely with Hanna.

116
117 Mayor Motley Broom asked, any other questions?

118
119 There were no further questions made.

120
121 Mayor Motley Broom said the thing to do would be to add this to the Regular Session
122 and get authorization for us to be one of those founding cities, if everyone is in agreement
123 with that.

124
125 Councilmen Clay, Taylor, Allen, and Gay said yes.

126
127 Mayor Motley Broom said thank you for your presentation. You will get approval at the
128 regular meeting.

129
130 Ms. Yi said thank you so much.

131
132 **2. Update regarding the College Park Recreation & Cultural Arts Football**
133 **Program, as well as such for an alternate option for an instructional football**
134 **program.**

135
136 Director of Recreation & Cultural Arts Michelle Johnson said staff is excited about doing
137 an instructional football league. The league is YFA. They decided to push it to the

138 spring. Staff would like to get the kids out doing some instructional football. That is
139 what we have on the table. We are still concerned about not all the parks being open.
140 The coaches would like to go out and find their own league and pursue that, if each
141 individual team would like to do that. I just wanted to inform you to get some feedback.

142
143 Councilman Clay said football is a contact sport, so how do you train for football and
144 maintain social distancing?

145
146 Director of Recreation & Cultural Arts Michelle Johnson said we are following the
147 Georgia High School Association Rules. It would just be the teams returning plays.
148 There will be some contact, but limited contact. They will bring their own water bottles,
149 coaches will wear facemasks, and there will be temperature checks. I am concerned
150 about the psyche of the kids.

151
152 Councilman Clay said the more I read about COVID-19, the transmission is airborne as
153 opposed to contact. So, if you are on the lineup and you hike the ball, and I am shoulder
154 to shoulder with the opposing team running a practice drill, how do I keep from breathing
155 in whatever they are exhaling and vice-versa?

156
157 Director of Recreation & Cultural Arts Michelle Johnson said we are not looking at
158 hosting games.

159
160 Councilman Clay said but you are going to do that in practice.

161
162 Director of Recreation & Cultural Arts Michelle Johnson said we are not looking at
163 scrimmage. The teams are just going to practice. We are just giving them an opportunity
164 to get out on the field.

165
166 Councilman Clay said I played football for a short period of time (due to having asthma),
167 and I did run scrimmage, and there was an A and B team, and we were pushing against
168 the opposite team member. I don't know how you can do it without avoiding close
169 contact. That is what bothers me.

170
171 Director of Recreation & Cultural Arts Michelle Johnson said I understand.

172
173 Councilman Allen asked, would it be at Badgett or a different location?

174
175 Director of Recreation & Cultural Arts Michelle Johnson said it would be at Badgett.

176
177 Mayor Motley Broom asked, any other questions?

178
179 There were no further questions.

180
181 Mayor Motley Broom asked, what is the consensus of the Body?

182
183 Councilman Allen said I think it is a good idea.

184 Councilman Clay said I would agree with Ken on the need to do it. I just have concerns
185 about the ramifications of it. Winston, if we do put on these practices, what is our legal
186 responsibility if someone contracted the disease?

187
188 City Attorney Winston Denmark said if we were to do it, I would strongly protect
189 ourselves from liability.

190
191 Mayor Motley Broom said that is a moving target. It is one of the things the Senate is
192 discussing right now.

193
194 Director of Recreation & Cultural Arts Michelle Johnson said we have updated our
195 release in May to include COVID-19.

196
197 Councilman Clay asked, has that been approved by our attorney?

198
199 Director of Recreation & Cultural Arts Michelle Johnson said yes.

200
201 Councilman Clay asked, so we believe it is legally defensible?

202
203 Director of Recreation & Cultural Arts Michelle Johnson said that is the information I
204 have added.

205
206 Councilman Clay said I'd love to see the kids out there. I just don't know how to do it
207 safely. I will probably abstain, if it comes to a vote.

208
209 City Manager Terrence Moore said Michelle and I spent time together, in which the
210 direction was to involve the Office of the City Attorney to incorporate the provision to
211 protect us. At this point, any consensus to this effect would be appreciated. A formal
212 vote is not required.

213
214 Councilman Clay asked to be dropped from the consensus.

215
216 Councilman Allen said I'm for it. You can keep distance for the plays. They can learn a
217 lot of good basic fundamentals which will help them.

218
219 Councilman Taylor said I think we do it or we don't. I don't understand the instructional
220 football because as a coach, if we are not playing a season, what are we practicing for?
221 And that means the kids in College Park are not going to play. Why would I bring my
222 child to practice, and they are not going to play? But I do agree that the kids need to get
223 out. It doesn't make sense to not play a game.

224
225 Director of Recreation & Cultural Arts Michelle Johnson said the coaches are going to
226 look at going outside to play. It would just give an opportunity to train.

227
228 Councilman Taylor said they just want to get permission to play on our field. We are just
229 trying to give them permission to practice.

230 Director of Recreation & Cultural Arts Michelle Johnson said if they want to practice,
231 they can practice. And if the coaches want to gather up the parents and decide to get in a
232 league, they can do so.

233
234 Mayor Motley Broom asked, any other questions?

235
236 Councilman Gay said I don't have a problem with the children trying to get out and get
237 involved, as long as the adults can monitor them. I'm okay with them using the field.

238
239 Mayor Motley Broom said there are 3 in favor. I don't want a North Georgia YMCA
240 situation. That is the worst nightmare. I think you got your consensus.

241
242 It was the consensus of Mayor & Council, except for Councilman Clay, for the kids to
243 practice football at Badgett Stadium with adult supervision.

244
245 Mayor Motley Broom asked, are there any other questions or thoughts?

246
247 There were no further questions or comments made.

248
249 Mayor Motley Broom declared the Workshop Session adjourned at 6:38 p.m.

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CITY OF COLLEGE PARK

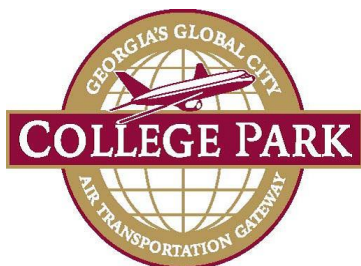
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Bianca Motley Broom, Mayor

268 **ATTEST:**

269
270
271

Shavala Moore, City Clerk



CITY OF COLLEGE PARK

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REG SESSION AGENDA REQUEST

DOC ID: 8223

DATE: August 13, 2020

TO: The Honorable Mayor and Members of City Council

THROUGH: Terrence R. Moore, City Manager

FROM: Michelle Johnson, Director of Recreation & Cultural Arts

RE: Recognition of Former Tumbleweed Gymnast Darian Burns

Council Meeting Date: August 17, 2020

Presented by: Michelle Johnson, Director of Recreation & Cultural Arts

Summary: Darian Burns is a legacy gymnast of the College Park Tumbleweed gymnastics program whose career excelled in to the collegiate gymnast at Seattle Pacific University. Darian grew up in the College Park Tumbleweed gymnastic program and considers her home College Park.

Darian Burns work hard throughout her career at College Park and excelled in the sport to offer an academic scholarship and gymnastics scholarship to Seattle Pacific University. Throughout her collegiate career Darian Burns had some outstanding accomplishments for the Division II School in the sport of gymnastics. Her amazing accolades throughout her career include:

National Championship	(2)
All American Award	(14)
All MPSF Awards	(13)
Career Event Wins	(23)
MPSF All Academic	(3)
USA Gymnastics All-Academic	(3)
SPU Athlete of the Year	(1)
WCGA Gymnast of the Year	(1)

Career Best on Gymnastic Events

Vault	9.90	(2020)
Uneven Bars	9.875	(2020)
Balance Beam	9.825	(2019)

Updated: 8/13/2020 10:28 AM by Michelle Johnson

Page 1

Floor Exercise	9.925 (2020)
All-around	39.375 (2020)

Darian Burns historic high performances throughout her career also put her at Seattle Pacific University all-time top 10 three of her four individual events.

Vault	Tie No. 1
Uneven Bars	No. 7
Floor Exercise Tie	No 2
All-around	No. 2

Darian Burns not only excelled in the sport of gymnastics but continued to give back to the program that developed her as a gymnastics instructor, mentor and role model for other participants in the College Park Tumbleweed gymnastics program. Darian Burns graduated from Seattle Pacific University in 2020 with a degree in University of Seattle Pacific with a BA in Urban Studies and a BA in Social Justice and Cultural Studies. For her future endeavors Darian Burns has been accepted to Ford School of Public Policy at the University of Michigan.

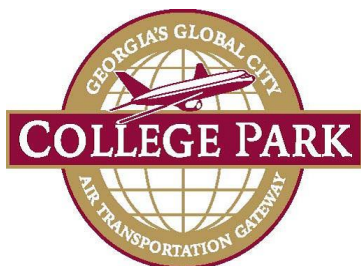
Supporting Documents:

https://spufalcons.com/news/2020/5/7/20_gym_May7.aspx

https://mpsports.org/documents/2020/8/11//20wgym_team_academic.pdf?id=2360

Review:

- Michelle Johnson Pending
- Rosyline Robinson Pending
- Terrence R. Moore Pending
- Mayor & City Council Pending 08/17/2020 7:30 PM



CITY OF COLLEGE PARK

P.O. BOX 87137 · COLLEGE PARK, GA 30337 · 404.767.1537

REG SESSION AGENDA REQUEST

DOC ID: 8286

DATE: August 13, 2020

TO: The Honorable Mayor and Members of City Council

THROUGH: Terrence R. Moore, City Manager

FROM: Shavala Moore, City Clerk

RE: Ordinances and Resolutions Update

PURPOSE: To provide Mayor and Council with updates on recently adopted ordinances and resolutions.

REASON: To provide Mayor and Council names of the adopted ordinances & resolutions on a monthly basis.

CITY COUNCIL HEARING DATE: August 17, 2020

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: None

AFFECTED AGENCIES: None

STAFF: Office of the City Clerk

ATTACHMENTS:

- 2020 ORDINANCES (DOC)
- 2020 Resolutions (DOCX)

Review:

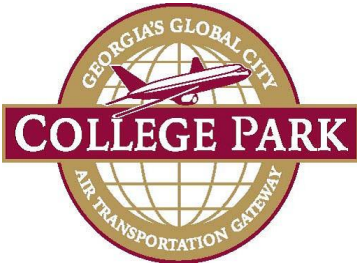
- Shavala Moore Completed 08/12/2020 1:29 PM
- Rosyline Robinson Completed 08/13/2020 1:00 PM
- Terrence R. Moore Completed 08/13/2020 1:07 PM
- Mayor & City Council Pending 08/17/2020 7:30 PM

2020 ORDINANCES

<u>Ord. No.</u>	<u>Ordinance</u>	<u>Adopted</u>
2020-01	120-Day Moratorium on Tire Shops	2-17-2020
2020-02	State of Emergency Ordinance	3-19-2020
2020-03	Emergency Coronavirus Ordinance – Shelter in Place	3-25-2020
2020-04	Modify State of Emerg. Ord. add Virtual Meetings	4-06-2020
2020-05	Ethics Ordinance	4-20-2020
2020-06	Annexation of 5391 W. Fayetteville Road	4-20-2020
2020-07	Rezoning of 53991 W. Fayetteville Road	4-20-2020
2020-08	Multi-Family Maintenance Ordinance	5-18-2020
2020-09	Fire Inspection Ordinance	6-01-2020
2020-10	Facial Mask Mandate	7-10-2020
2020-11	Fireworks Ordinance	7-10-2020
2020-12	Amended Multi-Family Ordinance	8-03-2020
2020-13	Conditional Use Permit – 1597 Virginia Ave	8-03-2020

2020 Resolutions

<u>Number</u>	<u>Name</u>	<u>Adopted</u>
2020-01	Mayor Longino – Years of Service Resolution	1/6/2020
2020-02	NLC Service Line Warranty Agreement Resolution	1/6/2020
2020-03	Execution of the MEAG Power Municipal Competitive Trust Fund	2/3/2020
2020-04	MEAG Voting Delegate	2/3/2020
2020-05	HB 309 - GA Local Gov't Infrastructure Finance Authority Act	PENDING
2020-06	Roosevelt Hwy Renaming	2/17/2020
2020-07	City of Ethics Resolution	4/20/2020
2020-08	Aerotropolis CID REBC Resolution	4/20/2020
2020-09	Fulton County CDBG Cooperation Agreement	5/18/2020
2020-10	Budget Adoption Resolution	6/01/2020
2020-11	Utility Credit Resolution	6/01/2020
2020-12	Water, Sewer & Sanitation New Rates	7/20/2020



CITY OF COLLEGE PARK

P.O. BOX 87137 · COLLEGE PARK, GA 30337 · 404.767.1537

REG SESSION AGENDA REQUEST

DOC ID: 8266

DATE: August 13, 2020

TO: The Honorable Mayor and Members of City Council

THROUGH: Terrence R. Moore, City Manager

FROM: Wade Elmore, Fire Chief

RE: Roof Replacement (Fire Station 2)

PURPOSE: The Fire Department is recommending to select Tera-Systems, LLC as the vendor to replace the roof at Fire Station 2.

REASON: A RFP was issued requesting vendors to supply replacement costs for the roof at Fire Station 2. We received four bids from: Tera-Systems, LLC, Apollo Roofing Co., Roof Management, Inc.; and RYCARS Construction. Of the four vendors, Tera-Systems, LLC supplied the lowest pricing.

We have attached the Bid proposal from Tera-Systems, LLC and the bid tabulation matrix.

RECOMMENDATION: Mayor and Council approval of the roof replacement at Station 2 and utilize Tera-Systems, LLC as the vendor.

BACKGROUND: Fire Station #2 was built in the late 1970s. It was remodeled 5 years ago. However, the roof was not replaced and is currently leaking and needs replacing.

YEARS OF SERVICE: N/A

COST TO CITY: Roof replacement \$60,500 + \$4,900 for gutters & downspout -Total=\$65,400

BUDGETED ITEM: No

REVENUE TO CITY: N/A

CITY COUNCIL HEARING DATE: August 17, 2020

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: Fire Department

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

STAFF: Fire Department

ATTACHMENTS:

- Agenda Memo ID #2020-8266 - RFP – FIRE STATION NO. 2 ROOF REPLACEMENT - 080420 (PDF)
- RFP – FIRE STATION NO. 2 ROOF REPLACEMENT - Specs (PDF)
- Bid Proposal (Tera-Systems LLC) (PDF)
- St #2 Roof (PDF)

Review:

- Wade Elmore Completed 08/10/2020 8:29 AM
- Rosyline Robinson Completed 08/10/2020 6:33 PM
- Purchasing Completed 08/11/2020 8:36 AM
- Finance Completed 08/12/2020 11:12 PM
- Terrence R. Moore Completed 08/13/2020 1:04 PM
- Mayor & City Council Pending 08/17/2020 7:30 PM



CITY OF COLLEGE PARK

PO BOX 87137 • COLLEGE PARK, GA 30337 • (404) 767-1537

AGENDA MEMORANDUM NO. 2020-8266

DATE: AUGUST 11, 2020

TO: OFFICE OF THE CITY MANAGER

FROM: WILLIS MOODY, PURCHASING & FLEET ADMINISTRATOR

SUBJECT: RFP – FIRE STATION NO. 2 ROOF REPLACEMENT - 080420
SEALED BID OPENING

The purpose of this communication is to secure the approval to purchase the following item(s). Please include the following item(s) on the upcoming Mayor/Council agenda.

Item Description: Fire Station No. 2 Roof Replacement

Budgeted item(s): This project was not budgeted

Recommendations: Tera-Systems, LLC is recommended at \$65,400.00 (\$60,500.00 (roof replacement) + \$4,900.00 (optional gutters & downspouts)) as most responsive to the City for this project.

Explanation of recommendation in full:

This RFP was advertised in the South Fulton Neighbor for two (2) weeks beginning July 20, 2020. The bid was published on the City of College Park website under the Bids/RFPs location, Vendor Registry.com, DOAS GPR (Georgia Procurement Registry) and the National Association of Minority Contractors - Georgia Chapter. The advertisement was published from July 20, 2020 thru the close on August 4, 2020 at 9:30 am via the portals.

No pre-bid conference was needed for this project, however; roofing companies were asked to schedule an appointment to visit Fire Station No. 2, in order for the crew to be ready for and taking precaution(s) before the visitation to the station. The companies were asked to propose on replacing the main roof on building and provide an optional cost for gutter & downspout replacement.

There was an official Zoom (virtual) bid opening Tuesday, August 4, 2020 at 10:00 am with one vendor (Tera-Systems, LLC) logged into the meeting.

<https://us04web.zoom.us/j/78395691395?pwd=TGo2WmdKcHk4WXB6Q3BiSDVqU0hiUT09>

Meeting ID: 783 9569 1395 - Passcode: 6n5vbj



CITY OF COLLEGE PARK

PO BOX 87137 • COLLEGE PARK, GA 30337 • (404) 767-1537

Tabulation Matrix

RFP – FIRE STATION NO. 2 ROOF REPLACEMENT - 080420

	Company Name	Bid Amount	Minority Y/N Class	Is your company located in CP	Previous Work w/CP?
1	Tera-Systems, LLC	\$60,500.00 (roof only) <u>\$4,900.00 (optional gutters & spouts)</u> \$65,400.00	Y (AABE)	N	N
2	Apollo Roofing Co	\$65,755.00 (roof only) <u>\$3,684.00 (optional gutters & spouts)</u> \$69,439.00	N	N	N
3	Roof Management, Inc	\$72,491.00 (roof only) <u>\$13,110.00 (optional gutters & spouts)</u> \$85,601.00	N	N	Y
4	RYCARS Construction	\$75,300.00 (roof only) <u>\$6,890.00 (optional gutters & spouts)</u> \$82,190.00	Y (AABE)	Y	N
5					

See the Bid Tabulation Sheet for results of opening. The original proposals are available for review in the Purchasing Department, schedule a time in advance.

Minority Status Legend:

- (1) African American Business Enterprise (AABE)
- (2) Hispanic Business Enterprise (HBE)
- (3) Female Business Enterprise (FBE)
- (4) Asian Business Enterprise (ABE)
- (5) Native American Business Enterprise (NABE)

City of College Park
Willis Moody
Purchasing & Fleet Administrator
College Park, GA 30337



PURPOSE

SPECIFICATION(S)/S.O.W.



GENERAL PURPOSE

The City of College Park is soliciting for a qualified roofing company to provide construction service(s) to install a new roof at the College Park First Station No. 2 at 2336 Sullivan Rd | College Park, GA | 30337.

Though no pre-bid meeting is required for this project, vendors will be allowed to visit the site to collect additional information. A representative will need to contact Willis Moody at wmoody@collegeparkga.com to schedule an appointment.

SCOPE OF WORK

Main roof area (approx. 6,822 sq. ft.)

1. Tear off existing Spray Polyurethane Foam (SPF) roof system down to existing tectum decking
2. Replace or repair any bad/deteriorated tectum decking as needed
3. Clean and prep existing deck in preparation for new roof system
4. Atop existing tectum decking install 3 ½" ISO with low rise foam adhesive according to the manufacture's specifications
5. Provide and install 60 mil TPO adhered with TPO bonding adhesive according to the manufacture's requirements
6. Provide and install new 60 mil TPO membrane on walls according to the according to the manufacture's requirements
7. Provide all necessary flashings for curbs and roof penetrations to meet manufacturer's requirements for the requested warranted roof system
8. Provide and install new 24 Ga prefinished slip flashing underneath existing curb penetrations
9. Provide and install new 24 Ga drip edge and fascia around perimeter
10. Provide 3 to 5 year workmanship warranty
11. Provide 20 year manufacturer's warranty
12. Cleanup and removal of all debris at site daily and at the conclusion of job

Exclusions & Qualifications

1. Pre-fab curbs for mechanical equipment, pipe portals or equipment rails
2. Painting
3. Plywood sheathing
4. Wood blocking
5. Through wall flashing or saw cut reglets
6. Metal stud framing, steel bracing above or below roof deck
7. Furnishing or installing roof drains, piping or connections
8. Cleaning mud stains and debris or protecting roof from other trades after completion of new roof system and demobilization

In addition, the City of College Park is requesting an optional cost to be included as a separate line item to have new gutters and downspouts provided and installed.

Optional cost:


1. Provide and install new 24-gauge prefinished gutters
2. Provide and install new 24-gauge prefinished downspouts matching gutters
3. Replace deteriorated/damaged tectum decking

Form of Proposal

To: The City of College Park
College Park, GA 30337

I/We the undersigned hereby offer and agree to supply and deliver the service(s) as outlined in the Request for Proposal documents. The signatures(s) below dignify the I/We have read and agree with the procedures outlined in the Request for Proposal documents.

Proposal Submitted By:

Company Name	Tera-Systems, LLC.
Address	3276 Buford Drive, Suite 104-173
City, State, Zip	Buford, Ga. 30519
Phone	678-259-0208
Email	josh.gaddis@tera-systems.com
Website	www.tera-systems.com
Print/Type Name	Josh Gaddis
Signature	
Title	Vice President of Estimating
Date	08/02/2020

COPY



Roofing • Painting • Property Maintenance

July 29, 2020

City of College Park
3667 Main Street
College Park, GA. 30337

Re: College Park Fire station #2 Roof Replacement

Base Bid Proposal –Adhered 60 Mil TPO Roof system (Approx. 7,100 Sq. Ft.)

1. Provide all setup, safety, required to meet OSHA and Tera-Systems regulations.
2. Furnish all materials and labor to install the below specified roof system to satisfy all manufacturers requirements for the warranty terms requested.
3. Provide all hoisting of materials and equipment to the roof.
4. Remove all the existing roofing system down to the underlying Tectum roof deck, all tear off debris to be removed from the site and disposed of in a proper manner.
5. Install new pressure treated wood blocking at all perimeters to meet up with the new insulation height. Damaged or deteriorated existing blocking to be replaced at a unit cost provided in this proposal below.
6. Atop the Tectum deck we will then adhere one (1) layer of 4.3" thick polyisocyanurate insulation to meet current Ga. Energy code. Insulation to be adhered using the manufacturer's recommended low-rise foam adhesive.
7. We will then install new polyisocyanurate crickets where needed to provide positive drainage.
8. We will then install a 60 Mil thick TPO membrane over insulation using the manufacturer's recommended bonding adhesive.
9. Provide and install flashings for all roof penetrations.
10. Provide and install new 24 Ga. TPO coated drip edge at all existing perimeters.
11. Provide and install 1 new prefinished shop fabricated conductor head and down spout to drain high roof valley onto the lower roof in the rear. Install a new splash block under the downspout to prevent damage to the new lower roof.
12. Provide and install new 24 Ga. prefinished steel shop fabricated fascia at all rake edges.
13. Provide and install new 24 Ga. prefinished steel shop fabricated surface mounted counterflashing where required to meet manufacturer's warranty.
14. Provide the Standard three (3) year workmanship warranty on all work performed.
15. Provide manufacturer's standard twenty (20) year no dollar limit roof warranty

Clarifications:

- 1) ALL METAL QUOTED IS FOR A MANUFACTURER'S STANDARD COLOR, PREMIUM AND CUSTOM COLOR MATCH COLOR PRICING CAN BE PROVIDED UPON REQUEST.
- 2) OWNER IS TO PROVIDE ADEQUATE ACCESS TO THE FACILITY FOR REMOVAL AND INSTALLATION OF THE NEW ROOF SYSTEM.

Tera-Systems, LLC.



Roofing • Painting • Property Maintenance

Exclusions:

- 1) PRE-FAB CURBS FOR MECHANICAL EQUIPMENT, PIPE PORTALS OR EQUIPMENT RAILS
- 2) WOOD BLOCKING OTHER THAN WHAT IS SPECIFIED ABOVE
- 3) THROUGH WALL FLASHINGS OR SAW CUT REGLETS
- 4) METAL STUD FRAMING, STEEL BRACING ABOVE OR BELOW ROOF DECK
- 5) FURNISHING OR INSTALLING ROOF DRAINS OR PIPING
- 6) CLEANING MUD STAINS AND DEBRIS OR PROTECTING THE ROOF FROM OTHER TRADES AFTER COMPLETION OF THE NEW ROOF SYSTEM AND DEMOBILIZATION

Tera-Systems, LLC. shall perform the base bid scope of work for the lump sum amounts of: Sixty Thousand Five Hundred Dollars. (\$60,500.00)

Additional Pricing:

TPO Walk Way Pad Installed.....\$25.00 Per Linear Foot.

Provide and install new 24 Ga Prefinished 6" box gutters & 3"x4" Downspouts Add..\$ 4,900.00

Proposal Price Valid For 60 Days

All labor, materials, equipment and taxes included to perform the scope of work clarified above

Payment & Performance Bond is not included in our price but can be provided for an additional fee.

Thank you for the opportunity to provide you with a proposal. If you have any questions about this proposal, please feel free to give us a call.

Sincerely,

Josh Gaddis
Vice President of Estimating

Tera-Systems, LLC.



Roofing • Painting • Property Maintenance

Licenses:

- Georgia General Contractor – GCCO006281
- South Carolina General Contractor – G121974
- North Carolina General Contractor – 81449

Certifications:

- Certified Minority Business Enterprise (MBE)
- City of Atlanta Ethnic Business Organization (EBO)
- City of Atlanta Small Business Organization (SBO)
- Fulton County Minority Business Enterprise (MBE)
- Georgia DOT Disadvantaged Business Enterprise (DBE)
- Georgia Minority Supply Development Council Minority Business Enterprise (MBE)
- SBA Total-Small Business

Tera-Systems, LLC.



**CITY OF COLLEGE PARK
PURCHASING DEPARTMENT**



“GENERAL INSTRUCTION TO PROPOSER”

1. The following instructions are to be considered an integral part of this proposal; unless otherwise requested, one (1) marked “Original” and one (1) marked “Copy” of the proposal need be submitted and **MUST BE TYPEWRITTEN OR PRINTED IN INK.** The person signing the bid form must initial any changes or corrections made to this proposal, using blue ink.
2. The person, firm or corporation making the proposal shall submit their bid attaching the final page of this proposal to the front of their proposal to City Hall. The cover submittal page must be complete with the bidding company’s name, bid title, bid number and bid date. No proposal may be withdrawn or modified in any way after the bid-opening deadline.
3. If descriptive literature is attached to the bid, bidding company’s name, bid title, bid number and bid date **must** appear on all sheets.
4. If there is any question whatsoever regarding any portion of the instructions or specifications, it shall be the bidding company’s responsibility to seek clarification immediately from the City of College Park Purchasing Department during the question period stated herein. **It shall be the bidder’s responsibility to check the City’s website (www.collegeparkga.com) for any/all addenda(s).** Answer(s) to all questions will be answered after the deadline for questions has expired, and posted on the City’s web site, if applicable, within the specified timeline on page one (1).
5. Any variation from the specifications must be clearly stated by the bidding company in writing and submitted with his/her proposal.
6. The apparent silence of the specifications and any supplement specifications as to any details or the omission from it of a detailed description concerning any point shall be regarded as meaning that only the best commercial practices are to prevail and that only materials of first quality and correct type, size and design are to be used. All workmanship is to be of first quality. All interpretations of this specification shall be made upon the basis of this statement.
7. The following bid shall be awarded to one “responsible” bidder on a total lump sum price basis. An award shall be made to one vendor, or split between vendors, for the total bid. Unit prices and extensions will be verified and total checked. Unit price extension and net total must be shown. Unit price **SHALL** prevail.
8. In most cases, proposals shall be evaluated on the following items, but not necessarily in this order:
 - a. Lowest Price (not always the winning proposal)
 - b. Adherence to specifications
 - c. Delivery of good/service(s)
 - i. If Applicable to Scope of Work
 - ii. Though delivery will be a large consideration, please be as truthful and precise with your date(s) as possible.
 - d. Past record of vendor’s delivery/performance to the City of College Park
9. The City of College Park desires delivery of the material or services specified at the earliest possible time after the date of award. An unreasonable delivery proposal may be cause for disqualification of a bid. Each bidder shall state a definite time and avoid using the terms ASAP or approximately so many days.
10. The bidder or contractor shall provide copies of **Workers’ Compensation Insurance** with a limit of not less than required by the State of Georgia or otherwise stated in the bid instructions. In

addition, a copy of your **Commercial General Liability Insurance (if applicable)** shall be provided.

11. All prices shall be for delivery, our destination, and F.O.B. freight prepaid and allows, College Park, Georgia unless otherwise shown. *(if applicable)*
12. Federal or State Sales Tax is *inapplicable*
 - a. The City of College Park's Tax Identification Number (TIN) is **58-6000542**
 - b. The City of College Park **is tax-exempt** under the code of Georgia, Charter 88-18
13. Cash discounts or end of month terms should be shown separately, even if terms are net.
14. The City of College Park:
 - a. Reserves the right to accept or reject any or all bids, due to past performance, etc. and waive any informality. Further, the City expressly reserves the right to postpone the opening of proposal for its own convenience and to reject any or all proposals in response to this RFP without indicating any reasons for such rejection(s).
 - b. Request and consider the submission of proposal modifications at any time before the award is made, if such is in the best interest of the City.
 - c. Request clarification and/or additional information from proposers during the evaluation process.
 - d. Negotiate with the selected consultant to include further services not identified in this RFP.
 - e. In the event of contract termination, enter into contract negotiations with other qualified companies that submitted acceptable proposals, rather than redoing the proposal process for the project.
 - f. The City of College Park will accept or reject all bids within 90 days from the date of the bid opening

The undersigned on the bid proposal certifies that he/she has carefully examined the instructions to bidders, terms and specifications applicable to and made a part of this proposal.

He/she further certifies; the prices shown in the schedule of items on which he/she is bidding, are in accordance with the conditions, terms and specifications of the proposal and that any exception taken thereto may disqualify the bid.

SIGNATURE: _____



DATE: 08-02-2020

NOTE: This Request for Proposal (RFP) document is a standard boilerplate form in addition; take into consideration this may not be modified for every RFP.



RFP DOCUMENT

REQUIREMENTS & CHECKLIST

Complete, sign and submit the following RFP documents in the order listed below. The proposal shall be submitted using the forms included in the RFP document.

- ✓ 1. Form of Proposal completed, signed and dated
- ✓ 2. RFP document requirements & checklist completed, signed and dated
- ✓ 3. One (1) marked "Original" and one (1) marked "Copy" of the proposal
- ✓ 4. AIA Document A310 Bid Bond (5%)
(NOT provided, proposer locates own agency and includes document in bid package)
- ✓ 5. Exceptions Sheet
- ✓ 6. Purchasing Vendor Questionnaire
- ✓ 7. Contract Affidavit
- ✓ 8. Proofs of Insurance (must be included in proposal package)
- ✓ 9. List of subcontractors
- ✓ 10. Reference request pages (list project(s) performed NOT including City projects)
- ✓ 11. Any/All Addenda must be signed, dated and made a part of bid packet
- ✓ 12. Successful bidder acknowledges requirement to provide Performance and Payment Bond before execution of contract
- ✓ 13. Current Form W-9

1. Is the vendor located within the city limits of College Park? NO

2. Is your company a minority-owned business? YES
if yes, which category? NMSDC, GDOT, NAMC * Include copy of current MBE certificate(s) in packet

A "Minority Business Enterprise" (MBE) is a business, which is an independent and continuing operation for profit, performing a commercially useful function, owned and/or controlled by one or more minority group member(s).

African American Business Enterprise (AABE), Hispanic Business Enterprise (HBE), Female Business Enterprise (FBE), Asian Business Enterprise (ABE), Native American Business Enterprise (NABE)

3. Has the vendor previously conducted business with College Park? No

4. Has your company ever been debarred from doing business with any federal, state or local agency?
No (If yes, on a separate sheet of paper, provide details including agency name, date(s) and reason for debarment.)

Josh Gaddis

Vice President of Estimating

Vendor Contact Name (print)

Title

08/02/2020

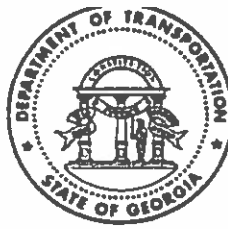
Vendor Contact Signature

Date

Faxed, emailed or late proposals will not be accepted

The City of College Park is not responsible for submissions not properly identified, late or undelivered mail or courier service(s).

Russell R. McMurry, P.E., Commissioner



GEORGIA DEPARTMENT OF TRANSPORTATION

One Georgia Center, 600 West Peachtree Street, NW
 Atlanta, Georgia 30308
 Telephone: (404) 631-1990

April 24, 2018

Kevin Yates, Owner
Tera-Systems, LLC.
 3276 Buford Drive, Ste. 104-173
 Buford, GA 30519

ANNIVERSARY DATE: Annually on April 24

Kevin Yates:

Congratulations! The Georgia Department of Transportation has reviewed your Georgia Uniform Certification Disadvantaged Business Enterprise (DBE) application. Our evaluation of the information submitted with your request for certification indicates that your firm has met the criteria outlined in Federal Regulations 49 CFR, Part 26.

DBE Certification will be continuous; however, it is contingent upon the firm maintaining its eligibility annually through this office. You will receive an Annual Affidavit for Continuing Eligibility (AACE) and request for Personal Financial Statement (PFS) approximately thirty days prior to your firm's certification anniversary date. **The Annual Affidavit for Continuing Eligibility document must be completed, signed and returned to our office before your anniversary date in order to continue your firm's eligibility as a DBE.**

Your firm will be listed in Georgia's UCP DBE Directory which can be accessed through the Department's website: www.dot.ga.gov. Prime contractors and consultants can verify your firm's DBE certification status and identify the work area(s) for which the firm is DBE eligible through this Directory.

Your GDOT Vendor ID Code is: 15455

Your firm has been certified to provide the following services as outlined in the North American Industry Classification System (NAICS):

238130	Framing Contractors
238160	Roofing Contractors
238170	Siding Contractors

It is your obligation to notify GUCP of any changes in ownership and/or control of your company. If at any time during the year there is a change in ownership and/or control of your firm, you are required to notify this office of such change in writing by sworn affidavit and with supporting documents within thirty (30) days. Changes also include but are not limited to officers, directors, management, key personnel, scope of work performed, daily operations, ongoing business relationships with other firms or individuals, or the physical location of your firm. Failure to do so will be deemed a failure, on your part, to cooperate and will result in immediate actions to remove DBE certification in accordance with **49 CFR Part 26, Section 26.83 (j)** of the Federal DOT Regulation.

Questions and concerns should be directed to this office by mail or telephone. Our telephone number is (404) 631-1972. Our fax number is (404) 631-1943.

Sincerely,


 Betty C. Mason, Asst. EEO Administrator


 Kimberly A. King, EEO Director

KAK/voa

THIS CERTIFIES THAT

Tera-Systems, LLC.



* Nationally certified by the: **GEORGIA MINORITY SUPPLIER DEVELOPMENT COUNCIL**

*NAICS Code(s) : 238160; 238170; 238190; 238310; 238320; 238990

* Description of their product/services as defined by the North American Industry Classification System (NAICS)

01/17/2020

Issued Date

AT08582

Certificate Number

03/31/2021

Expiration Date

Adrienne Trimble
Adrienne Trimble

Stacey Key
Stacey Key

Stacey Key, President and CEO

By using your password (NMSDC issued only), authorized users may log into NMSDC Central to view the entire profile: <http://nmsdc.org>

Certify. Develop. Connect. Advocate.

* MBES certified by an Affiliate of the National Minority Supplier Development Council, Inc.®



101818TS

Member No.



Tera-Systems

As a member in good standing dedicated to support all efforts of the association in adhering to its goals and objectives.

Andrea M. Barnett, Executive Director

A handwritten signature in blue ink, appearing to read "Andrea M. Barnett".

Billy Freeman, Jr., NAMC Atlanta Chapter President

A handwritten signature in blue ink, appearing to read "Billy Freeman, Jr.".

January 1, 2019

Membership Date



CITY OF COLLEGE PARK
PURCHASING DEPARTMENT



REF: Fire Station No. 2 Roof Replacement
Show all exceptions and comments below

ANYTHING NOT LISTED IN INCLUDED PROPOSAL

SIGNATURE: *[Signature]* DATE: 08/02/2020



Purchasing Department Vendor Questionnaire



The City of College Park Purchasing Department is seeking vendor information to create a database of current and new businesses doing business with the City of College Park. We ask that all vendors take this time to provide the following information so that we can update our records and develop a process to benefit the needs of the community. The information collected from this questionnaire will not be used in the award of bids. The City will continue to utilize a fair, equitable and impartial process and award bids based upon the lowest responsible bidder.

Vendor Name: Tera-System, LLC.

Vendor Category:

Physical Address:
3276 Buford Drive, Suite 104-173

City, State, Zip:
Buford, Ga. 30519

Telephone: 678-259-0208

Fax:

Alternate Phone: 770-845-3305

Remit To:
Tera-Systems, LLC. 3276 Buford Drive, Suite 104-173

City, State, Zip:
Buford, Ga. 30519

- ◇ A **“Minority Business Enterprise” (MBE)** is a business, which is an independent and continuing operation for profit, performing a commercially useful function, which is owned and/or controlled by one or more minority group member(s).
African American Business Enterprise (AABE), Hispanic Business Enterprise (HBE), Female Business Enterprise (FBE), Asian Business Enterprise (ABE), Native American Business Enterprise (NABE)
- ◇ An **“Owned”** is a minority or female owner which possesses an ownership interest 51% of the business
- ◇ A **“Controlled”** is a minority or female, which possess and exercise the legal authority and power to manage business assets, good will and daily operations of the business and actively and continuously exercise such managerial authority and power in determining the policies and directing the operations of the business.

Classification of your MBE Company (*requested*) NMSDC, GDOT, NAMC

Josh Gaddis Vice President of Estimating
Vendor Contact Name (print) Title

 08-02-2020
Vendor Contact Signature Date



E-VERIFICATION AFFIDAVIT

The College Park contract holder, signed below, confirms and verifies its compliance with Georgia law (See OCGA § 13-10-91), and affirmatively states that the business (Sole Proprietor, Partnership, Corporation, Non-Profit, LLC Corporation, or LLC Partnership) which performs services for the College Park: (*check and complete #1 or #2 below*)

1. Has registered with, is authorized to use, and uses the federal work authorization program commonly known as "E-Verify", or any subsequent replacement program. Furthermore, the undersigned will continue to use the federal work authorization program throughout the contract period. The undersigned will contract for the physical performance of services for the contract only with subcontractors who present an affidavit to the contract holder with the information required by OCGA § 13-10-91, as amended. The undersigned hereby attests that its federal work authorization user identification number and date for authorization are as follows:

1294535

Federal Work Authorization User Identification Number (*not Taxpayer ID*)

4/28/2018

Date of Authorization

Tera-Systems, LLC.

Legal Business Name of City of College Park Contract Holder/Applicant

2. Employs no employees, or otherwise does not fall within the requirements of OCGA § 13-10-91.

I hereby declare under penalty of perjury that the foregoing is true and correct.

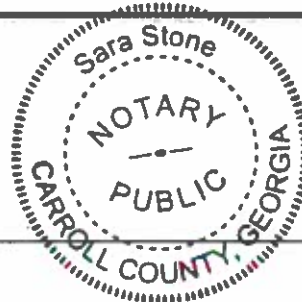
Executed on August, 2020 in Carrollton (city) GA (state)


Signature of Authorized Owner/Officer

Josh Gaddis Vice President of Estimating
Printed Name and Title of Authorized Owner/Officer


NOTARY PUBLIC

My Commission Expires: 5/19/2020





Non-Collusion

By signing below, I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for same materials, supplies or equipment, and is in all respects fair and without collusion or fraud. I understand that collusive bidding is a violation of State and Federal law and can result in fines, prison sentences, and civil damage awards. I agree to abide by all conditions of this bid, and certify that I am authorized to sign this bid for the bidder.

In addition, the selected company will be required to comply with all existing State and Federal laws, including applicable equal opportunity employment provisions. The Contract between the company and the City shall be construed and governed in accordance with the law of the State of Georgia and the City of College Park. The company, at its own expense, shall secure all occupational and professional licenses and permits necessary for the fulfillment of its obligations under this contract.

It shall be unethical for any City Employee or City Official to transact any business or participate directly or indirectly in a procurement contract when the City Employee or City Official knows; the City Employee or City Official or immediate family of such has a substantial interest pertaining to the procurement contract, except that the purchase of goods and services from businesses, which a member of the city council or other City Employee has a substantial interest is authorized as per O.C.G.A. § 36-1-14, or the procurement contract is awarded pursuant to O.C.G.A. § 45-10-22 and § 45-10-24, or the transaction is excepted from said restrictions by O.C.G.A. § 45-10-25, interpreting such statutes as if they were applicable to a municipality.

Vendor Name: Tera-System, LLC.

Physical Address: 3276 Buford Drive, Suite 104-173

City, State, Zip Buford, Ga. 30519

Phone: 678-259-0208 Fax: _____

Signature: 

Date: 08/02/2020




Subcontractor

I will / will not propose to subcontract some of the work on this project? Will _____
 (response)

I propose to subcontract work to the following:

	Subcontractor Print Name	Brief Description of Work to be Performed by Subcontractor	Percent of Work
1	A-Crane	Hoisting of materials to roof	2%
2			
3			
4			
5			
6			
7			
8			
9			
10			

Josh Gaddis	Vice President of Estimating
Vendor Contact Name (print)	Title
	08/02/2020
Vendor Contact Signature	Date

Note:

1. *The City of College Park requires the (primary) contracted vendor to complete no less than fifty-one (51) percent of the proposed project.*
2. *It is the sole responsibility of the prime contractor to ensure any/all subcontractors are properly insured for the type and amount of work completing under the contract.*



Reference Request

The following references are from current and past government, educational and/or commercial accounts of similar size and scope. Your list should consist of a minimum of five (5) references, and will not include the City of College Park. Nor should your references be current of former City of College Park employees.

REFERENCE # 1:

Name of Company/Entity: City of Atlanta
 Mailing Address: 55 Trinity Ave SW
 City/State/Zip Code: Atlanta, Ga 30303
 Contact Person Name: Jeffery McKnight
 Contact Person Telephone Number: 404-623-1952
 Date When Work Performed: On Going
 Brief Description of Work Performed Re-roof projects, roof repair projects.

REFERENCE # 2:

Name of Company/Entity: F.H. Paschen Construction
 Mailing Address: 739 Trabert Ave NW, Suite A
 City/State/Zip Code: Atlanta, Ga 30318
 Contact Person Name: Wayne Thompson
 Contact Person Telephone Number: 404-809-8446
 Date When Work Performed: January 2020 to April 2020
 Brief Description of Work Performed Re-roof of Building for Grady Hospital System.

REFERENCE # 3:

Name of Company/Entity: Garland/ DBS

Mailing Address: 3800 East 91st street

City/State/Zip Code: Cleveland, Oh 44105

Contact Person Name: Blake McClendon

Contact Person Telephone Number: 678-332-6169

Date When Work Performed: Current

Brief Description of Work Performed Re roofing at Grady Medical Health Care Crestview Facility

REFERENCE # 4:

Name of Company/Entity: Reeves + Young

Mailing Address: 45 Peachtree Industrial Blvd

City/State/Zip Code: Sugar Hill, GA. 30518

Contact Person Name: Mike Izzei

Contact Person Telephone Number: 770-271-1159

Date When Work Performed: 6-2019 To 3-2020

Brief Description of Work Performed New construction roofing and re-roofing of Emory University Oxford Campus Life Center

REFERENCE # 5:

Name of Company/Entity: Ft.Valley State University

Mailing Address: 1005 State University Dr

City/State/Zip Code: Fort Valley, Ga. 31030

Contact Person Name: Raphael Johnson

Contact Person Telephone Number: 478-825-6785

Date When Work Performed: On Going


Brief Description of Work Performed Re-roofing of the CTm & Biotech buildings at the Ft. Valley State University.

Form of Proposal

To: The City of College Park
College Park, Georgia 30337

I/We the undersigned hereby offer and agree to supply and deliver the service as outlined in the Request for Proposal documents. The signature(s) below dignify that I/we have read and agree with the procedures outlined in the Request for Proposal document.

The undersigned acknowledges receipt of Addendum No. 1.

PROPOSAL SUBMITTED BY:	
Company Name	Tera-Systems, LLC.
Address	3276 Buford Drive, Suite 104-173
City, State and Zip	Buford, Ga. 30519
Phone	678-259-0208
Facsimile	
Email	josh.gaddis@tera-systems.com
Website	www.tera-systems.com
Signature	
Print/Type Name	Josh Gaddis
Title	Vice President of Estimating
Date	08/02/2020



REQUEST FOR SEALED PROPOSAL

ADVERTISEMENT for ROOFING SERVICES

RFP – FIRE STATION NO. 2 ROOF REPLACEMENT - 080420

ADDENDUM No 1

OWNER'S BID PROPOSAL FORM

OWNER: City of College Park
3667 Main Street
College Park, GA 30337

PROJECT: Fire Station No. 2 Roof Replacement

DATE: July 28, 2020

1. Please clarify if only the spray foam roof is to be remove down to the underlying roof system or if the spray foam and underlying roof system is to be removed all the way down to the tectum decking?
 - a. Remove all layers of Spray Polyurethane Foam (SPF) roof system down to existing tectum decking.
2. How should we propose decking repair and replacement on the proposal as quantifying this amount prior to roof removal could vary greatly from proposal to proposal?
 - a. Include in your proposal, decking repair and replacement as a unit cost line item
3. Due to 2020 changes the new state of Georgia minimum is R-25, should this project be priced to meet the new energy code requirements of R-25?
 - a. Yes, the City request you adhere to all state regulations and the Georgia Energy Code when submitting your proposal. Your cost should be reflective per the Georgia Energy Code Adoption, effective January 1, 2020.
4. Due to the new increased insulation height and requirement to add new wood nailers at all of the perimeters, the gutters will now be substantially lower than the edge of the new roof system. Please consider adding the replacement of gutters and downspouts to the base proposal.
 - a. The City would like to keep the gutters and downspouts at an optional cost and make a determination after reviewing the proposals and making the award.
5. Is there a list of preferred TPO Manufacturers?
 - a. No, the City does not have a list of TPO manufactures.
6. Standard installers warranty is two years, College Park is asking 3-5 years, will College Park accept a 3 Year Warranty as the minimum?
 - a. Yes
7. Scope says to repair/replace damaged Tectum Decking, but it is also listed as an optional cost. Please clarify.
 - a. Include in your proposal, decking repair and replacement as a unit cost line item

8. Optional cost replacement of gutters and downspouts for only existing?
 - a. Yes, the City would like to keep the gutters and downspouts at an optional cost and make a determination after reviewing the proposals and making the award.

Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Tera-Systems, LLC
1379 Mill Pointe Court
Lawrenceville, GA 30043

SURETY:

(Name, legal status and principal place of business)

Nationwide Mutual Insurance Company
One West Nationwide Blvd., 1-04-701
Columbus, OH 43215-2220

Mailing Address for Notices

One West Nationwide Blvd., 1-04-701
Columbus, OH 43215-2220

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:

(Name, legal status and address)

City of College Park Purchasing Department
3667 Main Street
College Park, GA 30337

BOND AMOUNT: \$ Five Percent Of The Total Amount Bid (5%)

PROJECT:

(Name, location or address, and Project number, if any)

FIRE STATION NO. 2 ROOF REPLACEMENT - 080420, 2336 Sullivan Rd, College Park, GA 30337

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 4th day of August, 2020

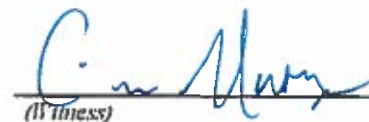


(Witness)

Tera-Systems, LLC
(Principal)  KEVIN YATES (Seal)

PRESIDENT

(Title)



(Witness)

Nationwide Mutual Insurance Company
(Surety) _____ (Seal)



(Title) Holli Orr
Attorney-In-Fact

Power of Attorney

KNOW ALL MEN BY THESE PRESENTS THAT:

Nationwide Mutual Insurance Company, an Ohio corporation

hereinafter referred to severally as the "Company" and collectively as "the Companies" does hereby make, constitute and appoint:

Eric Matlaga, Holli Orr

each in their individual capacity, its true and lawful attorney-in-fact, with full power and authority to sign, seal, and execute on its behalf any and all bonds and undertakings, and other obligatory instruments of similar nature, in penalties not exceeding the sum of

UNLIMITED

and to bind the Company thereby, as fully and to the same extent as if such instruments were signed by the duly authorized officers of the Company; and all acts of said Attorney pursuant to the authority given are hereby ratified and confirmed.

This power of attorney is made and executed pursuant to and by authority of the following resolution duly adopted by the board of directors of the Company:

"RESOLVED, that the president, or any vice president be, and each hereby is, authorized and empowered to appoint attorneys-in-fact of the Company, and to authorize them to execute and deliver on behalf of the Company any and all bonds, forms, applications, memorandums, undertakings, recognizances, transfers, contracts of indemnity, policies, contracts guaranteeing the fidelity of persons holding positions of public or private trust, and other writings obligatory in nature that the business of the Company may require; and to modify or revoke, with or without cause, any such appointment or authority; provided, however, that the authority granted hereby shall in no way limit the authority of other duly authorized agents to sign and countersign any of said documents on behalf of the Company."

"RESOLVED FURTHER, that such attorneys-in-fact shall have full power and authority to execute and deliver any and all such documents and to bind the Company subject to the terms and limitations of the power of attorney issued to them, and to affix the seal of the Company thereto, provided, however, that said seal shall not be necessary for the validity of any such documents"

This power of attorney is signed and sealed under and by the following bylaws duly adopted by the board of directors of the Company.

Execution of Instruments. Any vice president, any assistant secretary or any assistant treasurer shall have the power and authority to sign or attest all approved documents, instruments, contracts, or other papers in connection with the operation of the business of the company in addition to the chairman of the board, the chief executive officer, president, treasurer or secretary; provided, however, the signature of any of them may be printed, engraved, or stamped on any approved document, contract, instrument, or other papers of the Company.

IN WITNESS WHEREOF, the Company has caused this instrument to be sealed and duly attested by the signature of its officer the 27th day of February, 2019.

[Signature of Antonio C. Albanese]

Antonio C. Albanese, Vice President of Nationwide Mutual Insurance Company

ACKNOWLEDGMENT

STATE OF NEW YORK, COUNTY OF NEW YORK: ss

On this 27th day of February, 2019, before me came the above-named officer for the Company aforesaid, to me personally known to be the officer described in and who executed the preceding instrument, and he acknowledged the execution of the same, and being by me duly sworn, deposes and says, that he is the officer of the Company aforesaid, that the seal affixed hereto is the corporate seal of said Company, and the said corporate seal and his signature were duly affixed and subscribed to said instrument by the authority and direction of said Company.



Suzanne C. Jelis
Notary Public, State of New York
No. 02066126649
Qualified in Westchester County
Commission Expires September 16, 2021

[Signature of Suzanne C. Jelis]
Notary Public
My Commission Expires
September 16, 2021

CERTIFICATE

I, Laura B. Guy, Assistant Secretary of the Company, do hereby certify that the foregoing is a full, true and correct copy of the original power of attorney issued by the Company; that the resolution included therein is a true and correct transcript from the minutes of the meetings of the boards of directors and the same has not been revoked or amended in any manner; that said Antonio C. Albanese was on the date of the execution of the foregoing power of attorney the duly elected officer of the Company, and the corporate seal and his signature as officer were duly affixed and subscribed to the said instrument by the authority of said board of directors, and the foregoing power of attorney is still in full force and effect.

IN WITNESS WHEREOF, I have hereunto subscribed my name as Assistant Secretary, and affixed the corporate seal of said Company this 4th day of August 2020

[Signature of Laura B. Guy]
Assistant Secretary

BDJ 1(02-19)00

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Tera-Systems, LLC.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

Individual/sole proprietor or single-member LLC C Corporation S Corporation Partnership Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► S

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
3276 Buford Drive, Suite 104-173

6 City, state, and ZIP code
Buford Ga, 30519

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			-			-				
--	--	--	---	--	--	---	--	--	--	--

or

Employer identification number

8	2	-	3	2	8	9	4	8	3
---	---	---	---	---	---	---	---	---	---

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ►  Date ► 7/29/2020

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.



8.A.d

Packet Pg. 65



CITY OF COLLEGE PARK

P.O. BOX 87137 · COLLEGE PARK, GA 30337 · 404.767.1537

REG SESSION AGENDA REQUEST

DOC ID: 8267

DATE: August 13, 2020

TO: The Honorable Mayor and Members of City Council

THROUGH: Terrence R. Moore, City Manager

FROM: Wade Elmore, Fire Chief

RE: Fire Department Uniform Supplier - FY 2020-2021

PURPOSE: Recommendation to utilize NAFECO as the uniform supplier for the Fire Department during FY 2020-2021.

REASON: NAFECO is a Nationally approved vendor under the NPPGOV/Public Safety GPO. Upon approval, the fire department uniform purchases will be made via CPFR member ID: M-5713654

RECOMMENDATION: Mayor and Council approval to utilize NAFECO as the uniform supplier.

BACKGROUND: This funding is to provide departmental uniforms for fire personnel.

YEARS OF SERVICE: N/A

COST TO CITY: \$40,000

BUDGETED ITEM: Yes. Budgeted annually in account # 100 3520 51 5180 (Uniform Clothing)

REVENUE TO CITY: N/A

CITY COUNCIL HEARING DATE: August 17, 2020.

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: Fire Department

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A**STAFF:** Fire Department**ATTACHMENTS:**

- Product Listing _ NAFECO Connect (PDF)
- NPPGOV Information (FireRescue GPO) (PDF)
- NPPGOV Information (Public Safety GPO) 2.5.2020 (PDF)

Review:

- Wade Elmore Completed 08/12/2020 1:46 PM
- Rosyline Robinson Completed 08/12/2020 3:00 PM
- Purchasing Completed 08/13/2020 12:26 PM
- Finance Pending
- Terrence R. Moore Completed 08/13/2020 1:04 PM
- Mayor & City Council Pending 08/17/2020 7:30 PM



NAFECO CONNECT






Welcome ADMIN ADMIN
Rank: ADMIN
Certification: ADMIN
Allotment: \$600.00
Balance: \$600.00
Pending: \$0.00
Cart: \$0.00
of Orders Placed: 0
Status: Opening on 8/17/2020









Product Listing









Filter By:









Rank




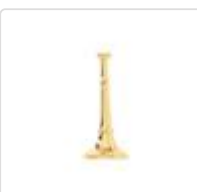














	Description	Price
	5.11 Jacket, Signature Duty Black Item #48103-019-XX	\$185.00 - \$215.00
	Black Hand Tie Item #900-BLK-XX	\$6.00
	5.11 Jacket, Signature Duty Dark Navy Item #48103-724-XX	\$185.00 - \$215.00
	5.11 Jobshirt 1/4 Zip P/C Fire Navy Item #72314-720-XX	\$65.00 - \$75.00
	5.11 Jobshirt 1/4 Zip P/C Heather Grey Item #72314-016-XX	\$65.00 - \$75.00









	Description	Price
	5.11 Parka, Men's Responder, Dk Navy, Fleece Lined, 3M Trim Item #48063-724-XX	\$260.00 - \$290.00
	5.11 Parka, Responder, Black, Fleece Lined, 3M Trim Item #48063-019-XX	\$260.00 - \$290.00
	Alert Vision Reversible Rain Jacket, Hi-Vis Yellow Item #AV-AWS-353-RRJ-XX	\$140.00 - \$165.00
	Taylor's Leather Cleveland Black Cowhide Item #4425Z-XX	\$350.00 - \$375.00
	Topps Squad Suit, Navy, Nomex 6.0 oz Item #SS59-5605-XX	\$260.00 - \$315.00
	Tru Spec Jacket, 24-7, Black Tactical, Softshell Item #2454-XX	\$75.00
	Tru-Spec Flight Suit, 27-P Sage Green Item #2656-XX	\$46.50
	(Only Select Sizes Available) Oxford Shoe, Patriot I, Full Leather, Glossy Item #FEW4003-XX	\$85.00





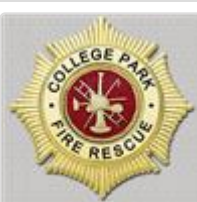



	Description	Price
	<p>5.11 Company 3.0 Carbon Tac Toe Boot Item #12421-XX</p>	\$119.75
	<p>5.11 Socks, Level I, 9" Black, Sz: L Item #59048-019</p>	\$13.75
	<p>5.11 Year Round Crew Sock Black Item #10014-019-XX</p>	\$14.00
	<p>Bates Boot, Delta 6" Side Zip Item #2346-XX</p>	\$98.50
	<p>Bates Boot, Men's 8" DuraShocks Lace-to-toe Side Zip Item #3140-XX</p>	\$105.00
	<p>Bates Oxford Shoe, Men's High Gloss Black Item #22141-XX</p>	\$55.00
	<p>Danner Patrol Boot, 6" Lace Up Black Leather Item #25200-XX</p>	\$280.00
	<p>Thorogood Boot "Deuce" Side Zip Item #834-6218-XX</p>	\$100.00









	Description	Price
	Thorogood Shoe, Slip On Athletic, Ultra-Lite Item #834-6520-XX	\$65.00
	5.11 Bag, 8100, Red Item #56878-474-XX	\$75.00
	5.11 Cap, Watch, Fleece Black Item #89250-019-XX	\$19.00
	5.11 Cap, Watch, Fleece Dark Navy Item #89250-724-XX	\$19.00
	5.11 Knife, Tanto Surge, Black Item #51030	\$80.00
	Blackhawk Black Belt, Riggers, Cobra Buckle, Up to 34" Waist Item #41CQ11BK	\$65.00
	Blackhawk Black Belt, Riggers, Cobra Buckle, Up to 41" Waist Item #41CQ12BK	\$65.00
	Blackhawk Black Belt, Riggers, Cobra Buckle, Up to 51" Waist Item #41CQ13BK	\$65.00









	Description	Price
	Blackinton 3 Crossed Bugle Collar Gold Item #A2861	\$12.50
	Blackinton 5 Crossed Bugle Collar, Gold Item #A2860	\$12.50
	Blackinton 5 Crossed Bugle Cutout Collar, Gold Item #A2905	\$16.50
	Blackinton Gold Collar 1 Bugle Item #A2909	\$16.50
	Blackinton Gold Scramble Collar Item #A2867	\$12.50
	Blackinton Insignia, Gold Chevrons Item #J59G	\$7.20
	Blackinton Scramble Collar, Gold Item #A9175	\$12.50
	Boston Leather 3 PC Set Radio Strap, Anti-Sway Strap, & D-Rings Item #6543	\$59.87









	Description	Price
	<p>Dutyman Belt, 1 3/4 Ranger Floral, Gold Buckle Item #1761-G-XX</p>	\$22.00
	<p>Flexfit Cap, Black Embroidered Logo on Front & Gold Scrambled Eggs on Bill Item #COL2266277-BLK-XX</p>	\$15.50
	<p>Flexfit Cap, Navy 6-Panel Embroidered Logo on Front Item #COL2266277-NV-XX</p>	\$15.50
	<p>Gerber MP600 Series Needle Nose Tool Item #47530</p>	\$55.00
	<p>Gold Collar Brass 3 Crossed Bugles Item #A2907</p>	\$16.50
	<p>Gold Reeves Nameplate Item #COL22650LE</p>	\$12.50
	<p>Gold Reeves Serving Since Bar Item #COL226YSLE</p>	\$11.50
	<p>Propper Cover-Up Arm Sleeves LAPD Navy Item #F56102C450-XX</p>	\$10.00









	Description	Price
	<p>Rescue Tech Rigger Belt Item #703-XX</p>	<p>\$35.00</p>
	<p>Shelby Xtrication Glove Gauntlet, High Visibility Item #2500-XX</p>	<p>\$55.00</p>
	<p>Smith & Warren Badge, Gold, Batt Chief Item #COL226S158-BC</p>	<p>\$70.00</p>
	<p>Smith & Warren Badge, Gold, Chief Item #COL226S158-CH</p>	<p>\$70.00</p>
	<p>Smith & Warren Badge, Gold, Div Chief Item #COL226S158-DC</p>	<p>\$70.00</p>
	<p>Smith & Warren Badge, Gold, Fire Marshal Item #COL226S158-FM</p>	<p>\$70.00</p>
	<p>Smith & Warren Badge, Gold, Firefighter Item #COL226S158-FF</p>	<p>\$70.00</p>
	<p>Smith & Warren Badge, Gold, Lieutenant Item #COL226S158-LT</p>	<p>\$70.00</p>









	Description	Price
	Smith & Warren Badge, Gold, Sergeant Item #COL226S158-SGT	\$70.00
	Smith & Warren Hat Badge Gold, Batt Chief Item #COL226S191-BC	\$70.00
	Smith & Warren Hat Badge Gold, Chief Item #COL226S191-CH	\$70.00
	Smith & Warren Hat Badge Gold, Division Chief Item #COL226S191-DC	\$70.00
	Smith & Warren Hat Badge Gold, Firefighter Item #COL226S191-FF	\$70.00
	Smith & Warren Tie Pin Gold, 3 Bugles Item #COL226C509-C177RE	\$20.00
	Smith & Warren Tie Pin Gold, 5 Bugles Item #COL226C509-C189RE	\$20.00
	Smith & Warren Hat Badge Gold, Fire Marshal Item #COL226S191-FM	\$70.00









	Description	Price
	Smith & Warrne Hat Badge Gold, Lieutenant Item #COL226S191-LT	\$70.00
	Smith & Warrne Hat Badge Gold, Sergeant Item #COL226S191-SGT	\$70.00
	Streamlight 2 PC set, Survivor Charger and Battery Pack Item #90111	\$86.15
	Streamlight Scorpion C4 Led Lithium, Black Item #85010	\$55.00
	Streamlight Survivor LED, 120V AC/12V DC Charger Yellow Item #90513	\$120.00
	Surefire Light, LED, Dual Output, Black Item #G2XLE-BK	\$67.50
	Tactical Medical Drop Leg Kit Black Item #DLP-B	\$48.50
	Tru Spec Contractor Boonie OD Green, One Size Item #3322	\$10.50









	Description	Price
	Tru Spec Contractor Cap, OD Green, One Size Item #3384	\$8.50
	Tru-Spec Backpack, Trek Sling, Black Item #4918	\$45.00
	Anchor Black Honor Guard Dress Coat Poly/Wool Item #242BL-BLK-XX	\$445.00
	Anchor Pant, Class A, Black Poly/Wool with Red Stripe Item #229BL-RS-XX	\$125.00 - \$132.00
	Dutyman Belt, 2 1/4" Sam Brown Clarino Item #1031G-XX	\$57.75
	Nissun Garment Bag Item #GB1100-XX	\$35.00
	Patch, Honor Guard Rocker Nomex Shirt only LS Under Dept. Pt Item #COL226LS-HG-NAVY	\$0.85
	Premier Emblems Mourning Band Item #E1077-1	\$1.00









	Description	Price
	Premier Honor Guard Glove White, Pair Item #P700-XX	\$6.00
	Premier Shoulder Cords-Red w/Gold Tip Item #P6011	\$15.00
	Premier Vinyl Spats Item #P5293	\$15.00
	S&W Hat Badge, Gold, Honor Guard Item #COL226S191-HG	\$70.00
	S&W Shirt Badge, Gold, Honor Guard Item #COL226S158-HG	\$70.00
	Anchor Dress Coat, Black CL A Dbl Breasted, Poly/Wool Item #211BL-BLK-XX	\$235.00 - \$290.00
	Anchor Pant, Class A, Black Poly/Wool Item #230BL-BLK-XX	\$90.00 - \$115.00
	Bayly Bell Crown Dress Hat Black Item #COL2269807-BLK-XX	\$90.00









	Description	Price
	Bayly Black Dress Hat Item #07GV3D5-XX	\$90.00
	Bayly Dress Hat, White Lieutenant Item #COL2269807-W-LT-XX	\$110.00
	Bayly Dress Hat, White Officer Item #COL2269807-W-OFC-XX	\$145.00
	Bayly Dress Hat, White, Chief Item #COL2269807-W-CH-XX	\$140.00
	Shoulder Board Black & Gold (Pair) Item #Y7611	\$20.00
	Shoulder Board Black & Gold (Pair) Item #Y7607	\$20.00
	5.11 Polo, Professional, LS Navy Item #42056-724-XX	\$43.00 - \$50.00
	5.11 Polo, Professional, SS White, Cotton Item #41060-010-XX	\$38.50 - \$44.50









	Description	Price
	5.11 Shirt PDU Class A SS White Item #71183-010-XX	\$50.00 - \$75.00
	5.11 Shirt PDU Twill Class A, Long Sleeve White Item #72344-010-XX	\$50.00 - \$75.00
	5.11 T-Shirt, Station Wear, LS Navy Item #40052-NV-XX	\$17.50 - \$21.00
	5.11 T-Shirt, Station Wear, SS Fire Navy Item #40050-NV-XX	\$14.00 - \$17.00
	5.11 Utility PT Short Dark Navy Item #43061-724-XX	\$28.50 - \$32.00
	Gildan Sweatpants, Super Sweats 9.5oz Navy Item #4850P-NV-XX	\$15.00 - \$18.50
	Gildan Sweatshirt, Super Sweats 9.5oz, Navy Item #4662M-NV-XX	\$17.00 - \$20.50
	PSC Sweater, V-Neck, Military Black 70% Durapil Acrylic / 30% Wool Item #2026-368-XX	\$52.50 - \$57.50






	Description	Price
	<p>Southeastern Pant, Men's Black Poly Item #9009-XX</p>	<p>\$37.50 - \$40.00</p>
	<p>Southeastern Shirt P/C SS White with White Rank Patches & Namestrip Item #3203-XX</p>	<p>\$31.00 - \$35.00</p>
	<p>Southeastern Shirt, Men's Long Sleeve P/C White Item #3103-XX</p>	<p>\$35.00 - \$38.00</p>
	<p>Tru Spec Pant, Tactical Response, OD Green Item #1391-XX</p>	<p>\$49.50</p>
	<p>Tru Spec Uniform Shirt, Xtreme, OD Green Item #1243-XX</p>	<p>\$85.00</p>
	<p>Tru-Spec 24-7 Polo Shirt, SS 100% Cotton, Black Item #4413-BLK-XX</p>	<p>\$25.00 - \$32.00</p>
	<p>Tru-Spec 24-7 Polo Shirt, SS 100% Cotton, Navy Item #4412-NV-XX</p>	<p>\$25.00 - \$32.00</p>
	<p>Tru-Spec 24-7 Polo, Charcoal Performance Poly, Short Sleeve Item #4488-GRY-XX</p>	<p>\$31.50 - \$35.00</p>





	Description	Price
	Tru-Spec 24-7 Polo, White Performance Poly, Short Sleeve Item #4342-WHT-XX	\$31.50 - \$35.00
	Tru-Spec Pant, 24-7, Black, 100% Cotton Canvas Item #1073-XX	\$42.95 - \$45.70
	Tru-Spec Pant, 24-7, Khaki, 100% Cotton Canvas Item #1070-XX	\$42.95 - \$45.70
	Tru-Spec Pant, 24-7, Tactical, Cotton, Navy Item #1074-NV-XX	\$42.95 - \$45.70
	Tru-Spec Performance Polo, LS 24-7 Navy, 100% Poly Item #4409-XX	\$33.42 - \$37.75
	Tru-Spec Polo 24-7, Grey 100% Cotton Short Sleeve Item #4415-XX	\$31.50 - \$35.00
	Tru-Spec Polo, 24-7, LS Performance, Black 100% Poly Item #4406-BLK-XX	\$33.42 - \$37.75
	Tru-Spec Polo, 24-7, SS, Performance, Navy 100% Poly Item #4340-NV-XX	\$31.50 - \$35.00

	Description	Price
	<p>Tru-Spec Polo, Performance 24-7, SS, Black 100% Poly Item #4336-BLK-XX</p>	<p>\$31.50 - \$35.00</p>
	<p>Workrite Pant, Black Nomex, 7.5 oz Item #402NMX-75-BLK-XX</p>	<p>\$120.00 - \$160.00</p>
	<p>Workrite Pant, Navy Nomex, 7.5 oz Item #402NMX-75-NV-XX</p>	<p>\$120.00 - \$160.00</p>
	<p>Workrite Pant, Navy, Rescue Nomex, 7.5 oz Item #475-NMX-75-NV-XX</p>	<p>\$145.00 - \$215.00</p>
	<p>Workrite Shirt, Navy SS, Nomex 4.5 oz Item #700NMX-45-NV-XX</p>	<p>\$115.00 - \$313.00</p>
	<p>Workrite Shirt, Navy, LS Nomex, 4.5 oz Item #705NMX-45-NV-XX</p>	<p>\$125.00 - \$360.00</p>
	<p>Edwards Cardigan Twin Set Sweater Black Item #7138-010-XX</p>	<p>\$50.00</p>
	<p>Edwards Cardigan Twin Set Sweater Sky Blue Item #7138-071-XX</p>	<p>\$50.00</p>

	Description	Price
	Edwards Cardigan Twin Set Sweater, Red Item #7138-012-XX	\$50.00
	Edwards Cardigan Twin Set Sweater, Smoke Heather Item #7138-903-XX	\$50.00
	Edwards Ladies Mini-Pique Polo Red Item #5507-012-XX	\$13.00
	Edwards Ladies Mini-Pique Polo White Item #5507-000-XX	\$13.00
	Edwards Microfleece Vest Ladies, Black Item #6455-010-XX	\$25.00
	Southeastern Shirt, Ladies LS P/C White Item #L3103-XX	\$35.00
	Southeastern Shirt, Ladies P/C SS White Item #L3203-XX	\$29.80
	Truspec Ladies Tactical Pant, Black, 65/35 Polyester/Cotton Rip-Stop Item #1096-XX	\$35.00

	Description	Price
	<p>Truspec Ladies Tactical Pant, Khaki, 65/35 Polyester/Cotton Rip-Stop Item #1095-XX</p>	\$40.00
	<p>Truspec Ladies Tactical Pant, Navy, 65/35 Polyester/Cotton Rip-Stop Item #1097-XX</p>	\$35.00
	<p>Georgia Smoke Diver Patch Above LS patch Item #GASD</p>	\$1.35
	<p>Patch TAC MEDIC Rocker on LS UNDER Dept. Patch Item #COL226LS-TM</p>	\$0.85
	<p>Patch, American Flag, Gold Border, 2"x3.5" Reversed Item #E1936</p>	\$1.35
	<p>Patch, Bike Medic Rocker on LS Under Dept. Patch Item #COL226LS-BM</p>	\$0.85
	<p>Patch, GA EMS w/ GA Advanced EMT Rocker Item #E1852-E1853C</p>	\$2.00
	<p>Patch, GA EMS w/ GA Paramedic Rocker Item #E1852-E1853B</p>	\$2.00

	Description	Price
	<p>Patch, GA EMS with GA C.T Rocker Item #E1852-E1853D</p>	<p>\$2.00</p>
	<p>Patch, GA EMS with GA EMS with GA EMT-I Rocker Item #E1852-E1853F</p>	<p>\$2.00</p>
	<p>Patch, GA EMS with GA EMT Rocker Item #E1852-E1853A</p>	<p>\$2.00</p>
 <p>No Image Available</p>	<p>Add Maltese Crosses to Dress Coat Item #AJAMC-XX</p>	<p>\$7.50 - \$12.50</p>
 <p>No Image Available</p>	<p>Add Stripes to Dress Coat Item #AJAGS-XX</p>	<p>\$20.00 - \$50.00</p>

	Description	Price
 No Image Available	Change Collar Insignia Pair in Norcross Item #COL226RPAPCI	\$4.00
 No Image Available	Change Left Chest Patch in Norcross Item #COL226RPAPLC	\$5.00
 No Image Available	Change Left Sleeve Patch in Norcross Item #COL226RPAPLS	\$5.00
 No Image Available	Change Right Chest Namestrip in Norcross Item #COL226GA-NS	\$5.00

Description

Price



No Image Available


Change Right Sleeve Patch in Norcross
Item #COL226RPAPRS


\$5.00



(<https://www.nafeco.com>)

 [Contact NAFECO Representative \(/Home/Contact\)](#)

 2601 Beltline Road SW, Decatur, AL 35601 (<https://goo.gl/maps/2fFujJZHuM42>)

 Normal Operating Hours: M-F 8:00AM - 5:00PM CST

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FireRescue GPO Member ID: M-5713654

Group purchasing engine for the fire service program of NPPGov

ABOUT US

FireRescue GPO is a program of NPPGov providing fire departments access to publicly solicited contracts from vendors who supply goods and services to the fire service. Contracts are created through a public RFP process by a Lead Public Agency that allows members to “piggyback” on the contract, eliminating the need to complete their own RFP process. FireRescue GPO staff and legal counsel facilitate this process and provide necessary documentation and support.

Access to our cooperative contracts is complimentary with no purchasing obligations. Membership is available to organizations chartered to provide fire and rescue services and their members including: career, volunteer, districts and state agencies. Individual firefighter discounts are also available.

In addition to saving you time and money, the program generates revenue for the Fire Chiefs’ Association where the purchase was made including the IAFC, IAFC Division Association and State Chief Associations.

How it works

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Benefits

- Access to publicly solicited contracts
- No cost to members
- No purchasing obligations
- Individual discount programs
- In-house customer service department



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Public Safety GPO

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By eliminating the need for Public Safety entities to complete their own RFP process, it gives them the time to focus on what's most important. This partnership with Public Safety entities over the last decade has been NPPGov's way of showing appreciation for those who risk the most in any number of dangerous situations, and we pledge to continue this support with our partners for many years to come.

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Current contracts associated with FireRescue GPO will continue to be managed by the Public Procurement Authority through the end of their current term, and new RFPs will be published to ensure a smooth contract transition to Public Safety GPO.

In addition to saving you time and money, public safety GPO is owned in part by non-profit hospitals, the program generates revenue that helps support medical research at the [Benaroya Research Institute at Virginia Mason \(BRI\)](#) in Seattle, WA.



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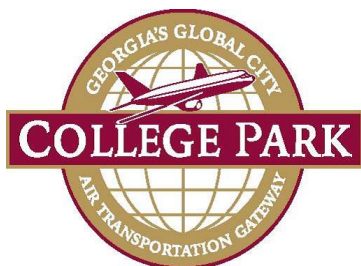
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CONTACT
 Phone: 877.329.8847
 Fax: 206.515.5445
customerservice@nppgov.com



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CITY OF COLLEGE PARK

P.O. BOX 87137 · COLLEGE PARK, GA 30337 · 404.767.1537

REG SESSION AGENDA REQUEST

DOC ID: 8268

DATE: August 13, 2020

TO: The Honorable Mayor and Members of City Council

THROUGH: Terrence R. Moore, City Manager

FROM: Wade Elmore, Fire Chief

RE: Fire Department Protective Clothing Supplier - FY 2020-2021

PURPOSE: Recommendation to utilize NAFECO as the protective gear supplier for the Fire Department during FY 2020-2021.

REASON: NAFECO is a Nationally approved vendor under NPPGOV/Public Safety GPO. Upon approval, the protective gear purchases will be made via CPFR member ID: M-5713654

RECOMMENDATION: Mayor and Council approval to utilize NAFECO as the supplier of the Firefighter gear.

BACKGROUND: This funding is utilized for the purchase of fire protective gear sets.

YEARS OF SERVICE: N/A

COST TO CITY: \$25,000.00

BUDGETED ITEM: Yes, Annually budgeted in Account# 100 3520 53 7161 (Protective Clothing)

REVENUE TO CITY: N/A

CITY COUNCIL HEARING DATE: August 17, 2020.

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: Fire Department

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A**STAFF:** Fire Department**ATTACHMENTS:**

- Q1020513849 (PDF)
- NPPGOV Information (FireRescue GPO) (PDF)
- NPPGOV Information (Public Safety GPO) 2.5.2020 (PDF)

Review:

- Wade Elmore Completed 08/12/2020 1:45 PM
- Rosyline Robinson Completed 08/12/2020 3:00 PM
- Purchasing Completed 08/13/2020 12:26 PM
- Finance Pending
- Terrence R. Moore Completed 08/13/2020 1:04 PM
- Mayor & City Council Pending 08/17/2020 7:30 PM



NAFECO

Mailing: 1515 W Moulton St
(2601 Beltline Road)
Decatur, AL 35601
(800) 628-6233
info@nafeco.com

8.C.a

Quotation

Q1020513849

Date: 5/13/2020
Expires: 6/12/2020
FOB:

Customer Number: COL226

Customer Information: College Park Fire Rescue
Address: 3737 College St
College Park, GA 30337

Attention: Kevin Harris
Phone:
Email: kharris@collegeparkga.com

Prepared By: Brian Goldman

Qty.	Product	Description	Each	Total
15	PSGQ16648-D	Lion Super Deluxe Coat PBI Max Natural	\$1,415.00	\$21,225.00
15	PSGQ16648-D	Lion Super Deluxe Pant PBI Max Natural	\$1,020.00	\$15,300.00
			Total: \$36,525.00	
			<i>tax & freight to be determined</i>	

Notes: NPP.GOV LION CONTRACT NUMBER:PS16008

Thank you for your business!

NOTE: All accounts are subject to sales tax charges unless a valid state exempt certificate is on file with NAFECO, or provided at the time of the order.

If you have any questions concerning this quote, please call our number listed above.

Visit Us On The Internet At: www.nafeco.com



FireRescue GPO Member ID: M-5713654

Group purchasing engine for the fire service program of NPPGov

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CITY OF COLLEGE PARK

P.O. BOX 87137 · COLLEGE PARK, GA 30337 · 404.767.1537

REG SESSION AGENDA REQUEST

DOC ID: 8278

DATE: August 10, 2020

TO: The Honorable Mayor and Members of City Council

FROM: Terrence R. Moore, City Manager

RE: Regional Connected Vehicle Program

Aerotropolis Atlanta Community Improvement District (AACIDs) Executive Director Gerald McDowell will present information on the Regional Connected Vehicle Program. The program seeks to deploy interoperable connected vehicle infrastructure at signalized intersections and other feasible locations throughout the metro Atlanta region. The program will provide for the necessary infrastructure configuration, deployment, and support over several years with participating local governments.

This program involves the application of various technological interfaces with vehicles, traffic signals and other devices necessary to achieve a "connected environment". A level of financial commitment from participating municipalities is required.

Please see attached proposed agreement with the Georgia Department of Transportation (GDOT) for the Regional Connected Vehicle Program, program information and cost breakdown.

Thank you.

ATTACHMENTS:

- Gerald McDowell E-Mail Dated_08-03-2020 (PDF)
- Regional Connected Vehicle Program 12192020(PDF)
- Updated Intersections Estimated Cost Breakdown (XLSX)
- College Park-Intersections (PDF)
- College Park (DOCX)

Review:

- Terrence R. Moore Completed 08/10/2020 6:26 PM

- Rosyline Robinson Completed 08/10/2020 6:33 PM
- City Attorney's Office Completed 08/13/2020 12:59 PM
- Terrence R. Moore Completed 08/13/2020 1:04 PM
- Mayor & City Council Pending 08/17/2020 7:30 PM

From: [Gerald McDowell](#)
To: [Terrence Moore](#)
Cc: [Rosylie Robinson](#)
Subject: GDOT MOU for August 17th Council meeting
Date: Monday, August 3, 2020 11:55:09 PM
Attachments: [College Park.docx](#)
[Regional Connected Vehicle Program 12192020.pdf](#)
[Updated Intersections Estimated Cost Breakdown.xlsx](#)
[College Park.pdf](#)

Terrence,

I am attaching all the documents associated with the Regional Connected Vehicle Program and the MOU from GDOT.

There were three items from the Work Session – the map has been updated for item #1 and the response to the other two items are below:

How much is the on-going maintenance and is this a new cost for the City?

Yes, there is an added cost to the agency for maintenance. If the city is interested in the devices operating, like anything else they will need to be maintained. Much of the maintenance we have experienced on our deployments has been software based, meaning remote troubleshooting and configuration. But there will be occasional needs from things like weather, crashes, and equipment failures that may require physical replacement or repair of the device or their components (cable, power supplies, etc). Much like all signals, the city maintains the signals and occasional software updates are needed, if the technology is not turned on and used by the city then there are no cost incurred until it is in use.

Can additional intersections be added (i.e. Old National/Godby, Sullivan/Old National and Old National at 285) – were any of these in the large map and are any of these addressed in the Freight Study?

-
After review of the identified intersections, it was determined that due to the routes leading directly to the airport, these routes are critical for contiguous alignment. The routes noted above are great candidates and should be considered for phase II.

Gerald

Regional Connected Vehicle Program

Project Overview

The Atlanta metro region is already home to one of the largest connected vehicle technology deployments in the United States. The Regional Connected Vehicle Program seeks to build on that success by deploying interoperable connected vehicle infrastructure at signalized intersections and other feasible locations throughout the metro Atlanta region. The program will provide for the necessary infrastructure configuration, deployment, and support over several years with participating local governments. As a multi-phase deployment, the program will initially deploy devices in the field as budget and resources dictate. The initial phase aims to deploy at 1,000 contiguous intersections across the region.

The program will use both proven and brand-new technologies operating within the 5.9 GHz safety spectrum to deliver safety and mobility-based applications to public and private users. It will also facilitate the support needed to configure, operate, and maintain connected vehicle infrastructures in partnership with local maintaining agencies. A turnkey services agreement will facilitate all facets of deployment, including project management, device procurement, device testing, configuration, licensing, deployment, testing, validation, and application development. Local governments are encouraged to review available applications to help determine which will be included in the contract. These applications will then be made available to all participating local governments but will not be required in order to facilitate context-sensitive applications and best balance local needs.

Technology

The program will focus on deploying Dedicated Short Range Communications (DSRC) protocol based devices as well as LTE point-to-point communications protocol based devices (C-V2X). Though “Dual Mode” technologies are currently being researched to allow these technologies to operate within the same frequencies, the program will also consider conventional “either/or” technology. All devices and technologies deployed shall operate in a manner that is consistent with national standards. Regional and national interoperability is paramount for this and any connected vehicle deployment.

There have been tremendous investments in transportation technology infrastructure in the past decade across the region, including the deployment of “connected vehicle ready” signal controllers, software, and communications. Deployments of additional technology should leverage that investment as much as possible.

Applications

Though the list of applications that are possible from connected vehicle technologies is long, the following vehicle to infrastructure applications are targeted as a priority for deployment at scale through this program:

1. Intersection based applications
 - a. Signal phasing and timing broadcast
 - b. MAP message broadcast

- c. Emergency vehicle preemption
 - d. Transit signal priority
 - e. Freight signal priority
2. Non-intersection based applications
 - a. Traveler information messages

Interoperability

The program will deploy technologies and applications that are interoperable with existing connected vehicle regional deployments. All technologies must comply with national standards and will require extensive validation for conformity and accuracy of data transmitted. Cybersecurity and verification of user-side data must be interoperable with existing regional security deployments and national credentialing systems.

Project Scope

The project will employ a turn-key approach to the deployment of connected vehicle technologies at signalized intersections in the metro Atlanta region. The project will be multi-phased with the intention of further deployments in future fiscal years as participation and funding allows. The initial phase will include the local governments and intersections as listed in **Exhibit A – List of Municipalities and Intersections**.

The project will consist of the procurement of radios, their licensing with appropriate state and federal agencies and authorities, their configuration for operation, their installation, testing and validation of messages, and associated application demonstrations.

Turn-key Project Elements

The following items are considered to be the turn-key project elements to be delivered through services and equipment procured as a part of this project:

1. Project Management
 - a. Kick-off meeting
 - i. A kick-off meeting shall occur no later than fifteen (15) business days after contract effective date. The Offeror shall attend a kick-off meeting to be held at 935 United Avenue, Building 24, Atlanta, GA 30316 with the Department Project Manager (DPM), DOT representatives, and others to ensure that all parties have a common understanding of the contract requirements and Department expectations. The Offeror shall bring its key personnel (project manager, relevant key team leads) to this meeting and the Department Project Manager will arrange the location, the agenda, and the list of other attendees.
 - b. Project schedule
 - i. The Offeror shall submit, to the Department, a project schedule within 30 days after the effective date of the contract. The schedule shall include at a minimum, the major deliverables and milestones. Every 30 days thereafter, the Offeror shall update the schedule to show the percent complete of every major deliverable, and submit to the Department. Any changes to due dates must be approved by the Department's Project Manager (DPM).

The Project Schedule shall be updated monthly. The Project Schedule shall describe the following:

1. Name of the work activity
2. Expected start and end dates
3. Name of the individual with the primary responsibility for accomplishing the work
4. Dependencies with other work activities in the Project Schedule
5. All deliverables, procurements, or milestones resulting from the work activity

The project schedule shall be delivered in draft to the DPM. After receiving the DPM's comments and resolving them, the Offeror shall provide the "final" version of the project schedule and management plan and its related documents. The Department must accept and approve all comment resolutions before the revised document is considered final.

- c. Routine coordination, status meetings, and reporting
 - i. The Offeror will be responsible for providing monthly reports of the progress of the project deployment (submittal with invoicing is acceptable), including milestone dates, and how the deployment team will meet these goals. The reports shall be in format as directed by the Department and, at a minimum, include the following items:
 1. A clear account of the work performed under each task during the reporting period.
 2. An outline of the work to be accomplished during the next reporting period.
 3. A description of any problem encountered or anticipated that will affect the completion of any work within the timeframe set, together with recommended solutions to such problems; or, a statement that no problems were encountered.
 4. Financial updates of budgets and delivery progress.

The Department may require the Offeror to provide the progress report information in an electronic medium and/or enter the progress report information directly in the electronic system.
 - ii. The Offeror shall conduct at minimum, monthly status meetings with the project team.
2. Device procurement
 - a. Roadside equipment

The offeror shall be responsible for the selection, procurement, and installation of roadside equipment. A "dual mode" device is not required, but preferred. Roadside equipment shall be capable of broadcasting in both dedicated short range communications (DSRC) and cellular-vehicle to everything (C-V2X) protocols as defined by the following standards:

 1. DSRC
 - a. Broadcast frequency in the 5.860GHz – 5.920GHz spectrum.

- b. Capable of broadcasting on radio channels 172, 174, 176, 178, 180, 182, and 184.
 - c. Channel bandwidth of 10MHz.
 - d. Transmit power of 20dBm (typical) (BW 10MHz mode)(CFR 47 Part 90 Class C)
 - e. Conforms to the following standards as applicable:
 - i. IEEE 802.11p
 - ii. IEEE 1609.2, 1609.3, 1609.4
 - iii. USDOT RSU 4.1
 - f. Broadcasts messages conforming to the following standard formats:
 - i. SAE J2735_201603
 - ii. SAE J2945/1
 - g. Device must be OmniAir certified.
2. C-V2X
- a. Broadcast frequency in the 5.860GHz – 5.920GHz spectrum (LTE B47).
 - b. Capable of broadcasting on radio channels 172, 174, 176, 178, 180, 182, and 184.
 - c. Channel bandwidth of 10MHz (PC5 sidelink).
 - d. Transmit power of 20dBm (typical) (power class 3)
 - e. Conforms to the following standards as applicable:
 - i. 3GPP C-V2X Rel. 14
 - ii. IEEE 1609.2, 1609.3,
 - iii. USDOT RSU 4.1
 - f. Broadcasts messages conforming to the following standard formats:
 - i. SAE J2735_201603
 - ii. SAE J2945/1
 - g. Device manufacturer must be familiar with OmniAir certification and have intentions to certify when C-V2X certification is available.

Communications technologies and associated products are limited to that which does not require a fee for service. No proprietary communications technology shall be considered which precludes use of open system architecture and stands and prohibits competitive procurement of the technology for deployment and implementation. Technology not in a field testable status, but still in a laboratory environment where research reports indicate potential performance will not be considered. Specific manufacturer's names and associated equipment models must be stated.

GDOT IT shall review all network interface components prior to installation and activation of access points. Demonstration and security certification may be required by GDOT prior to acceptance and deployment.

- b. Traffic Signal Cabinet Equipment
 - i. GDOT shall provide at no cost a software resource (MaxTime – CV) for seamless integration into existing Intelight traffic signal controller software (MaxTime). Output from this software is acceptable for a roadside unit to operate in an immediate forward state and fulfill the requirements of this proposal. The offeror will be responsible for ensuring integration with the Intelight MaxTime – CV application with their proposed roadside equipment. Additional configuration and integration will be required for jurisdictions that do not have Intelight MaxTime deployed at their traffic signals and shall be the responsibility of the offeror to complete.
 - ii. Any additional cabinet equipment required for the successful operation to the requirements of this proposal must take into consideration the physical space and power requirements of the traffic signal cabinet. No adverse effects on the operation of the traffic signal shall be permitted. Any additional hardware or components shall not produce any excess heat or interrupt in the heat venting of the signal cabinet. Any additional hardware shall not have any direct connection to the signal controller or traffic signal cabinet outputs.
 - c. Security and networking
 - i. Any equipment procured through this project shall in no way connect to an outside network, such as a cloud service. All network traffic must be through the primary network connection of the local agency owner, or GDOT network. For security credentialing purposes, it should be assumed that communications for renewed certificates will occur through a centralized proxy by GDOT or the owner agency.
 - ii. Devices and components procured through this project shall be accessible via SSH from the local agency owner for centralized device management and firmware updates.
 - iii. Devices and components procured through this project shall be capable of SNMP monitoring.
3. FCC licensing
- a. Standard licensing for dedication short range communications.
 - i. The offeror will be responsible for all field survey work, paperwork, and submittal of documentation for licensing of roadside equipment with the Federal Communications Commission. All licensing will be completed under existing umbrella licensing for GDOT.
 - b. Experimental licensing for cellular vehicle to everything usage.
 - i. The offeror will be responsible for all field survey work, paperwork, and submittal of documentation for licensing of roadside equipment with the Federal Communications Commission. All licensing will be completed under existing umbrella licensing for GDOT. Any additional research and reporting that is

required as part of the experimental licensure will be the responsibility of the offeror.

4. Device testing and configuration
 - a. Device testing for conformance to specifications.
 - b. Standard configuration of roadside equipment prior to deployment.
 - i. Roadside equipment shall be required to be capable of standard configuration and setup with a preference to an automated process. Options and features must be capable of being enabled or disabled through a user interface on the roadside equipment.
 - ii. Offeror shall be responsible for all configuration of roadside equipment prior to deployment.
 - c. Identifying, provisioning, and assigning IP addresses for radios
 - i. Offeror will be responsible for obtaining and assigning static IP addresses for all roadside equipment. Coordination with GDOT IT, GDOT Regional Traffic Operations Program, and Local Government IT for appropriate IP addressing is required.
 - d. Ensuring appropriate network provisions for remote access and management of roadside infrastructure by GDOT and local governments
 - i. Offeror will be responsible for coordinating with local governments to ensure that all roadside equipment is capable of remote management and remote firmware updates from a central location. Preference is for connections from GDOT's network, but at a minimum, devices must be accessible from a local governments network.
 - e. Coordination with GDOT IT and local government IT.
 - i. Offeror shall be responsible for routine communication and coordination with GDOT IT and local government IT.
 - f. Application of security credentialing certificates and appropriate enrollment for interoperability with GDOT specified credentialing services.
 - i. Roadside equipment shall be capable of CAMP Application Certificate Provisioning process and the RSE Bootstrapping process.
5. MAP message creation
 - a. The offeror shall be responsible for the creation of MAP messages for all intersections. At minimum the MAP must meet the technical output requirements as those produced by the USDOT ISD tool (<https://webapp2.connectedvcs.com/>). Format must be provided in UPER ASN.1 hex string.
6. Device deployment
 - a. Offeror shall be responsible for the deployment of all roadside equipment. Prior to deployment, the offeror will be responsible for submitting the following information:
 - i. Installation plan
 - ii. Traffic control plan
 - iii. Installation schedule
7. Validation and testing
 - a. The offeror shall, at a minimum, demonstrate support for the following connected vehicle applications:

- i. Signal Phasing and Timing (SPaT): application which provides information from the traffic signal controller to an on-board unit inside of a vehicle via a roadside unit in a SAE J2735_201603 format at a rate of 10 Hz. A properly formatted MAP message must also be broadcast at a rate of 1 Hz. Information must be transmitted in a point-to-point manner (RSU to OBU) with no other intermediate network provider required.
 - ii. Vehicle Preemption and Priority: application which provides a request for either traffic signal preemption or traffic signal priority over an SSM/SRM message format. Successful completion of this requirement will demonstrate a traffic signal controller being able to receive a request directly from an on-board unit inside a vehicle for both preemption and priority, depending on the vehicle type classification. Information must be transmitted in a point-to-point manner (RSU to OBU) with no other intermediate network provider required.
 - iii. Traveler Information Message (TIM): application provides alerts from a central or local source to appear within vehicles equipped with on-board equipment. Information must be transmitted in a point-to-point manner (RSU to OBU) with no other intermediate network provider required.
 - iv. Basic Safety Message (BSM): system must demonstrate the ability to receive a BSM from an equipped vehicle and transport it over the network to a specified location. Information must be transmitted in a point-to-point manner (RSU to OBU) with no other intermediate network provider required.
- b. The offeror shall provide for the means to develop, implement, and fine tune emergency vehicle preemption and transit signal priority programming on traffic signal controllers. Coordination with local governments, transit operators, and emergency service providers will be required in order to facilitate appropriate routes and programming that fit the needs of the local agency. Post-implementation monitoring for performance will be required to ensure that preferential treatments do not overly impact the operations of the associated intersections and/or corridors.
 - c. The offeror shall develop and application deployment plan and submit for approval. The application deployment plan shall detail how the offeror intends to meet and validate all compliance with specified applications.
 - d. The offeror shall demonstrate, test, and validate the following specific elements related to SPaT and MAP:
 - i. Broadcast elements including, at a minimum:
 1. Broadcast/reception of both Map and SPaT messages for each intersection
 2. Transmit rate of each message type
 3. Properly formatted, J2735-compliant messages
 4. Identifying ingress lanes that include a "ConnectsTo" but the egress lane is not defined (or is not defined as an egress)
 5. Identifying ingress lanes that do not include a ConnectsTo
 6. Identifying ingress lanes that do not include a signal phase/approachId
 7. Incorrect or missing ingress/egress definitions for each approach
 8. Overlap/underlap of lanes and widths
 9. Incorrect 'ConnectsTo' lanes

10. General layout and structure of lane paths/geometries/number of lanes
 11. GPS offsets in the Map definitions
 12. Signal phases being reported as “dark” or “unavailable”
 13. Correctness of the time remaining values
 14. Inconsistency of the reported minTime and maxTime (ie. min greater than max, etc)
 15. Unexpected changes in minTime and maxTime
 16. Accuracy of the reported phase vs the actual physical signal head
 - ii. Properly formatted SAE J2735_201603 compliant messages received from radio broadcasts ten times per second with all mandatory fields correctly populated.
 - iii. MAP message validation and accuracy.
 - iv. Correct phase state indication for all signal phase movements.
 - v. SPaT components are reported correctly (e.g. minTime, maxTime, likelyTime, confidence).
 - vi. Interoperability with existing GDOT infrastructure, including on-board equipment deployments and applications.
8. Maintenance
- a. Offeror shall include at minimum one year of device maintenance. Maintenance can be assumed to be defined as:
 - i. 24 hour minimum acknowledgement of reported issue by local agency owner.
 - ii. 72 hour response time to diagnose device.
 - iii. Replacement of devices if deemed faulted at no cost to local agency, including the removal and reinstallation of the device.
 - iv. Troubleshooting of all issues related to correct operation of device.
 - v. Firmware and security updates provided by device manufacturer.
 - b. Additional years of maintenance through the life of the contract shall be offered as part of additional services, but not included as part of the cost evaluation.
9. Training (?)

Multiphase Deployment Support

The initial deployment will consist of jurisdictions and intersections listed within **Exhibit A – List of Municipalities and Intersections**. It is the intention of the department, and its partners, to facilitate and fund future phase deployments as agreements and funding become available. The offeror shall provide proposals and cost structures to enable indefinite delivery/indefinite quantity of future phases of the initial project scope. The expanded deployment is contingent upon acceptable results and performance from the initial deployment, as well as continued Federal support for the technology.

Additional services may also be proposed by offeror outside of provided line items. All additional services will not be evaluated on a qualifications or cost basis for award and are simply provided for possible contractual execution in the future, if needed.

ESTIMATED COST BREAKDOWN

Jurisdiction	Intersections	GDOT (80%)	City Contribution (16%)	CIDs Contribution (4%)	Total Cost
City of South Fulton	10	\$ 80,000	\$ 16,000	\$ 4,000	\$ 100,000
City of East Point	21	\$ 168,000	\$ 33,600	\$ 8,400	\$ 210,000
City of College Park	18	\$ 144,000	\$ 28,800	\$ 7,200	\$ 180,000
City of Hapeville	7	\$ 56,000	\$ 11,200	\$ 2,800	\$ 70,000
Total Cost:		\$ 448,000	\$ 89,600	\$ 22,400	\$ 560,000



CV-1K Intersections in College Park



AGREEMENT

By and Between

GEORGIA DEPARTMENT OF TRANSPORTATION

And

CITY OF COLLEGE PARK
for

**PROJECT IDENTIFICATION (“PI”) NO. 0017134,
ATLANTA REGIONAL CONNECTED VEHICLE PROGRAM - FY 2020**

THIS AGREEMENT (“Agreement”) is made and entered into this ____ day of _____, 2020 (“Effective Date”), by and between the Georgia Department of Transportation, a department within the executive branch of government of the State of Georgia (“DEPARTMENT”), and the **CITY OF COLLEGE PARK**, a body corporate and politic of the State of Georgia, acting by and through its Board of Commissioners (“LOCAL GOVERNMENT”), hereinafter sometimes individually referred to as “Party”, or collectively referred to as the “Parties”.

WHEREAS, the LOCAL GOVERNMENT desires to improve certain transportation facilities as part of the Atlanta Regional Commission’s Regional Connected Vehicle Deployment Program; and

WHEREAS, the Regional Connected Vehicle Deployment Program is part of the Atlanta Regional Commission’s transportation planning priorities as set forth in its approved Transportation Improvement Program, which is funded in part by federal funds pursuant to 23 U.S.C. § 450.308; and

WHEREAS, the purpose of the Regional Connected Vehicle Deployment Program is to develop a regional data exchange platform involving the deployment of current and pioneering traffic sensor/detection technology in targeted areas throughout Metropolitan Atlanta; and

WHEREAS, the Regional Connected Vehicle Deployment Program will have a profound impact on the enhancement of transportation safety and mobility in the State of Georgia through the expanded use of connected vehicle technologies; and,

WHEREAS, the DEPARTMENT has been designated by the Atlanta Regional Commission to serve as the administrator for the Regional Connected Vehicle Deployment Program; and

WHEREAS, the LOCAL GOVERNMENT’s desired transportation facility improvement project has been approved for implementation as part of the Regional Connected Vehicle Deployment Program, and assigned the DEPARTMENT Project Identification (“PI”) Number, 0017134; and,

WHEREAS, the project, PI #0017134, shall consist of a pre-deployment phase, deployment phase and one (1) year post-deployment maintenance phase (hereinafter each project phase collectively referred to as the “PROJECT”); and

WHEREAS, as a condition of said approval, the LOCAL GOVERNMENT must contribute local funding toward the deployment phase of the PROJECT as further described in this Agreement; and,

WHEREAS, the LOCAL GOVERNMENT has represented to the DEPARTMENT that it has committed funding in the amount of **THIRTY-SIX THOUSAND DOLLARS (\$36,000.00)** for the deployment phase of the PROJECT and that said funding commitment shall be sponsored by **AIRPORT WEST CID**, and the DEPARTMENT has relied upon such representation.

NOW THEREFORE, the DEPARTMENT and the LOCAL GOVERNMENT, governmental entities of the State of Georgia, pursuant to the provisions of Article IX, Section III, Paragraph I(a) of the Constitution of 1983 and O.C.G.A. §§ 32-2-2, 32-2-60 and 32-4-42(1), are authorized to enter into this Agreement, and in consideration of the mutual promises made and of the benefits to flow from one to the other, the DEPARTMENT and the LOCAL GOVERNMENT hereby agree as follows:

- A. **Preamble and Recitals.** The Preamble and Recitals hereto are a part of this Agreement and are incorporated herein by reference.
- B. **DEPARTMENT Responsibilities.** The DEPARTMENT shall:
1. Be responsible for all pre-deployment activities associated with the PROJECT, which shall include:
 - a. Any pre-deployment engineering (design) activities; and,
 - b. All solicitation activities associated with the selection of a contractor to conduct the work for the deployment phase and post-deployment maintenance phase of the PROJECT, which shall include development and advertisement of the solicitation, and awarding and executing the contract for the deployment phase of the PROJECT.
 2. Manage the resulting contract and provide oversight during the deployment and post-deployment maintenance phases of the PROJECT.
 3. Reserve the right to review and exercise its approval authority for all aspects of the PROJECT provided, however, this review and approval does not relieve the LOCAL GOVERNMENT of its responsibilities under the terms of this Agreement.
 4. Reserve the right to notify the LOCAL GOVERNMENT of any damage to the PROJECT equipment installed, and to require the repair or removal of such equipment in accordance with the applicable equipment warranty, where deemed necessary by the DEPARTMENT for safety, or any other concerns. The DEPARTMENT reserves the right to address any maintenance or other issues which present an immediate threat to the safety of the traveling public, or to the property of the DEPARTMENT or that of third parties.
- C. **LOCAL GOVERNMENT Responsibilities.** The LOCAL GOVERNMENT shall:
1. Provide funding for the deployment phase of the PROJECT, which shall represent the LOCAL GOVERNMENT's local match for the PROJECT, pursuant to Section E of this Agreement, *Compensation and Payment*.
 2. Coordinate activities with the selected contractor to ensure timely completion of the deployment phase of the PROJECT with minimal impact to the traveling public.
 3. Notify the DEPARTMENT when the deployment phase of the PROJECT is completed and, prior to the DEPARTMENT's inspection and final acceptance, submit to the DEPARTMENT

written documentation of its acceptance of the deployment phase work and certification that the PROJECT work in the deployment phase has been completed in accordance with the applicable standards and specifications.

4. Upon completion and final acceptance of the deployment phase work, assume all of the duties, liabilities and obligations with respect to the installed PROJECT equipment. The LOCAL GOVERNMENT agrees to execute any subsequent documentation required by the DEPARTMENT to effectuate this.
5. At the conclusion of the one (1) year post-deployment maintenance phase of the PROJECT, assume full responsibility for and bear all costs and liability associated with the ongoing operation, management and maintenance of any and all equipment installed by the contractor within the PROJECT limits. The LOCAL GOVERNMENT shall also be responsible for the continual maintenance and operation of all components and technology constructed and installed as part of this PROJECT. All maintenance responsibilities of the LOCAL GOVERNMENT shall be performed consistent with DEPARTMENT standards. In the event the LOCAL GOVERNMENT desires that its ongoing operation, management and maintenance responsibilities be performed by a third-party ("Contractor"), the LOCAL GOVERNMENT and the Contractor shall enter into a separate agreement. Further, the LOCAL GOVERNMENT agrees and shall ensure that the Contractor is prequalified by the DEPARTMENT.
6. Obtain prior written consent from the DEPARTMENT should it want to alter, modify, or remove the PROJECT equipment in whole, or any part, component, or accessory thereof.
7. Understand and agree that any deployment activities outside the PROJECT limits will be the subject of another agreement between the DEPARTMENT and the LOCAL GOVERNMENT.

D. Responsibility for Claims and Liability.

1. To the extent allowed by law, the LOCAL GOVERNMENT hereby indemnifies and holds harmless the DEPARTMENT and all of its officers, members and employees (hereinafter collectively referred to as the "Indemnitees") from and against any and all claims, demands, lawsuits, causes of action, liabilities, losses, damages, judgments, costs or expenses (including but not limited to attorneys' fees) of every kind and nature whatsoever due to liability to a third party or parties, for any loss due to bodily injury (including but not limited to death), personal injury (including but not limited to death), and property damage (including but not limited to inverse condemnation and theft) arising out of, in connection with, or resulting from the performance of the PROJECT work under this Agreement, except to the extent caused by the sole negligence of the Indemnitees.
2. The indemnification obligation set forth herein survives termination of this Agreement.

E. Compensation and Payment.

1. It is understood and agreed that the LOCAL GOVERNMENT shall provide a local match for the deployment phase of the PROJECT in the estimated amount of **THIRTY-SIX THOUSAND DOLLARS (\$36,000.00)**.
2. The LOCAL GOVERNMENT shall remit a lump sum payment to the DEPARTMENT within forty-five (45) days following execution of this Agreement.

- F. **Time is of the Essence.** The Parties hereby acknowledge that Time is of the Essence for the PROJECT. It is agreed that both Parties shall adhere to the PROJECT schedule that will be developed upon selection of the contractor to conduct the work activities associated with the PROJECT's deployment and post-deployment maintenance phases. In the completion of respective commitments contained herein, if a change in the schedule is needed, the LOCAL GOVERNMENT shall notify the DEPARTMENT in writing of the proposed schedule change.
- G. **Commencement Date; Term; Time Extension.**
1. The responsibilities set out in this Agreement shall commence on the Effective Date and shall expire three (3) years thereafter, unless earlier terminated or otherwise extended by mutual agreement by the Parties. The Parties agree that the DEPARTMENT has two (2) options to renew this Agreement for additional terms of up to one (1) year.
 2. Time Extension. This Agreement may be extended by mutual consent of the Parties. However, such an extension shall not be valid without a written amendment to this Agreement approved and executed by both Parties.
- H. **Termination.** The Parties reserve the right to terminate this Agreement for convenience upon thirty (30) days advance written notice to the other party. If the DEPARTMENT terminates the Agreement prior to its expiration, the DEPARTMENT will reimburse the LOCAL GOVERNMENT the full amount of the local match payment remitted that is set forth in Section E of this Agreement, *Compensation and Payment*, less the amount expended for any work performed through the effective date of the termination based upon the percentage of work completed. This reimbursement obligation shall survive termination.
- I. **Publication and Publicity**
1. In the event, the Parties wish to develop talking points to guide the discourse in the public and in the media regarding the PROJECT and so as to ensure that the same message and information is being relayed to the public by all Parties, the Parties will work together and in cooperation with the Atlanta Regional Commission to develop such talking points regarding the PROJECT to be used in any and all press releases, presentations, interviews, social media posts, website posts, publications, articles, papers, bulletins, data, statistics, interim or final reports, oral transmittals or any other materials addressing the PROJECT ("Public Statements"). It is the intention of the Parties that this should apply only to official publicity surrounding the PROJECT. Neither Party, nor those entities to whom responsibilities may be delegated under this Agreement, shall make any Public Statements regarding this PROJECT until such talking points have been agreed upon by the Parties.
 2. Should the release of information relating to the PROJECT be required under the Georgia Open Records Act, O.C.G.A. Section 50-18-70, *et. seq.*, the restrictions in Section I(1) shall not apply. Any request for information directed to the LOCAL GOVERNMENT, or to those entities to whom the LOCAL GOVERNMENT may delegate responsibilities under this Agreement, pursuant to the Georgia Open Records Act, for documents that are either received or maintained by the LOCAL GOVERNMENT or those entities in the performance of PROJECT activities shall be released pursuant to provisions of the Georgia Open Records Act. Further, when specifically requested by the DEPARTMENT, and to the extent reasonably possible in light of the deadlines for responding to Open Records Act requests, the LOCAL GOVERNMENT agrees to consult with the DEPARTMENT prior to releasing the requested documents. For avoidance of doubt, the Parties each reserve its rights under the Georgia Open Records Act to withhold, or cause to be withheld, certain documents from public disclosure

under O.C.G.A. Section 50-18-72, including pursuant to the provisions set forth in O.C.G.A. Section 50-18-72(a)(34) and (35) regarding trade secrets and proprietary information.

- J. **Amendments.** Any and all modifications to this Agreement shall be in writing and signed by both Parties. The Parties shall execute extension(s) of time, or changes to budget or scope in writing with the same formality as the execution of the original Agreement.
- K. **Notices.** Any notices, requests, demands and other communications which may be required hereunder shall be in writing and shall either be mailed or transmitted by either first class United States certified mail, return receipt requested; delivery by carrier or personally delivered to the appropriate party; or facsimile transmission, immediately followed by a telephone call to confirm delivery to:

If to the DEPARTMENT: Georgia Department of Transportation
 600 W. Peachtree Street, NW
 Atlanta, Georgia 30308
 ATTN: _____
 Email: _____
 Phone: _____

If to the LOCAL GOVERNMENT: _____
 ATTN: _____
 Email: _____
 Phone: _____

The date on which such notice is delivered will be deemed the date thereof. Either party may from time to time, by five (5) days' prior notice to the other party in writing, specify a different address to which notices will be sent. Rejection or refusal to accept a notice or inability to deliver a notice because of a changed address of which no notice was given will be deemed a delivery of the notice on the date when postmarked.

- L. **Relationship of the Parties.** The Parties acknowledge and agree that the neither is an agent, employee, assignee or servant of the other.
- M. **Certifications by the LOCAL GOVERNMENT.** By execution of this Agreement, the undersigned certifies under penalty of law, on behalf of the LOCAL GOVERNMENT, that:
 1. It is currently and shall continue to be in compliance with the provisions of the Service Delivery Strategy law (O.C.G.A. Sec. 36-70-20 et seq.), as amended, for the duration of this Agreement.
 2. It has read and understands the regulations for State Audit Requirements and will comply in full with said provisions of O.C.G.A. § 36-81-7 throughout the Agreement period.
 3. The provisions of O.C.G.A. § 13-10-91, relating to the "Georgia Security and Immigration Compliance Act" have been complied with in full as stated in Appendix A, "Georgia Security and Immigration Compliance Act Affidavit".
 4. The provisions of Section 50-24-1 through 50-24-6 of the Official Code of Georgia

Annotated relating to the Drug-Free Workplace Act set forth in Appendix B, “Certification of Local Government: Drug-Free Workplace”, have been complied with in full.

5. It shall comply with the State of Georgia’s Sexual Harassment Prevention Policy as described further in Appendix C.
6. The LOCAL GOVERNMENT acknowledges and agrees that failure to comply with or complete the certifications set forth above, or the submission of a false certification shall result in the termination of this Agreement.

N. **Exhibits and Appendices.** The Parties acknowledge that the following exhibits and appendices to this Agreement are hereby incorporated into and made a part of this Agreement as though expressly written herein:

Appendix A – Georgia Security and Immigration Compliance Act Affidavit
 Appendix B – Certification of Local Government Drug-Free Workplace
 Appendix C – Certification of Compliance with the State of Georgia’s Sexual Harassment Prevention Policy

O. **Miscellaneous.**

1. **Assignment.** This Agreement shall not be assigned by any party to any other person or entity whatsoever unless agreed to by the Parties.
2. **Continuity.** Each of the provisions of this Agreement will be binding upon and inure to the benefit and detriment of the Parties and the successors and assigns of the Parties.
3. **Interpretation.** The Parties stipulate that for good business reasons, each party has determined to negotiate, and each party has had significant voice in the preparation of this Agreement. Should any provision of this Agreement require judicial interpretation, it is agreed that the Court interpreting or construing it shall not construe the Agreement more strictly against either party because it drafted a particular provision, or the provision was for the party’s benefit, or the party enjoyed a superior bargaining position.
4. **No Third-Party Beneficiaries.** Nothing contained herein shall be construed as conferring upon or giving to any person, other than the Parties hereto, any rights or benefits under or by reason of this Agreement.
5. **Risk Allocation.** Each party shall conduct its own functions under this Agreement in accord with state law at its sole cost, risk and responsibility.
6. **Severability.** If any provision of this Agreement is determined to be invalid or unenforceable, the remaining provisions shall remain in force and unaffected to the fullest extent permitted by law and regulation.
7. **Governing Law.** This Agreement will be governed, construed under, performed and enforced in accordance with the laws of the State of Georgia. Any dispute arising from this contractual relationship shall be governed by the laws of the State of Georgia and shall be decided solely and exclusively by the Superior Court of Fulton County, Georgia to the extent that such venue is permitted by law.

8. Personal Liability; Immunities. Nothing herein shall be construed as creating any individual or personal liability on the part of any of either PARTY's elected or appointed officials, officers, boards, commissions, employees, representatives, consultants, servants, agents, attorneys or volunteers. Nothing contained in this Agreement shall be construed to be a waiver of a party's sovereign immunity or any individual's qualified, good faith or official immunities.
9. Title VI and E-verify Compliance. In performance of this Agreement, each party shall comply with applicable Title VI and E-verify requirements.
10. Execution in Counterparts. This Agreement may be executed in any number of counterparts with the same effect as if all Parties had all signed the same document. All counterparts will be construed together and will constitute one Agreement.
11. Force Majeure. Neither party shall be liable for its respective non-negligent or non-willful failure to perform or shall be deemed in default with respect to the failure to perform (or cure a failure to perform) any of its respective duties or obligations under this Agreement or for any delay in such performance due to: (i) any cause beyond its respective reasonable control; (ii) any act of God; (iii) any change in applicable governmental rules or regulations rendering the performance of any portion of this Agreement legally impossible; (iv) earthquake, fire, explosion or flood; (v) strike or labor dispute; (vi) delay or failure to act by any governmental or military authority; or (vii) any war, hostility, embargo, sabotage, civil disturbance, riot, insurrection or invasion. In such event, the time for performance shall be extended by an amount of time equal to the period of delay caused by such acts, and all other obligations shall remain intact.
12. Authority/Signature. The individual signing this Agreement on behalf of each Party represents that (s)he has the actual authority to sign this Agreement on behalf of such Party, and to bind such Party to the terms and conditions of this Agreement.
13. Complete Agreement. This Agreement constitutes the entire understanding between the Parties with respect to the subject matter; all prior agreements, representations, statements, negotiations and undertakings are superseded hereby.

[Signatures on the following page.]

IN WITNESS WHEREOF, said Parties have hereunto set their hand and affixed their seals the day and year above first written.

**GEORGIA DEPARTMENT OF
TRANSPORTATION**

[ENTER NAME OF LOCAL GOVERNMENT]

BY: _____ (Seal)
Commissioner

BY: _____ (Seal)
Name: _____
Title: _____

ATTEST:

Treasurer

Signed, sealed and delivered this ___ day of _____
_____, 20___, in the presence
of:

Witness

Notary Public

This Agreement approved by LOCAL GOVERNMENT,
the _____ day of _____, 20__ .

ATTEST: _____

FEIN: _____

APPENDIX "A"
GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Name of Contracting Entity: _____

Contract No. and Name: _____

By executing this affidavit, the undersigned person or entity verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or entity which is contracting with the Georgia Department of Transportation has registered with, is authorized to participate in, and is participating in the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

The undersigned person or entity further agrees that it will continue to use the federal work authorization program throughout the contract period, and it will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the undersigned with the information required by O.C.G.A. § 13-10-91(b).

The undersigned person or entity further agrees to maintain records of such compliance and provide a copy of each such verification to the Georgia Department of Transportation within five (5) business days after any subcontractor is retained to perform such service.

Federal Work Authorization User Identification Number
(EEV/E-Verify Company Identification Number)

Date of Authorization

Name of Contracting Entity

**I hereby declare under penalty of perjury that the
Foregoing is true and correct.**

Printed Name (of Authorized Officer or Agent)

Title (of Authorized Officer or Agent)

Signature (of Authorized Officer or Agent)

Date Signed

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
____ DAY OF _____, 201

Notary Public

[NOTARY SEAL]

My Commission Expires: _____

APPENDIX "B"
CERTIFICATION OF LOCAL GOVERNMENT
DRUG-FREE WORKPLACE

I hereby certify that I am a principal and duly authorized representative of _____
whose address is _____
and also that:

1. The provisions of Section 50-24-1 through 50-24-6 of the Official Code of Georgia Annotated, relating to the "Drug-Free Workplace Act" have been complied with in full; and

2. A drug-free workplace will be provided for the LOCAL GOVERNMENT's employees during the performance of the contract; and

3. Each consultant, subconsultant, contractor, and subcontractor hired by the LOCAL GOVERNMENT shall be required to ensure that their employees are provided a drug-free workplace. The LOCAL GOVERNMENT shall secure from each consultant, subconsultant, contractor, and subcontractor the following written certification: "As part of the subcontracting agreement with _____, _____ certifies to the LOCAL GOVERNMENT that a drug-free workplace will be provided for the subcontractor's employees during the performance of this contract pursuant to paragraph (7) of subsection (b) of the Official Code of Georgia Annotated Section 50-24-3"; and

4. It is certified that the undersigned will not engage in unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of the contract.

Date

Signature

APPENDIX “C”

CERTIFICATION OF COMPLIANCE WITH THE STATE OF GEORGIA’S SEXUAL HARASSMENT PREVENTION POLICY

The State of Georgia promotes respect and dignity and does not tolerate sexual harassment in the workplace. The State is committed to providing a workplace and environment free from sexual harassment for its employees and for all persons who interact with state government. All State of Georgia employees are expected and required to interact with all persons including other employees, SPONSOR, contractors, and customers in a professional manner that contributes to a respectful work environment free from sexual harassment. Furthermore, the State of Georgia maintains an expectation that SPONSOR, its contractors and their employees and subcontractors will interact with entities of the State of Georgia, their customers, and other contractors of the State in a professional manner that contributes to a respectful work environment free from sexual harassment.

Pursuant to the State of Georgia’s Statewide Sexual Harassment Prevention Policy (the “Policy”), SPONSOR and all contractors who are regularly on State premises or who regularly interact with State personnel must complete sexual harassment prevention training on an annual basis.

SPONSOR, including its employees and subcontractors, who have violated the Policy, including but not limited to engaging in sexual harassment and/or retaliation may be subject to appropriate corrective action. Such action may include, but is not limited to, notification to the employer, removal from State premises, restricted access to State premises and/or personnel, termination of contract, and/or other corrective action(s) deemed necessary by the State.

- (i) If SPONSOR is an individual who is regularly on State premises or who will regularly interact with State personnel, SPONSOR certifies that:
 - (a) SPONSOR has received, reviewed, and agreed to comply with the State of Georgia’s Statewide Sexual Harassment Prevention Policy located at <http://doas.ga.gov/human-resources-administration/board-rules-policy-and-compliance/jointly-issued-statewide-policies/sexual-harassment-prevention-policy>;
 - (b) SPONSOR has completed sexual harassment prevention training in the last year; or will complete the Georgia Department of Administrative Services’ sexual harassment prevention training located at <http://doas.ga.gov/human-resources-administration/sexual-harassment-prevention/hr-professionals/employee-training> (scroll down to section for entities without a section) <https://www.youtube.com/embed/NjVt0DDnc2s?rel=0> prior to accessing State premises and prior to interacting with State employees; and on an annual basis thereafter; and,
 - (c) Upon request by the State, SPONSOR will provide documentation substantiating the completion of sexual harassment training.
- (ii) If SPONSOR has employees and subcontractors that are regularly on State premises or who will regularly interact with State personnel, SPONSOR certifies that:
 - (a) SPONSOR will ensure that such employees and subcontractors have received, reviewed, and agreed to comply with the State of Georgia’s Statewide Sexual Harassment Prevention Policy located at <http://doas.ga.gov/human-resources-administration/board-rules-policy-and-compliance/jointly-issued-statewide-policies/sexual-harassment-prevention-policy>;
 - (b) SPONSOR has provided sexual harassment prevention training in the last year to such employees and subcontractors and will continue to do so on an annual basis; or SPONSOR will ensure that such employees and subcontractors complete the Georgia Department of Administrative Services’ sexual harassment prevention training located at <http://doas.ga.gov/human-resources-administration/sexual-harassment-prevention/hr-professionals/employee-training> (scroll down to section for entities without a LMS section) or this direct link <https://www.youtube.com/embed/NjVt0DDnc2s7reN0> prior to accessing State premises and prior to interacting with State employees; and on an annual basis thereafter; and

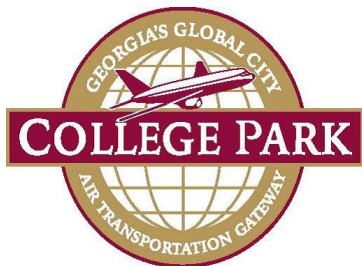
(c) Upon request of the State of the Georgia Department of Transportation, SPONSOR will provide documentation substantiating such employees and subcontractors' acknowledgment of the State of Georgia's Statewide Sexual Harassment Prevention Policy and annual completion of sexual harassment prevention training.

Signature: _____

Name: _____

Position: _____

Company: _____



CITY OF COLLEGE PARK

P.O. BOX 87137 · COLLEGE PARK, GA 30337 · 404.767.1537

REG SESSION AGENDA REQUEST

DOC ID: 8282

DATE: August 13, 2020

TO: The Honorable Mayor and Members of City Council

THROUGH: Terrence R. Moore, City Manager

FROM: Althea Philord-Bradley, Director of Finance & Accounting

RE: Delinquent Property Tax Payers Update

PURPOSE: To provide Mayor and Council with the most recent status of the top ten delinquent property tax payers.

REASON: To provide Mayor and Council with the names, addresses, and outstanding balances of the top ten delinquent property tax payers as well as a brief update on collection efforts.

RECOMMENDATION: To proceed with established policies and procedures to ensure collection of these accounts. To escalate the collection process as appropriate to minimize the loss of revenue.

BACKGROUND: The City of College Park contracts with GTS (Government Tax Services) to facilitate the collection of delinquent accounts to the extent necessary. Past collection efforts have included GTS providing assistance with filing liens and assisting with tax sales.

COST TO CITY: Varies with each situation.

BUDGETED ITEM: None.

REVENUE TO CITY: Varies with each situation.

CITY COUNCIL HEARING: August 17, 2020

OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: Aggressive collection efforts to full extent of the law.

STAFF: Philip Latona, Property Tax Accountant

ATTACHMENTS:

- Top Ten Delinq Property Tax Accounts 08102020 (PDF)
- Top Ten Delinq Property Tax Accounts 08102020 - 2018 (PDF)

Review:

- Althea Philord-Bradley Completed 08/12/2020 11:24 AM
- Rosyline Robinson Completed 08/13/2020 12:50 PM
- Terrence R. Moore Completed 08/13/2020 1:05 PM
- Mayor & City Council Pending 08/17/2020 7:30 PM

**City of College Park
Department of Finance & Accounting
Top Ten Delinquent Property Tax Accounts
As of August 10, 2020**

Lien	Taxpayer Name	Property Address	Business Name If Known	Amount	District - Tax Type	Additional Comments	Tax Years
Filed	Yeasmin Enterprises	5010 Old National Hwy	Ramada Plaza	\$ 110,559.68	Fulton - Real	8/11/20 Followed Up with Property GM - status update on additional funds source to pay taxes. waiting to hear back. Reached out to 3rd Party Tax lien firm that has the County Taxes - willing to pay us if we transfer the lien to them - probably involves a bid request	2019
Filed	ATA Investments Various Investors	5271 W Fayetteville Rd		\$ 19,722.16	Clayton - Real	Aug. 9th - Working with local representative of ownership group to facilitate payments, and informing of delinquency fees as they approach. Another wire transfer was sent for \$2,640. I'm waiting on confirmation of College Park's receipt of funds to apply	2019
Filed	Crystal Equities LLC	2601 Roosevelt Hwy	Crystal Equities	\$ 10,212.07	Fulton - Real	8/4/20 Contacted Sr. Account Mgr from Property Tax Mgmt Firm - funds are being released to make payment. We should have check week of August 10th	2019
Filed	Aveum Investments	2227 & 2245 Godby Rd		\$ 5,250.45	Fulton - Real	August 11th - Requested from owner contact info on the bankruptcy trustee so I can contact them directly. Confirmed Bankruptcy case.	2019
Filed	No Limits Community Development	3581 Main St		\$ 4,359.40	Fulton - Real	8/11/20 Reminder - Emailed Property Owner - with outstanding balances and upcoming additional late fee assessments	2019
Filed	Woo Li Inc	1451 Virginia Ave	Beverage City	\$ 4,009.73	Fulton - Real & Personal	8/11 Emailed Owner past due Property Tax Statements.	2019
Filed	TMM Properties Inc	4764 Old National Hwy & 2576 West Point Ave	Metro Mustang	\$ 3,656.35	Fulton - Real & Personal	7/24/20 Left a voicemail message at place of business	2019
Filed	XpresSpa ATL Terminal A LLC			\$ 3,375.39	Clayton - Personal	7/21/20 Mailed a statement to new corporate mailing address- looking for a contact number	2019
Filed	Kelly George & Carolyn	2299 Godby Rd		\$ 2,550.54	Fulton - Real	8/11/20 Emailed Property Owner	2019
Filed	King Group Mgmt LLC	0 Roosevelt Hwy		\$ 2,300.76	Fulton - Real	8/11/20 Re-sent Statements	2019

\$ 165,996.53

Y Represents Lien filed against account.
NA Signifies account has not met statutory requirement for lien to be filed

Inactive Account - off active list - candidates to write-off

Level Concrete Co.	2560 West Point Avenue	Proximity of Metro Mustang	\$ 24,513.86	Fulton - Personal Property	Corporation dissolved 5/16/2008	2000-2003
Western Pacific	Airline		39,223.87	13K Base Ad Valorem	Chapter 11 - February 1998	
Vanguard Airlines	Airline		9,235.02	Public Utility Digest - Clayton	Ceased Operations July 29, 2002	
PSINet Inc			11,763.74	Fulton - Personal Property		
Larry Jones	0 Camp Creek Pkwy		10,327.90	Fulton - Real	Parcel Mapping indicates plat is a public roadway/right of	1992-2014
F H Kilgore	0 Camp Creek Pkwy		5,828.41	Fulton - Real	Parcel Mapping discrepancy	1992-2014

**City of College Park
 Department of Finance & Accounting
 Top Ten Delinquent Property Tax Accounts
 As of August 10, 2020**

<u>Lien</u>	<u>Taxpayer Name</u>	<u>Property Address</u>	<u>Business Name If Known</u>	<u>Amount</u>	<u>District - Tax Type</u>	<u>Additional Comments</u>	<u>Tax Years</u>
Y	Zenga Store	Hartsfield/Concourse A		\$ 1,280.87	Clayton - Personal	8/11/20 Still Working with Merchant/Assessor - Requested a conference call to finalize responsibility - location was closed. Tax Assessors confirms closure as of 12/31/18. It makes 2018 collectible - Merchant claims closure was prior to 2018 - so non taxable Parcel 171425. Clayton County Tax Offices are re-opening May 4th	2018
Y	Smart Moves Investments LLC	2879 Windsor Forrest Ct		\$ 1,319.90	Fulton - Real	Identified Owner - he is a First Transferee Foreclosure - no contact telephone but found residential mailing address of principal owner to resend statement. Still looking/working account	2018-2019



CITY OF COLLEGE PARK

P.O. BOX 87137 · COLLEGE PARK, GA 30337 · 404.767.1537

REG SESSION AGENDA REQUEST

DOC ID: 8283

DATE: August 13, 2020

TO: The Honorable Mayor and Members of City Council

THROUGH: Terrence R. Moore, City Manager

FROM: Althea Philord-Bradley, Director of Finance & Accounting

RE: Top 10 Delinquent Customers

PURPOSE: To update Mayor/Council regarding Top 10 delinquent customers, commercial and residential.

REASON: To keep updated on Top 10 commercial and residential accounts to ensure the accounts balances are current.

RECOMMENDATION: To deliver information to Mayor/Council by Customer Service team.

BACKGROUND: Each council meeting we deliver data that indicates who the Top 10 customers are based on balances owed, length of time unpaid.

COST TO CITY: N/A.

BUDGETED ITEM: N/A.

REVENUE TO CITY: N/A.

CITY COUNCIL HEARING DATE: August 17, 2020.

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A.

AFFECTED AGENCIES: N/A.

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A.

REQUIRED CHANGES TO WORK PROGRAMS: N/A.

STAFF: Customer Service Manager

ATTACHMENTS:

- CC Aging (R) (DOCX)
- CF Aging (R) (DOCX)
- RC Aging (R) (DOCX)
- RF Aging (R) (DOCX)
- Top Ten Report 081020 - R (XLSX)
- August 2020 Cut-on report - R (XLSX)

Review:

- Althea Philord-Bradley Completed 08/12/2020 11:28 PM
- Rosyline Robinson Completed 08/13/2020 12:56 PM
- Terrence R. Moore Completed 08/13/2020 1:05 PM
- Mayor & City Council Pending 08/17/2020 7:30 PM

City of College Park

A / R A G I N G

08/10/2020 20:31:06

Page: 1

Cyc	Rte	Account Name	Home Phone	0 to 30	31 to 60	61 to 90	Over 91	Total	--- Last Payment --- Date	Amount	
Cycle:		15									
015	0001			4321.59	3947.05	0.00	0.00	8268.64	07/14/2020	3783.93	O
015	0002			537.11	465.38	407.84	337.67	1748.00	05/05/2020		T
015	0002			288.33	202.68	126.97	397.27	1015.25	06/26/2020	200.00	
3 Subtotals for Cycle 015				5147.03	4615.11	534.81	734.94	11031.89			
3 Grand Totals				5147.03	4615.11	534.81	734.94	11031.89			

SELECTION CRITERIA

Minimum Balance:1000.00
A/R Block 1:30
A/R Block 2:60
A/R Block 3:90

Filter:
(category = 'CC' AND end_date IS NULL)

City of College Park

A / R A G I N G

08/10/2020 20:33:47

Page: 1

Cyc	Rte	Account Name	Home Phone	0 to 30	31 to 60	61 to 90	Over 91	Total	--- Last Payment --- Date	Amount	
Cycle: 1											
001	0002			320.33	128.93	132.10	560.65	1142.01	02/12/2020	277.19	
001	0002			2134.58	1002.70	1174.73	3438.56	7750.57	04/06/2020		T
001	0002			2971.47	1154.79	1174.10	0.00	5300.36	04/16/2020	1103.83	
001	0002			33521.73	11811.72	10864.46	24212.19	80410.10			O
001	0002			1611.33	254.97	0.00	0.00	1866.30	07/14/2020	600.00	T
001	0002			1195.00	518.97	598.67	3668.87	5981.51	01/31/2020	1571.60	
001	0002			939.41	206.21	188.20	1884.16	3217.98	01/31/2020	631.35	
001	0004			1344.07	725.91	0.00	0.00	2069.98	06/08/2020	690.97	
8 Subtotals for Cycle 001				44037.92	15804.20	14132.26	33764.43	107738.81			
Cycle: 8											
008	0002			1861.12	1468.97	0.00	0.00	3330.09	04/14/2020	439.82	O
008	0003			822.91	244.37	151.93	533.70	1752.91	02/25/2020	260.68	O
008	0003			540.09	160.56	155.38	481.88	1337.91	03/02/2020	127.24	O
008	0003			1867.97	1036.03	1010.55	0.00	3914.55	04/28/2020	417.97	O
008	0003			679.29	377.89	330.59	323.06	1710.83	06/03/2020	500.00	O
008	0003			986.30	423.06	19.54	0.00	1428.90	06/17/2020	423.06	
008	0003			493.78	140.78	180.35	440.72	1255.63	07/01/2020	140.78	
008	0003			1639.28	558.20	299.53	1113.73	3610.74	03/04/2020	500.00	T
008	0003			2241.49	814.19	818.55	562.41	4436.64	08/04/2020	1500.00	O
008	0003			1853.90	933.45	0.00	0.00	2787.35	06/03/2020	1837.40	O
008	0003			7410.07	2942.40	0.00	0.00	10352.47	06/24/2020	3126.12	
008	0003			1749.43	805.77	485.07	0.00	3040.27	06/01/2020	1000.00	T
008	0003			119.49	57.86	57.86	1743.93	1979.14	12/13/2019	109.00	T
008	0004			21379.10	9346.31	9769.67	0.00	40495.08	04/28/2020	13501.88	
008	0004			5812.29	2998.67	3115.97	3174.63	15101.56	03/19/2020	3387.20	
008	0004			5200.42	2546.99	2951.58	0.00	10698.99	04/28/2020	5083.04	
16 Subtotals for Cycle 008				54656.93	24855.50	19346.57	8374.06	107233.06			
Cycle: 15											
015	0000			417.00	417.00	417.00	1686.63	2937.63			O
015	0000			619.55	619.55	619.55	4402.97	6261.62			O
015	0002			77.40	78.31	75.82	813.79	1045.32	01/24/2020	251.64	T
015	0003			833.14	583.41	421.05	1911.32	3748.92	07/31/2020	783.41	T
015	0003			641.56	595.74	505.84	892.80	2635.94	07/20/2020	200.00	T
015	0003			645.45	602.65	467.39	745.15	2460.64	06/11/2020	1000.00	
015	0003			616.54	402.70	143.25	74.22	1236.71			T
015	0003			817.73	1006.39	0.00	0.00	1824.12	06/26/2020	2670.95	T
015	0003			728.66	669.48	0.00	0.00	1398.14	06/26/2020	697.00	T
015	0003			5331.52	1821.30	0.00	0.00	7152.82	07/20/2020	9500.00	O

City of College Park

A / R A G I N G

08/10/2020 20:33:47

Page: 2

Cyc	Rte	Account Name	Home Phone	A / R A G I N G					Over	91	Total	--- Last Payment ---	
				0 to 30	31 to 60	61 to 90	Date	Amount					
015	0003			3398.48	50.00	0.00	0.00	3448.48	07/10/2020	3070.20	O		
015	0003			1006.56	881.62	616.48	36.58	2541.24	06/11/2020	2000.00	T		
015	0004			526.47	492.64	29.70	0.00	1048.81	06/30/2020	492.64	O		
015	0004			1119.14	1028.05	862.48	0.00	3009.67	04/30/2020	542.98	O		
015	0004			1281.59	910.08	50.18	0.00	2241.85	08/04/2020	350.00			
15 Subtotals for Cycle 015				18060.79	10158.92	4208.74	10563.46	42991.91					
Cycle: 21													
021	0001			34.00	32.38	32.38	1141.34	1240.10	05/04/2020	150.00	O		
1 Subtotals for Cycle 021				34.00	32.38	32.38	1141.34	1240.10					
40 Grand Totals				116789.64	50851.00	37719.95	53843.29	259203.88					

SELECTION CRITERIA

Minimum Balance:1000.00
A/R Block 1:30
A/R Block 2:60
A/R Block 3:90

Filter:
(category = 'CF' AND end_date IS NULL)

City of College Park

A / R A G I N G

08/10/2020 20:33:47

Page: 1

Cyc	Rte	Account Name	Home Phone	0 to 30	31 to 60	61 to 90	Over 91	Total	--- Last Payment --- Date	Amount	
Cycle: 1											
001	0002			320.33	128.93	132.10	560.65	1142.01	02/12/2020	277.19	
001	0002			2134.58	1002.70	1174.73	3438.56	7750.57	04/06/2020		T
001	0002			2971.47	1154.79	1174.10	0.00	5300.36	04/16/2020	1103.83	
001	0002			33521.73	11811.72	10864.46	24212.19	80410.10			O
001	0002			1611.33	254.97	0.00	0.00	1866.30	07/14/2020	600.00	T
001	0002			1195.00	518.97	598.67	3668.87	5981.51	01/31/2020	1571.60	
001	0002			939.41	206.21	188.20	1884.16	3217.98	01/31/2020	631.35	
001	0004			1344.07	725.91	0.00	0.00	2069.98	06/08/2020	690.97	
8 Subtotals for Cycle 001				44037.92	15804.20	14132.26	33764.43	107738.81			
Cycle: 8											
008	0002			1861.12	1468.97	0.00	0.00	3330.09	04/14/2020	439.82	O
008	0003			822.91	244.37	151.93	533.70	1752.91	02/25/2020	260.68	O
008	0003			540.09	160.56	155.38	481.88	1337.91	03/02/2020	127.24	O
008	0003			1867.97	1036.03	1010.55	0.00	3914.55	04/28/2020	417.97	O
008	0003			679.29	377.89	330.59	323.06	1710.83	06/03/2020	500.00	O
008	0003			986.30	423.06	19.54	0.00	1428.90	06/17/2020	423.06	
008	0003			493.78	140.78	180.35	440.72	1255.63	07/01/2020	140.78	
008	0003			1639.28	558.20	299.53	1113.73	3610.74	03/04/2020	500.00	T
008	0003			2241.49	814.19	818.55	562.41	4436.64	08/04/2020	1500.00	O
008	0003			1853.90	933.45	0.00	0.00	2787.35	06/03/2020	1837.40	O
008	0003			7410.07	2942.40	0.00	0.00	10352.47	06/24/2020	3126.12	
008	0003			1749.43	805.77	485.07	0.00	3040.27	06/01/2020	1000.00	T
008	0003			119.49	57.86	57.86	1743.93	1979.14	12/13/2019	109.00	T
008	0004			21379.10	9346.31	9769.67	0.00	40495.08	04/28/2020	13501.88	
008	0004			5812.29	2998.67	3115.97	3174.63	15101.56	03/19/2020	3387.20	
008	0004			5200.42	2546.99	2951.58	0.00	10698.99	04/28/2020	5083.04	
16 Subtotals for Cycle 008				54656.93	24855.50	19346.57	8374.06	107233.06			
Cycle: 15											
015	0000			417.00	417.00	417.00	1686.63	2937.63			O
015	0000			619.55	619.55	619.55	4402.97	6261.62			O
015	0002			77.40	78.31	75.82	813.79	1045.32	01/24/2020	251.64	T
015	0003			833.14	583.41	421.05	1911.32	3748.92	07/31/2020	783.41	T
015	0003			641.56	595.74	505.84	892.80	2635.94	07/20/2020	200.00	T
015	0003			645.45	602.65	467.39	745.15	2460.64	06/11/2020	1000.00	
015	0003			616.54	402.70	143.25	74.22	1236.71			T
015	0003			817.73	1006.39	0.00	0.00	1824.12	06/26/2020	2670.95	T
015	0003			728.66	669.48	0.00	0.00	1398.14	06/26/2020	697.00	T
015	0003			5331.52	1821.30	0.00	0.00	7152.82	07/20/2020	9500.00	O

City of College Park

A / R A G I N G

08/10/2020 20:33:47

Page: 2

Cyc	Rte	Account Name	Home Phone	A / R A G I N G					Over	91	Total	--- Last Payment ---	
				0 to 30	31 to 60	61 to 90	Date	Amount					
015	0003			3398.48	50.00	0.00	0.00	3448.48	07/10/2020	3070.20	O		
015	0003			1006.56	881.62	616.48	36.58	2541.24	06/11/2020	2000.00	T		
015	0004			526.47	492.64	29.70	0.00	1048.81	06/30/2020	492.64	O		
015	0004			1119.14	1028.05	862.48	0.00	3009.67	04/30/2020	542.98	O		
015	0004			1281.59	910.08	50.18	0.00	2241.85	08/04/2020	350.00			
15 Subtotals for Cycle 015				18060.79	10158.92	4208.74	10563.46	42991.91					
Cycle: 21													
021	0001			34.00	32.38	32.38	1141.34	1240.10	05/04/2020	150.00	O		
1 Subtotals for Cycle 021				34.00	32.38	32.38	1141.34	1240.10					
40 Grand Totals				116789.64	50851.00	37719.95	53843.29	259203.88					

SELECTION CRITERIA

Minimum Balance:1000.00
A/R Block 1:30
A/R Block 2:60
A/R Block 3:90

Filter:
(category = 'CF' AND end_date IS NULL)

City of College Park

A / R A G I N G

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Page: 1

Cyc	Rte	Account Name	Home Phone	0 to 30	31 to 60	61 to 90	Over 91	Total	--- Last Payment --- Date	Amount	
Cycle: 1											
001	0001			495.21	168.70	160.45	184.04	1008.40	05/17/2020	250.00	T
001	0001			874.46	365.84	103.32	0.00	1343.62	06/05/2020	800.00	O
001	0001			42.45	20.82	20.82	1635.78	1719.87	02/04/2019	47.81	
001	0001			532.98	245.11	218.87	657.83	1654.79	02/13/2020	192.42	O
001	0001			288.66	138.65	123.47	583.18	1133.96			T
001	0001			521.60	144.00	133.08	326.37	1125.05	02/24/2020	139.12	T
001	0001			757.07	104.35	89.48	92.74	1043.64	03/02/2020	14.16	O
001	0001			633.96	140.60	142.20	415.79	1332.55	01/28/2020	272.82	
001	0001			331.49	108.97	115.68	494.24	1050.38	02/07/2020	157.75	T
001	0001			291.27	172.15	149.13	447.50	1060.05	02/06/2020	163.89	T
001	0001			851.94	226.36	187.11	468.89	1734.30	02/25/2020	373.45	
001	0001			232.04	57.71	1566.93	0.00	1856.68	07/27/2020	250.00	O
001	0001			442.55	153.75	141.34	292.28	1029.92	03/02/2020	227.00	T
001	0001			597.03	229.23	217.64	0.00	1043.90	06/30/2020	374.00	T
001	0002			398.61	202.38	126.51	412.18	1139.68	01/30/2020	299.67	T
001	0002			860.01	387.84	182.19	0.00	1430.04	08/04/2020	500.00	
001	0002			507.94	248.76	227.49	80.76	1064.95	06/03/2020	240.58	
001	0002			888.24	169.38	54.55	0.00	1112.17	06/16/2020	200.00	T
001	0002			856.48	463.21	414.03	1015.55	2749.27	02/24/2020	168.46	T
001	0003			517.47	232.97	164.75	90.24	1005.43	08/03/2020	150.00	T
001	0003			214.36	124.06	121.55	848.69	1308.66	07/16/2020	105.70	
001	0003			591.01	139.01	157.61	362.76	1250.39	02/24/2020	165.83	T
001	0003			612.13	173.66	155.92	209.07	1150.78	04/10/2020	175.00	
001	0003			504.83	293.41	210.08	338.87	1347.19	03/18/2020	254.58	
001	0003			1463.45	793.71	398.66	119.55	2775.37	06/12/2020	1000.00	
001	0003			1233.42	549.09	360.86	652.99	2796.36	02/19/2020	384.87	
001	0003			1116.69	396.91	253.90	729.26	2496.76	02/25/2020	200.00	
001	0004			598.77	394.94	482.12	929.21	2405.04	01/30/2020	354.90	T
001	0004			755.90	282.40	293.02	1427.21	2758.53	12/17/2019	170.00	O
001	0004			1874.30	872.29	0.47	0.00	2747.06	06/08/2020	924.06	
001	0004			707.79	244.36	234.10	0.00	1186.25	05/11/2020	361.29	T
001	0004			432.17	147.10	121.08	732.04	1432.39	06/17/2020	250.00	T

32 Subtotals for Cycle 001

21026.28 8391.72 7328.41 13547.02 50293.43

Cycle: 8

008	0001			870.89	235.37	204.60	0.00	1310.86	06/03/2020	300.00	T
008	0001			352.36	123.56	141.73	4155.94	4773.59	07/23/2020	400.00	
008	0001			626.60	234.82	232.10	196.34	1289.86	05/09/2020	250.00	
008	0001			1377.25	635.67	415.51	611.39	3039.82			O
008	0001			542.65	197.76	151.53	544.17	1436.11	01/30/2020	243.57	T
008	0001			989.23	26.31	0.00	0.00	1015.54	07/17/2020	306.06	
008	0001			574.02	405.70	93.37	0.00	1073.09	06/30/2020	200.93	T
008	0001			1538.52	1394.31	497.35	1172.48	4602.66	03/03/2020	600.00	T
008	0001			848.21	241.95	195.76	698.37	1984.29	02/04/2020	260.00	T
008	0001			551.08	199.80	189.19	269.99	1210.06	06/04/2020	500.00	O
008	0001			917.44	323.53	0.00	0.00	1240.97	06/03/2020	248.00	T
008	0001			325.53	245.25	246.40	412.47	1229.65	05/01/2020	299.14	T

Cyc	Rte	Account Name	Home Phone					--- Last Payment ---			
				0 to 30	31 to 60	61 to 90	Over 91	Total	Date	Amount	
008	0001			687.14	391.18	248.56	499.48	1826.36	06/25/2020	375.00	T
008	0001			415.88	152.20	113.85	421.27	1103.20	03/03/2020	378.71	T
008	0001			391.79	163.96	112.45	548.70	1216.90	07/19/2020	65.00	T
008	0001			398.59	148.81	101.57	422.41	1071.38	03/13/2020	78.00	T
008	0001			522.11	230.89	178.61	572.41	1504.02	03/04/2020	385.29	T
008	0001			488.52	229.10	114.79	335.90	1168.31	06/03/2020	200.00	T
008	0001			430.09	145.70	122.95	386.86	1085.60	02/27/2020	255.00	T
008	0001			480.42	142.32	143.38	322.20	1088.32	10/31/2019		T
008	0001			346.89	152.20	129.32	493.73	1122.14	02/18/2020	369.95	T
008	0001			865.53	271.62	169.24	0.00	1306.39	04/14/2020	635.18	T
008	0001			108.23	489.80	285.68	1036.88	1920.59	08/30/2019	219.02	T
008	0001			1164.13	325.44	0.00	0.00	1489.57			T
008	0001			648.87	233.38	192.21	144.69	1219.15			T
008	0001			553.48	276.19	193.71	410.58	1433.96	03/09/2020	100.00	T
008	0001			620.79	217.00	193.34	63.00	1094.13	07/07/2020	250.00	T
008	0001			627.87	229.10	136.07	512.58	1505.62			T
008	0001			242.79	177.88	136.25	495.30	1052.22	04/02/2020	300.00	T
008	0001			299.03	139.94	140.94	511.20	1091.11	01/30/2020	100.58	T
008	0002			669.50	225.39	189.13	151.97	1235.99	06/03/2020	500.00	T
008	0002			141.29	122.73	70.44	810.22	1144.68	07/24/2020	150.00	T
008	0002			977.15	209.37	0.00	0.00	1186.52	08/06/2020	100.00	T
008	0002			720.92	174.19	120.41	264.96	1280.48	08/02/2020	100.00	T
008	0002			376.83	123.56	108.59	526.39	1135.37	06/01/2020	148.00	O
008	0002			763.55	210.80	211.70	560.24	1746.29	03/03/2020	290.81	T
008	0002			734.02	275.60	0.00	0.00	1009.62	05/18/2020	177.68	O
008	0002			21.56	10.78	10.78	1023.73	1066.85	01/23/2020	300.00	T
008	0002			5320.60	2409.76	0.00	0.00	7730.36	05/18/2020	2394.20	O
008	0002			723.53	335.99	181.34	398.12	1638.98	02/13/2020	187.99	T
008	0002			300.02	127.40	99.22	506.14	1032.78	01/31/2020	315.33	T
008	0002			447.97	161.94	143.19	758.73	1511.83	03/04/2020	135.00	T
008	0002			367.03	163.42	139.71	652.50	1322.66	02/26/2020	80.00	T
008	0002			272.41	200.62	174.97	539.38	1187.38	02/24/2020	274.85	T
008	0002			370.16	105.41	116.56	490.83	1082.96			T
008	0002			544.58	251.68	133.44	407.82	1337.52			T
008	0002			219.86	121.79	269.74	540.03	1151.42	06/10/2020	100.00	T
008	0002			327.24	140.39	134.27	552.48	1154.38	03/03/2020	301.29	O
008	0002			1579.27	317.75	0.00	0.00	1897.02	07/13/2020	790.00	T
008	0003			972.69	332.33	0.00	0.00	1305.02	06/01/2020	600.00	T
008	0003			753.12	269.20	212.32	0.00	1234.64	06/17/2020	200.00	O
008	0003			541.14	215.09	191.57	212.01	1159.81	05/01/2020	375.00	O
008	0003			917.37	309.87	275.89	701.51	2204.64	07/23/2020	350.00	T
008	0003			849.06	245.34	206.15	124.92	1425.47	07/31/2020	250.00	O
008	0003			1048.51	392.50	304.28	488.54	2233.83	03/03/2020	236.53	T
008	0003			694.43	165.53	200.77	433.19	1493.92	02/27/2020	250.54	T
008	0003			265.71	147.81	152.90	799.16	1365.58	02/06/2020	608.92	T
008	0004			506.30	337.78	245.04	642.96	1732.08	02/25/2020	125.00	T
008	0004			600.02	255.71	271.96	194.31	1322.00	07/21/2020	100.00	T
008	0004			876.59	327.23	124.51	0.00	1328.33	06/13/2020	150.00	O
008	0004			826.70	391.92	345.22	152.68	1716.52	08/03/2020	656.49	T
008	0004			703.88	213.84	165.76	93.78	1177.26	07/08/2020	213.84	T

62 Subtotals for Cycle 008

43238.94 17673.46 9880.32 27264.94 98057.66

City of College Park

A / R A G I N G

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Cyc	Rte	Account Name	Home Phone	A G I N G					Over	91	Total	--- Last Payment ---	
				0 to 30	31 to 60	61 to 90	Date	Amount					
Cycle: 15													
015	0001			290.33	263.72	206.97	586.09	1347.11	01/13/2020	233.34	T		
015	0001			48.01	144.22	79.42	796.83	1068.48	01/10/2020	200.00	T		
015	0001			120.23	163.81	138.18	1103.76	1525.98	02/24/2020	325.00	T		
015	0001			217.31	186.91	76.47	954.94	1435.63	03/03/2020	400.00	T		
015	0001			404.21	266.32	233.65	1134.41	2038.59	02/13/2020	516.22	T		
015	0001			229.35	223.79	162.82	585.74	1201.70			T		
015	0001			311.56	347.42	285.94	478.94	1423.86	03/12/2020	291.04	T		
015	0001			150.79	164.42	142.74	573.12	1031.07			T		
015	0001			182.78	178.80	113.81	676.19	1151.58	05/29/2020	106.69	T		
015	0001			139.37	102.92	101.27	805.70	1149.26	01/17/2020	295.82	T		
015	0001			199.89	185.23	148.22	608.76	1142.10	03/03/2020	400.00	T		
015	0001			598.72	447.02	105.25	466.81	1617.80	02/10/2020	196.30	T		
015	0002			251.05	166.56	160.90	628.42	1206.93	03/09/2020	200.00	T		
015	0002			273.38	278.72	156.78	431.40	1140.28	03/11/2020	384.89	T		
015	0002			379.03	423.45	278.13	849.90	1930.51	02/04/2020	238.00	T		
015	0002			275.13	260.35	190.87	581.22	1307.57	02/06/2020	189.68	T		
015	0002			163.46	183.85	210.80	814.22	1372.33			T		
015	0002			111.99	103.23	124.44	668.25	1007.91	01/16/2020	282.97	T		
015	0002			258.65	225.93	157.51	698.14	1340.23	01/07/2020	115.00	T		
015	0003			283.84	286.05	157.51	441.38	1168.78			O		
015	0003			2558.12	1559.38	1388.24	5823.15	11328.89			O		
21 Subtotals for Cycle 015				7447.20	6162.10	4619.92	19707.37	37936.59					
Cycle: 22													
022	0002			546.89	265.49	256.37	303.21	1371.96	03/06/2020	108.44	T		
1 Subtotals for Cycle 022				546.89	265.49	256.37	303.21	1371.96					
Cycle: 25													
025	0001			14636.16	6652.80	0.00	0.00	21288.96	07/23/2020	6652.80	O		
1 Subtotals for Cycle 025				14636.16	6652.80	0.00	0.00	21288.96					
117 Grand Totals				86895.47	39145.57	22085.02	60822.54	208948.60					

City of College Park

A / R A G I N G

08/10/2020 21:51:13

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Cyc	Rte	Account Name	Home Phone	0 to 30	31 to 60	61 to 90	Over 91	Total	--- Last Payment --- Date	Amount
=====										

SELECTION CRITERIA

Minimum Balance: 1000.00
 A/R Block 1:30
 A/R Block 2:60
 A/R Block 3:90

Filter:
 (category = 'RF' AND end_date IS NULL)

City of College Park											
TOP TEN UTILITY CUSTOMER OUTSTANDING BALANCES											
8/10/2020											
Prepared By Kimberli Johnson											
Business											
Prior Adjustments	Payment Plan	Liens	BUSINESS NAME	ADDRESS	Power	Water & Sewer	Storm Water & Sanitation	Total Unpaid	CUT OFF LETTER	AGE OF DEBT	Notes or Status
n/a	No	No			\$68,109.76	\$4,279.89	\$8,020.45	\$80,410.10	No	120 days	Account Active/ Customer is on a payment arrangement
n/a	No	No			\$34,084.96	\$0.00	\$6,410.12	\$40,495.08	No	60days	Account Active
n/a	No	No			\$12,127.24	\$0.00	\$2,974.32	\$15,101.56	No	120days	Disconnected 08/10/2020
n/a	No	No			\$7,114.77	\$0.00	\$3,584.22	\$10,698.99	No	60days	Disconnected 08/10/2020
n/a	No	No			\$9,882.39	\$224.92	\$245.16	\$10,352.47	No	60 days	Disconnected 08/10/2020
n/a	No	No			\$5,916.43	\$880.00	\$954.14	\$7,750.57	No	60days	Disconnected 08/10/2020
Apartments											
Prior Adjustment	Payment Plan	Liens	APARTMENT NAME	ADDRESS	Power	Water & Sewer	Storm Water & Sanitation	Total Unpaid	CUT OFF LETTER	AGE OF DEBT	Notes or Status
n/a	No	No			\$0.00	\$0.00	\$21,288.96	\$8,268.64	No	60 days	Account Active
n/a	No	No			\$152.00	\$1,147.17	\$6,969.47	\$82,268.64	No	90 days	Disconnected 08/10/2020
n/a	No	No			\$6,261.62	\$0.00	\$0.00	\$6,261.62	No	60days	Disconnected 08/10/2020
Residential											
Prior Adjustment	Payment Plan	Liens	CUSTOMER NAME	Account #	Power	Water & Sewer	Storm Water & Sanitation	Total Unpaid	CUT OFF LETTER	AGE OF DEBT	Notes or Status
No	No	No			\$116.88	\$3,666.97	\$307.80	\$4,091.65	Yes	180 days	Service Restored Per City Council on (Electric) 04/07/20
TOTALS					\$75,656.29	\$5,919.06	\$42,734.19	\$124,309.54			
		NUL	Signifies that Lien has not been filed due to legal statue (not property owner)								
		*	Represents Lien filed against account								
		N/A	Signifies account Lien has not been filed								
	yes		Signifies account received prior billing adjustment								
	N/A		Signifies account that has not received prior billing adjustment								

August 2020 Reconnects					
Customer's Account #	Occupant code	Customer's Name	Date Work-orders were created	Balance Due @ Cut-Off	Amount paid @ Cut-on
	Prepared by K.Johnson		Grand Totals	\$ 195,753.21	\$ 123,024.36

8/11/2020	\$	930.05	\$	700.00
8/11/2020	\$	1,236.71	\$	1,186.71
8/11/2020	\$	981.84	\$	150.00
8/11/2020	\$	2,241.85	\$	910.26
8/11/2020	\$	1,075.72	\$	300.00
8/11/2020	\$	5,981.51	\$	5,320.62
8/11/2020	\$	3,217.98	\$	2,742.13
8/11/2020	\$	11,328.89	\$	8,720.77
8/11/2020	\$	633.70	\$	300.00
8/11/2020	\$	945.85	\$	740.00
8/11/2020	\$	588.15	\$	550.00
8/11/2020	\$	737.69	\$	200.00
8/11/2020	\$	538.70	\$	488.70
8/11/2020	\$	1,866.30	\$	500.00
8/11/2020	\$	3,009.67	\$	3,009.67
8/11/2020	\$	669.96	\$	590.00
8/11/2020	\$	921.44	\$	871.44
8/11/2020	\$	715.71	\$	650.00
8/11/2020	\$	776.88	\$	96.00
8/11/2020	\$	2,460.64	\$	2,460.64
8/11/2020	\$	739.04	\$	559.11
8/11/2020	\$	1,563.59	\$	475.00
8/11/2020	\$	7,152.82	\$	1,821.30
8/11/2020	\$	2,635.94	\$	450.00
8/11/2020	\$	7,730.36	\$	4,883.78
8/11/2020	\$	716.32	\$	666.32
8/11/2020	\$	1,702.05	\$	1,702.05
8/11/2020	\$	721.70	\$	145.00
8/11/2020	\$	624.72	\$	450.00
8/11/2020	\$	784.27	\$	450.00
8/11/2020	\$	879.45	\$	250.00
8/11/2020	\$	1,135.37	\$	400.00
8/11/2020	\$	1,710.83	\$	1,266.00
8/11/2020	\$	2,749.27	\$	2,699.27
8/10/2020	\$	755.57	\$	330.00
8/11/2020	\$	561.25	\$	511.25
8/11/2020	\$	730.30	\$	526.87
8/11/2020	\$	708.36	\$	463.00
8/10/2020	\$	996.69	\$	-
8/11/2020	\$	725.43	\$	603.68
8/11/2020	\$	858.30	\$	250.00
8/11/2020	\$	1,280.48	\$	829.28
8/11/2020	\$	846.04	\$	796.04
8/11/2020	\$	754.37	\$	350.00
8/11/2020	\$	804.23	\$	300.00
8/10/2020	\$	1,164.13	\$	325.44
8/10/2020	\$	691.53	\$	50.00
8/10/2020	\$	1,234.64	\$	450.00
8/10/2020	\$	814.94	\$	450.00
8/10/2020	\$	1,493.92	\$	550.00
8/10/2020	\$	832.59	\$	516.00
8/10/2020	\$	630.70	\$	500.00

8/10/2020	\$	1,031.07	\$	90.00
8/10/2020	\$	600.08	\$	507.00
8/10/2020	\$	944.95	\$	765.61
8/10/2020	\$	712.33	\$	590.00
8/10/2020	\$	947.55	\$	255.00
8/10/2020	\$	765.20	\$	300.00
10-Aug	\$	833.22	\$	150.00
Grand Totals:	\$	93,422.84	\$	57,163.94

August 2020 Reconnects					
Customer's Account #	Occupant code	Customer's Name	Date Work-orders were created	Balance Due @ Cut-Off	Amount paid @ Cut-on
	Prepared by K.Johnson		Grand Totals	\$ 195,753.21	\$ 123,024.36

8/10/2020	\$	923.87	\$	250.00
8/10/2020	\$	875.82	\$	701.00
8/10/2020	\$	718.00	\$	600.00
8/10/2020	\$	2,496.76	\$	1,000.00
8/10/2020	\$	2,796.36	\$	1,000.00
8/10/2020	\$	1,897.02	\$	1,000.00
8/10/2020	\$	738.62	\$	50.00
8/10/2020	\$	1,243.94	\$	700.00
8/10/2020	\$	701.54	\$	701.54
8/10/2020	\$	1,361.48	\$	851.85
8/10/2020	\$	942.09	\$	500.00
8/10/2020	\$	1,050.38	\$	1,051.00
8/10/2020	\$	977.82	\$	500.00
8/10/2020	\$	997.04	\$	997.04
8/10/2020	\$	1,142.10	\$	1,200.00
8/10/2020	\$	1,403.14	\$	1,403.14
8/10/2020	\$	621.82	\$	621.82
8/10/2020	\$	1,436.11	\$	1,136.44
8/10/2020	\$	922.16	\$	400.00
8/10/2020	\$	1,094.13	\$	651.00
8/10/2020	\$	791.03	\$	624.24
8/10/2020	\$	763.96	\$	578.00
8/10/2020	\$	1,617.80	\$	1,020.00
8/10/2020	\$	692.78	\$	300.00
8/10/2020	\$	1,080.47	\$	530.27
8/10/2020	\$	846.67	\$	608.29
8/10/2020	\$	1,347.19	\$	1,347.19
8/10/2020	\$	1,905.09	\$	1,905.09
8/10/2020	\$	809.51	\$	658.70
8/10/2020	\$	820.98	\$	50.00
8/10/2020	\$	1,112.17	\$	250.00
8/10/2020	\$	969.61	\$	969.61
8/10/2020	\$	874.11	\$	400.00
8/10/2020	\$	1,201.70	\$	450.00
8/10/2020	\$	642.55	\$	400.00
8/10/2020	\$	1,032.78	\$	883.11
Grand Totals:	\$	40,848.60	\$	26,289.33

	page*1
Remaining Balance	
\$ 72,728.85	

- \$ 230.05
- \$ 50.00
- \$ 831.84
- \$ 1,331.59
- \$ 775.72
- \$ 660.89
- \$ 475.85
- \$ 2,608.12
- \$ 333.70
- \$ 205.85
- \$ 38.15
- \$ 537.69
- \$ 50.00
- \$ 1,366.30
- \$ -
- \$ 79.96
- \$ 50.00
- \$ 65.71
- \$ 680.88
- \$ -
- \$ 179.93
- \$ 1,088.59
- \$ 5,331.52
- \$ 2,185.94
- \$ 2,846.58
- \$ 50.00
- \$ -
- \$ 576.70
- \$ 174.72
- \$ 334.27
- \$ 629.45
- \$ 735.37
- \$ 444.83
- \$ 50.00
- \$ 425.57
- \$ 50.00
- \$ 203.43
- \$ 245.36
- \$ 996.69
- \$ 121.75
- \$ 608.30
- \$ 451.20
- \$ 50.00
- \$ 404.37
- \$ 504.23
- \$ 838.69
- \$ 641.53
- \$ 784.64
- \$ 364.94
- \$ 943.92
- \$ 316.59
- \$ 130.70

\$ 941.07
 \$ 93.08
 \$ 179.34
 \$ 122.33
 \$ 692.55
 \$ 465.20
 \$ 683.22
\$ 36,258.90

	page*2
Remaining Balance	
\$ 72,817.95	

\$ 673.87
 \$ 174.82
 \$ 118.00
 \$ 1,496.76
 \$ 1,796.36
 \$ 897.02
 \$ 688.62
 \$ 543.94
 \$ -
 \$ 509.63
 \$ 442.09
 \$ (0.62)
 \$ 477.82
 \$ -
 \$ (57.90)
 \$ -
 \$ -
 \$ 299.67
 \$ 522.16
 \$ 443.13
 \$ 166.79
 \$ 185.96
 \$ 597.80
 \$ 392.78
 \$ 550.20
 \$ 238.38
 \$ -
 \$ -
 \$ 150.81
 \$ 770.98
 \$ 862.17
 \$ -
 \$ 474.11
 \$ 751.70
 \$ 242.55
 \$ 149.67
\$ 14,559.27