



Mayor & City Council

Regular Session Meeting

City of College Park
3667 Main Street
College Park, GA 30337

<http://www.collegeparkga.com>
404-669-3756 (Main)

Experience College Park
Georgia's Global City

~ Agenda ~

Monday, February 1, 2021

7:30 PM

Council Chambers

1. Opening Ceremonies

A. Pledge Of Allegiance

B. Invocation

2. Additions, Deletions, Amendments, or Changes to the Agenda

3. Presentation of Minutes of City Council

A. Approval of Regular Session Minutes dated January 19, 2021.

ACTION:

B. Approval of Workshop Session Minutes dated January 19, 2021.

ACTION:

4. Proclamations, Resolutions, Plaques, and Announcements

5. Remarks of Citizens

6. Other Business

- A. COVID-19 Update. See memorandum dated January 27, 2021 from Director of Human Resources & Risk Management Dwight Baker. Also, see attached supporting documentation.
- B. Update on the Advanced Metering Infrastructure (AMI), billing interface, and other related software. See memorandum dated January 27, 2021 from Director of Power Hugh Richardson. Also, see attached PowerPoint presentation.
- C. Discussion and update on recently adopted ordinances and resolutions. See memorandum dated January 27, 2021 from City Clerk Shavala Moore. Also, see attached supporting documentation.
- D. Discussion and update on top ten delinquent property tax payers. See memorandum dated January 27, 2021 from Director of Finance & Accounting Althea Philord-Bradley. Also, see attached background information.
- E. Discussion and update on top ten delinquent utility customer accounts. See memorandum dated January 27, 2021 from the Director of Finance & Accounting Althea Philord-Bradley. Also, see attached background information.

- F. College Park Utility Assistance Grant Program Update. See memorandum dated January 27, 2021 from Director of Finance & Accounting Althea Philord-Bradley. Also, see attached supporting documentation.

7. Public Hearings

8. Bids, Change Order Requests and Contracts

- A. Consideration of and action on a request for approval of emergency repairs to the Fire Department Ladder Truck. See memorandum dated January 27, 2021 from Fire Chief Wade Elmore recommending Randall Brackett Fire Truck Repair at a total approximate cost to the City of \$31,709.96. Also, see attached estimates and additional background information. This is a budgeted item.

ACTION:

- B. Consideration of and action on a request for approval to renew Barracuda Back-up Appliance used in Public Safety and Cloud storage for one year. See memorandum dated January 27, 2021 from Chief Information Officer Michael Hicks recommending approval at a cost to the City of \$37,386.32. Also, see attached supporting documentation. This is a budgeted item.

ACTION:

- C. Consideration of and action on a request for approval to install speed cushions on streets in the north end of the City within areas of Woodward Academy to reduce speeding and make the area safer for the community. See memorandum dated January 27, 2021 from Chief of Police Ferman Williford requesting approval of the installation by RubberForm Recycled Products at a total approximate cost to the City of \$37,734.22 which will be reimbursed to the City upon completion. Also, see attached quote and list of streets.

ACTION:

9. Unfinished (Old) Business

- A. Consideration of a mural design for the wall facing Main Street on the front of the College Park Auditorium Building. See memorandum dated January 27, 2021 from Economic Development Director Artie Jones, III requesting approval. Also, see attached rendering of the proposed mural and supporting documentation. This item was tabled during the January 19, 2021 Regular Session meeting.

ACTION:

10. New Business

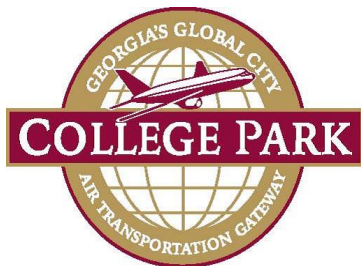
- A. Consideration of and action on the adoption of a Resolution and Incumbency & Signatory Certificate authorizing the Mayor and Mayor Pro Tem to communicate City decisions with respect to execution of the MEAG Power Municipal Competitive Trust (MCT) Fund. See memorandum dated January 21, 2021 from Power Director Hugh Richardson. Also, see attached Resolution and Municipal Competitive Trust (MCT) Incumbency and Signatory Certificate.

ACTION:

- B. Consideration of and action on a request for approval of the proposed Mayor and Council Departmental Budget Meeting Schedule for Fiscal Year 2021-2022 as well as an opportunity for general policy direction by elected leadership. See memorandum dated January 21, 2021 from Interim City Manager Mercedes Miller. Also, see attached draft Departmental Budget Meeting Schedule for Fiscal Year 2021-2022.

ACTION:

-
11. City Attorney's Report
12. City Manager's Report
13. Report of Mayor and Council
14. Executive Session
15. Approval of Executive Session Minutes
16. Adjournment



CITY OF COLLEGE PARK

P.O. BOX 87137 · COLLEGE PARK, GA 30337 · 404.767.1537

REG SESSION AGENDA REQUEST

DOC ID: 8591

DATE: January 22, 2021

TO: The Honorable Mayor and Members of City Council

THROUGH: Mercedes Miller, Acting City Manager

FROM: Gabrielle Thornton, Deputy City Clerk

RE: Regular Session Minutes dated January 19, 2021

See attached Regular Session Minutes dated January 19, 2021.

Thank you.

ATTACHMENTS:

- RS011921 (DOCX)

Review:

- Gabrielle Thornton Pending
- Rosylene Robinson Pending
- Mercedes Miller Pending
- Mayor & City Council Pending 02/01/2021 7:30 PM

CITY OF COLLEGE PARK
MAYOR AND CITY COUNCIL
REGULAR SESSION
JANUARY 19, 2021

MINUTES

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Present: Mayor Bianca Motley Broom; Councilmen Ambrose Clay, Derrick Taylor, Ken Allen, and Roderick Gay; Interim City Manager Mercedes Miller; City Clerk Shavala Moore; City Attorney Winston Denmark.

Absent: None.

1. Opening Ceremonies.

- A. Pledge of allegiance to the flag.
- B. Invocation by Mr. Sparks.

2. Additions, Deletions, Amendments, Or Changes To The Agenda.

Mayor Motley Broom I would like to move Item 7d, COVID-19 Update to the first thing we handle because we have Fulton County on the line, and the doctor needs to move on to other business.

ACTION: Councilman Clay moved to change 7d, COVID-19 Update as the first item for discussion, seconded by Councilman Allen and motion carried. (All Voted Yes).

Fire Chief Wade Elmore said Dr. Lynn Paxton will provide the COVID-19 Update and give us some information on the COVID vaccine tonight.

Dr. Paxton said I don't have any slides because this was a last-minute request. COVID-19 is out of control. We are closing in on a total of 60,000 accumulative cases of COVID. We are averaging about 500 to 700 new cases every day of COVID. The same unfortunate population that have been suffering the most from COVID are continuing to be the highest affected; older people, African-American or Hispanic. It was no surprise to thousands of us who have given out warnings for months about winter coming.

Dr. Paxton said the cases were tempered by the very good news of the approval by the FDA of 2 highly effective vaccines by Pfizer and Moderna. They are mRNA vaccines. This is not a live virus. This is only a manufactured portion of the regular virus. It is amazing. It was a gift in that I don't think anyone expected that these vaccines are as highly effective as they are. They do have side effects, but they tend to be mild and short term.

Dr. Paxton further said we, in Fulton County, received our first dose of vaccine around December 17, 2020. I was the first person vaccinated at the Board of Health. I am still doing

47 very well. We started vaccinating at the Board of Health and have since moved on to other
48 groups. Anyone who is interested can see on the Board of Health website what the actual
49 vaccination plan is for Fulton County. It follows very closely the overall vaccination plan for
50 the State of Georgia which is in 4 phases.

51
52 Dr. Paxton said on New Year's Eve, the governor announced that he was expanding to Tier
53 1A to all the people over age 65. I can't argue with that, but it did put an enormous strain on
54 the entire public health system in the state. Unfortunately, we have already been dealing with
55 the fact that the federal response to vaccine distribution have only taken it up to getting it to
56 the states, and there was little to no thought or money given to how we would do that last mile
57 distribution, in terms of getting it into someone's arms. All states were left with having to
58 scramble to try and re-tailor our current scheduling system and other things to handle this.
59 Because of the huge need and not enough vaccine to meet that need, you probably heard about
60 appointment systems crashing all over the country, along with Georgia/Fulton County.

61
62 Dr. Paxton said we have been spending a great deal of time in fixing those things. We have
63 a very diligent team that has been working to address all these things. We here in Fulton
64 County have 3 main vaccination sites. One is at 4700 North Point Parkway, Mercedes Benz
65 Stadium, and the Aviation Center.

66
67 Dr. Paxton said I think we have made great gains, particularly in comparison to all the other
68 districts. As of today, Fulton County has managed to vaccinate over 17,000 people. The
69 major hospital systems have received separate allocations, along with CVS and Walgreens.
70 DeKalb has vaccinated 8,000 people, and Gwinnett has vaccinated about 10,000 people.

71
72 Dr. Paxton said we are having a problem with vaccine hesitancy. This is causing a deep-
73 seated distrust of the medical system with the legacy of Tuskegee and other things. There
74 were no shortcuts taken with the vaccine. You can have confidence because the medical
75 research would have already had experience with related Coronaviruses, and all those other
76 diseases died out on their own. COVID did not, but we have had all the experience with
77 MRSA and others.

78
79 Dr. Paxton said the federal government did put billions of dollars into shortening the time
80 period that the vaccine manufacturers usually have to wait to go through the different stages.
81 I can attest as somebody who has researched at the CDC for over 20 years, all of this was
82 done correctly and totally well. So, you can have confidence in that in the results of these
83 trials.

84
85 Dr. Paxton said we are at the point where we are now trying to put more order into our system
86 trying to make it fair. We are opening up wait lists for people to call and put themselves on
87 the list, and then we will contact them as vaccine becomes available. And we are able to
88 schedule them for appointments. Questions?

89
90 Mayor Motley Broom said we appreciate you being here. Do any of the Councilmembers
91 have any questions for Dr. Paxton?

92 Councilman Clay asked, how long after you get a vaccination would you be able to detect
93 that the body was producing antibodies? We are giving tests, for example, in our parking lot
94 on a weekly basis. I would assume they are antibody tests. How long would it be before
95 you would start seeing antibodies?
96

97 Dr. Paxton said with the test in the parking lot, they are PCR tests. They are looking for parts
98 of the virus. The vaccine has no effect on that. There is no live virus in there. Antibody tests
99 are another type of test that we use not to detect acute infection, but evidence of past infection.
100 It takes a while for the body to gear up after being vaccinated. After the first dose it is 50
101 percent efficacy. And the second dose, that is when the protection is raised to the 95 percent
102 level that I quoted before.
103

104 Councilman Clay said thank you.
105

106 Mayor Motley Broom asked, does anyone else have any questions for Dr. Paxton?
107

108 Councilman Allen said no. Thank you for all your crews that you have out there. They
109 must be working a lot of long hours, and a lot of volunteers. Thank you very much from the
110 bottom of my heart for your people out there doing a great job.
111

112 Dr. Paxton said I will let them know. It is nice to get lots of compliments on how the
113 vaccination process is running.
114

115 Mayor Motley Broom asked, are there plans to move vaccination sites closer to the
116 population areas?
117

118 Dr. Paxton said that is our plan. We want to take advantage of the mobile units that we have.
119 At this point we are still in that very first phase when we have a lot of people who want and
120 need to be vaccinated quickly. Our best way to do that is at these large testing centers. At
121 the Mercedes Benz facility, we can vaccinate 2,000 people in a day. A mobile unit would be
122 200 people a day.
123

124 Mayor Motley Broom asked, anyone else have any questions?
125

126 There were no further questions.
127

128 Mayor Motley Broom said thank you so much for your time Dr. Paxton.
129

130 Dr. Paxton said thank you.
131

132 Fire Chief Wade Elmore said for the city level, at 30337 as of yesterday, there are 604 cases
133 of COVID. And that is an increase from the day before or Friday where there were 589 cases.
134

135 Mayor Motley Broom said thank you Chief Elmore.
136

137 Mayor Motley Broom said I think Dr. Baker has something to add on the city level, but let's
138 hold off on that.

139
140 3. Presentation Of Minutes Of City Council.

141
142 A. Regular Session held January 4, 2021.

143
144 **ACTION:** Councilman Clay moved to approve Regular Session Minutes dated January 4, 2021,
145 with corrections, seconded by Councilman Taylor and motion carried as follows:
146 (All Voted Yes).

147
148 Packet page 16, lines 489-490 "...Lewis..." s/b "...Scott..."

149
150 B. Workshop Session held January 4, 2021.

151
152 **ACTION:** Councilman Clay moved to approve Workshop Session Minutes dated January 4,
153 2021, as presented, seconded by Councilman Gay and motion carried. (All Voted
154 Yes).

155
156 4. Proclamations, Resolutions, Plaques, And Announcements. None.

157
158 5. Remarks Of Citizens.

159
160 a. City Clerk Shavala Moore read into the record comments from Mr. and Mrs. Palmer. I'm
161 a resident of Historic College Park at 2250 West Rugby Avenue. We attended the Zoom
162 meeting on 12/4/20 for a new project on Rugby, but the issues of safety and curb appeal
163 are our concerns. We need sidewalks and speed humps at the end of Rugby. Cars speed
164 off with no regard to speed limits for the neighborhood. Most alarming is the simple
165 routine of taking a walk on the street. Enjoying a walk can be risky.

166
167 b. Mr. Lindsay, via phone, said there was an audit done earlier last year about the Tracey
168 Wyatt Center. I just want to know what happened with that. I never heard anything
169 about it. I just wanted to know what the results were.

170
171 Mayor Motley Broom said we don't respond during public comment, but there is an
172 opportunity at the end for us to have remarks, and I am happy to address that at that point.

173
174 Mayor Motley Broom said we have 1 minute for people who did not sign in. If you wish
175 to speak, you can click the "raise hand" button and have 1 minute.

176
177 Chief Information Officer Michael Hicks asked Ms. Whitney Flemister to unmute and
178 speak now.

179
180 c. Ms. Whitney Flemister, Member of the Planning Commission, said I want to thank
181 Councilman Gay and Mayor for your continued support on the splash pad initiative, as
182 well as the job that you have been doing in reference to COVID. Me being a front-line

183 worker in our community hospitals, I can appreciate that. And I do think that the splash
 184 pad is something that is going to be of great benefit from a public health standpoint, once
 185 we get out of COVID. Thank you all for your support. And I appreciate the cohesiveness
 186 of you working together for the betterment of the city as a whole. So, just thanks.
 187

- 188 d. Ms. Ginger Blackstone said on the agenda tonight is a vote for the fall artwork for a mural
 189 proposed for the Auditorium. Over the last several months, we, at the College Park
 190 Historical Society, we have wanted input. I reached out to several different people that
 191 should have been able to reconnect with me. I know COVID has put a bummer on it, but
 192 the College Park Historical Society had no input into this historic building that is sitting
 193 in the middle of Historic College Park. We had no contact. I don't know if we were
 194 dismissed or ignored or forgotten. This is not a priority with all the COVID, but it is a
 195 priority, if we are going to look at a mural. Thank you.
 196

197 Mayor Motley Broom asked, does anyone else wish to speak?
 198

199 Chief Information Officer Michael Hicks said no one else, Mayor.
 200

201 6. Annual Appointments.
 202

203 A. City Physicians.
 204

205 Dr. Baker said the recommendation is to accept the City Physicians for the 2021 year, and
 206 they are listed in your packet.
 207

208 **ACTION:** Councilman Clay moved to approve City Physicians, seconded by Councilman Gay
 209 and motion carried. (All Voted Yes).
 210

211 7. Other Business.
 212

213 A. Discussion and update on recently adopted ordinances and resolutions.
 214

215 There was no discussion on this item.
 216

217 B. Discussion and update on top ten delinquent property taxpayers.
 218

219 There was no discussion on this item.
 220

221 C. Discussion and update on top ten delinquent utility customer accounts.
 222

223 Councilman Allen said last week I thought we were going to get a list of the delinquent
 224 customers. I know we do it for the property tax. Are we going to publicly list those people
 225 as well?
 226

227 Mayor Motley Broom said I did not think that was the plan. We were going to receive them,
 228 and we did.

229 Councilman Allen said I just didn't know why it's not out there now.
230
231 Director of Finance & Accounting Althea Philord-Bradley said the direction was to redact
232 the personal information of the customers. If it is the Council's direction to start publicizing
233 those names and accounts, we can do so.
234
235 Mayor Motley Broom said I thought it was effective enough that we got them as a Body.
236 I'm not sure about the value of putting that out there.
237
238 Councilman Allen said if we do one, we should do the others.
239
240 City Clerk Shavala Moore said it violates the Open Records Act, so we can't put out both.
241
242 Councilman Clay said you can block out the names of the people and block out the account
243 numbers, and put the names on them, then that wouldn't violate the protection under the
244 law, would it?
245
246 City Clerk Shavala Moore said I still believe it would Councilman Clay.
247
248 Mayor Motley Broom said take it back and let the City Attorney give us some advice on
249 this, and Ms. Miller can update us.
250
251 Councilman Clay said I can't find where I got the names prior to this meeting.
252
253 Councilman Allen said I got mine prior to this meeting.
254
255 Mayor Motley Broom said they were sent on Friday at 2:02
256
257 Interim City Manager Mercedes Miller said we will look and see if it is legal, and we will
258 get back to you with that information.
259
260 Mayor Motley Broom asked, is there anything to add on 7c?
261
262 There were no further comments.
263
264 D. COVID-19 Update.
265
266 Dr. Baker said as of last Friday, we had a total of 23 cases; 12 confirmed positive; 2 that
267 were exhibiting symptoms; 8 post viruses; and 1 hospitalization.
268
269 Councilman Taylor asked, are these cases from people who work in the city?
270
271 Dr. Baker said yes, city workers.
272
273 Councilman Allen asked, what area do they work in?
274

275 Dr. Baker said they are spread around. Police, Fire, Customer Service, Airport Affairs, and
276 Rec are where most of the cases are.

277
278 Interim City Manager Mercedes Miller said when we find a case, we have them go in and
279 sanitize those areas. Public Works sanitizes their area.

280
281 Councilman Allen said good.

282
283 Dr. Baker said there is a mandatory COVID date for the employees at the GICC.

284
285 E. College Park Utility Assistant Grant Program Update.

286
287 Director of Finance & Accounting Althea Philord-Bradley said the agenda item provides an
288 update of where we are to date with the Utility Assistance Program. Eighty applications
289 were approved as of January 11, 2021. The total grant amount is \$90,502.88. We have
290 about 211 pending applications, and we have contacted everyone that has applied. We are
291 still waiting on a number of applicants who provided supporting documentation, in order to
292 approve it forward for review. We can issue additional applications to those customers that
293 could have their service restored. We were able to approve 8 additional customers last
294 week. We will be disconnecting tomorrow, and we will have those applications available
295 for those that do qualify to have their services restored as well. Our contract ends December
296 31, 2021. We do have additional time to get half a million dollars spent.

297
298 Councilman Allen said this is not available to employees who live in the city and get money
299 back on their utilities; is that correct?

300
301 Director of Finance & Accounting Althea Philord-Bradley said that's correct.

302
303 Mayor Motley Broom asked, any other questions?

304
305 There were no further questions.

306
307 8. Public Hearings. None.

308
309 9. Bid, Change Order Requests And Contracts.

310
311 A. Consideration of and action on a request for approval of the replacement of two (2) 400
312 ton Trane Chillers at the Federal Aviation Administration (FAA) Regional Headquarters.

313
314 Interim City Manager Mercedes Miller said I do have Ron Wilkerson with us tonight. Back
315 in November of 2019, Council approved doing an engineering study for the chillers that were
316 at the FAA building, and it was determined that they need to be replaced. I don't think that
317 study was ever brought back to Council. Those chillers are in dire need now. We have
318 talked to GSA, and we have asked them to push all their projects back a year so we can
319 focus on these chillers.

320

321 Interim City Manager Mercedes Miller said the FAA has about \$1.5 million in reserves, and
 322 it would take \$839,000.00, and they would have money left. We have to remember that each
 323 year we transfer in about \$1 million into the General Fund from the FAA. We are seeking
 324 approval to get these chillers replaced.

325
 326 Mayor Motley Broom asked, does anyone have any questions for Interim City Manager?
 327

328 Councilman Clay said Mercedes, you answered one of the questions I had. The amount of
 329 money we have been able to push out into the next fiscal year is almost the amount of
 330 money that we are spending on the chillers. We will also be moving 740 into the next fiscal
 331 year. You also gave me the first of what it would cost to bail out if one of those units failed.
 332 I guess we could run that way with 2 temporary units for 2 years, and then we would equal
 333 the same cost as if we had bought the chillers. And if the chillers are going to be good for
 334 another 29 years, I think it's a good investment. I think it makes sense.
 335

336 **ACTION:** Councilman Clay moved to approve a request from Interim City Manager Mercedes
 337 Miller on the replacement of two (2) 400 ton Trane Chillers at the Federal Aviation
 338 Administration (FAA) Regional Headquarters, seconded by Councilman Allen and
 339 motion carried. (All Voted Yes).
 340

341 B. Consideration of and action on a request for approval of the acceptance of Community
 342 Development Block Grant (CDBG) reprogrammed funds from Fulton County
 343 Department of Community Development for the construction, rehabilitation and I
 344 installation of the Charles E. Phillips, Sr. Park Splash Pad in the amount of
 345 \$584,000.00.
 346

347 Director of Recreation & Cultural Arts Michelle Johnson explained the request.
 348

349 Mayor Motley Broom said we would be responsible for the operation but not the
 350 installation.
 351

352 Councilman Clay said in this particular case, there is no match required, correct?
 353

354 Director of Recreation & Cultural Arts Michelle Johnson said correct.
 355

356 Councilman Clay said I have some other related questions that are coming awfully late in
 357 the process. Have we planned out the usage of the splash pad? For example, some things I
 358 read on the internet where they charge a fee. Is it our plan to charge a fee?
 359

360 Director of Recreation & Cultural Arts Michelle Johnson said we are running it very close to
 361 the pools to have somebody up there to take a fee. With COVID, I'm not sure what that
 362 plan would be. People are charging between \$1.00 to \$3.00.
 363

364 Councilman Clay said that means the splash pad will be fenced.
 365

366 Director of Recreation & Cultural Arts Michelle Johnson said yes.

367 Councilman Clay said another thing I saw is that other communities have mentioned that it's
368 a good idea to have some seating, some shaded seating around the splash pad for the parents
369 to watch their children. Is that in the cost of the splash pad as well?
370

371 Director of Recreation & Cultural Arts Michelle Johnson said that would be part of the
372 funding.
373

374 Councilman Clay said we have a fixed amount of money coming, correct?
375

376 Director of Recreation & Cultural Arts Michelle Johnson said correct.
377

378 Councilman Clay said this approval is to approve something not to exceed that amount of
379 money.
380

381 Director of Recreation & Cultural Arts Michelle Johnson said correct.
382

383 Councilman Clay asked, have we done enough planning to know that we can get all these
384 things in that we might want for that amount of money? Some of the splash pads move in
385 and out some of the features. If we are going to do that, does our plan include the extra
386 Whirly-gig feature, or whatever you want to call it, the slide feature, and so forth?
387

388 Director of Recreation & Cultural Arts Michelle Johnson said our pool does have a splash
389 feature that is fixed.
390

391 Councilman Clay said if we don't have to pay extra money for this, I think this is a great
392 amenity for the community. I know Councilman Gay has been working his tail off for a
393 year or so to get this. I also see it in light of some of the other projects that might be going
394 in in that area for which it could be an amenity that synergistically would benefit those projects
395 and vice versa. I just don't want any surprises. We are on a very tight budget. I don't want
396 to pay a penny more than what we are approving that we are going to receive from the
397 county. And I just want to make that clear. So, I don't have a problem approving this.
398

399 Councilman Allen said you are going to take in enough money to pay for the running of it
400 every year. I don't think we can spend any money.
401

402 Director of Recreation & Cultural Arts Michelle Johnson said the cost you were given
403 includes maintenance and normal parts. It is \$35,000.00 to \$40,000.00 to run it.
404

405 Councilman Allen said the fence would not cost us anything at all.
406

407 Director of Recreation & Cultural Arts Michelle Johnson said we will put the fence in the
408 grant scenario with the RFP.
409

410 Councilman Clay said we have had some incidents of significant vandalism at the rest rooms
411 at Phillips Park. I don't know if we have gotten that under control in recent months. It was
412 very unpleasant. So, this pool needs to be totally secure, along with the fence, gate, and

413 camera. I hope the number for the splash pad is not equal to the amount of the grant because
414 there is no room for the camera, fence, shaded area, or the shed, et cetera. Is all that going to
415 be covered under the amount of the grant?

416
417 Director of Recreation & Cultural Arts Michelle Johnson said our commitment would be
418 what we want to put on the RFP for the grant.

419
420 Interim City Manager Mercedes Miller said we will come back to Mayor & Council, and
421 then we have to do a notice to proceed for the engineer to design it.

422
423 Councilman Clay said Mercedes, if it comes back, and the cost is more than the grant, I'm
424 not going to vote to approve it. So, something is going to have to be left out of there, and it
425 better not be the fence, shade, or the security.

426
427 Councilman Allen said and we get the grant money before we start paying.

428
429 Mayor Motley Broom said we pay up-front and then we are reimbursed.

430
431 Councilman Allen asked, how long does it take to get the money back?

432
433 Director of Finance & Accounting Althea Philord-Bradley said it is fairly quickly from
434 when we submit the reimbursement request to Fulton County.

435
436 Councilman Allen asked, where are we going to take the monies from?

437
438 Director of Finance & Accounting Althea Philord-Bradley said we have enough funding in
439 our account to pay out and get reimbursed.

440
441 Councilman Clay asked, how long does the construction take, Michelle?

442
443 Director of Recreation & Cultural Arts Michelle Johnson said 2 to 3 months.

444
445 Councilman Clay said the RFP and the engineering study is going to take a couple of weeks.

446
447 Director of Recreation & Cultural Arts Michelle Johnson said the environmental study has
448 been done. We have been presented a contract to sign. Once we sign it, we will move
449 forward, and they said it is fairly quick to bill.

450
451 Director of Finance & Accounting Althea Philord-Bradley said we can request those funds
452 during phases of the construction.

453
454 Councilman Clay said good. We won't have much of a cash flow problem.

455
456 Councilman Taylor said I think it's a great idea. I'm in support of it, but I think we have to
457 check the money.

458

459 Councilman Gay said I would like to thank everyone for all their hard work. The Mayor for
 460 her letter and the Board of Commissioners who voted for this reallocation of funds. Fulton
 461 County Development Block Grant will start processing our monies back to the City. So, I
 462 am very confident that we can meet and exceed all the Council's concerns.
 463

464 **ACTION:** Councilman Gay moved to approve a request from Director of Recreation and
 465 Cultural Arts Michelle Johnson on the acceptance of Community Development
 466 Block Grant (CDBG) reprogrammed funds from Fulton County Department of
 467 Community Development for the construction, rehabilitation and installation of the
 468 Charles E. Phillips, Sr. Park Splash Pad in the amount of \$584,000.00, seconded by
 469 Councilman Clay. Councilman Gay voted yes. Councilman Clay voted yes.
 470 Councilman Allen voted yes. Councilman Taylor opposed. Motion carried.
 471

472 C. Consideration of and action on a request for a notice to proceed with the professional
 473 services of Metrocorp Developmental Enterprises, Inc. for the Splash Pad project at
 474 Charles E. Phillips, Sr. Park.
 475

476 **ACTION:** Councilman Clay moved to approve a request from Director of Recreation and
 477 Cultural Arts Michelle Johnson on a notice to proceed with the professional services
 478 of Metrocorp Developmental Enterprises, Inc. for the Splash Pad project at Charles
 479 E. Phillips, Sr. Park, seconded by Councilman Gay and motion carried. (All Voted
 480 Yes).
 481

482 D. Consideration of and action on a request for approval of City Planner services to
 483 supplement the services of the Atlanta Regional Commission's (ARC) update of the City
 484 of College Park Comprehensive Plan.
 485

486 Interim City Manager Mercedes Miller said the Comprehensive Plan has to be updated every
 487 5 years. We still have work to do. We are doing a budget adjustment and looking for
 488 approval for \$34,000.00 to have our City Planner perform these duties.
 489

490 Councilman Allen asked, do we have a spot to pull that money from, so it won't cost us
 491 anything ?
 492

493 Interim City Manager Mercedes Miller said yes, sir.
 494

495 Councilman Allen asked, where is that going to come from?
 496

497 Interim City Manager Mercedes Miller said in marketing.
 498

499 **ACTION:** Councilman Clay moved to approve a request from Interim City Manager Mercedes
 500 Miller for approval of City Planner services to supplement the services of the Atlanta
 501 Regional Commission's (ARC) update of the City of College Park Comprehensive
 502 Plan, seconded by Councilman Allen and motion carried. (All Voted Yes).
 503

504 10. Unfinished (Old) Business.

505 A. Consideration of and action on a request for approval to amend the resolution governing
506 rules of order and procedures for Citizen Remarks during City Council meetings.

507
508 City Clerk Shavala Moore said we have had 2 changes. One change was to exclude the
509 amount of people that can leave a comment that did not sign in. Before we had 5 as the limit,
510 and now we have no limit. The other change was to change pcomments@collegeparkga.com.
511 That will still be in place once we go back to in-person meetings.

512
513 Councilman Clay said at one time I thought we had 3 limits in place. One was 30 minutes
514 for the meeting; one was 9 minutes for one speaker; and the third was 9 minutes for one
515 topic. Is that still everybody's understanding of what is supposed to be in here?

516
517 City Clerk Shavala Moore said yes, sir.

518
519 Mayor Motley Broom asked, is the 30 minutes in there?

520
521 Councilman Allen said yes.

522
523 Councilman Clay said on packet page 187, item 12 (reading), are they recognized to speak
524 for more than 3 minutes or 1 minute? And does the 9-minute regulation still hold either for
525 topic or person?

526
527 Mayor Motley Broom said it was my understanding that the overarching minutes still held,
528 in that if someone hadn't signed up, and they wish to speak if there were time within those
529 overarching minutes, they would have 1 minute to speak.

530
531 Councilman Clay asked, does everyone feel that is clear from these regulations?

532
533 Councilman Allen said that's what I understand.

534
535 Mayor Motley Broom asked Councilman Clay, do you think that there needs to be some
536 language to reflect that?

537
538 Councilman Clay said I do. I suggested it to Shavala. In Item 12, allowed to speak upon, I
539 would substitute that to, speak for no more than 1 minute upon recognition by the City
540 Clerk. And then on Item 13 (reading), I'm suggesting it says, allotted to 1 speaker or 1 topic
541 not to exceed 9 minutes.

542
543 Mayor Motley Broom asked, does anyone have any objection to those amendments?

544 Councilman Allen said no.

545
546 Councilman Taylor said I thought we were away from the 1-minute period. I'm not clear.

547
548 Mayor Motley Broom said limiting the number of people to speak has been removed. But if
549 you have not signed up prior to the meeting, you will have an opportunity to speak for 1
550 minute, but you get 3 minutes if you sign up before the meeting.

551 Councilman Taylor said I see.

552

553 Mayor Motley Broom asked, is there any other discussion?

554

555 There were no further comments.

556

557 **ACTION:** Councilman Allen moved to approve a request from City Clerk Shavala Moore to
558 amend the resolution governing rules of order and procedures for Citizen Remarks
559 during City Council meetings, with changes, seconded by Councilman Taylor and
560 motion carried. (All Voted Yes).

561

562 11. New Business.

563

564 A. Consideration of the renewal of the 2022-2027 Fulton County Transportation Special
565 Purpose Local Option Sales Tax (TSPLOST) and recommendation on the use of the
566 funds.

567

568 Special Projects Administrator Jackson Myers said in the midst of the new infrastructure
569 campaign, this was to support another round of TSPLOST when it becomes available. We
570 are not supporting transportation.

571

572 Councilman Clay said you are saying that the TSPLOST would stay at the same amount that
573 it is now, 0.75 percent. And we would not increase it to 1 percent, in order that we could
574 siphon off a quarter of a percent for overall transportation.

575

576 Special Projects Administrator Jackson Myers said that's correct. We are going to keep it
577 the same.

578

579 Councilman Clay said keep the amount of the tax the same, and don't take anything away
580 from the local community expenditures that are covered by it now.

581

582 Special Projects Administrator Jackson Myers said that's correct.

583

584 Mayor Motley Broom said 60 percent of the population of the cities in Fulton County have
585 to agree that the TSPLOST goes on the ballot for a vote this fall. So, every city council is
586 having this discussion, before the end of the month. And Fulton County has provided us
587 with 3 options, 3a, 3b, and 3c. 3a would be the status quo, the vote would be for
588 maintaining as Mr. Myers discussed. 3b would be to maintain that .75 of a penny but having
589 some of that come off for transportation. And 3c is the increase the 1 penny with the
590 transportation coming off as well.

591

592 Mayor Motley Broom said the City of South Fulton went for 3c. East Point is discussing it
593 tonight. The consensus amongst the Cities of South Fulton is that we want the TSPLOST to
594 continue. That is not necessarily the uniform opinion on the north side. In the Mayor's
595 meeting that we had with the Fulton County Commission on the 8th, we had this discussion,
596 and there were a number of people from the north side that said they have to take it to their

597 councils. But their thought was that maintaining the status quo was what was going to be
598 able to be palpable on their end, if anything at all.

599
600 Mayor Motley Broom said certainly from the MARTA perspective, with the new
601 Administration coming in, they see a lot of opportunity for federal matching funds for some
602 of these transportation projects that have been proposed. And we will see that our
603 Congressional Delegation will be more at the forefront of some of those things happening.
604 It's a decision that we have to make. I will take it back to the Fulton County Commissioners
605 at our next meeting. But I think, ultimately, not having TSPLOST is not what we want. If
606 the opinion is no TSPLOST or maintaining the status quo, then the status quo is where we
607 need to be.

608
609 Mayor Motley Broom said there are some concerns about a tax increase in the environment
610 in which we live right now. So, Item 3c, it's the way that South Fulton went. I don't know
611 how many other cities are going to take that approach. 3b requires us to take money out of
612 what we are doing for some regional projects that could be on the horizon, including BRT
613 on South Fulton Parkway.

614
615 Special Projects Administrator Jackson Myers said where this money is coming from is from
616 sales, gasoline sales and Dairy Queen. We are hoping to get our funding from transient
617 people.

618
619 Mayor Motley Broom said Jackson, can you talk a little bit about this, what has happened in
620 the last five years with this money.

621
622 Special Projects Administrator Jackson Myers said in the last 5 years, we have done some
623 quick response with Main Street by redoing some of the sidewalks along Main Street.
624 We have also used the money to help with Rhodes Street to be able to lower the jet fuel lines
625 without getting it out of our coffers. This money is great. We can earmark some of this
626 money. We wanted to do a bicycle trail down College Street and then Virginia Avenue. I
627 would rather not talk about specific projects in the next go around. We do have quick
628 response money that we utilized. We want to move this money for the needs of the city.

629
630 Mayor Motley Broom said I need from this Body what I will take back. Are we supporting
631 3a, 3b, or 3c?

632
633 Councilman Clay said 3a is staff's recommendation. Maintain the status quo. No money
634 taken out of the .75 percent, and we have a .75 percent tax.

635 Special Projects Administrator Jackson Myers said yes.

636
637 **ACTION:** Councilman Clay moved to approve a request from Special Projects Administrator
638 Jackson Myers on the renewal of the 2022-2027 Fulton County Transportation
639 Special Purpose Local Option Sales Tax (TSPLOST) Option 3A and
640 recommendation on the use of the funds, seconded by Councilman Gay and motion
641 carried. (All Voted Yes).

642

643 B. Consideration of and action on a request for approval of Fiscal Year 2020-2021 Budget
644 Adjustments.

645
646 Director of Finance & Accounting Althea Philord-Bradley said the budget amendment
647 amends the budget for the General Fund, Hospitality Fund, Tax Allocation District Fund, Car
648 Rental Tax Fund, Power Fund, FAA Fund, and the BIDA Fund. The amendment recognizes
649 budget savings during our 1st Quarter Financial Review from our Financial Advisor Ed Wall
650 and recognizes COVID Relief Funds from Fulton and Clayton County. The adjustment
651 increase to the budget is \$2,091,276.00. The amended budget is \$133,815,150.00. Any
652 questions?

653
654 Mayor Motley Broom asked, any questions?

655
656 Councilman Clay said since I couldn't hear too well, all you have to do is answer yes or no.
657 Are these in agreement with what we approved at the last meeting, as far as the guidance
658 that we talked about with Ed Wall? And we gave some philosophical agreements to where
659 the changes should be made. Is this in agreement with that?

660
661 Director of Finance & Accounting Althea Philord-Bradley said yes, sir, it is.

662
663 Councilman Clay said it also takes into account some funding that we have gotten from
664 the CARES Act or other COVID-19 revenue help. So, have we been able as a result of that
665 to reduce some of the decrements from the budget?

666
667 Director of Finance & Accounting Althea Philord-Bradley said because we spent some
668 funds, we are being reimbursed for cost. No, it doesn't give us additional revenue because
669 we spent those funds for things like hazardous pay.

670
671 Councilman Clay said good.

672
673 Councilman Allen said I got my questions answered this afternoon. Thank you, Althea. I
674 appreciate the work you have put in.

675
676 Director of Finance & Accounting Althea Philord-Bradley said thank you.

677
678 Mayor Motley Broom asked, are there other questions?

679
680 Councilman Clay said it's a very difficult job for staff and all of us. And I'm proud of us.
681 I'm proud of staff. Good work.

682
683 **ACTION:** Councilman Clay moved to approve a request from Director of Finance &
684 Accounting Althea Philord-Bradley on the Fiscal Year 2020-2021 Budget
685 Adjustments and resolution No. 2021-05, seconded by Councilman Taylor and
686 motion carried. (All Voted Yes).

687

688 C. Consideration of a mural design for the wall facing Main Street on the front of the
689 College Park Auditorium Building.

690
691 Main Street Manager Renee Coakley said we are asking to move forward with the painting on
692 the face of the Auditorium.

693
694 Councilman Clay said I wonder if that is in line with Ms. Blackstone's remarks earlier and
695 Ms. Coakley's comments about it taking into account the heritage. I'm disappointed that the
696 commentary from the Historical Society was not factored into this.

697
698 Main Street Manager Renee Coakley said the Historical Society was contacted on several
699 times to request a member. And one of the members of the Historical Society is on the
700 committee. We had several artists involved. We did try to include all the players at the
701 table for this project. And to Ms. Blackstone's comment, we just had a fundraiser for this
702 mural, and I was handed a check from her earlier. I was very shocked to hear that comment.

703
704 Councilman Clay said I appreciate the clarifications.

705
706 Councilman Allen said you are asking for \$3,000.00; is that correct?

707
708 Main Street Manager Renee Coakley said yes. There were 2 grants the city received for 2
709 projects. Then COVID hit, and it came to a screeching halt. At the time, City Manager
710 Terrence Moore decided that if we wanted to move forward, he said we would need to
711 combine the 2 grants and make the mural on the Auditorium larger, and then it would just be
712 one payment versus maneuvering 2 projects.

713
714 Councilman Allen said the cost is \$3,000.00. I wonder if there is a way we can take some of
715 this money out of discretionary money, or find another way to come up with the money.

716
717 Mayor Motley Broom said I think this would be great on that wall on Main Street.

718
719 Main Street Manager Renee Coakley said that will fill the center section of the Auditorium
720 in between the 2 entrances. If we want to get a large splash on that wall, it will not
721 encompass the entire wall.

722
723 Mayor Motley Broom said understood. Any other questions?

724
725 Councilman Allen said I tend to agree. It would look great if it were longer down that wall as
726 people come in.

727
728 Mayor Motley Broom agreed.

729
730 Councilman Clay agreed.

731

732 Main Street Manager Renee Coakley said we have some great ideas for that wall. I am
733 looking for grants and opportunities to put in place. It will cost a lot of money to cover that
734 entire wall, or a large portion of it.

735
736 Councilman Clay asked, is there any urgency in doing it now? If we were to wait and
737 accumulate more money so we could do it on the wall coming into the city, does that make
738 sense?

739
740 Mayor Motley Broom asked, do you know what the price difference is?
741

742 Main Street Manager Renee Coakley said I do not. It would be close to \$20,000.00.
743

744 Mayor Motley Broom said the Auditorium is white and not in terrible shape. That wall,
745 though, is ugh.

746
747 Interim City Manager Mercedes Miller said we will find out the price and come back to you.
748

749 Mayor Motley Broom said that works.
750

751 Main Street Manager Renee Coakley said we could move the mural to that wall and have
752 them center it and offset it. I did get prior approval from the car rental place that is on the
753 other side of that wall. But keep in mind that it would be 40 feet, and whatever is left would
754 be space.

755
756 Mayor Motley Broom asked, couldn't we put a complementary color as a background and
757 then 10 X 40?

758
759 Main Street Manager Renee Coakley said I'm sure it would be an additional cost.
760

761 Mayor Motley Broom said I can get a roller and some paint. I'm sure there are a lot of
762 people that would be willing to support a project like that. Let's find out what it costs and
763 go from there. Is 2 weeks enough time?
764

765 Main Street Manager Renee Coakley said yes.
766

767 Councilman Clay said if you were to make the commitment that was planned for the
768 Auditorium, if you were to make it longer and keep the same proportions, you would have to
769 make it higher. Do you have any idea, or could you look into how you would enlarge that
770 image?
771

772 Main Street Manager Renee Coakley said it is tall enough.
773

774 Councilman Taylor said if we are going to do 2 additional murals, why don't we put the
775 citizens on the bigger one?
776

777 Interim City Manager Mercedes Miller said we need to put the mural at the beginning of the
778 city because it's the gateway, as opposed to the Auditorium, and try to make it bigger.

779
780 Councilman Taylor said let's just focus on the Auditorium first. And maybe stakeholders in
781 the community can help with the other one.

782
783 Mayor Motley Broom asked, is there a motion to table this for consideration, and bring it up
784 at the next meeting?

785
786 **ACTION:** Councilman Clay moved to table a request from Economic Development Director
787 Artie Jones, III on a mural design for the wall facing Main Street on the front of the
788 College Park Auditorium Building, seconded by Councilman Taylor and motion
789 carried. (All Voted Yes).

790
791 12. City Attorney's Report. None.

792
793 13. City Manager's Report.

794
795 Interim City Manager Mercedes Miller said I was going to have the Postmaster at this
796 Council meeting. I called them, and I got no call back. So, I got in my car and I drove over
797 to the Post Office, and I ran into the Postmaster. She said she had turned it over to her
798 regional person, and she was waiting to see who would come to the council meeting, herself
799 or a regional person. I explained to her that she has a week. That's all I have.

800
801 Councilman Clay said in addition to us not getting our mail some nights, we had an
802 incident where I found 60 pieces of mail in my front yard that had been stolen out of the
803 mailboxes, primarily on Lyle and Connally. And the reason a lot of that mail gets stolen is
804 because we don't get mail until as late as 10:30 p.m. That is one issue.

805
806 Councilman Clay said the other thing is I'd say at least one or two mail pieces a week gets
807 delivered to our neighbors, and our neighbors then deliver to us. My understanding is that
808 sorting of mail is not happening by our mail carrier.

809
810 Interim City Manager Mercedes Miller said you are correct. I think it is a corporate
811 problem.

812
813 Councilman Clay said this might be an opportunity to address with our new Senatorial
814 Representatives.

815
816 Interim City Manager Mercedes Miller said thank you.

817
818 14. Report of Mayor And Council.

819
820 Councilman Gay – said great council meeting.

821

822 Councilman Gay said I received a call about a senior who is tax exempt from Fulton County
823 taxes. Do we have to put this on the upcoming election to consider making our citizens tax
824 exempt? Should you be tax exempt for College Park? That is a very small group of people,
825 but a significant amount of people that can't afford to pay additional tax.

826
827 Mayor Motley Broom said that would be something that would need to be voted on. City
828 Attorney, can you enlighten us?

829
830 City Attorney Winston Denmark not audible.

831
832 Councilman Gay said that's all I have.

833
834 Councilman Allen – said my BIDA representative Aaron Arnold is going to be resigning
835 from the BIDA position. Anybody that is interested in being considered for Ward 3, please
836 let me know at kallen@collegeparkga.com. Send me a little bio.

837
838 Councilman Allen said the fire on Harvard where we had people out of their apartments, it
839 was gutted. They have been displaced, so we are trying to get with the good people of
840 College Park and see what we can do to help these people out in the next couple of days.

841
842 Councilman Allen said we are using a lot of overtime for Fire and Police, and we are close
843 to the budget. Can we take a look at hiring part-time people? Would that be easier to do
844 that than to keep on paying overtime and wearing our people out?

845
846 Councilman Allen said shop local. We have a few places around College Park, Manchester
847 Arms, Chicken and Waffles, and some places on Godby. Please shop local. People need it.
848 The restaurants need it.

849
850 Councilman Allen said stay safe. Follow the guidelines. Wear masks. Stay 6 feet apart.
851 Wash your hands. We need to stay vigilant to get rid of COVID-19.

852
853 Councilman Taylor – said I have nothing to report.

854
855 Councilman Clay – said I got my senior first vaccine shot yesterday at Mercedes Benz. If
856 you are getting your vaccination there, there are no signs on the main street that goes by
857 Mercedes Benz Stadium. Just a piece of advice. We were supposed to get instructions (After
858 I signed up and got my acknowledgement) of where to go. We did not get those
859 instructions. You want to go to the silver parking lot. It's painless. Better than most shots I
860 have gotten.

861
862 Councilman Clay said as far as wearing masks, after the second shot, just because you are
863 95 percent immune doesn't mean that you won't actually get it. You may have it. It may
864 live in your sinus cavity, for example, and you can still transmit it, possibly. They don't
865 know yet. So, after you have had your 2 shots and have developed your immunity, please
866 wear your masks so you do not run the risk of becoming infected asymptotically and then
867 transmitting it to someone else.

868 Mayor Motley Broom – said these are strange times we are living in. If we have learned
869 anything over the last couple of weeks, it is that words matter. We don't just put words out
870 into the air and not have an impact. So, what I want to commit to each one of you and to my
871 colleagues, and to the people who are representing this city in one form or another, is that
872 we, with our words, will do you proud. Because we have seen the power and the weight that
873 words carry. And what we do whether it's on a municipality, state, or federal level impacts
874 you and how we conduct ourselves. How we work for you matters on a daily basis. And we
875 need to remember that every single day, every hour, every minute, because our democracy
876 is precious, and it is fragile. We saw that on January 6, 2021. If you were like me, you were
877 saddened, deeply saddened by what occurred. And all we need is to work to make sure that
878 our democracy is protected, and we recognize the power of our words. I wanted to take the
879 opportunity to say that because it is so important how we conduct ourselves no matter where
880 we are in this community, recognize that we are all neighbors, and we are all working for the
881 good of the city.

882
883 Mayor Motley Broom said in regard to the comment of the intersection of West Rugby and
884 Washington, we are going to work with GDOT on that intersection.

885
886 Special Projects Administrator Jackson Myers said yes. During the month of January,
887 GDOT has a quick response of \$199,999.99. And even though it is not a state highway,
888 they have off road quick response that they can get. So, that is one of the projects that I
889 requested for them to do. I have a couple of other intersections on Main Street north of Lee.
890 We want to try to redo that intersection right there. The corner property does belong to
891 GDOT.

892
893 Mayor Motley Broom said we are working actively on that issue.

894
895 Mayor Motley Broom said in regard to the audit, you heard us talk about a forensic audit,
896 and COVID got in the way. The forensic audit has not happened, but the investigation that
897 came from the Rec Center was forwarded to law enforcement. So, that is the answer to your
898 prior question.

899
900 Mayor Motley Broom said thanks to everyone who tagged me on FB and called me about
901 the fire on Harvard. We are trying to ascertain what the residents need, but the response
902 from our community thus far has been outstanding and overwhelming. And it shows how
903 great a community we have. People are standing at the ready poised to help in any way they
904 can, and we are so appreciative. That's what makes our neighbors great.

905
906 Mayor Motley Broom said we are a city that requires face masks when you are out and
907 about. The numbers are staggering. There were almost 17,000 cases of COVID that were
908 detected in the State of Georgia. We are not through this. I am thrilled to know that one of
909 us on Council has gotten part of the vaccine protocol. It is great news. So, do all the things
910 even though, gosh, it's been a long time. Wear your masks. Wash hands. Sanitize, sanitize,
911 sanitize. Keep it up. We still have quite a ways to go, before we are out of the woods with
912 this.

913

914 Mayor Motley Broom said we have approval of Executive Session Minutes.

915

916 15. Executive Session.

917

918 16. Approval of Executive Session Minutes.

919

920 **ACTION:** Councilman Clay moved to approve Executive Session Minutes dated January 19,
921 2021, as presented, seconded by Councilman Taylor and motion carried. (All Voted
922 Yes).

923

924 Mayor Motley Broom declared the Regular Session adjourned at 9:19 p.m.

925

926

927

928

929

930

931

932

933

934

935

936

937

938

939

940

941

942

943

944

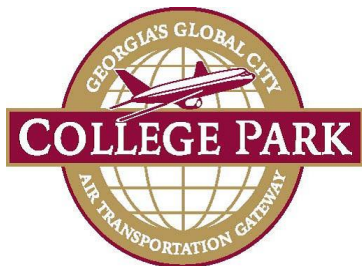
945

ATTEST:

Shavala Moore, City Clerk

CITY OF COLLEGE PARK

Bianca Motley Broom, Mayor



CITY OF COLLEGE PARK

P.O. BOX 87137 · COLLEGE PARK, GA 30337 · 404.767.1537

REG SESSION AGENDA REQUEST

DOC ID: 8589

DATE: January 13, 2021

TO: The Honorable Mayor and Members of City Council

THROUGH: Mercedes Miller, Acting City Manager

FROM: Shavala Moore, City Clerk

RE: Workshop Session Minutes dated January 19, 2021

See attached Workshop Session Minutes dated January 19, 2021.

Thank you.

ATTACHMENTS:

- WSS011921 (DOC)

Review:

- Shavala Moore Completed 01/26/2021 9:57 AM
- Rosyline Robinson Completed 01/27/2021 10:17 AM
- Mercedes Miller Completed 01/27/2021 1:42 PM
- Mayor & City Council Pending 02/01/2021 7:30 PM

1 CITY OF COLLEGE PARK
 2 MAYOR AND CITY COUNCIL
 3 WORKSHOP SESSION
 4 JANUARY 19, 2021
 5

6 **MINUTES**
 7

8 Present: Mayor Bianca Motley Broom; Councilmen Ambrose Clay, Derrick
 9 Taylor, Ken Allen, and Roderick Gay; Interim City Manager Mercedes
 10 Miller; City Clerk Shavala Moore; City Attorney Winston Denmark.
 11

12 Absent: None.
 13

14 Mayor Motley Broom called the workshop session to order at 5:00 p.m.
 15

16 **ACTION:** Councilman Clay moved to take up executive session to discuss personnel,
 17 pending litigation, and the potential purchase of real estate, seconded by
 18 Councilman Taylor and motion carried. (All Voted Yes).
 19

20 Mayor & Council entered into executive session at 5:02 p.m.
 21

22 The workshop session reconvened at 6:00 p.m.
 23

24 **1. Consideration of the draft City of College Park 2021 Federal Legislative**
 25 **Agenda by The Ferguson Group Managing Partner for Client Services**
 26 **Jennifer Imo and Senior Advisor Charmayne Anderson.**
 27

28 Ms. Jennifer Imo, Managing Partner for Client Services for The Ferguson Group, asked,
 29 how much time have you allotted for us?
 30

31 Interim City Manager Mercedes Miller said I think you have 12 minutes.
 32

33 Ms. Imo said you received the federal agenda, and we can talk about any requests you
 34 may have and the projects that are included. Charmayne is going to highlight some
 35 changes. I thought it would be good for you to hear from us a little bit about what to
 36 expect in the first 100 days of the Biden Administration, as well as the 117 Congress and
 37 how it may impact the City of College Park and your priorities.
 38

39 President Elect Biden has released last week a COVID Relief Plan that does include \$350
 40 billion for state and local aid. We do not know many of the details of how that aid will
 41 be distributed, but we do know they will allow for a flexible use of those funds. We
 42 continue to work with Mayor Broom, as well as communicating to your delegation, the
 43 importance of getting these COVID dollars down to the local level. I know that you all
 44 received very limited funds from the CARES Act and some of the other COVID related
 45 Bills. We are working very hard to make sure that that COVID relief gets down to all
 46 units of local government regardless of size.

47 Ms. Imo said there are some other things that may be interesting to you that are included
48 in that COVID Bill. One is additional rental assistance for your residents. There was a
49 managing rental assistance program included in the last COVID relief package. I know
50 that the Mayor has been in communication at the government level, and perhaps with the
51 county, on how to get access to those ERAP Funds. For the next package, there is
52 additional rental assistance, as well as energy related assistance, whether it be through the
53 low-income energy assistance programs or similar programs, but additional funding is
54 included there.

55
56 Ms. Imo said there is going to be an additional proposed \$50 billion for COVID testing.
57 And on the housing side, there is in place a moratorium on evictions and foreclosures if it
58 is pandemic related and one can't pay their bills. This eviction moratorium is in the
59 President's relief package and will eventually be signed into law and will be extended
60 through September 30, 2021. FEMA disaster relief funds are to reimburse state and local
61 governments for their emergency response and efforts. Mercedes will be able to talk
62 about how you can actually get paid for the use of the GICC as an area for vaccinations.
63 I was pleased to see that.

64
65 Ms. Imo said in the COVID relief package there is additional worker support and to help
66 reopen schools and distance learning. We will see COVID relief straight out of the gate
67 as soon as possible. We are expecting a large infrastructure Bill that will be released
68 within the first 100 days.

69
70 Ms. Imo said the House passed a Bill that will be a template for the administration. We
71 are expecting to see immigration reform, voting rights legislation, healthcare legislation,
72 and clean energy. Those are the main issues that we will likely see legislation roll out in
73 the first 100 days.

74
75 Ms. Imo said we can expect a mandatory mask mandate for wearing masks on federal
76 property and interstate travel. The travel ban will be rescinded on many of the Muslim
77 countries. There are some executive actions to look out for in the first 100 days of the
78 Administration.

79
80 Ms. Imo said another thing is the Congressional Review Act where a new Congress acts
81 on a previous administration, and they have a certain number of days to rescind any
82 executive action that has occurred. I think there will be some Congressional Review Acts
83 related to EPA, lead, and copper rules which were together under the Obama
84 Administration. It is an unfunded mandate of local governments. The lead and copper
85 rule I think was pulled back in the Trump Administration, and you will likely see some
86 changes there. We will keep you posted.

87
88 Ms. Imo said another change in the 2022 budget appropriations is we had earmarks,
89 Congressional spending, to get priority projects funded from Congress. We have heard
90 there is a significant effort in the House and Senate to reinstate earmarks.

91

92 Ms. Imo said lastly, with the change in your staffing on your end, I want to let you know
93 that we instituted a by-weekly phone call with Mercedes to make sure that we continue to
94 be on the same page with respect to what is happening there in College Park, as well as
95 what is happening up here in D.C. We want to make sure that Mercedes is perfectly
96 positioned to lead you all to access these opportunities at the federal level. We have
97 worked closely with the Mayor on communicating your specific needs to the delegation.
98 We are going to need to continue to push for COVID relief with the new delegation.
99

100 Ms. Imo said I will toss it over to Charmayne to talk about some changes you may see in
101 the federal agenda.
102

103 Ms. Charmayne Anderson, Senior Advisor for The Ferguson Group, said under
104 regulatory reform, or some of the key things that the Biden Administration will focus on,
105 and climate change. And because roles were somewhat more relaxed in the Trump
106 Administration, as far as the permitted particles in the air and the cause of air pollution,
107 The Biden team will put the Clean Air Act back to what the basis of what the law stood
108 for, as far as the air we breathe in dealing with some of those regulatory matters that were
109 loosen under the paint to where it caused some challenges to public health.
110

111 Ms. Anderson said we talked with the Mayor and Mercedes about the vaccine distribution
112 and the utilization of some of the locations there in the city. So, we are making sure that
113 the delegation understands the need within the city, as far as the county and/or state are
114 going to institute vaccine distribution and how the city fits into the utilization of some of
115 your sites.
116

117 Ms. Anderson said lastly, the hospitality industry. You have been greatly impacted and
118 certainly around the country. There is a big advocate push to help out the hospitality
119 community as it relates to hotels and the like. And venues like the GICC, these are areas
120 where we are pushing and making our voices heard about the need as it relates to College
121 Park in regard to the agenda.
122

123 Ms. Anderson said one of the key projects we looked at is the Six West Development.
124 There will be a great place for that type of project in time as we look at an infrastructure
125 package coming down the pike. This administration is looking at it from an economic
126 engine where it can create jobs, in particular in the light of COVID.
127

128 Ms. Anderson said Jennifer talked about looking forward. But one of the key things I
129 want to point out as it relates to the City and engaging the federal legislators and the
130 agencies is COVID with a lot of limitation on engagements. The Ferguson Group has
131 been engaging with members of Congress and their staff and members in the
132 Administration. There are various platforms where we can communicate and engage in
133 that way and bring the City into the fold on that. We will set a time and a date to plan to
134 set up meetings for the Mayor & Council and City Staff to participate with your Senators
135 and your new Congresswoman to share information about the agenda and other key
136 points that are happening in the community. And because these things are virtual, it is a
137 blessing in disguise because we can engage more of the city at the federal level as far as

138 the Police and Fire Chiefs engaging authorized entities and to talk about what is
139 happening in College Park and be more effective and engage more.

140 Mayor Motley Broom asked, any questions?

141

142 Councilman Clay said I have a series of questions on the document. On page 2 and our
143 page 4, you know Airport City is Six West. That is just a nit. You talk about
144 transportation improvement projects adjacent to the ATL west parking deck. That is not
145 just the parking deck itself. There is a whole area down Route 29 which we renamed, at
146 least part of it going down there, Main Street. And Councilman Gay can attest to the fact
147 that there are backups and so forth that we have down there. So, if you are worrying
148 about transportation in that area, it ought to be that whole Route 29 going down to I-285
149 and so forth.

150

151 Councilman Clay said then on the next page, with regard to noise related issues, there are
152 2 things. Are you guys aware of the fact that the Quiet Caucus just sent a letter to Biden
153 with regard to appointments in the FAA, and not just the administrator, but several of the
154 reporting divisions under the FAA, that they would like them to give consideration?
155 Have you seen that letter?

156

157 Ms. Imo and Ms. Anderson said no.

158

159 Councilman Clay said that is something that is going on. And the other thing is the FAA,
160 and Gary is home from the hospital, and hopefully he will work on this a little bit, but the
161 Federal Register just published the results of the National Environment Study, which
162 includes noise pollution and emissions, but our main focus is on noise. We have a 60-day
163 comment period that we need to respond in, and I'm working with Gary on that. I think
164 we will be working with Emily, and I don't know who all else.

165

166 Ms. Imo said we will be happy to work with Emily on that as well.

167

168 Ms. Anderson said when you all complete those comments, send them our way so we can
169 share them with the delegation, or just make sure they are apprised of what your
170 comments are and what they entail.

171

172 Councilman Clay said I am going to make personal comments because I sit on the
173 ASCENT Advisory Board, and I have been pushing to have the noise standard changed.
174 I expect my comments and some other things will be worked into a letter that will come
175 from our Mayor or City Manager. We need to get that in. There is a site on the web
176 where you can feed the comments in.

177

178 Ms. Imo said I will contact Emily and ask her what we can do to be helpful. We can
179 make sure the delegation receives a copy.

180

181 Councilman Clay said great.

182

183 Councilman Clay said on your page 6 and our packet page 8, you have a comment about
184 the fiber ring to connect city-owned businesses, and that is great. We have to finish the
185 fiber ring that connects all the city facilities. Michael Hicks is on the call. I don't want
186 to go into detail, but there are still some areas that I think we need help with. Would you
187 agree with that Michael or not?
188

189 Chief Information Officer Michael Hicks said yes, sir. I put that information in there for
190 Jennifer and Charmayne.
191

192 Councilman Clay said with our fundamental connections, it would be helpful to have a
193 grant that would enable us to put our network solidly together amongst our facilities, and
194 then adding businesses to that network is pure gravy, a good advantage for the City.
195 That's all I had.
196

197 Ms. Imo said we will make those changes. That is not a problem at all.
198

199 Mayor Motley Broom asked, does anyone else have any questions or comments?
200

201 There were no further questions or comments.
202

203 Mayor Motley Broom said we appreciate your time and efforts on behalf of our city and
204 look forward to finding more opportunities for us to keep on moving forward.
205

206 Ms. Imo said that you all.
207

208 Ms. Anderson said thank you everybody.
209

210 **2. Monthly progress report regarding Strategic Planning activities.** 211

212 Chief Information Officer Michael Hicks gave a brief power point presentation on the
213 progress of the Strategic Planning activities, to include core values.
214

215 Mayor Motley Broom asked, can you get those core values posted at City Hall and on our
216 website?
217

218 Chief Information Officer Michael Hicks said yes. Mercedes was talking about putting it
219 on T-shirts and some other paraphernalia.
220

221 Councilman Clay said I have been talking to Michael about adding some of the things
222 that I sent to City Council a couple of meetings ago with regard to some kind of
223 resolution or statement that has come out of the equity issues. You had made some
224 suggestions, and I think one of those suggestions was to add a core value, and I'm not
225 sure whether I understood you correctly or not. Was it your intent to add another core
226 value for equity?
227

228 Chief Information Officer Michael Hicks said no, sir, just expand the language.

229 Councilman Clay said equity and inclusion is what we neglect in some of the other areas,
230 but there are some things that we've talked about that ought to get into the core values
231 before we put them on T-shirts or on the web. I would like to see a discussion with the
232 team as to whether some of this additional language could get in there.

233

234 Chief Information Officer Michael Hicks said I will send it to Mercedes, and she will
235 send it to you all. The language you and I came up with, I will send it to Mercedes, and
236 you can take a look at it. And if you approve it, we will put it underneath one of these
237 core values.

238

239 Interim City Manager Mercedes Miller said we can probably put that under Harmony.

240

241 Councilman Clay said yes, good. I will send that along.

242

243 Councilman Allen said you can put the core values on the Marquis outside.

244

245 Chief Information Officer Michael Hicks said we have bought into the 5 Strategic Goals.
246 We want to make sure that everybody is familiar with the 5 Strategic Goals.

247

248 Chief Information Officer Michael Hicks discussed team composition. Each time the
249 groups meet, we are going to allow them to come before us and give an update, before we
250 put it on the agenda. Is there anything you would like to add Mercedes?

251

252 Interim City Manager Mercedes Miller said no, you are doing good.

253

254 Chief Information Officer Michael Hicks said this is the charge for each one of those
255 committees. We chose Mike Mason's team to give an update on what his committee is
256 doing.

257

258 Director of Public Works Mike Mason said one of the outcomes that we have worked on
259 with Adam Saslow is to come up with objectives of our Strategic Plan. We came up with
260 5 objectives. Tonight, I will give you just one of the examples. We are doing milestones
261 to track progress of who leads and anticipated completion dates on each of the things
262 listed. That is just a brief example of what we have been working on.

263

264 Councilman Clay said when I go down to the second row from the bottom, the health
265 initiative is a great project. I see Fire Department and Rec has responsibilities. The only
266 thing that struck me was why October 25? It just seems it is something that we can get
267 installed on a regular basis in a year or two.

268

269 Director of Public Works Mike Mason said absolutely. That was a typo.

270

271 Chief Information Officer Michael Hicks said we want you to see the progress that we
272 are making. We will have each one of the committee chairs come before us and give us
273 an update, before we put them on the agenda.

274 Interim City Manager Mercedes Miller said I am proud of the department heads taking it
275 seriously and trying to take it to the next level having Adam create the pathway. I am
276 very proud to be working with the team and the progress we are making on it.
277

278 Councilman Allen said it also brings the city workers and city departments working
279 together a lot more. Seeing what others do and getting other people's ideas and just the
280 camaraderie is very good. I'm very proud of it.
281

282 Councilman Clay said I like the visibility of it. The citizens can see it on this meeting,
283 employees get to know what everybody else is doing, and they get to work together on
284 this. My experience in management, visibility is key. I think you guys are doing a great
285 job.
286

287 Interim City Manager Mercedes Miller said thank you.
288

289 Mayor Motley Broom said this continues to be a living/changing plan. Mr. Hicks, is
290 there anything that you need from us to further support the Strategic Planning team?
291

292 Chief Information Officer Michael Hicks yes. We want to make sure that you were
293 familiar with all the core values and all the strategic goals we are trying to talk about and
294 devise a plan to bring this back to you all.
295

296 Councilman Allen said it would be good if you made a plaque, or just take a piece of
297 paper and put it in a frame and put it in each of the Councilperson's office behind their
298 desk. I would love to have one in my office.
299

300 Mayor Motley Broom said we need one in every department. And perhaps a little bit
301 down the road we start recognizing employees for employing those core values, whether
302 on a monthly basis or what everyone sees fit. Just a thought.
303

304 Interim City Manager Mercedes Miller said we will get HR involved to create a program
305 for the employees that abide by the core values.
306

307 Chief Information Officer Michael Hicks said you will see a different committee chair
308 next month giving an update.
309

310 Councilman Clay said thank you.
311

312 Mayor Motley Broom declared the Workshop Session adjourned at 6:36 p.m.
313
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CITY OF COLLEGE PARK

Bianca Motley Broom, Mayor

ATTEST:

Shavala Moore, City Clerk



CITY OF COLLEGE PARK

P.O. BOX 87137 · COLLEGE PARK, GA 30337 · 404.767.1537

REG SESSION AGENDA REQUEST

DOC ID: 8607

DATE: January 27, 2021

TO: The Honorable Mayor and Members of City Council

THROUGH: Mercedes Miller, Interim City Manager

FROM: Dwight L. Baker, Director of Human Resources & Risk Management

RE: COVID-19 Update

PURPOSE: To present to Mayor and Council the total number of employees with COVID-19 confirmed positive test results and the total number of employees who have been exposed to a confirmed case of COVID-19.

REASON: In the interest of maintaining a safe and healthy workplace, the City requires persons with Contagious Symptoms and/or a Contagious Condition not to report to work and/or send employees with Contagious Symptoms and/or a Contagious Condition home.

RECOMMENDATION: For informational purposes only. The attached document is a breakdown of COVID-19 cases amongst City employees as of January 26, 2021. Please see the attached document for additional information.

BACKGROUND: COVID-19 is caused by a coronavirus called SARS-CoV-2. Older adults and people who have severe underlying medical conditions like heart or lung disease or diabetes seem to be at higher risk for developing more severe complications from COVID-19 illness.

YEARS OF SERVICE: Not Applicable

COST TO CITY: Not Applicable

BUDGETED ITEM: Not Applicable

REVENUE TO CITY: Not Applicable

CITY COUNCIL HEARING DATE: February 1, 2021

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: Not Applicable

AFFECTED AGENCIES: All City Departments

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: Not Applicable

REQUIRED CHANGES TO WORK PROGRAMS: Not Applicable

STAFF: All City Departments

ATTACHMENTS:

- COLLEGE PARK COVID UPDATE Agenda Item 1.26.2021 (PDF)

Review:

- Dwight L. Baker Completed 01/26/2021 1:24 PM
- Rosyline Robinson Completed 01/27/2021 1:29 PM
- Mercedes Miller Completed 01/27/2021 1:40 PM
- Mayor & City Council Pending 02/01/2021 7:30 PM

| |
|---|
| COLLEGE PARK COVID-19 PANDEMIC as of 1.26.2021 |
| CONFIRMED POSITIVES - 14 |
| POLICE - 3 |
| RECREATION - 2 |
| POWER - 5 |
| PUBLIC WORKS - 2 |
| CUSTOMER SERVICE - 1 |
| FIRE - 1 |
| |
| EXHIBITING SYMPTOMS (SELF QUARANTINED) - 2 |
| RECREATION - 1 |
| |
| POSSIBLE EXPOSURE/INTERACTION WITH SOMEBODY WITH SYMPTOMS (SELF QUARANTINED) - 8 |
| POWER - 1 |
| |
| CARING FOR LOVED ONE - 0 |
| |
| CURRENTLY HOSPITALIZED - 0 |
| |
| |
| TOTAL CASES - 16 |
| |
| RECOVERED/RETURNED TO WORK - 27 |
| |
| |



CITY OF COLLEGE PARK

P.O. BOX 87137 · COLLEGE PARK, GA 30337 · 404.767.1537

REG SESSION AGENDA REQUEST

DOC ID: 8595

DATE: January 27, 2021

TO: The Honorable Mayor and Members of City Council

THROUGH: Mercedes Miller, Interim City Manager

FROM: Hugh Richardson, Power Director

RE: AMI Update

Access Point Performance - number of electric meters communicating:

| | 12/30 | 1/6 | 1/13 | 1/20 |
|-------------|-------|------|------|------|
| Charlestown | 2219 | 2170 | 2196 | 2191 |
| W. Fayette | 2936 | 2968 | 2955 | 2986 |
| Princeton | 3176 | 3197 | 3187 | 3158 |
| Total | 8331 | 8335 | 8338 | 8335 |

Electric Meters:: 8335
 Water Meters: 3073
 Total Meters & Endpoints: 11,408

Requiring manual reads from communication issues= 28= .1% of total
 About 68 more water rereads were done to verify readings or usage but were reading in Badger.
 Electric = 4, Water = 24

System is remotely reading about 99.8%.
 Electric = 99.9%; Water = 99.2%

7 water meters were replaced in January
 18 endpoints were replaced or reset

Other Updates:

- 16 customers have been contacted about water leaks in January.
- KWH sales difference during the pandemic:
 March -7.1%

Updated: 1/27/2021 1:31 PM by Hugh Richardson

Page 1

| | |
|-------|--------|
| April | -17.1% |
| May | -21.8% |
| June | -12.0% |
| July | -5.4% |
| Aug. | -7.9% |
| Sep. | -16.1% |
| Oct. | -8.1% |
| Nov. | -11.7% |
| Dec. | 4.6% |
| Jan. | 9.5% |

(Above as compared to the same month 12 months previous and without Data Center sales.)

ATTACHMENTS:

- AMI Project Update February 2021 (PDF)

Review:

- Hugh Richardson Completed 01/27/2021 1:32 PM
- Rosylne Robinson Completed 01/27/2021 1:33 PM
- Mercedes Miller Completed 01/27/2021 1:39 PM
- Mayor & City Council Pending 02/01/2021 7:30 PM



Access Point Recent Performance

Electric Meters Communicating 2.4 GHz Signal Frequency

| Date | Charlestown (water tank) | W. Fayetteville (water tank) | Princeton (cell tower) | Total |
|-------------|------------------------------------|--|----------------------------------|--------------|
| Dec. 30 | 2219 | 2935 | 3176 | 8331 |
| Jan. 6 | 2170 | 2968 | 3197 | 8335 |
| Jan. 13 | 2196 | 2955 | 3187 | 8338 |
| Jan. 20 | 2191 | 2986 | 3158 | 8335 |



Meter Performance

Electric Meters: 8335

Water Meters: 3073

Total electric meters and endpoints = 11,408

Electric manual reads = 4

Electric Meters Reading 99.9%

Water meter manual reads with communication issues =24

Water Meters Reading 99.2%

Total system performance of 99.8%

7 Water meters replaced

18 Endpoints replaced/reset



Other Updates

- 16 Customers contacted about water leaks
- KWH sales difference from pandemic:

| | All Customers | W/O Data Center |
|-----------|---------------|-----------------|
| March | -1.5% | -7.1% |
| April | -9.5% | -17.1% |
| May | -16.7% | -21.8% |
| June | -5.6% | -12.0% |
| July | 2.3% | -5.4% |
| August | -2.4% | -7.9% |
| September | -10.9% | -16.1% |
| October | -3.7% | -8.1% |
| November | 2.2% | -11.7% |
| December | 10.5% | 4.5% |
| January | 9.2% | 9.5% |

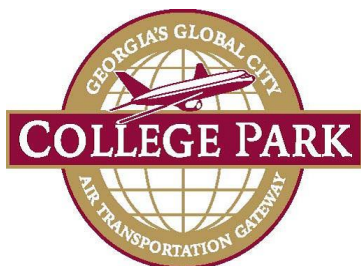


January Comparison

(Example)

Average Hourly Load (MW)

| | 2021 | 2020 | Difference |
|-------------|------------|------------|------------|
| All | 43.8 | 40.1 | 9.2% |
| Data Center | 9.1 | 8.4 | |
| Net | <hr/> 34.7 | <hr/> 31.7 | 9.5% |



CITY OF COLLEGE PARK

P.O. BOX 87137 · COLLEGE PARK, GA 30337 · 404.767.1537

REG SESSION AGENDA REQUEST

DOC ID: 8602

DATE: January 27, 2021

TO: The Honorable Mayor and Members of City Council

THROUGH: Mercedes Miller, Interim City Manager

FROM: Shavala Moore, City Clerk

RE: Ordinances and Resolutions Update

PURPOSE: To provide Mayor and Council with updates on recently adopted ordinances and resolutions.

REASON: To provide Mayor and Council names of the adopted ordinances & resolutions on a monthly basis.

CITY COUNCIL HEARING DATE: February 1, 2021

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: None

AFFECTED AGENCIES: None

STAFF: Office of the City Clerk

ATTACHMENTS:

- 2021 Resolutions (DOCX)
- 2021 ORDINANCES (DOC)

Review:

- Shavala Moore Completed 01/26/2021 10:22 AM
- Rosyline Robinson Completed 01/27/2021 1:26 PM
- Mercedes Miller Completed 01/27/2021 1:42 PM
- Mayor & City Council Pending 02/01/2021 7:30 PM

2020 Resolutions

| <u>Number</u> | <u>Name</u> | <u>Adopted</u> |
|----------------------|---|-----------------------|
| 2021-01 | Clayton County Land Bank Authority | 01/04/2021 |
| 2021-02 | Public Comment Amendment Resolution | 01/04/2021 |
| 2021-03 | T-SPLOST Renewal | 01/19/2021 |
| 2021-04 | Public Comment 2 nd Amendment Resolution | 01/19/2021 |
| 2021-05 | Budget Amendment Resolution | 01/19/2021 |
| 2021-06 | MEAG Power Municipal Competitive Trust | PENDING |
| 2021-07 | MEAG Voting Delegate | PENDING |

2021 ORDINANCES

| <u>Ord. No.</u> | <u>Ordinance</u> | <u>Adopted</u> |
|-----------------|------------------|----------------|
|-----------------|------------------|----------------|



CITY OF COLLEGE PARK

P.O. BOX 87137 · COLLEGE PARK, GA 30337 · 404.767.1537

REG SESSION AGENDA REQUEST

DOC ID: 8600

DATE: January 27, 2021

TO: The Honorable Mayor and Members of City Council

THROUGH: Mercedes Miller, Interim City Manager

FROM: Althea Philord-Bradley, Director of Finance & Accounting

RE: Delinquent Property Tax Payers Update

REASON: To provide Mayor and Council with the names, addresses, and outstanding balances of the top ten delinquent property tax payers as well as a brief update on collection efforts.

RECOMMENDATION: To proceed with established policies and procedures to ensure collection of these accounts. To escalate the collection process as appropriate to minimize the loss of revenue.

BACKGROUND: The City of College Park contracts with GTS (Government Tax Services) to facilitate the collection of delinquent accounts to the extent necessary. Past collection efforts have included GTS providing assistance with filing liens and assisting with tax sales.

COST TO CITY: Varies with each situation.

BUDGETED ITEM: None.

REVENUE TO CITY: As of January 26th, 2021, the City has collected 90% of 2020's Ad valorem taxes due.

CITY COUNCIL HEARING: February 1st, 2021

OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: Aggressive collection efforts to full extent of the law.

STAFF: Philip Latona, Property Tax Accountant

ATTACHMENTS:

- Top Ten Delinq Property Tax Accounts 01212021 (PDF)
- Top Ten Delinq Property Tax Accounts 01212021 2018 (PDF)

Review:

- Althea Philord-Bradley Completed 01/26/2021 2:38 PM
- Rosyline Robinson Completed 01/27/2021 1:25 PM
- Mercedes Miller Completed 01/27/2021 1:41 PM
- Mayor & City Council Pending 02/01/2021 7:30 PM

**City of College Park
Department of Finance & Accounting
Top Ten Delinquent Property Tax Accounts
As of January 21, 2021**

| Lien | Taxpayer Name | Property Address | Business Name If Known | Amount | District - Tax Type | Additional Comments | Tax Years |
|------|-----------------------------|---------------------------|--------------------------|----------------------|----------------------------|--|-----------|
| | Kelco/RG Atlanta LLC | 4601 Best Rd | Holiday Inn Express | \$ 101,271.62 | Fulton - Real | 1/20/21 Emailed Owner's for payment status | 2020 |
| | YC Atlanta | 1419 Virginia Ave | Clarion Hotel | \$ 98,834.89 | Fulton - Real & Personal | Reaching out to Property Mgrs. Balance is Special District Hotel Taxes after initial pymt | 2020 |
| | BK & J Hotel Group | 1551 Phoenix Blvd | Howard Johnson's | \$ 91,547.50 | Clayton - Real & Personal | 1/20/21 Spoke with Property GM to get payment status. Emailed statements - will advise payments after speaking with Owner. | 2020 |
| | ExpressJet | 0 Candler Way | | \$ 67,325.90 | Fulton - Real | Jan 14th Conference Call w/County Assessors to determine Taxability Status. Further discussions ongoing with Fulton County Attorney's Office and Client | 2020 |
| | KSG Georgia LLC | 4820 Massachussetts | LaQuinta Inn & Suites | \$ 54,713.65 | Clayton - Real & Personal | 1/20/2021 Emailed Owner for Payment status | 2020 |
| | Southport Hotel | 4700 Southport Rd | Embassy Suites by Hilton | \$ 45,541.30 | Fulton - Personal Property | 1/20/2021 Emailed Company contact for Payment status | 2020 |
| | Sultan Sultan Hospitality | 2010 Sullivan Rd | Super 8 | \$ 36,478.64 | Clayton - Real | Spoke with Ownership - Financial difficulties - mid-February payment commitment | 2020 |
| | ATA Investments | 5271 W Fayetteville Rd | Westcove | \$ 30,627.96 | Clayton - Real | 1/20/21 Emailed Summary Schedule - Plan is to payoff 2019 balance of \$11,312.21 before end of January 2021 | 2019-2020 |
| | Triumph Airborne Structures | 3511 Naturally Fresh Blvd | | \$ 22,110.49 | Clayton -Personal | Going to take a while - Business moved from Clayton County side to Fulton side of College Park. Need to establish a Fulton County Personal Property Tax Parcel Id, have it assessed. I'm hoping to use Clayton County Assessments to speed up process. Refuses to pay off Clayton's data | 2020 |
| | Brothers Properties Phoenix | 1895 Phoenix Blvd | | \$ 21,657.17 | Clayton - Real | 1/20/21 Spoke with Property Mgmt firm. Payment being released 1/21/21 | 2020 |
| | | | | <u>\$ 570,109.12</u> | | | |

Y Represents Lien filed against account.
 NA Signifies account has not met statutory requirement for lien to be filed

Inactive Account - off active list - candidates to write-off

| | | | | | | |
|--------------------|------------------------|----------------------------|--------------|---------------------------------|---------------------------------|-----------|
| Level Concrete Co. | 2560 West Point Avenue | Proximity of Metro Mustang | \$ 24,774.56 | Fulton - Personal Property | Corporation dissolved 5/16/2008 | 2000-2003 |
| Western Pacific | Airline | | 39,223.87 | 13K Base Ad Valorem | Chapter 11 - February 1998 | |
| Vanguard Airlines | Airline | | 9,236.24 | Public Utility Digest - Clayton | Ceased Operations July 29, 2002 | |
| PSINet Inc | | | 11,882.94 | Fulton - Personal Property | | |
| Larry Jones | 0 Camp Creek Pkwy | | 10,798.44 | Fulton - Real | way | 1992-2014 |
| F H Kilgore | 0 Camp Creek Pkwy | | 6,067.79 | Fulton - Real | Parcel Mapping discrepancy | 1992-2014 |

City of College Park
 Department of Finance & Accounting
 Top Ten Delinquent Property Tax Accounts
 As of January 21, 2021

| Lien | Taxpayer Name | Property Address | Business Name If Known | Amount | District - Tax Type | Additional Comments | Tax Years |
|------|-----------------------------|-------------------------|------------------------|-------------|---------------------|---|-----------|
| Y | Zenga Store | Hartsfield/Concourse A | | \$ 1,309.08 | Clayton - Personal | 1/19/21 Requested confirmation from Company Contact to make sure check were not returned undeliverable | 2018 |
| Y | Smart Moves Investments LLC | 2879 Windsor Forrest Ct | | \$ 1,927.34 | Fulton - Real | Identified Owner - he is a First Transferee Foreclosure - ownership confirmed /working account. 10/23/20 Working with Tax Sale consultants found owners address | 2018-2020 |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |



CITY OF COLLEGE PARK

P.O. BOX 87137 · COLLEGE PARK, GA 30337 · 404.767.1537

REG SESSION AGENDA REQUEST

DOC ID: 8601

DATE: January 27, 2021

TO: The Honorable Mayor and Members of City Council

THROUGH: Mercedes Miller, Interim City Manager

FROM: Althea Philord-Bradley, Director of Finance & Accounting

RE: Top 10 Delinquent Customers

PURPOSE: To update Mayor/Council regarding Top 10 delinquent customers, commercial and residential.

REASON: To keep updated on Top 10 commercial and residential accounts to ensure the accounts balances are current.

RECOMMENDATION: To deliver information to Mayor/Council by Customer Service team.

BACKGROUND: Each council meeting we deliver data that indicates who the Top 10 customers are based on balances owed, length of time unpaid.

COST TO CITY: N/A.

BUDGETED ITEM: N/A.

REVENUE TO CITY: N/A.

CITY COUNCIL HEARING DATE: February 1st, 2021.

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A.

AFFECTED AGENCIES: N/A.

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A.

REQUIRED CHANGES TO WORK PROGRAMS: N/A.

STAFF: Customer Service Manager

ATTACHMENTS:

- CC Aging Report 12521 (DOCX)
- CF Aing Report 12521 Redacted (DOCX)
- RC Aging Report 12521 Redacted (DOCX)
- RF Aging Report 12521 Redacted (DOCX)
- Top Ten Report 01262021 - redacted (XLSX)

Review:

- Althea Philord-Bradley Completed 01/26/2021 11:53 AM
- Rosyline Robinson Completed 01/27/2021 1:25 PM
- Mercedes Miller Completed 01/27/2021 1:42 PM
- Mayor & City Council Pending 02/01/2021 7:30 PM

City of College Park

A / R A G I N G

01/25/2021 09:13:15

Page: 1

| Cyc | Rte | Account Name | Home Phone | 0 to 30 | 31 to 60 | 61 to 90 | Over 91 | Total | --- Last Payment --- Date | Amount |
|-----|-----|--------------|------------|---------|----------|----------|---------|-------|------------------------------|--------|
|-----|-----|--------------|------------|---------|----------|----------|---------|-------|------------------------------|--------|

Cycle: 15

0 Subtotals for Cycle 015

| | | | | |
|------|------|------|------|------|
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
|------|------|------|------|------|

0 Grand Totals

| | | | | |
|------|------|------|------|------|
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
|------|------|------|------|------|

SELECTION CRITERIA

Minimum Balance:1000.00
A/R Block 1:30
A/R Block 2:60
A/R Block 3:90

Filter:
(category = 'CC' AND end_date IS NULL)

City of College Park

A / R A G I N G

01/25/2021 09:13:17

Page: 2

| Cyc | Rte | Account Name | Home Phone | 0 to 30 | 31 to 60 | 61 to 90 | Over 91 | Total | --- Last Payment --- Date | Amount |
|-----|-----|--------------|------------|---------|----------|----------|---------|-------|------------------------------|--------|
|-----|-----|--------------|------------|---------|----------|----------|---------|-------|------------------------------|--------|

City of College Park

A / R A G I N G

01/25/2021 09:08:53

Page: 1

| Cyc | Rte | Account Name | Home Phone | 0 to 30 | 31 to 60 | 61 to 90 | Over 91 | Total | --- Last Payment --- Date | Amount | |
|----------------------------------|-----|--------------|------------|-----------------|-----------------|----------------|----------------|------------------|------------------------------|---------|---|
| Cycle: 1 | | | | | | | | | | | |
| | | | | 1364.36 | 1311.86 | 1257.31 | 0.00 | 3933.53 | 10/28/2020 | 1268.98 | O |
| | | | | 734.71 | 252.84 | 253.03 | 268.57 | 1509.15 | | | T |
| | | | | 577.65 | 278.91 | 521.03 | 180.53 | 1558.12 | 12/15/2020 | 250.00 | |
| 3 Subtotals for Cycle 001 | | | | 2676.72 | 1843.61 | 2031.37 | 449.10 | 7000.80 | | | |
| Cycle: 8 | | | | | | | | | | | |
| | | | | 239.95 | 116.10 | 132.83 | 653.32 | 1142.20 | 02/07/2020 | 323.85 | T |
| 1 Subtotals for Cycle 008 | | | | 239.95 | 116.10 | 132.83 | 653.32 | 1142.20 | | | |
| Cycle: 15 | | | | | | | | | | | |
| | | | | 417.00 | 1431.10 | 0.00 | 0.00 | 1848.10 | 10/19/2020 | 1266.67 | O |
| | | | | 738.58 | 863.22 | 461.23 | 0.00 | 2063.03 | 01/15/2021 | 738.58 | O |
| | | | | 1056.10 | 439.34 | 395.82 | 480.83 | 2372.09 | 09/10/2020 | 516.65 | |
| | | | | 99.18 | 547.74 | 510.14 | 1485.98 | 2643.04 | 11/02/2020 | 100.00 | T |
| 4 Subtotals for Cycle 015 | | | | 2310.86 | 3281.40 | 1367.19 | 1966.81 | 8926.26 | | | |
| Cycle: 21 | | | | | | | | | | | |
| | | | | 68.00 | 34.00 | 34.00 | 1108.10 | 1244.10 | 01/04/2021 | 50.00 | O |
| 1 Subtotals for Cycle 021 | | | | 68.00 | 34.00 | 34.00 | 1108.10 | 1244.10 | | | |
| 9 Grand Totals | | | | | | | | | | | |
| | | | | 5,295.53 | 5,275.11 | 3565.39 | 4177.33 | 18,313.36 | | | |

SELECTION CRITERIA

Minimum Balance:1000.00
 A/R Block 1:30
 A/R Block 2:60
 A/R Block 3:90

Filter:
 (category = 'CF' AND end_date IS NULL)

City of College Park

A / R A G I N G

01/25/2021 09:06:21

Page: 1

| Cyc | Rte | Account Name | Home Phone | 0 to 30 | 31 to 60 | 61 to 90 | Over 91 | Total | --- Last Payment --- Date | Amount | |
|----------------------------------|-----|--------------|------------|----------------|----------------|----------------|----------------|----------------|------------------------------|--------|---|
| ===== | | | | | | | | | | | |
| Cycle: | 15 | | | | | | | | | | |
| | | | | 233.85 | 104.26 | 201.95 | 546.96 | 1087.02 | 01/14/2021 | 140.00 | O |
| | | | | 457.34 | 146.55 | 224.04 | 595.55 | 1423.48 | 08/14/2020 | 952.00 | O |
| | | | | 522.78 | 95.94 | 28.59 | 578.66 | 1225.97 | 08/10/2020 | 400.00 | T |
| | | | | 580.96 | 131.21 | 97.76 | 488.31 | 1298.24 | 06/04/2020 | 646.95 | |
| | | | | 720.03 | 271.06 | 232.41 | 0.00 | 1223.50 | 11/16/2020 | 400.00 | T |
| | | | | 1086.86 | 293.24 | 406.62 | 607.47 | 2394.19 | 12/28/2020 | 500.00 | T |
| ----- | | | | | | | | | | | |
| 6 Subtotals for Cycle 015 | | | | 3601.82 | 1042.26 | 1191.37 | 2816.95 | 8652.40 | | | |
| ===== | | | | | | | | | | | |
| 6 Grand Totals | | | | 3601.82 | 1157.51 | 1191.37 | 2816.95 | 8652.40 | | | |

SELECTION CRITERIA
 Minimum Balance: 1000.00
 A/R Block 1:30
 A/R Block 2:60
 A/R Block 3:90

Filter:
 (category = 'RC' AND end_date IS NULL)

City of College Park

A / R A G I N G

01/25/2021 09:01:57

Page: 1

| Cyc | Rte | Account Name | Home Phone | 0 to 30 | 31 to 60 | 61 to 90 | Over 91 | Total | --- Last Payment --- Date | Amount | |
|-----------------|-----|--------------|------------|---------|----------|----------|---------|---------|------------------------------|---------|---|
| Cycle: 1 | | | | | | | | | | | |
| | | | | 228.04 | 52.84 | 929.79 | 0.00 | 1210.67 | | | O |
| | | | | 829.05 | 147.11 | 196.18 | 0.00 | 1172.34 | 10/19/2020 | 400.03 | T |
| | | | | 649.90 | 372.60 | 402.47 | 222.81 | 1647.78 | 11/30/2020 | 200.00 | O |
| | | | | 579.22 | 181.20 | 180.64 | 215.22 | 1156.28 | 12/04/2020 | 100.00 | T |
| | | | | 171.88 | 80.00 | 114.05 | 997.62 | 1363.55 | 02/29/2020 | 315.00 | T |
| | | | | 230.07 | 245.93 | 237.80 | 943.37 | 1657.17 | 08/27/2020 | 678.00 | O |
| | | | | 1054.43 | 247.05 | 242.47 | 453.42 | 1997.37 | 10/20/2020 | 400.00 | T |
| | | | | 909.32 | 496.65 | 363.00 | 610.51 | 2379.48 | | | O |
| | | | | 395.19 | 147.16 | 147.06 | 345.82 | 1035.23 | 12/01/2020 | 100.00 | T |
| | | | | 497.29 | 172.59 | 183.10 | 551.21 | 1404.19 | 11/03/2020 | 600.00 | T |
| | | | | 631.47 | 438.29 | 454.67 | 717.44 | 2241.87 | 01/05/2021 | 200.00 | O |
| | | | | 656.34 | 172.30 | 400.51 | 271.30 | 1500.45 | 11/19/2020 | 1500.00 | |
| | | | | 462.73 | 207.68 | 251.41 | 457.21 | 1379.03 | 01/20/2021 | 329.05 | |
| | | | | 471.58 | 305.56 | 328.28 | 132.61 | 1238.03 | 01/21/2021 | 267.39 | |
| | | | | 1995.77 | 992.10 | 738.97 | 0.00 | 3726.84 | 12/31/2020 | 115.00 | |
| | | | | 977.98 | 498.15 | 243.52 | 1854.66 | 3574.31 | 10/08/2020 | 414.00 | T |
| | | | | 404.12 | 234.07 | 196.93 | 210.58 | 1045.70 | 11/19/2020 | 650.00 | |
| | | | | 584.74 | 392.68 | 328.74 | 0.00 | 1306.16 | 01/20/2021 | 400.00 | T |
| | | | | 854.07 | 276.49 | 287.60 | 260.15 | 1678.31 | 01/20/2021 | 25.00 | T |
| | | | | 588.49 | 256.46 | 553.47 | 846.31 | 2244.73 | 11/11/2020 | 1000.00 | |
| | | | | 333.93 | 122.23 | 102.23 | 676.45 | 1234.84 | 06/11/2020 | 85.03 | O |
| | | | | 346.09 | 211.23 | 194.45 | 372.89 | 1124.66 | 11/20/2020 | 300.00 | T |
| | | | | 348.09 | 40.72 | 35.25 | 598.20 | 1022.26 | 01/22/2021 | 200.00 | T |
| | | | | 763.93 | 530.80 | 526.84 | 1860.14 | 3681.71 | 08/28/2020 | 395.50 | T |

23 Subtotals for Cycle 001

14963.72 6821.89 7639.43 12597.92 42022.96

Cycle: 8

| | | | | | | | | | | | |
|--|--|--|--|--------|--------|--------|---------|---------|------------|---------|---|
| | | | | 321.50 | 455.49 | 574.94 | 1338.65 | 2690.58 | 11/21/2020 | 100.00 | O |
| | | | | 169.26 | 186.74 | 280.48 | 1385.82 | 2022.30 | 09/16/2020 | 100.00 | |
| | | | | 321.18 | 391.79 | 384.57 | 540.08 | 1637.62 | | | O |
| | | | | 722.94 | 591.24 | 693.50 | 1508.55 | 3516.23 | 01/05/2021 | 500.00 | O |
| | | | | 459.06 | 190.14 | 204.65 | 324.95 | 1178.80 | 09/29/2020 | 325.00 | T |
| | | | | 454.86 | 162.48 | 106.66 | 498.89 | 1222.89 | | | O |
| | | | | 385.98 | 140.68 | 175.49 | 524.98 | 1227.13 | 09/30/2020 | 300.00 | T |
| | | | | 403.65 | 205.70 | 222.45 | 284.47 | 1116.27 | | | O |
| | | | | 352.90 | 146.34 | 201.71 | 518.00 | 1218.95 | 01/09/2021 | 100.00 | T |
| | | | | 426.75 | 269.70 | 316.30 | 159.72 | 1172.47 | 11/20/2020 | 100.00 | O |
| | | | | 161.79 | 99.59 | 47.68 | 850.71 | 1159.77 | 03/04/2020 | 150.00 | T |
| | | | | 154.71 | 135.09 | 334.59 | 398.66 | 1023.05 | 09/29/2020 | 450.02 | |
| | | | | 232.60 | 249.32 | 269.27 | 530.74 | 1281.93 | 09/14/2020 | 400.00 | O |
| | | | | 283.48 | 217.30 | 207.34 | 1034.97 | 1743.09 | 04/16/2020 | 109.70 | T |
| | | | | 345.92 | 132.84 | 154.85 | 508.56 | 1142.17 | 09/29/2020 | 400.00 | T |
| | | | | 641.91 | 261.40 | 305.82 | 337.59 | 1546.72 | 09/28/2020 | 952.44 | T |
| | | | | 704.20 | 469.84 | 159.12 | 0.00 | 1333.16 | 01/12/2021 | 150.00 | T |
| | | | | 610.24 | 422.11 | 59.67 | 342.59 | 1434.61 | 01/11/2021 | 45.00 | T |
| | | | | 595.83 | 230.14 | 135.32 | 188.64 | 1149.93 | | | O |
| | | | | 145.64 | 347.22 | 453.21 | 655.96 | 1602.03 | 08/31/2020 | 1746.29 | T |
| | | | | 545.98 | 183.80 | 311.50 | 247.04 | 1288.32 | 01/15/2021 | 150.00 | T |
| | | | | 162.27 | 133.94 | 165.49 | 631.69 | 1093.39 | 08/18/2020 | 40.00 | |

City of College Park

A / R A G I N G

01/25/2021 09:02:40

Page: 2

| Cyc | Rte | Account Name | Home Phone | 0 to 30 | 31 to 60 | 61 to 90 | Over 91 | Total | --- Last Payment --- Date | Amount | |
|-----|-----|--------------|------------|---------|----------|----------|---------|---------|------------------------------|--------|---|
| | | | | 360.65 | 126.96 | 126.47 | 637.03 | 1251.11 | 11/30/2020 | 100.00 | T |
| | | | | 130.01 | 26.03 | 35.40 | 936.38 | 1127.82 | 03/06/2020 | 275.62 | T |
| | | | | 305.28 | 194.13 | 182.52 | 1877.29 | 2559.22 | 10/01/2020 | 175.00 | |
| | | | | 216.27 | 391.60 | 409.01 | 1362.11 | 2378.99 | 06/22/2020 | 56.09 | T |
| | | | | 317.87 | 100.79 | 202.33 | 494.94 | 1115.93 | 12/03/2020 | 600.00 | T |
| | | | | 368.47 | 188.41 | 194.78 | 298.34 | 1050.00 | 01/20/2021 | 50.85 | T |
| | | | | 159.86 | 98.89 | 65.25 | 1192.81 | 1516.81 | 12/28/2020 | 100.00 | T |
| | | | | 352.25 | 124.78 | 75.22 | 700.80 | 1253.05 | 06/02/2020 | 140.00 | T |
| | | | | 430.63 | 223.08 | 117.47 | 870.23 | 1641.41 | | | T |
| | | | | 165.89 | 110.31 | 102.77 | 826.65 | 1205.62 | 12/31/2020 | 100.00 | T |
| | | | | 692.16 | 343.72 | 304.22 | 0.00 | 1340.10 | 12/30/2020 | 245.00 | T |
| | | | | 348.67 | 284.24 | 254.26 | 421.43 | 1308.60 | 12/04/2020 | 670.00 | O |
| | | | | 410.71 | 313.78 | 420.47 | 233.16 | 1378.12 | 12/07/2020 | 300.00 | T |
| | | | | 521.26 | 254.38 | 596.47 | 0.00 | 1372.11 | 12/15/2020 | 200.00 | T |

36 Subtotals for Cycle 008

13382.63 8750.37 8851.25 22662.43 53646.68

Cycle: 15

| | | | | | | | | | | | |
|--|--|--|--|----------|---------|--------|--------|----------|------------|---------|---|
| | | | | 320.53 | 118.20 | 105.68 | 681.24 | 1225.65 | 09/25/2020 | 1200.00 | T |
| | | | | 442.76 | 55.02 | 87.16 | 560.86 | 1145.80 | 09/02/2020 | 226.49 | O |
| | | | | 831.84 | 301.28 | 13.91 | 34.94 | 1181.97 | 09/02/2020 | 18.16 | O |
| | | | | 820.25 | 202.37 | 262.30 | 281.25 | 1566.17 | 09/23/2020 | 706.38 | T |
| | | | | 837.29 | 225.76 | 210.83 | 99.08 | 1372.96 | 01/14/2021 | 350.00 | T |
| | | | | 773.56 | 160.04 | 175.93 | 469.13 | 1578.66 | 09/28/2020 | 70.00 | O |
| | | | | 185.84 | 163.85 | 281.73 | 373.74 | 1005.16 | 10/20/2020 | 251.00 | T |
| | | | | 796.85 | 189.22 | 30.02 | 0.00 | 1016.09 | 01/15/2021 | 50.00 | T |
| | | | | 348.53 | 144.37 | 229.38 | 456.18 | 1178.46 | 09/22/2020 | 400.00 | T |
| | | | | 450.14 | 145.18 | 224.13 | 476.74 | 1296.19 | 10/01/2020 | 112.08 | T |
| | | | | 467.24 | 115.90 | 114.03 | 618.27 | 1315.44 | 06/08/2020 | 60.00 | T |
| | | | | 574.91 | 147.60 | 122.38 | 534.86 | 1379.75 | 06/24/2020 | 980.53 | T |
| | | | | 72111.53 | 8501.29 | 0.00 | 0.00 | 80612.82 | 01/20/2021 | | O |

13 Subtotals for Cycle 015

78961.27 10470.08 1857.48 4586.29 95875.12

72 Grand Totals

107307.62 26042.34 18348.16 39846.64 191544.76

SELECTION CRITERIA

Minimum Balance:1000.00
A/R Block 1:30
A/R Block 2:60
A/R Block 3:90

Filter:
(category = 'RF' AND end_date IS NULL)

City of College Park

A / R A G I N G

01/25/2021 09:03:00

Page: 3

| Cyc | Rte | Account Name | Home Phone | 0 to 30 | 31 to 60 | 61 to 90 | Over 91 | Total | --- Last Payment --- Date | Amount |
|-----|-----|--------------|------------|---------|----------|----------|---------|-------|------------------------------|--------|
|-----|-----|--------------|------------|---------|----------|----------|---------|-------|------------------------------|--------|

| City of College Park | | | | | | | | | | | |
|---|--------------|-------|---|-----------|--------------------|--------------------|--------------------------|--------------------|----------------|-------------|---|
| TOP TEN UTILITY CUSTOMER OUTSTANDING BALANCES | | | | | | | | | | | |
| 1/26/2021 | | | | | | | | | | | |
| Prepared By Kymberli Johnson | | | | | | | | | | | |
| Business | | | | | | | | | | | |
| Prior Adjustments | Payment Plan | Liens | BUSINESS NAME | ADDRESS | Power | Water & Sewer | Storm Water & Sanitation | Total Unpaid | CUT OFF LETTER | AGE OF DEBT | Notes or Status |
| n/a | No | No | | | \$2,362.04 | \$183.78 | \$760.98 | \$3,306.80 | Yes | 30days | Account Active reminder letter was sent on Dec 15th. Electric is disconnected |
| n/a | No | No | | | \$2,621.49 | \$0.00 | \$0.00 | \$2,621.49 | Yes | 60 days | Account Active reminder letter was sent on Jan11th. Electric is disconnected. |
| n/a | No | No | | | \$2,486.12 | \$0.00 | \$109.30 | \$2,595.42 | Yes | 60days | Account is Active reminder letter was sent on Jan.21st. Pymt pending for \$500.00 |
| Apartments | | | | | | | | | | | |
| Prior Adjustment | Payment Plan | Liens | APARTMENT NAME | ADDRESS | Power | Water & Sewer | Storm Water & Sanitation | Total Unpaid | CUT OFF LETTER | AGE OF DEBT | Notes or Status |
| n/a | No | No | | | \$0.00 | \$53,296.85 | \$629.20 | \$53,926.05 | Yes | 60 days | Account is Active reminder letter was sent on Jan 11th. |
| n/a | No | No | | | \$0.00 | \$0.00 | \$2,016.48 | \$2,016.48 | Yes | 120 days | Account is Active reminder letter was sent on Jan 15th. No pymt has ever been made on this account. |
| n/a | No | No | | | \$1,431.10 | \$0.00 | \$0.00 | \$1,431.10 | Yes | 30 days | Account is Active reminder letter was sent on Jan 11th. |
| n/a | No | No | | | \$1,324.45 | \$0.00 | \$0.00 | \$1,324.45 | Yes | 30 days | Account is Active reminder was sent on Jan11th. |
| Residential | | | | | | | | | | | |
| Prior Adjustment | Payment Plan | Liens | CUSTOMER NAME | Account # | Power | Water & Sewer | Storm Water & Sanitation | Total Unpaid | CUT OFF LETTER | AGE OF DEBT | Notes or Status |
| No | No | No | | | \$1,929.18 | \$1,232.60 | \$345.45 | \$3,507.23 | Yes | 90 days | Account is Active a reminder letter was sent on Jan15th. The account holder is a Senior Citizen. Pymt pending for \$500.00 Disconnection pending. |
| No | No | No | | | \$2,338.80 | \$916.42 | \$193.59 | \$3,448.81 | Yes | 90 days | Account is Active a reminder letter was sent on Dec15th. The account holder is a Senior Citizen. Disconnection Pending |
| No | No | No | | | \$2,407.79 | \$670.39 | \$191.40 | \$3,269.58 | Yes | 60 days | Account is Active a reminder letter was sent on Jan 15th. The electric is disconnected. |
| TOTALS | | | | | \$16,900.97 | \$56,300.04 | \$4,246.40 | \$77,447.41 | | | |
| | | NUL | Signifies that Lien has not been filed due to legal statue (not property owner) | | | | | | | | |
| | | * | Represents Lien filed against account | | | | | | | | |
| | | N/A | Signifies account Lien has not been filed | | | | | | | | |
| | yes | | Signifies account received prior billing adjustment | | | | | | | | |
| | N/A | | Signifies account that has not received prior billing adjustment | | | | | | | | |



CITY OF COLLEGE PARK

P.O. BOX 87137 · COLLEGE PARK, GA 30337 · 404.767.1537

REG SESSION AGENDA REQUEST

DOC ID: 8598

DATE: January 27, 2021

TO: The Honorable Mayor and Members of City Council

THROUGH: Mercedes Miller, Interim City Manager

FROM: Althea Philord-Bradley, Director of Finance & Accounting

RE: College Park Utility Assistant Grant Program Update

As of January 25, 2021, the progress status of the College Park CARES Utility Assistance Grant is as follows:

Total Number of Approved Applications to-date: 88

Total Amount of the Utility Assistance Grant Awarded: \$ 102,152.88

Total Number of Applications Pending / Incomplete: 218

- 119 Applicant Files- pending/ Files Incomplete & pending receipt of requested documents
- 26 Applicant Files- reviewed /pending due to no past due bill
- 59 Applicant Files - Pending/ Need to be contacted to request verification documents
- 14 Applicant Files - Pending return by Jan 29, 2021 for new customer services referral applicants.

Total Number of Denied Applications to-date: 83

Total Number of Application Received as of January 25, 2021: 375

Our increase in application numbers is due to a new opportunity being extended as of January 14, 2021, to utility customers experiencing disconnection of services. The customers who qualify, meaning they have a COVID-19 related financial hardship, reside within the City's Limits/Fulton County and have not previously applied for utility assistance with us or other entities, are being referred by Customer Services to submit a new grant application. This referral option provides utility customers who qualify, two (2) weeks of temporarily reconnected services while their new application is being processed, as well as additional time to gather their monies for payment for reconnection in the event that their application is not approved. This option is reaching out to the residents who missed the initial deadline and has generated a high level of

responsiveness. The referral customers have been astute about completing their applications and submitting the required documents within the required 7 business days. This opportunity is also “encouraging” previous applicants with a pending file status to submit their documents. In keeping with COVID-19 safety protocols, the grant coordinator will be available to distribute new applications from 2pm to 5pm, at the last customer service window on disconnection days.

As of January 25, 2021, there are 19 participants in the customer service referral program to apply for the Utility Assistance Grant.

Of the 24 participants assisted:

- *6 customers were existing applicants*
- *18 were new applicants*
- *7 applicants have been approved to date*
- *3 applicants have been denied due to residing in Clayton County and inability to demonstrate COVID 19 Related hardship.*

We are expecting the number of grants awarded to increase fairly quickly this week with 6 applicants currently pending approval and the anticipated return of the remaining 14 applications by January 29, 2021.

The obstacles we are experiencing, which have created a delay in the approval process are as follows:

- Most applicants did not complete the application correctly or thoroughly and are having to meet with the grant coordinator face to face to make those updates. (We are encountering applicants with disabilities which requires additional assistance.)
- Approximately 119 applicants still have not responded to the grant coordinator’s request via phone and email to submit missing verification documents. Some of these applicants were referred to us once their utility services were disconnected and submitted their documents.
- Other delays include the need for additional staff to assist the grant coordinator with clerical tasks: applicant phone calls, typing and emailing correspondence, assisting with face to face meetings with applicants and maintaining updated applicant files.
- During January 14 - January 19, 2021 GA Department of Driver’s Services was closed to update their systems. This shutdown prevented many of our utility assistance grant applicants from submitting updated GA Identification, which is a required document. Temporarily, so as not to delay the approval process, we accepted a full copy of their executed lease to serve as proof of residency. However, these applicants will still be required to submit their updated GA Identification immediately.

- Previously, the grant coordinator has contacted applicants more than the required 3 times to request required documents. We have tried to be lenient with the applicants, following up with them as many as up to 6 times to request documents, to provide them ample opportunity to qualify for the grant. In an effort to process more applications, we will adamantly adhere to contacting applicants a maximum of 3 times to request documents.
- The grant coordinator is still experiencing instances of applicants not showing up for their appointment to make corrections or updates to their applications and turn in the requested documents.
- Many applicants are still providing documents that do not meet the requirement criteria and are having to resubmit documents multiple times. (i.e. submitting driver's license or GA Identification that does not have same address as their utility account for every adult in the household , not providing proof of prior income or submitting documents via email that are illegible, difficult to print and hard to read.)
- Many applicants have not been able to provide evidence that they have suffered a job/income loss or a hardship caused by the COVID 19 Pandemic specifically, as required criteria set in the executed contract.(i.e. Many applicants receiving Social Security as their only means of income did not experience a loss of income due to the COVID-19 pandemic; Many have job/ income loss or medical bills, etc. which were incurred prior to the outbreak of the COVID-19 Pandemic).
- A large number of ineligible applicants do not reside in the correct jurisdiction to apply or to receive the Utility Assistance Grant. (i.e. numerous applications were received from residents of Clayton County, Union City, Southwest Atlanta, Sandy Springs, Fairburn, City of South Fulton, etc.)
- Many applicants were ineligible due to utility account balances not being past due, as well as the applicant not being the account holder.

ATTACHMENTS:

- Grant Progress Memo Jan 25 2021 (PDF)
- Grant Eligibility Requirements (PDF)

Review:

- Althea Philord-Bradley Completed 01/27/2021 9:12 AM
- Jackson Myers Completed 01/27/2021 9:18 AM
- Rosyline Robinson Completed 01/27/2021 1:22 PM
- Mercedes Miller Completed 01/27/2021 1:40 PM
- Mayor & City Council Pending 02/01/2021 7:30 PM



CITY OF COLLEGE PARK

P.O. BOX 87137 • COLLEGE PARK, GA. 30337 • 404/767-1537

January 25, 2021

MEMORANDUM

To: Althea P. Bradley, Director, Finance

From: Donnea N. Anderson, Grant Coordinator, College Park CARES Utility Assistance

RE: College Park CARES Utility Assistance Grant Progress Status as of 1/25/21

As of January 25, 2021, the progress status of the College Park CARES Utility Assistance Grant is as follows:

Total Number of Approved Applications to-date: 88

Total Amount of the Utility Assistance Grant Awarded: \$ 102,152.88

Total Number of Applications Pending / Incomplete: 218

- 119 Applicant Files- pending/ Files Incomplete & pending receipt of requested documents
- 26 Applicant Files- reviewed /pending due to no past due bill
- 59 Applicant Files – Pending/ Need to be contacted to request verification documents
- 14 Applicant Files – Pending return by Jan 29, 2021 for new customer services referral applicants.

Total Number of Denied Applications to-date: 83

Total Number of utility customers on the aging report as of January 12th, 2021: There are 73 Fulton County residents that are showing as delinquent on the utility aging report. Of the 73, there are approximately 12 individuals that have applied for the utility assistance grant and they all have been contacted.

Total Number of Application Received as of January 25, 2021: 375

Our increase in application numbers is due to a new opportunity being extended as of January 14, 2021, to utility customers experiencing disconnection of services. The customers who qualify, meaning they have a COVID-19 related financial hardship, reside within the City's Limits/Fulton County and have not previously applied for utility assistance with us or other entities, are being referred by Customer Services to submit a new grant application. This referral option provides utility customers who qualify, two (2) weeks of temporarily reconnected services while their new application is being processed, as well as additional time to gather their monies for payment for reconnection in the event that their application is not approved. This option is reaching out to the residents who missed the initial deadline and has generated a high level of responsiveness. The referral customers have been astute about completing their applications and submitting the required documents within the required 7 business days. This opportunity is also "encouraging" previous applicants with a pending file status to submit their documents. In keeping with COVID-19 safety protocols, the grant coordinator will be available to distribute new applications from 2pm to 5pm, at the last customer service window on disconnection days.

As of January 25, 2021, there are 19 participants in the customer service referral program to apply for the Utility Assistance Grant.

Of the 24 participants assisted:

- 6 customers were existing applicants
- 18 were new applicants
- 7 applicants have been approved to date
- 3 applicants have been denied due to residing in Clayton County and inability to demonstrate COVID 19 Related hardship.

We are expecting the number of grants awarded to increase fairly quickly this week with 6 applicants currently pending approval and the anticipated return of the remaining 14 applications by January 29, 2021.

The obstacles we are experiencing, which have created a delay in the approval process are as follows:

- Most applicants did not complete the application correctly or thoroughly and are having to meet with the grant coordinator face to face to make those updates. (We are encountering applicants with disabilities which requires additional assistance.)
- Approximately 119 applicants still have not responded to the grant coordinator's request via phone and email to submit missing verification documents. Some of these applicants were referred to us once their utility services were disconnected and submitted their documents.

Obstacles creating a delay in the approval process (Continued):

- Other delays include the need for additional staff to assist the grant coordinator with clerical tasks: applicant phone calls, typing and emailing correspondence, assisting with face to face meetings with applicants and maintaining updated applicant files.
- During January 14 – January 19, 2021 GA Department of Driver’s Services was closed to update their systems. This shutdown prevented many of our utility assistance grant applicants from submitting updated GA Identification, which is a required document. Temporarily, so as not to delay the approval process, we accepted a full copy of their executed lease to serve as proof of residency. However, these applicants will still be required to submit their updated GA Identification immediately.
- Previously, the grant coordinator has contacted applicants more than the required 3 times to request required documents. We have tried to be lenient with the applicants, following up with them as many as up to 6 times to request documents, to provide them ample opportunity to qualify for the grant. In an effort to process more applications, we will adamantly adhere to contacting applicants a maximum of 3 times to request documents.
- The grant coordinator is still experiencing instances of applicants not showing up for their appointment to make corrections or updates to their applications and turn in the requested documents.
- Many applicants are still providing documents that do not meet the requirement criteria and are having to resubmit documents multiple times. (i.e. submitting driver’s license or GA Identification that does not have same address as their utility account for every adult in the household , not providing proof of prior income or submitting documents via email that are illegible, difficult to print and hard to read.)
- Many applicants have not been able to provide evidence that they have suffered a job/income loss or a hardship caused by the COVID 19 Pandemic specifically, as required criteria set in the executed contract.(i.e. Many applicants receiving Social Security as their only means of income did not experience a loss of income due to the COVID-19 pandemic; Many have job/ income loss or medical bills, etc. which were incurred prior to the outbreak of the COVID-19 Pandemic).
- A large number of ineligible applicants do not reside in the correct jurisdiction to apply or to receive the Utility Assistance Grant. (i.e. numerous applications were received from residents of Clayton County, Union City, Southwest Atlanta, Sandy Springs, Fairburn, City of South Fulton, etc.)
- Many applicants were ineligible due to utility account balances not being past due, as well as the applicant not being the account holder.

Distribution of Applications and Funds (PLEASE READ CAREFULLY)

Only a completed application packet will be reviewed in the order in which it was received. The Grant Administrator will notify the applicant by email regarding a decision. Due to the large number of applicants, please allow a minimum of up to 3 weeks for us to complete the process. The amount of time to review and process applications may vary from applicant to applicant. If approved, the City will issue a credit directly to the utility customer’s account.

All required documents must be submitted with the application. The attached Third-Party Authorization Form & Self-Certification form must also be completed. Incomplete application packets submitted with missing documents or areas left blank on application will NOT be reviewed. (See page 7)

Qualifications Overview

- **Must be a legal resident inside of the City of College Park city limits (Fulton County).**
- Have a household income less than 80% of the area median income, as defined by HUD.
- Applicant must be the City of College Park utility account holder.
- Applicant must have a **State of Georgia identification with the same address as the one on the College Park utility account** for which they are seeking financial assistance.
- **Must have a COVID-19 related hardship** which began March 10, 2020 or later due to a temporary job loss, reduced work hours/income or other COVID 19 related challenges. Must provide a description.
- The household has not received utility assistance from any other source for the same activity and time period as requested through this program.
- This program provides a one-time grant up to a maximum amount of \$2,000, for eligible households and covers the following: Utility payment (electric, water, sanitary sewer, and stormwater).

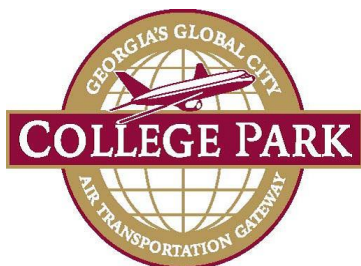
ATTN: Applicant - Please submit the Required Documents on Checklist below

The information provided shall be kept confidential and used only for the purpose of determining eligibility for financial assistance. Components of a complete application packet include:

- | |
|--|
| ○ College Park GA CARES Utility Assistance Application Form completed by the utility account holder. |
| ○ Third-Party Authorization and Waiver of Confidentiality(required) |
| ○ State of Georgia Photo ID of all adults in the household (Address on all IDs provided must match the address on the utility account) |
| ○ Most recent City of College Park utility bill |
| ○ Most recent Bank Statement <i>for each adult in the household</i> |
| ○ Verification of Income documents <i>for each adult in the household (see list)</i> |
| ○ Self-Certification of Annual Income by Beneficiary Form |

Verification of all sources of Income. Examples include:

- Employer Pay Stubs (1 month)
- IRS Transcript (<https://www.irs.gov/individuals/get-transcript>), W2 Form, or 1099
- Official Unemployment Insurance Benefit Determination Letter / Separation Notice
- Self-Employment (Year -to- Date Profit/Loss statement & 2 years IRS transcript 2018 &2019)
- Social Security, Disability or Social Security Income Award Letter
- Verification of Pension
- Verification of Child Support/ Alimony
- Veteran’s Benefits
- Worker’s Compensation Statement



CITY OF COLLEGE PARK

P.O. BOX 87137 · COLLEGE PARK, GA 30337 · 404.767.1537

REG SESSION AGENDA REQUEST

DOC ID: 8586

DATE: January 27, 2021

TO: The Honorable Mayor and Members of City Council

THROUGH: Mercedes Miller, Interim City Manager

FROM: Wade Elmore, Fire Chief

RE: Emergency Repairs Unit # 20A (Truck 2 Ladder Truck)

PURPOSE: Inform Mayor and Council of needed Emergency Repairs on the Ladder Truck (Truck 2) and request approval for aforementioned repairs.

REASON: The Ladder Truck is currently out of service due to needed repairs. The truck was towed to Randall Brackett Fire Truck Repair where it was disassembled for diagnostic assessment of the problems; a cost estimate for \$31,709.96 was provided. It is determined the ladder truck needs a motor rebuild. A second estimate was also obtained from W.W. Williams Atlanta for \$33,169.97 and a third from Moore's Truck and Auto for \$25,838.18 (All three repair estimates are attached.)

RECOMMENDATION: Ratification of expense by Mayor and Council and approval to utilize Brackett Truck Repairs to complete the rebuild.

BACKGROUND: The ladder truck is 13 years old and is one of our front line apparatus. The bumper to bumper vehicle warranty expired in 2010. The Drive Train manufacturer's warranty expired in June 2013. The needed repairs are no longer covered and with this being a vital unit to the City, we have to have the apparatus repaired and operational.

COST TO CITY: Estimated \$31,709.96

BUDGETED ITEM: Yes, Budget amendment approved during January 18th Council meeting

REVENUE TO CITY: N/A

CITY COUNCIL HEARING DATE: February 1, 2021

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: Fire Department

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

STAFF: N/A

ATTACHMENTS:

- Quote- Randall_Brackett_Fire_Truck_Repair (T2 Rebuild) 12.4.2020 (PDF)
- Quote- WW Williams (T2 rebuild) 12.15.2020 (PDF)
- Quote- Moores Truck Repair (T2 rebuild) 1.11.2021 (PDF)

Review:

- Wade Elmore Completed 01/21/2021 2:12 PM
- Rosyline Robinson Completed 01/21/2021 3:33 PM
- Willis Moody Completed 01/26/2021 5:24 PM
- Althea Philord-Bradley Completed 01/27/2021 9:29 AM
- Mercedes Miller Completed 01/27/2021 1:41 PM
- Mayor & City Council Pending 02/01/2021 7:30 PM

Randall Brackett Fire Truck Repair

P.O Box 36
 Dallas, GA 30132 US
 +1 7705725300
 brooke@brackettfire.com

Estimate**ADDRESS**

Andy Coggins
 City of College Park Fire Department
 P.O box 87137
 College park, Ga 30337

| ESTIMATE # | DATE | |
|------------|------------|--|
| 1426 | 12/04/2020 | |

SALES REP

Brandon

| ACTIVITY | QTY | RATE | AMOUNT |
|--|-----|----------|----------|
| Overhaul Kit R23539316 | 1 | 4,714.54 | 4,714.54 |
| Bearing Kit 23533692 | 1 | 621.95 | 621.95 |
| Oil PSI Relief Valve 23512901 | 1 | 78.55 | 78.55 |
| Oil Pan Gasket. 23539104 | 1 | 89.80 | 89.80 |
| Reman Cylinder Head R23538857 | 1 | 4,939.11 | 4,939.11 |
| Head Bolts 23530768 | 38 | 12.04 | 457.52 |
| Reman Oil Pump R23527448 | 1 | 496.08 | 496.08 |
| Turbo E23539571 | 1 | 4,920.00 | 4,920.00 |
| Gaskets/Misc. Stud, Nuts, Gaskets | 1 | 350.00 | 350.00 |
| Fuel Injector Kit RFE4E00001S | 1 | 3,489.82 | 3,489.82 |
| Injector Harness 23539314 | 1 | 312.59 | 312.59 |
| Fluids, Filters, Misc Oil Filters, Oil, Air Filter, Fuel Filters, Coolant, Coolant Filters | 1 | 1,000.00 | 1,000.00 |
| Machine Shop | 1 | 1,875.00 | 1,875.00 |
| Labor Service Overhaul Engine In Frame | 1 | 8,250.00 | 8,250.00 |
| Shop supplies. Shop supplies. | 1 | 115.00 | 115.00 |

TOTAL

\$31,709.96

Accepted By

Accepted Date

NOT POSTED TO FLEET
 UPDATED: 12/15/20 03:04 pm EST




W. W. Williams - Atlanta

2849 Moreland Ave. SE Atlanta, Georgia 30315-5723
 Phone: (404) 366-1070



Case Number: 7743591 - Repair Order Number: n/a
 Purchase Order Number: n/a
 Service Writer: Rantz, Michael - Case Date: 12/15/20 01:26 pm EST

| | | |
|--|---|---|
| City Of College Park | Unit #: 20 | |
| Address: CITY HALL 3667 MAIN ST COLLEGE PARK, GA 30337 | Asset: 2008 Pierce Pumper Serial #: 8A008130 VIN: 4P1CA01H28A008130 Engine: NA Engine Hours: 0 | Miles 41,479 |
| Phone: (404) 767-1537 Fax: Cust #: 616476 | |  8A008130 |

Complaint:
 ENGINE OVERHAUL

| Operation | Operation | Labor | Parts | Total |
|-----------|--|------------|-------------|-------------|
| 1 | Perform- Step 3 overhaul Parts: (1.0) A/COMPRSSR 0001 EACH, (1.0) BASIC O/H KT QC 0001 EACH, (1.0) BRG AND GSKTKT 15 0001 EACH, (1.0) COOLER ASM QB 0001 EACH, (1.0) CYL/HD ASM (HW) QC 0001 EACH, (1.0) EGR VALVE QC 0001 EACH, (1.0) ELEMENT 0001 EACH, (1.0) EXH MFLD 0001 EACH, (1.0) EXH MFLD 0001 EACH, (1.0) EXH MFLD 0001 EACH, (1.0) F/PUMP ASM 0001 EACH, (1.0) GASKET S 0001 EACH, (1.0) GASKET S 0001 EACH, (1.0) GSKT 0001 EACH, (1.0) INJ SIX-PACK QC 0001 EACH, (1.0) M--ELBOW ASSY S 0001 EACH, (1.0) M--GASKET 0001 EACH, (1.0) M--GASKET 0001 EACH, (1.0) M--GASKET 0001 EACH, (1.0) M--GASKET S 0003 EACH, (1.0) PIPE 15 0001 EACH, (1.0) RKR ARM KIT KF 0001 EACH, (1.0) SHIPPING AND HANDLING, (1.0) TURBO QB 0001 EACH, (1.0) VALVE ASSY S 0003 EACH, (1.0) W/PUMP KIT 0001 EACH, (1.0) air filter, (12.0) 6/1 GALLON CASES 50/50 0001 EACH, (13.0) DDC GENUINE SAE 15W40 -5 0001 EACH, (2.0) CLAMP 0001 EACH, (2.0) ELEMENT 0001 EACH, (2.0) EXH PIPE QA 0001 EACH, (4.0) CLAMP 0001 EACH, (4.0) NUT QA 0005 EACH | \$8,500.00 | \$24,524.97 | \$33,024.97 |

Parts: \$24,524.97
Labor: \$8,500.00
Haz. Waste: \$50.00
Shop: \$95.00
Freight: \$0.00
Tax: \$0.00
TOTAL: \$33,169.97

I authorize W.W.Williams to do the above repair and/or service work, including the installation of all parts and materials to complete such work and incurring travel expense, and grant W.W.Williams and/or its agents permission to operate the above equipment or engine on streets, highways or elsewhere for testing and/or inspection. I acknowledge that W.W.Williams shall have an express mechanic's or repairman's lien on the equipment or engine to secure the amount due for the above work. I understand that failure of the manufacturer to reimburse W.W.Williams shall not alleviate me from the responsibility of the cost of such repairs. W.W.Williams shall not be responsible for loss or damage to the vehicle/equipment or to articles left with the above vehicle/ equipment in case of any fire or theft, or any cause beyond your control. In the event that the account for the above work is referred for collection, I agree to pay the account plus interest at the maximum allowable rate, reasonable attorney's fees and court costs. I authorize W.W.Williams to dispose of any parts and materials which are replaced in connection with the above work unless otherwise expressly indicated. Vehicles and Equipment left at W.W.Williams location more than 30 days after notice of completion will be towed, and I will be responsible for the cost of towing and storage.

AUTHORIZED BY: _____ PRINT NAME: _____ DATE: __ / __ / ____

LIMITED WARRANTY, WARRANTY DISCLAIMERS AND LIMITATIONS OF REMEDIES AND LIABILITIES: For any work performed by W.W.Williams (including any work subsequently authorized by Buyer, whether orally, in writing, or pre-authorized), W.W.Williams passes through the manufacturer's warranty on any goods

sold. W.W.Williams warrants to Buyer that its services shall be free from defect under normal use and service for a period of 90 days after the completion of those services. At W.W.Williams's option, its sole responsibility under the workmanship warranty is limited to the repair or replacement of the faulty services. W.W.WILLIAMS EXTENDS NO WARRANTY OTHER THAN THOSE ON THE FACE HEREOF. IN ADDITION THERE ARE NO OTHER EXPRESS OR IMPLIED WARRANTIES, INCLUDING WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT SHALL W.W.WILLIAMS BE LIABLE FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES, including without limitation any downtime, loss of revenue, income, time, sales, or use.

MOORE'S TRUCK AND AUTO

1044 WEST MEMORIAL DR
DALLAS GA 30132
770-443-0692

1/11/2021 3:04 PM

page 1

Estimate #3409

COLLEGE PARK FIRE DEPT

Day Phone : 404-766-8248
Cell Number : 678-414-3841- ANDY
COGGINS

Vehicle : 2008 PIERCE FIRETRUCK 60 SERIES DETROIT
VIN : 4P1CA01H28A008130
Created : 1/7/2021 10:03:08 AM
Contact : JARED (770-572-5300)

Last Mileage : 0
Odometer In : 0
Odometer Out : 0

Labor/Notes

| Code/Tech* | Description | Price |
|---|-------------|------------|
| | SHOP LABOR | \$385.29 |
| DIAGNOSTIC TIME | SHOP LABOR | \$6,293.07 |
| REBUILD ENGINE IN-FRAME | SHOP LABOR | \$513.72 |
| LABOR TO REMOVE & REINSTALL CAB/LADDER FOR ACCESS | | |

Parts

| Qty | Code/Tech* | Description | Condition | Unit Price | Price |
|-----|------------|------------------------------|-----------|------------|------------|
| 1 | | ENGINE IN-FRAME OVERHAUL KIT | | \$3,975.00 | \$3,975.00 |
| 1 | | CYLINDER HEAD | | \$4,125.00 | \$4,125.00 |
| 1 | | HEAD BOLT KIT | | \$385.00 | \$385.00 |
| 2 | | VALVE COVER GASKET | | \$45.00 | \$90.00 |
| 6 | | FUEL INJECTOR ASSEMBLY | | \$398.85 | \$2,393.10 |
| 1 | | INJECTOR HARNESS | | \$265.00 | \$265.00 |
| 1 | | OIL PUMP | | \$595.00 | \$595.00 |
| 1 | | EGR COOLER KIT | | \$1,825.00 | \$1,825.00 |
| 1 | | OIL PAN GASKET | | \$98.00 | \$98.00 |
| 1 | | PRESSURE RELIEF VALVE | | \$95.00 | \$95.00 |
| 1 | | FLUID,FILTERS & MISC | | \$1,000.00 | \$1,000.00 |
| 1 | | TURBO-CHARGER | | \$3,675.00 | \$3,675.00 |

| | | |
|---------------|-----------------------------|--------------------|
| Labor | | \$7,192.08 |
| Parts | | \$18,521.10 |
| Sublet/Misc. | | \$0.00 |
| Shop Supplies | | \$125.00 |
| Charges | | \$0.00 |
| Sales Tax | Tax @ \$18,646.10 * 7.0000% | \$1,305.23 |
| | Estimate | \$27,143.41 |

MOORE'S TRUCK AND AUTO
1044 WEST MEMORIAL DR
DALLAS GA 30132
770-443-0692

1/11/2021 3:04 PM

page 2

Estimate #3409

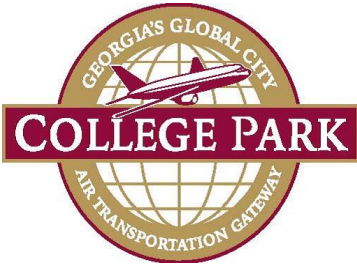
COLLEGE PARK FIRE DEPT

Vehicle : 2008 PIERCE FIRETRUCK 60 SERIES DETROIT

I hereby authorize the repair work herein set forth to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in vehicle in case of fire, theft or any other cause beyond your control. I hereby grant you and/or your employees permission to operate the vehicle herein described on streets, highways or elsewhere for the purpose of testing and/or inspection. An express garagekeeper's lien is hereby acknowledged on above vehicle to secure the amount or repairs thereto. Labor is guaranteed 90 days or 4000 miles whichever occurs first. Vehicles left after 3 days from the time that you are notified will incur a \$5.00 per day storage fee. A finance charge of 1.5% will apply per month to all past due invoices.

Customer Signature _____

Estimates are valid for 30 days.



CITY OF COLLEGE PARK

P.O. BOX 87137 · COLLEGE PARK, GA 30337 · 404.767.1537

REG SESSION AGENDA REQUEST

DOC ID: 8597

DATE: January 27, 2021

TO: The Honorable Mayor and Members of City Council

THROUGH: Mercedes Miller, Interim City Manager

FROM: Michael Hicks, Chief Information Officer

RE: Barracuda Appliance Backup Renewal

PURPOSE: To renew Barracuda backup appliance used in Public Safety and cloud storage for one year. This renewal is in one year increments due January 2021. We would like to replace this product with one of the following: Hyperconverge products, Dell VxRail, Nutanix, and H.P. SimpliVity to replace this product.

REASON: To ensure we have redundancy on level one with our critical data.

RECOMMENDATION: To approve annual renewal of Barracuda appliance.

BACKGROUND: Barracuda 990 appliance give us the backup we need on premise. If we lose power at Public Safety building, we can use Barracuda cloud services via a URL or VPN access.

YEARS OF SERVICE: One (1) year renewal.

COST TO CITY: \$37,386.32.

BUDGETED ITEM: YES-100-1535-52-5730

REVENUE TO CITY: N/A

CITY COUNCIL HEARING DATE: February 1, 2021.

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: N/A

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A**STAFF:** Michael Hicks/Chief Information Officer**ATTACHMENTS:**

- 990 Renewal Quote (PDF)

Review:

- Michael Hicks Completed 01/21/2021 10:45 AM
- Rosyline Robinson Completed 01/21/2021 4:00 PM
- Althea Philord-Bradley Completed 01/23/2021 5:13 PM
- Willis Moody Completed 01/27/2021 8:56 AM
- Mercedes Miller Completed 01/27/2021 1:40 PM
- Mayor & City Council Pending 02/01/2021 7:30 PM

Alpharetta (Global)

900 Holcomb Woods Parkway
Roswell, GA 30076
7706434400
www.interdev.com

8.B.a



We have prepared a quote for you

Barracuda Backup 990 Renewal

QUOTE # 004050 V2

PREPARED FOR

City of College Park

PREPARED BY

Dana Cooper

7706434400
dcooper@interdev.com
www.interdev.com

Renewals

| Description | Price | Qty | Ext. Price |
|--|------------|-----|--------------------|
| Barracuda Backup Server Appliance 990 Unlimited Cloud Storage Subscription 1 Month - SN 721464 Eff. Dates: 2021-01-28 - 2022-01-27 (Barracuda Backup Server Appliance 990 Unlimited Cloud Storage Subscription 1 Month | \$1,753.59 | 12 | \$21,043.08 |
| Barracuda Backup Server Appliance 990 Energize Updates Subscription 1 Month - SN 721464 Eff. Dates: 2021-01-28 - 2022-01-27 Barracuda Backup Server Appliance 990 Energize Updates Subscription 1 Month | \$631.24 | 12 | \$7,574.88 |
| Barracuda Backup Server Appliance 990 Instant Replacement Subscription 1 Month - SN 721464 Eff. Dates: 2021-01-28 - 2022-01-27 Barracuda Backup Server Appliance 990 Instant Replacement Subscription 1 Month | \$771.53 | 12 | \$9,258.36 |
| Subtotal: | | | \$37,876.32 |

7706434400
dcooper@interdev.com
www.interdev.com

Barracuda Backup 990 Renewal



Prepared by:
Alpharetta (Global)
Dana Cooper
678-672-1516
Fax 6786721555
dcooper@interdev.com

Prepared for:
City of College Park
3667 Main Street
College Park, GA 30337
College Park, GA 30337
Michael Sublett
(404) 305-2115
msublett@collegeparkga.com

Quote Information:
Quote #: 004050
Version: 2
Delivery Date: 01/07/2021
Expiration Date: 01/31/2021

Quote Summary

| Description | Amount |
|---------------|--------------------|
| Renewals | \$37,876.32 |
| Total: | \$37,876.32 |

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Alpharetta (Global)

Signature:
Name: Dana Cooper
Title: Inside Sales Rep/ Renewals Specialists
Date: 01/07/2021

City of College Park

Signature: _____
Name: Michael Sublett
Date: _____



CITY OF COLLEGE PARK

P.O. BOX 87137 · COLLEGE PARK, GA 30337 · 404.767.1537

REG SESSION AGENDA REQUEST

DOC ID: 8599

DATE: January 27, 2021

TO: The Honorable Mayor and Members of City Council

THROUGH: Mercedes Miller, Interim City Manager

FROM: Ferman Williford, Chief of Police

RE: Speed Cushions for School Zones, Woodward Academy Area

PURPOSE: To reduce the speeding from vehicular traffic on the North End of the City to slow traffic in the area within the school zones for Woodward Academy.

REASON: To reduce speeding through the North End of the City within the areas of Woodward Academy. Cost of this project will be reimbursed to the City upon installation from Woodward Academy.

RECOMMENDATION: Recommend Approval of this project.

BACKGROUND: The Speed Cushion Locations on North End:

| | |
|------------|--|
| Site 1 | W. Rugby & Lee St. |
| Site 2 | Cambridge d& Monroe |
| Site 3 | Walker St. & Howard |
| Site 4 & 5 | Madison @ McKay/Johnson Center (2 Cushion) |
| Site 6 | Cambridge @ Baseball Field |
| Site 7 | Woodward Primary School (Between 1979 & 1978 Mercer) |
| Site 8 | 1928 Walker |
| Site 9 | Between 1829 & 1841 Mercer |
| Site 10 | Between 1874 & 1886 Mercer |
| Site 11 | 1840 Walker |

COST TO CITY: \$37,734.22 (This cost will be reimbursed to the City upon completion)

BUDGETED ITEM: No

REVENUE TO CITY: N/A

CITY COUNCIL HEARING DATE: February 1, 2021

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: Police, Fire, Public Works

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: 19-37; 19-38

REQUIRED CHANGES TO WORK PROGRAMS: None

STAFF: Police Department

ATTACHMENTS:

- RubberForm Recycled Products, LLC Quote (PDF)

Review:

- Ferman Williford Completed 01/21/2021 3:44 PM
- Rosyline Robinson Completed 01/21/2021 4:28 PM
- Mike Mason Pending
- Purchasing Completed 01/26/2021 5:26 PM
- Finance Pending
- Mercedes Miller Pending
- Mayor & City Council Pending 02/01/2021 7:30 PM



RUBBERFORMTM
RECYCLED PRODUCTS, LLC

RubberForm Recycled Products, LLC

75 Michigan Street
Lockport, NY 14094-2629
USA

Phone: (716) 478-0404

Fax: (716) 478-0408

Email: Sales@RubberForm.com

RUBBERFORM QUOTE

| Date | Quote # |
|----------|-----------|
| 01/20/21 | RRPQ27910 |

| Sold To: | Ship To: |
|---|---|
| City of College Park, GA Major L. Patterson 3717 College Street College Park, GA 30337 United States Phone: (404) 761-3131 Fax: | City of College Park, GA Major L. Patterson 3717 College Street College Park, GA 30337 United States Phone: (404) 761-3131 Fax: |

| P.O. Number | Terms | Rep | Ship Via | ID/Status | Level | FOB |
|-------------|--------|--------------|----------|------------|------------|--------------|
| TBD | TBD | Jake Robbins | TBD | Government | Silver | Lockport, NY |
| Qty | Part # | Description | Wt | List Price | Unit Price | Ext. Price |

33 Speed Cushions Total

(22) 9'3"W x 6'8"L (5 Arrow) Speed Cushions plus Install Hardware

| | | | | | | |
|-----|--------------|--|--------|----------|---------|-------------|
| 44 | RF-RKSCLC | Road Kop Speed Cushion: Left Corner - 3in H x 15-1/4in W x 40in L, no hardware (requires RF-SCHWK) | 1,672 | \$93.64 | \$62.43 | \$2,746.92 |
| 44 | RF-RKSCRC | Road Kop Speed Cushion: Right Corner - 3in H x 15-1/4in W x 40in L, no hardware (requires RF-SCHWK) | 1,716 | \$93.64 | \$62.43 | \$2,746.92 |
| 110 | RF-RKSCRPA | Road Kop Speed Cushion: Ramp - 3in H x 16in W x 40in L, No Arrow, no hardware (requires RF-SCHWK) | 4,840 | \$123.31 | \$82.22 | \$9,044.20 |
| 110 | RF-RKSCRPA | Road Kop Speed Cushion: Ramp - 3in H x 16in W x 40in L, with Arrow, no hardware (requires RF-SCHWK-WHT) | 4,840 | \$128.58 | \$85.73 | \$9,430.30 |
| 198 | RF-SCHWK | Hardware Kit - Speed Cushion: lag bolt 10mm x 120mm (x4), washer (x4), anchors (x4), black caps (x4), dual connector (dog bone) (x1) | 990 | \$10.60 | \$7.58 | \$1,500.84 |
| 110 | RF-SCHWK-WHT | Hardware Kit - Speed Cushion: lag bolt 10mm x 120mm (x4), washer (x4), anchors (x4), black caps (x3), white cap (x1), dual connector (dog bone) (x1) | 550 | \$10.71 | \$7.65 | \$841.50 |
| 110 | RF-SCHWDC | Hardware Kit - Speed Cushions: Dual Flange Plastic Connector (Dog Bone) (x1) | 220 | \$2.92 | \$2.09 | \$229.90 |
| 62 | RF-SCRT | Speed Cushion Resin (tube with 2 nozzles) | 310 | \$43.05 | \$30.75 | \$1,906.50 |
| | | SubTotal | 15,138 | | | \$28,447.08 |

(11) 5'2"W x 6'8"L (NO Arrow) Speed Cushions plus Install Hardware

| | | | | | | |
|----|-----------|--|-----|---------|---------|------------|
| 22 | RF-RKSCLC | | 836 | \$93.64 | \$62.43 | \$1,373.46 |
|----|-----------|--|-----|---------|---------|------------|



where the rubber meets the road one more time™

| Qty | Part # | Description | Wt | List Price | Unit Price | Ext. Price |
|-----|------------|--|--------|------------|------------------|--------------------|
| 22 | RF-RKSCRC | Road Kop Speed Cushion: Left Corner - 3in H x 15-1/4in W x 40in L, no hardware (requires RF-SCHWK) | 858 | \$93.64 | \$62.43 | \$1,373.46 |
| 44 | RF-RKSCRCP | Road Kop Speed Cushion: Right Corner - 3in H x 15-1/4in W x 40in L, no hardware (requires RF-SCHWK) | 1,936 | \$123.31 | \$82.22 | \$3,617.68 |
| 88 | RF-SCHWK | Hardware Kit - Speed Cushion: lag bolt 10mm x 120mm (x4), washer (x4), anchors (x4), black caps (x4), dual connector (dog bone) (x1) | 440 | \$10.60 | \$7.58 | \$667.04 |
| 22 | RF-SCHWDC | Hardware Kit - Speed Cushions: Dual Flange Plastic Connector (Dog Bone) (x1) | 44 | \$2.92 | \$2.09 | \$45.98 |
| 18 | RF-SCRT | Speed Cushion Resin (tube with 2 nozzles) | 90 | \$43.05 | \$30.75 | \$553.50 |
| | | SubTotal | 4,204 | | | \$7,631.12 |
| 1 | RF-SCRDG | Speed Cushion Resin Dispensing Gun | 5 | \$155.40 | \$111.00 | \$111.00 |
| | | FedEx: Estimated 2-Day Transit Time | | | | |
| 1 | RF-ASC | Prepaid Shipping & Handling to Customer | | \$0.00 | \$1,545.02 | \$1,545.02 |
| | | | | | SubTotal | \$37,734.22 |
| | | Total Weight: | 19,347 | | Sales Tax | \$0.00 |
| | | | | | Total | \$37,734.22 |

Thank you for the opportunity to quote you on our American made recycled products, made with American sourced recycled materials and manufactured by American workers. RubberForm is one of the only U.S. Manufacturer of these types of recycled products.

FOB Our Plants: Freight charges are valid for 7 business days and product quotes are valid for 30 days from date of quote. Freight charges are subject to change based on Fuel Surcharges.

RubberForm Recycled Products, LLC does not warrant any installation work and specifically disclaims liability for any direct or indirect personal injury, property damage or other costs or losses resulting from incorrect or inadequate installations.



where the rubber meets the road one more time™

Jewel Dunlap

From: Lance Patterson
Sent: Thursday, January 21, 2021 1:50 PM
To: Jewel Dunlap
Cc: Ferman Williford
Subject: Speed Cushion Locations - North / Quote
Attachments: New Quote for North End.pdf

Good afternoon Mrs. Dunlap. Below you will find the identified locations for the North End Speed Hump Project. **The cost of this project will be reimbursed to the city upon completion.** Please see below for addition to the Feb. 1st council agenda.

Speed Cushion Locations – North:

- Site 1 W. Rugby & Lee St.
- Site 2 Cambridge & Monroe
- Site 3 Walker & St. Howard
- Site 4 & 5 Madison @ McKay/Johnson Center (2 Cushions)
- Site 6 Cambridge @ baseball Field
- Site 7 Woodward Primary School (Between 1979 and 1978 Mercer)
- Site 8 1928 Walker
- Site 9 Between 1829 and 1841 Mercer
- Site 10 Between 1874 and 1886 Mercer
- Site 11 1840 Walker

Thank you ma'am!

Major Lance Patterson
 College Park Police Department
 (404) 326-8559
lpatterson@collegeparkga.com
 Division Commander Support Services / Criminal Investigation Division



CITY OF COLLEGE PARK

P.O. BOX 87137 · COLLEGE PARK, GA 30337 · 404.767.1537

REG SESSION AGENDA REQUEST

DOC ID: 8608

DATE: January 27, 2021

TO: The Honorable Mayor and Members of City Council

THROUGH: Mercedes Miller, Interim City Manager

FROM: Artie Jones, Director of Economic Development

RE: College Park Auditorium Mural

PURPOSE: This presentation is for Council's consideration to support the designed mural for the wall facing Main Street on the front of the College Park Auditorium Building.

REASON: In FY 2020 two grants were approved for murals through Go Georgia Arts. The total amount for the two grants was \$12,000 with a \$6000 match from the city which was approved at that time. To date, the city has paid \$3000 towards the cash match with a remainder due of \$3000. Due to Covid-19 this mural process had met a slight delay. At the direction from City Manager, Terrence Moore, these two grants were combined to have an outcome of a larger mural on the building and noted that since this was committed prior to Covid it was approved to move forward. Please find attached the proposed mural for your consideration which is on target to begin painting Spring 2021.

RECOMMENDATION: Requesting approval of the proposed image to move forward with construction in Spring 2021.

BACKGROUND: See attachment.

YEARS OF SERVICE:

COST TO CITY: \$3000 remainder

BUDGETED ITEM: 100-1300-52-6130

REVENUE TO CITY: N/A

CITY COUNCIL HEARING DATE: February 1, 2021

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: None

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: None

STAFF: Renee Coakley, Main Street Manager
Artie Jones, III, Economic Development Director

ATTACHMENTS:

- Auditorium Mural Final-1-4-2021 (PDF)
- Mural docs for 1-18-21 Council Meeting (PDF)
- Main Street Wall Mural for council feb 1 (PDF)
- mural for council feb 1 (PDF)

Review:

- Artie Jones Completed 01/27/2021 1:29 PM
- Renee Coakley Completed 01/27/2021 1:33 PM
- Rosyline Robinson Completed 01/27/2021 2:51 PM
- Michelle Johnson Pending
- Althea Philord-Bradley Pending
- Mercedes Miller Pending
- Mayor & City Council Pending 02/01/2021 7:30 PM



Submitted 12/10/19

9.A.b



CITY OF COLLEGE PARK

PO BOX 87137 • COLLEGE PARK, GA 30337 • (404) 767-1537

For Accounts Payable Use Only
Receive Date

Use this form to arrange for payment to individuals or businesses when a Purchase Order is not required.

CHECK REQUEST / WIRE TRANSFER / CHECK REIMBURSEMENT

Check Request:

Wire Transfer:

Check Reimbursement:

10x20

Requestor Information:

Name: Renee Coakley Date: 12/5/2019

Department: Main Street/Econ Dev PO Amount: \$ 1,500.00

\$8-10,000

Purpose of request(s): payment for invoice #10094 mural at College Park Auditorium on Main Street

Vendor Payable Information:

New Vendor Setup: _____ (Forward W-9 to Purchasing Department)

Vendor Number: _____

Vendor Name: John Christian/Go Georgia Arts

Remit to Address: 3280 Sims Street

Hapeville, GA 30354

Expense Disbursed from Following Account(s)

PO Number: _____ Amount Requested: _____

Account Number: 100-1300-52-6130 Amount Requested: \$ 1,500.00

Account Number: _____ Amount Requested: _____

Requestor's Signature: Renee Coakley Date: 12/5/19

Department Head: _____ Date: _____

City Manager Signature: _____ Date: _____

CHECK HANDLING INTRUCTIONS

Hold
(hold in Finance)

Mail
(will be mailed on Friday)

Hold Note: _____

Disclaimer

City Manager's review and signature is required on ALL requests over \$1,000.00 prior to submitting to the Accounting department. The exclusion of the City Manager's signature will cause a delay in processing.



Mural Grant Offer and Contract

Invoice Number #10094

The City of College Park, mural project.

Date November 4th ,2019

The Go Georgia Arts/John W. Christian and The City of College Park agrees to the following terms and timeline for the painting a mural in the city of College Park, Georgia. Our timeline for the mural is to be completed on or before December 30th, 2020 if however, if we can paint it sooner which would be our goal weather permitting. The projected square foot of the mural is 200'sf or a 10'x20' mural. If required added square foot painted the price ranges from \$35.00 to \$45.00.

Location
3631 MS.
College Park
auditorium

Our Grant offer is a labor in kind grant for (Project One) wall location 3633 Main Street. Go Georgia Arts/John W. Christian will paint the first in kind 200'sf at no charge other than the cost for design, paint, supplies and expenses at \$3000.00. The City of College Park, will provide scaffolding or lift, up to 50-man hours to pressure wash and help fix any bad spots and prep the wall. Also paint two coats of Kiln's primer on the mural surface and set up and or tear down of the scaffolding if needed.

The design process is as follows, The City will choose up to eight images, if needed and we will pick between five or six images. If your images are chosen in advance, then all we will do is tweak the design as needed. If you are adding extra square foot to this mural or this is one of other panels this contract/invoice will serve for all. Once you create a mission statement in advance, we will start the design process after this agreement is agreed and signed by all parties and the first payment of \$1500. is received. We then will provide you up to three different design concepts for your review. If there are any changes after the design is approved there will be a \$100.00 charge for each added design change. Our complete design process is provided on our web page.

Value of the Mural can range however with your mural taking part in the Georgia Mural Trail the value will go up as well from an economic standpoint.

Timeline and offer to accept mural grant. There is a timeline to accept our offer. You have thirty days from the date of this offer to provide a signed contract with your first \$1500.00 Payment.

Grant opportunities for your mural project are very strong. There are only a small number of cities in Georgia. With your historic theme as your focus the chance of getting a grant is better. Most of the grants we can apply for are matching funds. The money you can raise and pay us and go towards your match. The larger the mural is the greater the impact to your tourism and as a resource to your city.

Note: There are no changes of the design after the mural painting process has started.

1. The Ball Ground mural will be painted on a brick building that is in good condition if there is cracks or bad spot, the owners will need to repair it by a week before the painting process starts.
2. The wall will need to be cleaned and pressure washed by the owners of the mural one week before the painting to start.
3. Hometown Warrenton, Inc. will be the owner of the mural and the exterior wall. The building owner must release and give permission to Hometown Warrenton, Inc. to manage as caretakers of the mural area of the wall. After the mural is completed there can be no changes or alterations to the mural without permission is writing from Go Georgia Art. Go Georgia Arts will update the owners on how to take care of the mural.
4. **Go Georgia Arts** will give a 30-Day notice upon schedule to start project.
5. The Go Georgia Arts will add this mural to the Georgia Mural Trail and provide your very own stamp and number for the mural.

Cost and payment plan.

1. Total cost of project is \$3,000.00 including design and unless there is painted square foot added.
2. The first payment of \$1,500.00 is due upon signing this agreement.
3. The second payment of \$1,500.00 would be due 30 days before starting project. Note we will up-date our start date 30 days out from projected start date.
4. The third and final payment for added square foot painted would be due upon completion of the project.

(Make checks out to Go Georgia Arts, 3280 Sims Street Hapeville Ga. 30354 Phone 770 380-0420

Our EIN Number is 46-1288461

Signed: John W. Christian/Go Georgia Arts

Signed / Title: Renee Coakley
Main Street Manager

12/5/19

Signed John Christian Date October 4, 2019 Signed _____ Date _____

Submitted 12/17/19



CITY OF COLLEGE PARK

PO BOX 87137 • COLLEGE PARK, GA 30337 • (404) 767-1537

For Accounts Payable Use Only
Receive Date

Use this form to arrange for payment to individuals or businesses when a Purchase Order is not required.

CHECK REQUEST / WIRE TRANSFER / CHECK REIMBURSEMENT

Check Request:

Wire Transfer:

Check Reimbursement:

~ 350 feet

Requestor Information:

Name: Renee Coakley Date: 12/5/2019

Department: Main Street/Econ Dev PO Amount: \$ 1,500.00

Purpose of request(s): payment for invoice #10093 mural wall on Main Street

Vendor Payable Information:

New Vendor Setup: _____ (Forward W-9 to Purchasing Department)

Vendor Number: _____

Vendor Name: John Christian/Go Georgia Arts

Remit to Address: 3280 Sims Street

Hapeville, GA 30354

Expense Disbursed from Following Account(s)

PO Number: _____ Amount Requested: _____

Account Number: 100-1300-52-6130 Amount Requested: \$ 1,500.00

Account Number: _____ Amount Requested: _____

Requestor's Signature: Renee Coakley Date: 12/15/19

Department Head: _____ Date: _____

City Manager Signature: _____ Date: _____

CHECK HANDLING INSTRUCTIONS

 Hold
(hold in Finance) **Mail**
(will be mailed on Friday)

Hold Note: _____

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Mural Grant Offer and Contract

The City of College Park, mural project.

Invoice Number #10093

Date November 4th, 2019

The Go Georgia Arts/John W. Christian and *The City of College Park* agrees to the following terms and timeline for the painting a mural in the city of **College Park, Georgia**. Our timeline for the mural is to be completed on or before December 30th, 2020 if however, if we can paint it sooner which would be our goal weather permitting. The projected square foot of the mural is 200'sf or a 10'x20' mural. If required added square foot painted the price ranges from \$35.00 to \$45.00.

Our Grant offer is a labor in kind grant for (Project Two) wall on Main Street. Go Georgia Arts/John W. Christian will paint the first in kind 200'sf at no charge other than the cost for design, paint, supplies and expenses at \$3000.00. The City of College Park, will provide scaffolding or lift, up to 50-man hours to pressure wash and help fix any bad spots and prep the wall. Also paint two coats of Kiln's primer on the mural surface and set up and or tear down of the scaffolding if needed.

*- location
Pending
Approval.*

The design process is as follows, The City will choose up to eight images, if needed and we will pick between five or six images. ***If your images are chosen in advance, then all we will do is tweak the design as needed.*** If you are adding extra square foot to this mural or this is one of other panels this contract/invoice will serve for all. Once you create a mission statement in advance, we will start the design process after this agreement is agreed and signed by all parties and the first payment of \$1500. is received. We then will provide you up to three different design concepts for your review. If there are any changes after the design is approved there will be a \$100.00 charge for each added design change. Our complete design process is provided on our web page.

Value of the Mural can range however with your mural taking part in the **Georgia Mural Trail** the value will go up as well from an economic standpoint.

Timeline and offer to accept mural grant. There is a timeline to accept our offer. You have thirty days from the date of this offer to provide a signed contract with your first \$1500.00 Payment.

Grant opportunities for your mural project are very strong. There are only a small number of cities in Georgia. With your historic theme as your focus the chance of getting a grant is better. Most of the grants we can apply for are matching funds. The money you can raise and pay us and go towards your match. The larger the mural is the greater the impact to your tourism and as a resource to your city.

Note: There are no changes of the design after the mural painting process has started.

1. The Ball Ground mural will be painted on a brick building that is in good condition if there is cracks or bad spot, the owners will need to repair it by a week before the painting process starts.
2. The wall will need to be cleaned and pressure washed by the owners of the mural one week before the painting to start.
3. Hometown Warrenton, Inc. will be the owner of the mural and the exterior wall. The building owner must release and give permission to Hometown Warrenton, Inc. to manage as caretakers of the mural area of the wall. After the mural is completed there can be no changes or alterations to the mural without permission is writing from Go Georgia Art. Go Georgia Arts will update the owners on how to take care of the mural.
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4. The third and final payment for added square foot painted would be due upon completion of the project.

(Make checks out to Go Georgia Arts, 3280 Sims Street Hapeville Ga. 30354 Phone 770 380-0420

Our EIN Number is 46-1288461

Signed: John W. Christian/Go Georgia Arts

Signed / Title: Renee Coakley 12/5/19
Main Street Manager

Signed John Christian Date October 4, 2019 Signed _____ Date _____

504 Mayor Motley Broom said I tried to reach out to GMA, and I did not get an answer back.
505

506
507 **ACTION:** Councilman Clay moved to table consideration to support Senate Bill 309,
508 seconded by Councilman Allen and motion carried. (All Voted Yes).
509

510 B. Consideration of and action on the adoption of a Resolution and Incumbency & Signatory
511 Certificate authorizing the Mayor and Mayor Pro Tem to communicate City decisions
512 with respect to execution of the MEAG Power Municipal Competitive Trust (MCT)
513 Fund.
514

515 **ACTION:** Councilman Gay moved to approve request from Power Director Hugh Richardson
516 on the adoption of a Resolution and Incumbency & Signatory Certificate
517 authorizing the Mayor and Mayor Pro Term to communicate City decisions with
518 respect to execution of the MEAG Power Municipal Competitive Trust (MCT)
519 Fund, seconded by Councilman Taylor and motion carried. (All Voted Yes).
520

521 C. Consideration of and action on a request to appoint a primary and alternate voting
522 delegate on the Municipal Electric Authority of Georgia Election Committee.
523

524 Councilman Clay said I move to appoint the Mayor, if she can make it. Hugh Richardson is
525 the alternate.
526

527 **ACTION:** Councilman Clay moved to approve a request from Director of Power Hugh
528 Richardson to appoint Mayor Bianca Motley Broom and Director of Power Hugh
529 Richardson as primary and alternate voting delegates on the Municipal Electric
530 Authority of Georgia Election Committee, seconded by Councilman Taylor and
531 motion carried. (All Voted Yes).
532

533 D. Consideration of and action on a request for approval of the proposed Mayor & Council
534 Department Budget Meeting Schedule for Fiscal Year 2020-2021 as well as an
535 opportunity for general policy direction by elected leadership.
536

537 Councilman Clay said I have a conflict for the 31st.
538

539 **ACTION:** Councilman Clay moved to approve a request from City Manager Terrence R.
540 Moore of the proposed Mayor and Council Departmental Budget Meeting
541 Schedule for Fiscal Year 2020-20201 as well as an opportunity for general policy
542 direction by elected leadership, with an amended first meeting date March 26,
543 2020, seconded by Councilman Taylor and motion carried. (All Voted Yes).
544

545 E. Considerations regarding a mural display grant proposal submission to benefit the Main
546 Street side of the College Park Auditorium and the wall at the entrance of Main Street
547 and next to Enterprise Rental Car located at 3907 Main Street prepared by Muralist/Fine
548 Artist John W. Christian utilizing grant funds and additional funding to enhance art
549 within the city.

550
 551 Ms. Renee Coakley, Main Street Manager, came forward to explain the request.
 552
 553 Councilman Clay asked, are we talking about the actual wall of the building?
 554
 555 Ms. Coakley said it is the wall facing the auditorium between the 2 stairways.
 556 Councilman Clay said the auditorium is considered a historic building. Do we change the
 557 categorization of the building? Do we run the risk of someone complaining about the
 558 mural?
 559
 560 Ms. Coakley said from my research outdoor art has become a big thing all over the State of
 561 Georgia. The art will enhance the building.
 562
 563 Mr. Christian came forward and said the National Main Street Association focuses on
 564 historic preservation and public art as a whole package.
 565
 566 Councilman Clay asked, for clarity, what is on the other side of the wall? Is it dirt, or the
 567 inside of the building?
 568
 569 Ms. Coakley said it is the inside of the building.
 570
 571 Mr. Christian said the whole idea would be representing different things you would do in the
 572 facility.
 573
 574 Councilman Gay asked, what style of art do you do?
 575
 576 Mr. Christian said it is very traditional, very detailed.
 577
 578 Councilman Gay said 2 or 3 years ago, I proposed a silhouette tribute to the bike cyclists on
 579 29. Could that be a consideration as to what you draw there?
 580
 581 Mr. Christian said you have the final decision.
 582
 583 Councilman Gay asked, is that private property?
 584
 585 Ms. Coakley said I reached out to the owner, and he gave his approval, but he decided to be
 586 a part of the process to whatever goes on the wall.
 587
 588 Councilman Allen asked, how much of the wall would that identify? Would it take the
 589 whole wall?
 590
 591 Mr. Christian said it is over 300 feet long. You have an opportunity to do a great statement.
 592
 593 **ACTION:** Councilman Allen moved to approve a request from Main Street Manager Renee
 594 Coakley regarding a mural display grant proposal submission to benefit the Main
 595 Street side of the College Park Auditorium and the wall at the entrance of Main

596 Street and next to Enterprise Rental Car located at 3907 Main Street prepared by
 597 Muralist/Fine Artist John W. Christian utilizing grant funds and additional funding
 598 to enhance art within the city, seconded by Councilman Taylor and motion carried.
 599 (All Voted Yes).

600

601 11. City Attorney's Report. None.

602 12. City Manager's Report.

603

604 A. Discussion and update on top ten delinquent property tax payers. NO ACTION
 605 REQUIRED.

606

607 Councilman Clay asked, did we receive the money at 1:00 p.m. today?

608

609 Director of Finance & Accounting Althea Philord-Bradley came forward and said no, sir.

610

611 Councilman Clay asked, are they stringing us along?

612

613 Director of Finance & Accounting Althea Philord-Bradley said pretty much.

614

615 Ms. Smith came forward and said I talked to the owner on Friday, and the agreement was to
 616 come in today by 1:00 p.m. to make a payment, and they did not make that commitment. I
 617 sent an email to the proper parties to start making notifications tomorrow.

618

619 Councilman Clay asked, can we cut them off?

620

621 Ms. Smith said I don't know.

622

623 Councilman Clay asked, how much do they owe now?

624

625 Ms. Smith said upwards of \$30,000.00 on utilities.

626

627 City Manager Terrence Moore said my process would be a 7-day notice. We can disconnect
 628 on February 7, 2020 based on delinquency.

629

630 Ms. Smith said keep in mind that is water, so we would have to notify residents on the
 631 property.

632

633 Councilman Gay asked, have you seen that we have a lien on all these delinquent property
 634 taxes? A lot of the owners are selling these properties, and we missed the money.

635

636 Ms. Smith said yes, on deeds.

637

638 Mayor Motley Broom asked, what is the threshold for going through the process of getting a
 639 lien?

640

641 Ms. Smith said we are tightening up on the process.

Main Street Wall Mural

Cost to complete mural approximately 100 feet long (1100 sq feet painted) on wall at south entrance of Main Street:

| | |
|-----------------------|----------------------|
| Total Project cost | \$27,000.00 |
| Go Georgia Arts Grant | \$ 6,000.00 |
| Less amount paid | <u>- \$ 3,000.00</u> |
| Remaining balance | \$15,000.00 |

Remaining balance due \$15,000.00

With this balance paid, the city will receive the mural painted within the walled section between the two light poles. Public Works will work with the Main Street office for preparation of the wall by pressure washing and repairing a minor crack. A citizen volunteer crew will be assembled to paint the two walled sections 120 feet and 75 feet.

Proposal to Park N Fly Representatives:

- We'd want to specify the timeframe for the mural to be on our property. Maybe 3-5 years or so? **The city prefers the agreement to be active for 5-10 years as this will be a "welcome to the city" mural**
- We'd still need design/final approval for the mural **Attached is the proposed image.**
- We'd want to see how often our ads would run on the sign at the convention center (for same period as mural on the PNF property) **Your ads will run for the entire time of the agreement, 5-10 years. Parameters for the image you create would be as follows: graphics should be sized at 480 pixels wide x 360 pixels high and must be submitted to me in a JPEG file. Image will then be forwarded to the program manager at the GICC for placement.**
- We'd need to be able to submit new creative for the sign and have a mechanism for doing that **Same as statement above. Images need to be submitted to me via email and will be forwarded as long as they meet the measurement guidelines above.**
- We'd want exclusivity for our ads on the convention center sign – no other off-airport parking companies in the rotation **Your parking business will have exclusivity for advertising. The only time another company within this type would be advertised is if they are having a convention held at the GICC.**





CITY OF COLLEGE PARK

P.O. BOX 87137 · COLLEGE PARK, GA 30337 · 404.767.1537

REG SESSION AGENDA REQUEST

DOC ID: 8594

DATE: January 21, 2021

TO: The Honorable Mayor and Members of City Council

THROUGH: Mercedes Miller, Interim City Manager

FROM: Hugh Richardson, Power Director

RE: Resolution and Signatures for the Execution of the MEAG Power Municipal Competitive Trust Fund

PURPOSE: To provide authorization to MEAG Power for executing any Municipal Competitive Trust (MCT) Fund documents.

REASON: MEAG Power requires strict authorization for accessing the MCT and therefore each participant should complete the required forms each year.

RECOMMENDATION: Review & Approve the Resolution & Incumbency and Signatory Certificate

BACKGROUND: The MCT was formed in 1999 in anticipation of deregulation of the electric power industry in Georgia. Since deregulation did not occur, the restricted funds were credited to power bills through 2018 until they were depleted. Flexible account funds still exist.

YEARS OF SERVICE: N/A

COST TO CITY: N/A

BUDGETED ITEM: N/A

REVENUE TO CITY: N/A

CITY COUNCIL HEARING DATE: Feb. 1, 2021

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: N/A

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

STAFF: Power Department, City Clerk, Finance Department

ATTACHMENTS:

- MCT Signature Resolution 2021 (PDF)
- Form-2-Signatories and Incumbency Certificate 2021 (PDF)

Review:

- Hugh Richardson Completed 01/21/2021 1:59 PM
- Rosyline Robinson Completed 01/21/2021 3:47 PM
- City Clerk Completed 01/26/2021 10:27 AM
- Finance Completed 01/27/2021 9:22 AM
- Mercedes Miller Completed 01/27/2021 1:42 PM
- Mayor & City Council Pending 02/01/2021 7:30 PM

**Resolution 2021-06
City of College Park, Fulton County**

WHEREAS, the City is a Beneficiary of the Municipal Competitive Trust (the “Trust”) that MEAG Power established as of January 1, 1999; and

WHEREAS, pursuant to the terms of the Trust, the City is allowed to transfer certain funds between accounts and withdraw certain funds from accounts by written direction to MEAG Power and the Trustee; and

WHEREAS, by official action of the City, a City official was delegated authority to make deposits to the Trust and to communicate City decisions with respect to the Trust to MEAG Power and the Trustee; and

WHEREAS, in order to improve the notification process, MEAG Power has requested that all written directions communicating City decisions with respect to the Trust be executed by two independent City officials; and

WHEREAS, the City, after due consideration, has determined that such procedural changes are in the best interest of the City.

NOW, THEREFORE, BE IT RESOLVED that henceforth Mayor Bianca Motley Broom and Mayor Pro Tem Derrick Taylor (together, the “Authorized Officials”) are authorized to communicate City decisions with respect to the Trust by jointly executing written directions to MEAG Power and the Trustee; and

FURTHER RESOLVED that the City hereby authorizes the Authorized Officials to execute, and the City Clerk to attest and deliver, certificates specifying the names, titles, term of office and specimen signatures of the Authorized Officials and other certificates and documents that MEAG Power may require from time to time to effect the purposes of the Trust and this Resolution.

This the ____ day of _____, 2021.

ATTEST:

_____ Mayor

City Clerk
[SEAL]

Mayor Pro Tem

Resolution 2021-07

INCUMBENCY AND SIGNATORY CERTIFICATE

I, the undersigned, Shavala Moore, DO HEREBY CERTIFY that I am the duly appointed and acting City Clerk of The City of College Park (the "City"). I HEREBY FURTHER CERTIFY that the below named persons have been duly appointed or elected, as applicable, have been qualified, are duly holding the offices set opposite their names on this day and the signatures set opposite their names are their genuine signatures:

| <u>Name</u> | <u>Office</u> | <u>Term Expires</u> | <u>Signature</u> |
|------------------------|---------------|---------------------|------------------|
| Bianca Motley Broom | Mayor | Dec. 31, 2023 | _____ |
| Derrick Taylor | Mayor Pro Tem | Dec. 31, 2021 | _____ |

IN WITNESS WHEREOF, I have hereunder subscribed my name and affixed the official seal of the City this ___ day of _____, 2021.

By: Shavala Moore

Its: City Clerk

[SEAL]



CITY OF COLLEGE PARK

P.O. BOX 87137 · COLLEGE PARK, GA 30337 · 404.767.1537

REG SESSION AGENDA REQUEST

DOC ID: 8593

DATE: January 21, 2021

TO: The Honorable Mayor and Members of City Council

FROM: Mercedes Miller, Interim City Manager

RE: FY2021-22 Budget Meeting Schedule

PURPOSE: To present for approval the schedule outlining dates and times that the City Manager, Director of Finance and Accounting and the Department Directors will hold budget work sessions with the Mayor and City Council for Budget Year 2021-22. These are public meetings.

REASON: To establish dates and times for budget meetings as well as receive direction from the Mayor and City Council on the general policies to follow in the completion of the 2021-2022 annual budget.

RECOMMENDATION: Approval of the attached Mayor and Council Departmental Budget Meetings Schedule (Fiscal Year 2021-2022).

BACKGROUND: Each year as part of the annual budget process, the Mayor and City Council meets with the City Manager, Director of Finance & Accounting and Department Directors to review annual budget requests. A calendar is developed to coordinate this effort and to ensure that required timeframes are met for formal adoption of the budget by June 30, 2021.

COST TO CITY: Not applicable.

BUDGETED ITEM: Not applicable.

REVENUE TO CITY: Not applicable.

CITY COUNCIL HEARING DATE: February 1, 2021.

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: Federal Aviation Administration

AFFECTED AGENCIES: All City departments.

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: None.

REQUIRED CHANGES TO WORK PROGRAMS: None.

STAFF: All Department Directors, City Manager, Mayor and City Council

ATTACHMENTS:

- FY 2021-22 Mayor Council Budget Meetings Schedule(DOC)

Review:

- Mercedes Miller Completed 01/21/2021 4:31 PM
- Rosyline Robinson Completed 01/21/2021 4:34 PM
- Althea Philord-Bradley Completed 01/23/2021 5:17 PM
- Shavala Moore Completed 01/26/2021 11:26 AM
- Mercedes Miller Completed 01/27/2021 1:41 PM
- Mayor & City Council Pending 02/01/2021 7:30 PM



MAYOR AND COUNCIL
Departmental Budget Meetings Schedule
 (Fiscal Year 2021-2022)

| |
|--|
| <p>March 29, 2021 – 6:30pm (Monday) – Personnel Matters; Capital Outlay; FAA, Legislative and Executive; Business License; Financial Administration; Accounting; Human Resources; Information Technology;</p> |
| <p>April 1, 2021 – 6:30pm (Thursday) – Public Information Office; Golf; Recreation-Administration, Programs, Facilities, CDBG; Power-Line, Warehouse; Customer Service, Meter Reading; Purchasing;</p> |
| <p>April 12, 2021 – 6:30pm (Monday) – Public Works-Administration, Highways & Streets, Building & Grounds, Parks; Sanitation; Storm Water Utility; Water/Sewer; Engineering;</p> |
| <p>April 14, 2021 – 6:30pm (Wednesday) – Police-Administration, Investigations, Patrol, Corrections, Court, E911 Communications, Confiscated & State Drug Funds; Grants; Hospitality; Car Rental Tax Fund; DMO;</p> |
| <p>April 15, 2021 – 6:30pm (Thursday) – Inspections; Economic Development; Main Street, BIDA; Fire-Administration, Suppression, EMS & SPLOST; GICC Special District Tax; Convention Center/Gateway Arena; Other Considerations.</p> |
| <p>May 5, 2021 – (Wednesday) Advertise Public Hearings in South Fulton Neighbor Newspaper.</p> |
| <p>May 17, 2021 – (Monday) 1st Public Hearing on Proposed FY 2021-2022 Budget.</p> |
| <p>June 7, 2021 – (Monday) 2nd Public Hearing on Proposed FY 2021-2022 Budget.</p> |
| <p>June 7, 2021 – (Monday) Adopt FY 2021-2022 Budget.</p> |
| <p>July 1, 2021 – FY 2021-2022 Budget effective date.</p> |

All meetings will take place virtually.