



3667 MAIN STREET COLLEGE PARK, GEORGIA 30337  
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CITY OF COLLEGE PARK  
Mayor & City Council  
Regular Session Meeting  
May 19, 2025

This will be an in-person meeting that will also broadcast via [Facebook Live](#), and [YouTube Live](#).

Citizens wishing to give citizen remarks during a Regular Session Council meeting can choose one of two options:

**Option#1:**

Sign in to speak by 7:30 PM on May 19, 2025, at the podium in the City Hall Council Chambers.

**Option #2:**

Submit an email with your **name, address, and comment or remark** to [pcomment@collegetparkga.com](mailto:pcomment@collegetparkga.com) **no later than 7:30 PM on May 19, 2025**. The City Clerk will read your name, address and comment into the official record.

**Members of the Public who were unable to sign the Sign-In Sheet before the cutoff time may be granted three (3) minute to provide public comments; provided, however, that such three (3) minute of time shall not be donated to another speaker. No additional public comments will be received after the Citizens Remarks agenda item.**

**RULES FOR REMARKS DURING COUNCIL MEETINGS**

- Speakers must limit their remarks to no more than (3) minutes.
- Speakers must not employ tactics of intimidation, profanity, or threats of violence in their comments. Anyone who demonstrates these behaviors will not have their comments read into the record.
- (1) Specific topic may **NOT** be discussed during Citizens Remarks for more than 15 minutes.
- Members of the public who signed the Sign-In Sheet may donate time to another speaker; however, in no event shall the total duration of time allotted to one speaker (including donated time) exceed nine (9) minutes.

# 1. Opening Ceremonies

***A. Pledge Of Allegiance***

***B. Invocation***

***C. Civility Pledge - Police Chief Rogers***

***D. Announcements - Police Chief Rogers***

***E. Safety Preparedness - Fire Chief Jones***

# 2. Additions, Deletions, Amendments, or Changes to the Agenda

# 3. Approval of Agenda

# 4. Presentation of Minutes of City Council

A. Special Called Session Minutes dated April 24, 2025

B. Workshop Session Minutes dated May 5, 2025

C. Regular Session Minutes dated May 5, 2025

# 5. Proclamations, Resolutions, Plaques, and Announcements

A. Consideration of and action on a request for Proclamation for City of College Park to Observe Juneteenth on June 19, 2025. This item is sponsored by Mayor Pro Tem Jamelle McKenzie.

B. Consideration of and action on a request for a Proclamation for Beulah Lindsay. This item is sponsored by Mayor Pro Tem Jamelle McKenzie.

C. Consideration of and action on a request for a Proclamation for Dr. Subrenia Willis. This item is sponsored by Mayor Pro Tem Jamelle McKenzie.

D. Proclamation for John Azar. Sponsored by Councilman Joe Carn.

E. Consideration of and action on a request to proclaim May 18th - May 24th National Public Works Week. This request is from Highway, Streets and Storm Water, Superintendent Raymond Cotton. This event will support the efforts of the Public Works Department and Team members for the City of College Park.



## 6. Remarks of Citizens

## 7. Public Hearings

## 8. Consent Agenda

A. Consideration of an action to contract Monica Arnold Croom as the Ward 4 Legislative Assistance effective May 19, 2025; compensated at \$70,000.00 as a full time contractor . This item is being requested by Councilman Roderick Gay. This is a budgeted item (G/L Account # 100-1100-52-6170). This will service Ward 4.

B. Consideration of an action to contract Kelli Ramsey as the Mayor's Legislative Assistant effective May 19, 2025; compensated at \$5,833.33 monthly . This item is being requested by Mayor Motley Broom. This is a budgeted item (G/L Account #100-1300-52-6170)

C. Consideration of an action to contract Tawanna Brooks as the Ward 2 Legislative Assistant; compensated at \$5,500 monthly as a contractor . This item is being requested by Councilman Joseph Carn. This is a budgeted item (G/L Account # 100-1100-52-6170). This will service Ward 2.

D. Consideration of an Action to name the planned Botanical Garden at the former Camp Truitt located at 4400 Herschel Road, College Park as the RODERICK GAY BOTANICAL GARDEN effective May 19, 2025. This item is being requested by Councilman Roderick Gay. This is located in Ward 4.

E. Consideration of and action on a request for approval of Sages.gov in the amount of \$11,650 for an implementation fee. This item is being requested by Terry Jackson, Finance Director, and William Scott, Utilities Customer Service Manager. This is a budgeted item allocated across multiple departments (G/L Account #510-4630-52-5730). This impacts City functions.

F. Consideration of and action on a request to award Façade Improvement funds in the amount of \$10,000 to Wrap A Lot Fresh Express. This item is requested by Interim Economic Development Director Brian Hooker. This is a budgeted item (G/L Account # 100-7520-52-6130). This item is sponsored by Councilwoman Tracie Arnold. This item is located in Ward 3.

G. Consideration of an action on a request to allow East Coast Grading to perform milling and street resurfacing work on Skyline Drive from Herschel Road to Mt. Vernon Way. The proposed cost for this project is \$71,619.66. This additional request comes from Ward 4 Councilman, Roderick Gay, who will allocate funds from his Community Enhancement

Budget to support this project. (GL Account # 100.4200.54.1400). This item will support Ward 4.

H. Consideration of and action on a request to approve Central Square 2025 Annual Renewal Contract in the amount of \$147,833.52. This is a request from Chief of Police Connie Rogers. This is a budgeted item G/L Account #100-3200-52-6170. This will service all Wards.

I. Consideration of and action on a request for emergency approval repair of Fire Control Panel Node 12. It has a critical malfunction and replacement parts aren't available. Uninterrupted operation is necessary to ensure safety and compliance. The cost of repair is \$54,377.00 and will be charged to account R&M Building (G/L Account #555-4970-52-5740). This item is requested by Yanous Barner, Georgia International Convention Center, Gateway Arena & College Park Historical Golf Course Interim Director. This request is associated with Ward 2.

J. Consideration of and action on a request for approval to allow Kemi Construction Co. Inc, our On-Demand Contractor to remove and haul off fallen trees and debris from the City Drainage Culvert Structure to prevent flooding up stream to residential homes in Ward-4 in the amount of \$ 31,000.00. This is a budgeted item. (G/L Account #560-4250-54-7770). This agenda item is being requested by Highway, Streets and Storm Water Superintendent, Raymond Cotton.

K. Consideration of and action on a request to pay Kemi Construction Co., \$310,125.00 EMERGENCY replacement of the Water main located on Hardin Avenue. This item is being requested by Timothy Lewis, Interim Public Works Director. This is a budgeted item (G/L Account # 505-4400-54-1400). This is located in Ward 3.

L. Consideration of and action for funding the transfer of \$100,000.00 to the Information and Technology Department for the implementation, consultation, training and development of AI assistive technologies. This is a budget transfer from the Ward 3 Community Enhancement funds to the Information Technology & Telecommunications Department. This item is requested by Councilwoman Tracie Arnold.

M. AI assistive technology to support routine tasks and departmental responsibilities. Presented by Valerie Lee and Chief Information Officer, Michael Hicks. Sponsored by Councilwoman Tracie Arnold.

N. Consideration of and action on a request to approve Praters Flooring as the Sole Source Vendor for the refinishing of the SkyHawks Basketball Court. They are the only area approved NBA vendor to do the work. This item is requested by Yanous Barner, Georgia International Convention Center, Gateway Arena & College Park Historic Golf Course Interim

Director. The cost is \$28,057.50 and will be charged to (G/L Account #556-4969-54-7640) Equipment Replacement. This request is in Ward 2.

O. Consideration of an action to approve a contract for services with Style Mobb University in the amount of \$75,000.00 to aid in academic enrollment, student housing, support to access grants, development programs, and educational initiatives for the city. This is a budgeted item from the Ward 3 Community Enhancement Funds (G/L Account# 100-6122-54-7530). Requested by Councilwoman Tracie Arnold.

P. Consideration of an action to approve a contract for services with Sage Hands in the amount of 50,000.00 for contractual services for their work with displaced citizens of Chelsea Gardens and other properties in Ward 3, which includes Apartment/Housing Lead outreach, Packing Assistance, Moving Assistance, Elderly/Handicapped Transport and Storage accommodations. This is a budgeted item from the Ward 3 Community Enhancement Funds (G/L Account# 100-6122-54-7530). Requested by Councilwoman Tracie Arnold.

Q. Consideration of and action on a request to add Dr. Emmanuel Adediran, City Manager and Terry Jackson, Finance Director as authorized signers for the East West Bank account.

## 9. Regular Business

A. Consideration of and action on a request for a special event permit to host "CCN KickFest" by The Carrot Cartel Network on September 6, 2025 from 12:00 pm to 6:00 pm at the Jamestown area. This item is requested by Queenie Brown, Deputy City Clerk. This event is located in Ward 2.

B. Consideration of and action on a request for a special event permit to host "Farmers Market Pop-up" by Agro-Culture on June 14, 2025 from 10:00 am to 4:00 pm at the grass field area at the corner of Riverdale Road. This item is requested by Queenie Brown, Deputy City Clerk. This event is located in Ward 2.

C. Consideration of and action on a request for a special event permit to host "Nabbar Temple & Nabbar Court BBQ" by Nabbar Temple on July 19, 2025 from 9:00 am to 5:00 pm at Charles E. Phillips Park. This item is requested by Queenie Brown, Deputy City Clerk. This event is located in Ward 4.

D. Consideration of and action on a request for approval to designate city streets for resurfacing under the Georgia Department of Transportation's (GDOT) 2025 Local Maintenance & Improvement Grant (LRA) resurfacing program. The Grant amount is \$220,700.46. This item is being requested by Highway, Streets and Storm Water Superintendent, Raymond Cotton. This Grant will support Wards I, II, III IV.

E. Consideration of and action on a request to approve the GICC emergency roof repairs. There were multiple leaks causing immediate risk to the building, as well as to public safety. This situation was urgent and required immediate repair. We were able to locate TectaAmerica an approved contractor to resolve the matter. This item is requested by Interim Executive Director of the Georgia International Convention Center, Arena & Golf Course. The cost of the repair is \$60,800.00 G/L # 555-4970-52-6590. This is not a budgeted item. This request is in Ward 2

F. Consideration of and action on a request for reimbursement by our insurance company for an emergency repair of the damaged Roll Up Door on the GICC loading dock occurring on March 1. The damaged covered by insurance, needed to be repaired immediately to resume operation of a safe environment. This item is requested by Interim Executive Director Yanous Barner. The Cost is \$39,915.33. This is not a budgeted item. The account to be reimbursed is GL #555-4970-52-5730. This item is in Ward 2.

G. Consideration of and action on a request to approve Masa (Medical Air Services Association) Access as a supplement benefits for employee, presented by Rose Stewart, Director of Human Resources and Risk Management

H. Consideration of and action on a request for approval of the health and benefits renewal as presented by Mercer Health & Benefits Group for plan year July 1, 2025 - June 30, 2026. This is a budgeted item (G/L Account #100 51 5165). Presented by Rose Stewart, Director of Human Resources and Risk Management

I. Consideration on and action of a request for approval of Resolution No.2025-12 amending the budget for Fiscal Year 2025 for the General Fund, Special Revenue Funds and Enterprise Funds. This item is requested by Terry Jackson, Director of Finance and Accounting.

J. Consideration of and action on a request to approve an Ordinance to Adopt Article VIII (Charter Review Commission) within Chapter 2 (Administration) in the City's Code of Ordinances.

10. City Attorney's Report
11. City Manager's Report
12. Report of Mayor and Council
13. Executive Session
14. Approval of Executive Session Minutes
15. Adjournment



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**CITY OF COLLEGE PARK  
COUNCIL AGENDA MEMO (CAM)  
REGULAR SESSION MEETING**

**DOC ID: 12059**

**TO:** Honorable Mayor and Council Members

**FROM:** Dr. Emmanuel Adediran, City Manager

**DATE:** May 14, 2025

**TITLE:** Special Called Session Minutes dated April 24, 2025

**Attachments**

04242025 SPC (DOCX)

**Prepared by:** Kelly Bogner  
**Department Director:** Kelly Bogner, City Clerk

**Review:**

Kelly Bogner Completed	05/15/2025 2:16 PM
City Clerk Completed	05/15/2025 2:16 PM
City Manager's Office Completed	05/15/2025 12:25 PM
Mayor & City Council Pending	05/19/2025 7:30 PM

CITY OF COLLEGE PARK  
MAYOR AND CITY COUNCIL  
SPECIAL CALLED MEETING  
APRIL 24, 2025

MINUTES

Present: Mayor Bianca Motley Broom; Mayor Pro Tem Jamelle McKenzie, Councilman Joe Carn, and Councilman Roderick Gay; City Manager Dr. Emmanuel Adediran; City Clerk Kelly Bogner

Absent: Councilwoman Tracie Arnold

Meeting called to order at 6:24 p.m.

1. Call to Order

MAYOR MOTLEY BROOM: Good evening. Welcome to the special called meeting of the Mayor and City Council of the City of College Park. I'm Mayor Bianca Motley Broom.

We have a quorum present with Councilmembers McKenzie, Carn, and Gay; and so I will call the meeting to order at 6:24 p.m. We have one item on the agenda. Madam Clerk.

2. Other Business

- A. Consideration of and action on a request to approve the emergency replacement of the dishwasher in the main kitchen of the GICC. Based on the urgent response, staff is recommending TriMark as the vendor. Trimark is on the State contract vendor list. Their cost is \$166,622.68. This item is requested by Yanous Barner, Georgia International Convention Center, Gateway Arena and College Park Historical Golf Course Interim Director. This is a non-budgeted item (G/L Account #555-4970-54-7640) This request is in Ward 2.

MADAM CITY CLERK BOGNER: Agenda item 2A, consideration of and action on a request for to approve the emergency replacement of the dishwasher in the main kitchen of the GICC. Based on the urgent response, staff is recommending TriMark as the vendor. Trimark is on the State contract vendor list. Their cost is \$166,622.68. This item is requested by Yanous Barner, Georgia International Convention Center, Gateway Arena and College Park Historical Golf Course Interim Director. This is a non-budgeted item, G/L Account #555-4970-54-7640. This request is in Ward 2.

MAYOR MOTLEY BROOM: Thank you, ma'am. Is there a motion?

COUNCILMAN CARN: Motion.

- 36 MAYOR MOTLEY BROOM: Thank you, Councilmember Carn. Is there a second?
- 37 MAYOR PRO TEM MCKENZIE: Second.
- 38 MAYOR MOTLEY BROOM: Thank you, Mayor Pro Tem. Any discussion?
- 39 MAYOR PRO TEM MCKENZIE: Just want to thank you for coming back out, and we just  
40 wanted to make sure that we were following the proper procedure but also in the package, you --  
41 you actually -- now this is definitely an emergency item based on the information you provided  
42 knowing that if we don't do this, we going to be shutdown.
- 43 So just -- just thank you again and I think even these two days have giving us an -- an -- an  
44 opportunity to see the urgency behind getting this done, and thank you again, Mr. Barner.
- 45 MR. YANOUS BARNER: Thank you, Mayor Pro Tem.
- 46 MAYOR PRO TEM MCKENZIE: Okay. Thank you, Ms. Veronica.
- 47 COUNCILMAN CARN: City Manager, I guess we spoke about making sure that Purchasing is  
48 here when we have large, you know --
- 49 CITY MANAGER ADEDIRAN: Yeah. There's Purchasing right there.
- 50 COUNCILMAN CARN: -- sizable items. I mean from here on out in subsequent meetings.
- 51 CITY MANAGER ADEDIRAN: Okay. All right. Okay.
- 52 COUNCILMAN CARN: So we talked about the six-figure items --
- 53 CITY MANAGER ADEDIRAN: Yes, sir.
- 54 COUNCILMAN CARN: -- and making sure that you cover those. All right.
- 55 MAYOR MOTLEY BROOM: Why did -- at -- at the -- at Monday's meeting, the  
56 recommendation was for the lowest bidder. Why have you gone back to TriMark?
- 57 MS. VERONICA BROWN: TriMark is on the state contract. Don/Build is not, so in order for  
58 us to actually legally move forward without doing the RFP, we have to use TriMark.
- 59 MAYOR MOTLEY BROOM: Understood. Any further discussion? Hearing none, we'll move  
60 to a vote. All those in favor?
- 61 MAYOR PRO TEM MCKENZIE: Aye.
- 62 COUNCILMAN CARN: Aye.



63 COUNCILMAN GAY: Aye.

64 MAYOR MOTLEY BROOM: That is unanimous amongst those present, so that motion passes.  
65 That concludes the business for this special called meeting, so we are adjourned at 6:26 p.m.

66 MR. YANOUS BARNER: Thank you, Mayor and Council.

67 MAYOR MOTLEY BROOM: We'll see you for the budget meeting in four minutes.

68 3. Adjournment

69 Special Called Meeting adjourned at 6:26 p.m.

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71 **CITY OF COLLEGE PARK**

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**Bianca Motley Broom, Mayor**

77 **ATTEST:**

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**Kelly Bogner, City Clerk**



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**CITY OF COLLEGE PARK  
COUNCIL AGENDA MEMO (CAM)  
REGULAR SESSION MEETING**

**DOC ID: 12050**

**TO:** Honorable Mayor and Council Members

**FROM:** Dr. Emmanuel Adediran, City Manager

**DATE:** May 12, 2025

**TITLE:** Workshop Session Minutes dated May 5, 2025

**Attachments**

05052025 WS (DOCX)

**Prepared by:** Kelly Bogner  
**Department Director:** Kelly Bogner, City Clerk

**Review:**

Kelly Bogner Completed	05/15/2025 2:17 PM
City Clerk Completed	05/15/2025 2:17 PM
City Manager's Office Completed	05/15/2025 12:21 PM
Mayor & City Council Pending	05/19/2025 7:30 PM

CITY OF COLLEGE PARK  
MAYOR AND CITY COUNCIL  
WORKSHOP SESSION  
May 5, 2025

MINUTES

Present: Mayor Bianca Motley Broom; Mayor Pro Tem Jamelle McKenzie, Councilman Joe Carn, Councilwoman Tracie Arnold, and Councilman Roderick Gay; City Manager Dr. Emmanuel Adediran; City Attorney Winston Denmark; City Clerk Kelly Bogner

Absent: None

Workshop Session was declared open at 6:05 p.m.

MAYOR MOTLEY BROOM: Good evening. Welcome to the workshop session of the Mayor and City Council of the City of College Park. I'm Mayor Bianca Motley Broom. We have a full quorum with Councilmembers McKenzie, Carn, Arnold, and Gay; and so we will call the workshop to order at 6:05 p.m.

Proclamation Presentation for Tri-Cities Boys Varsity Basketball Team for winning the Georgia High School Association (GHSA) 5A State Championship

However, we do have consensus from the group that we have some very special guests this evening who cannot stay with us to -- until the regular session because they got exams, but we want to celebrate them at this time, and so we are going to come on down to celebrate the Tri-Cities state champion boys' basketball team.

(Councilman Gay left room after proclamation)

MAYOR MOTLEY BROOM: All right.

1. Discussion on a request for a special event permit to host Community Health Fair and Field Day by Restart City Center Church on May 24, 2025 from 11:00 a.m. to 6:00 p.m. at Charles E. Phillips Park. This item is requested by Queenie Brown, Deputy City Clerk. This event is located in Ward 4.

MADAM CITY CLERK BOGNER: Agenda item 1, discussion on a request for a special event permit to host Community Health Fair and Field Day by Restart City Center Church on May 24th, 2025 from 11:00 a.m. to 6:00 p.m. at Charles E. Phillips Park. This item is requested by Queenie Brown, Deputy City Clerk. This event is located in Ward 4.

MAYOR MOTLEY BROOM: Is there anyone here for the Community Health Fair and Field Day?

36 MS. JASMINE WARE: Good evening, everyone.

37 MAYOR AND COUNCIL: Good evening.

38 MS. JASMINE WARE: How are you all today?

39 MAYOR MOTLEY BROOM: Doing well. How are you?

40 MS. JASMINE WARE: Wonderful. Wonderful. We would like to thank you for this  
41 opportunity to speak on tonight.

42 MAYOR MOTLEY BROOM: If you wouldn't mind, just introduce yourself.

43 MR. TOM ANDERSON: Yeah. I'm Apostle Tom Anderson with Restart City Center Church of  
44 Atlanta.

45 MS. JASMINE WARE: And I'm Executive Pastor Jasmine Ware.

46 MAYOR MOTLEY BROOM: Please go ahead.

47 MS. JASMINE WARE: We'd like to thank you for the opportunity to speak with you on tonight.  
48 My name, again, is Executive Pastor Jasmine Ware, and I'm here representing Restart City  
49 Center.

50 I come before you with both excitement and an invitation. One that will -- that I hope we will  
51 deepen and open -- I'm sorry -- deepen and share our commitment to the community engagement  
52 and wellness.

53 On May 24, we will be hosting our community day. This is a free event designed to bring  
54 together the residents of all ages in a spirit filled -- spirit of unity, health, and celebration. We  
55 would be honored to have the City of College Park partner with us for this event.

56 We are proud to have already partnered with organizations such as Grady Counseling -- Grady  
57 Counseling and Solutions, Community MD, Health MD, Hight Health, and Speed Auto Sales as  
58 well as a variety of community vendors.

59 These partners are helping us to create a vibrant and inclusive day filled with meaningful  
60 resources and joyful activities. A small glimpse into what we have planned for that day. We  
61 have free haircuts offered by licensed local barbers, barbecue, and free food for all attendees.

62 A bounce house and family friendly fun for the children, raffles, giveaways; and, yes, we are  
63 giving away a free car. We will also have games and kickball. This is more than just a fun day.  
64 It is a way to support families, uplift local businesses, and offer vital resources in a relaxed,  
65 festive environment.

66 We believe the City of College Park's involvement would be a powerful show of support whether  
 67 through promotion, presence, or partnership. Your engagement would amplify the impact of this  
 68 event and signal the community that the City stands with them. We'd love to discuss how we can  
 69 collaborate to make this community day a success together. Thank you again for your time and  
 70 consideration.

71 MAYOR MOTLEY BROOM: Thank you so much. Any questions, Mayor Pro Tem?

72 MAYOR PRO TEM MCKENZIE: No. Thank you. Just want to thank you for bringing this  
 73 event, and I think this will really benefit our families. Thank you again.

74 MR. TOM ANDERSON: Thank you.

75 MS. JASMINE WARE: Thank you.

76 MAYOR MOTLEY BROOM: Councilmember Carn.

77 COUNCILMAN CARN: That sounds like a great event. Do you have a -- like, a flyer put  
 78 together?

79 MR. TOM ANDERSON: We do. We -- we have a flyer. It's going to be printed out on  
 80 cardstock that will go around once we got the approval from you guys.

81 COUNCILMAN CARN: City Manager, let's make sure that communications has a copy of the  
 82 flyer so we can get -- get it out to -- to residents.

83 CITY MANAGER ADEDIRAN: Okay.

84 COUNCILMAN CARN: Sounds -- sounds like a good time.

85 MR. TOM ANDERSON: Thanks.

86 MAYOR MOTLEY BROOM: Councilmember Arnold.

87 COUNCILWOMAN ARNOLD: Thank you. I'm excited about this event and looking forward to  
 88 it; and if we can receive it electronically, that would help too.

89 MR. TOM ANDERSON: Yes, definitely.

90 COUNCILWOMAN ARNOLD: And for our constituents that are on our list, we can send out  
 91 communication about the event as well. Thank you.

92 MR. TOM ANDERSON: All right.

93 MAYOR MOTLEY BROOM: Appreciate it.

94 MR. TOM ANDERSON: Thank you.

95 MS. JASMINE WARE: Thank you so much.

96 MR. TOM ANDERSON: Thank you

97 2. Presentation: Funding for Summer Golf Camp at the Historic College Park Golf Course  
98 (Ward 2). Sponsored by Mayor Pro Tem Jamelle McKenzie.

99 MADAM CITY CLERK BOGNER: Madam Mayor, I was just notified that the order of the  
100 agenda for the workshop was incorrect, so I'm going to read through the correct agenda.

101 The next item is the presentation: Funding for Summer Golf Camp at the Historic College Park  
102 Golf Course, Ward 2, sponsored by Mayor Pro Tem Jamelle McKenzie.

103 MAYOR MOTLEY BROOM: Okay.

104 MAYOR PRO TEM MCKENZIE: Ms. Shields.

105 MS. ROBERTA SHIELDS: Good afternoon. Good evening.

106 MAYOR AND COUNCIL: Good evening.

107 MS. ROBERTA SHIELDS: So I'm excited. We've got several programs. My name is Roberta  
108 Shields. I'm the president of the Ludacris Foundation. I see a lot of familiar faces here. We've  
109 been working with College Park. The Foundation has been doing what they do for more than 25  
110 years. Most recently we did a Christmas event with you all. We did a Drive, Putt, and Chip.

111 We've done the Drive, Putt, and Chip probably for the last four years at Historic College Park,  
112 and Councilmember McKenzie said I'd love to get our youth engaged in the next step for golf.  
113 We had more than 133 youth come out.

114 We had a lot of support from College Park in terms of getting the word out on your kiosks  
115 through your Instagram. Kids had a great time, and we've been working with Michelle  
116 Thompson [*sic*] at Parks and Recreation.

117 So as we envision this camp this summer, we would work with the Parks of Recreation with their  
118 summer program. So they have a six-week summer program. We would do our golf program  
119 every other week because they've got events where they go off, and so we're just, kind of,  
120 meshing well. We want to make sure we align.

121 We want to make sure that we're bringing to your community events that fit well within your  
122 already structures, so I believe you have a presentation in front of you, so I'll give you a moment.  
123 You ask me some questions instead of me just reiterating what's there. What questions might you  
124 have?

125 MAYOR MOTLEY BROOM: We'll start with Mayor Pro Tem.

126 MAYOR PRO TEM MCKENZIE: First of all, Ms. Roberta, I just want to thank you again. Last  
127 year we talked about this during the Drive, Putt, and Chip; and here we are now getting ready to  
128 start this amazing program that's going to introduce our youth to the sport of golf and then those  
129 who are already golfing, they'll get another opportunity.

130 So I just want to thank your foundation for being willing to do this. We know that the cost of the  
131 program is 35,000, and we are giving 20, and you all are doing the rest which is probably going  
132 to come out to more than 35.

133 But we do appreciate you, and I just want to say thank you because I know you just got off a  
134 plane from being out of the country and came straight here. So we just appreciate you. Thank  
135 you so much.

136 MAYOR MOTLEY BROOM: Councilmember Carn.

137 COUNCILMAN CARN: Thank you, Ms. Roberta, for making it in safe. So you flew in  
138 internationally? I know your wings must be tired.

139 MAYOR PRO TEM MCKENZIE: She's tired.

140 COUNCILMAN CARN: All right. We're glad to have you. The Ludacris was amazing. I  
141 hate I missed this golf event. I heard it was really spectacular. We want to do a whole lot more  
142 with our hometown folks. Goes without saying.

143 So we're -- I'm 100 percent on board with this. This summer we're also having our Boys to Men  
144 Summit -- Rites of Passage Summit, and that's something we definitely want the foundation to  
145 participate.

146 We're going to have all our young men on Saturday workshop at the sports arena with the Hawks  
147 and the WNBA players, so it's going to be an exciting time; but with you all involved, it will be  
148 even more exciting. So we definitely would like to -- I'll follow up with you on that as well.

149 MS. ROBERTA SHIELDS: Okay, Councilman Carn.

150 MAYOR MOTLEY BROOM: Councilmember Arnold.

151 COUNCILWOMAN ARNOLD: I think this is an amazing and wonderful initiative. Anytime  
152 that young people get the opportunity to be exposed to a sport that is different from others, and  
153 golf is one of those where we see our young people excel.

154 So I'm glad to see this initiative, and I'm looking forward to seeing what type of wins they're  
155 going to bring, and how we are going to celebrate them in the end. Thank you.

156 MAYOR MOTLEY BROOM: Thank you so much for your commitment to our city. It's going  
157 to turn out well.

158 MS. ROBERTA SHIELDS: Excel and excellence is the core of what we do at the foundation;  
159 and you didn't ask, but the -- the teachers are going to be PBA trained, and we're going to make  
160 sure that we are giving them top of the line training in this program.

161 We're taking care of the transportation back and forth. That's part of the funding that we do, so if  
162 there's no more questions --

163 MAYOR PRO TEM MCKENZIE: Yeah. I -- I just want to also say what we did not say is  
164 where we're going with this. We want to have our own golf team as well, so this is just the  
165 beginning of identifying and introducing golf to our youth, and the end goal is that we have our  
166 own College Park golf team.

167 MS. ROBERTA SHIELDS: Absolutely. Our kids can play this game. We've got kids that have  
168 never played it before and done the Drive, Putt, and Chip and went toe to toe with the first team  
169 kids who've been doing it five to six years. There's a natural ability; and it's, kind of, what they  
170 see, they can do. What they see, they can be.

171 MAYOR MOTLEY BROOM: Thank you so much. Appreciate it.

172 MAYOR PRO TEM MCKENZIE: Thank you so much.

173 MS. ROBERTA SHIELDS: Okay. Thank you.

174 3. Cultural Arts Council Presentation provided by Recreation and Cultural Arts with Cultural  
175 Arts Committee Chair, Beverly Rodriguez.

176 MADAM CITY CLERK BOGNER: Next agenda item is the Cultural Arts Council presentation  
177 provided by Recreation and Cultural Arts with Cultural Arts Committee Chair, Beverly  
178 Rodriguez.

179 MS. MICHELLE JOHNSON: Good evening, Mayor and Council. I wanted to introduce  
180 Beverly Rodriguez. She is our Chair for our Cultural Arts Committee, and we just wanted to  
181 bring some updates and a presentation just to, kind of, give an overview of what we've been  
182 working hard on, and Beverly has done a great job at that, so I know she wants to speak to you on  
183 that so.

184 (Councilman Gay returns at 6:22 p.m.)

185 MS. BEVERLY RODRIGUEZ: I would like to thank our distinguished Mayor and City Council  
186 for allowing us the opportunity to participate in today's workshop. My name, again, is Beverly  
187 Rodriguez, and I'm the Chair of the College Park Cultural Arts Committee.



188 Before I begin, I want to first congratulate someone who is due high honors for her hard work,  
 189 diligence, and commitment to her constituents and the overall city of College Park. Her  
 190 accomplishment in bringing the College Park's Juneteenth Parade and Celebration to Godby  
 191 Road is nothing short of amazing.

192 Today, we are honored to have Ward 3 Councilwoman Tracie Arnold as our 2025 Juneteenth  
 193 Parade Grand Marshal. Again, the purpose of our participation today is to simply update the City  
 194 by presenting a -- a general overview on where we've been, where we are now, and where we  
 195 want to go in regards to the programs under the auspices of the Cultural Arts Council.

196 In addition, we want to go over a past and current structure of the Cultural Arts Committee,  
 197 programming outline for Recreation and Cultural Arts established programs, future programs,  
 198 and the need for a specific support from Mayor and Council.

199 Under the guides of the Recreation and Cultural Arts, the Council facilitated various programs,  
 200 events, and endeavors. Under the Council, the Black History Program was established as a vision  
 201 of Ms. Jessie Phillips to bring about awareness and education on College Park's Black History.

202 The first event was launched February 2017 and was financially supported solely by Ms. Phillips.  
 203 On March 5th, 2018, the program gained recognition from Mayor and Council. The committee  
 204 members included David Cole, Andrea McDaniel, Heather Wilkerson, and Subrenia Willis.

205 The mission of the Cultural Arts Council for the city of College Park is to incorporate the arts in  
 206 the everyday lives of College Park citizens and businesses by providing innovative programmatic  
 207 advice, promoting civil engagement, encouraging collective problem solving, building bridges  
 208 between culture -- cultures, and serving as a catalyst for artistic endeavors and opportunities.

209 The past structure of the Cultural Arts Committee. The committee members served on a  
 210 voluntary basis. Anyone was allowed to join at any time. The committee would meet every  
 211 month, and we had consistent need of attendance. The budget for -- the committee requests  
 212 budget funding from Recreation and Cultural Arts, and the -- and it operates in -- on an approved  
 213 budget funded by Mayor and Council. I'm sorry.

214 Additional funding was received in 2020 -- in 2020 through 2024 from the Fulton County Arts  
 215 and Culture Grant Award; 2020, the amount was 6500; 2021, 12,500; 2023, 34,000; and 2024  
 216 was 15,500. Programming outline for Recreation and Cultural Arts. Budget set is approved of  
 217 Mayor and Council. Programming outline is set to establish the venue, date, and time of each  
 218 event with approval of Mayor and Council.

219 The Cultural Arts Committee assists the Cultural Arts Department. Their mission for the  
 220 committee. The committee also recommends ideas for new programming and assist in executing  
 221 events and programs such as the Black History Program, the International Women's Day Event,  
 222 and the Juneteenth Parade and Celebration, etc.

223 The structure as stated before for the Cultural Arts Council was that there was no guidelines for  
 224 joining as a committee member; no limited number of members; no mission statement, rules,

225 policies, guidelines were established; no attendance policy was put in place. However, we are  
 226 seeking to set up the Cultural Arts Council. We -- we're seeking to have -- recommend a few  
 227 things to set up the Council.

228 Official volunteer or appointee process. Volunteer processes or process through human resources  
 229 or appointees of Mayor and Council to per. Limited members, Chair, Vice Chair, Secretary,  
 230 Treasury, recreation staff guidelines, and policies be set, and a monthly policy -- a policy be set  
 231 for monthly attendance.

232 Established cultural arts program. Black History -- Black -- our Black History program is in  
 233 February, the budget 35,000. The Women's Day celebration was set in March. The budget was  
 234 8,000, and the Juneteenth Parade and Celebration is set, of course, in June and the budget was  
 235 20,000.

236 Future programming. We look forward to engaging in the Hispanic Heritage Month which runs  
 237 between September and October; the Atlanta Pride Day, October; Men's Day is in November,  
 238 and we look forward to planning for a new programming.

239 We have needs for successful programming. The Mayor and Council setting the space for  
 240 programming. Our Black History program in February, we needed extra assistance with making  
 241 sure that we have our -- our venues set either at the GICC or the Arena.

242 We would like to have our Black History program the third Saturday in February -- in February  
 243 each year, and we would like assistance with establishing that. The Juneteenth Parade and  
 244 Celebration, we have ongoing talks about setting the day and a location if it's something that  
 245 we're going to do each -- each year.

246 The current structure of our Cultural Arts Councils Committee. Our existing members consists of  
 247 members that have been committed to assisting on the Council. Our existing Cultural Arts  
 248 committee -- councilmembers include Ms. Jessie Phillips, Ms. Subrenia Willis, Dr. Chisulo  
 249 Ajanaku, Beverly Beardon, Dr. Volmalanie Ajanaku, Beverly Rodriguez, Sheniece Willis Lewis,  
 250 Ikia Williams, and PHOAA representatives.

251 And with the Recreation Department, we've been working closely with Brian Anderson and  
 252 Jerisha Bronson. Preliminarily, we worked on our mission statement which I read earlier, and  
 253 we're currently working on rules, regulations, policies, and guidelines; and we will make sure that  
 254 those things are approved by City's legal department.

255 Committee -- committee members currently serve on a voluntary basis, and we're welcoming  
 256 volunteers which will be vetted through our -- through the City, and our committee will meet  
 257 each month, and we'll work on establishing attendance guidelines. We are working diligently on  
 258 current and approaching programs and events. Any questions?

259 MAYOR MOTLEY BROOM: Any questions?

260 MAYOR PRO TEM MCKENZIE: Yes. Thank you very much for your presentation. Seeing  
 261 this -- I guess, we started this as a Black History Committee, and now it's become Cultural Arts  
 262 Committee and just -- it's good to see growth.

263 I've been involved with this particular committee since Ms. Jessie Phillips was planning Black  
 264 History programs, and it's good to see what you're doing. I do have some questions. In the  
 265 presentation under Women's Day Celebration for March, it says your budget was eight -- 3000  
 266 but you said 8,000, so what is it?

267 MS. MICHELLE JOHNSON: Yeah. It -- it was three. It was a new program we started last year  
 268 very quickly, and so when I set the budget, we weren't sure if it was going to be a reoccurring at  
 269 that time, so I set it at 3000.

270 MAYOR PRO TEM MCKENZIE: So it would be 3000 for 2026?

271 MS. MICHELLE JOHNSON: I have to look at what I put in for that. I believe it went to five, is  
 272 what I need to check on --

273 MAYOR PRO TEM MCKENZIE: Okay.

274 MS. MICHELLE JOHNSON: -- for you.

275 MAYOR PRO TEM MCKENZIE: Okay. And then also with the Juneteenth celebration, I saw  
 276 15,000 in the presentation, but you said 20,000, so what are we looking at for that?

277 MS. MICHELLE JOHNSON: So I believe it was set for the 20,000 for the 2026, and I normally  
 278 do half from the City and half from Fulton County Arts and Culture. But that -- we'll wait on  
 279 that award amount too, so whatever gets added onto that, and they reduce the amount that we  
 280 went from 2025 -- or 2024 to 2025. So we'll see what happens with the -- the application that I  
 281 put in.

282 MAYOR PRO TEM MCKENZIE: And, I guess, the other question is in terms of the -- the new  
 283 configuration for the committee, I noticed that you're saying that you wanted to have either  
 284 council appointees or some type of volunteers.

285 Would that be -- you're -- you're looking at us possibly putting persons on -- funding persons in  
 286 the beginning of the year which means that those persons would be stipend as well?

287 MS. MICHELLE JOHNSON: But -- so this was not -- you know, we looked back -- I looked  
 288 back at when this was established. It was established as a culture arts committee and that list --  
 289 that was in there was some -- there were to be appointees, but it didn't represent all the wards.

290 So that's why we're really coming to you. We want to make sure we're getting input throughout  
 291 the whole community, but what we were having difficulty with -- and I think Beverly can tell you  
 292 -- some people coming on and not staying on. We really needed a committee group to bring in  
 293 all the communities' input from all the wards.

294 So right now -- Beverly did reach out to the committees that were on there to make sure that they  
 295 had a commitment, so that they were consistently -- so we could keep moving forward, and if we  
 296 want to go to a board, then we would address that.

297 And we wanted to hear, kind of, the input and the feedback from Mayor and Council on what do  
 298 you want this to look like so that we can have input overall, but Beverly has stepped in and has  
 299 really tried to -- to get everybody that's on there committed to coming and being on there because  
 300 it's important as we move forward that we have those commitments and they're all up to speed on  
 301 what we're doing on a month-to-month basis.

302 MAYOR PRO TEM MCKENZIE: I love the idea of having persons appointed from throughout  
 303 the city because this way you are getting, you know, all -- you know, representation throughout  
 304 the city.

305 What I was saying -- what I was alluding to is that the practice that we have for the boards that  
 306 we assign people normally in the city are -- there's a stipend for those individuals. So as you're  
 307 looking at your budget -- if that's the direction you want to go in, you want to -- you also want to  
 308 put in mind some type of stipend for your board members.

309 MS. MICHELLE JOHNSON: Okay. That's a good point.

310 MAYOR MOTLEY BROOM: Councilmember Carn.

311 COUNCILMAN CARN: Thank you, Ms. Beverly, for coming out. Wonderful as always. Glad  
 312 to see you're on board the team and leading the charge. We got a good program, and the more  
 313 community involvement we have, the better it's going to get so keep going.

314 MS. BEVERLY RODRIGUEZ: Thank you.

315 COUNCILMAN CARN: All right.

316 MAYOR MOTLEY BROOM: Councilmember Arnold.

317 COUNCILWOMAN ARNOLD: First of all, thank you. Thank you so much for nominating me  
 318 as the Grand Marshal. I appreciate that. I really do.

319 MS. BEVERLY RODRIGUEZ: You deserve it.

320 COUNCILWOMAN ARNOLD: And I am like Mayor Pro Tem. I think that it's a great thing to  
 321 have appointees from the community. That way you will have -- I think that when we do our  
 322 appointees, they're usually there for a period of time, and so that would establish some  
 323 consistency and reliability.

324 So I am looking forward to what that looks like. I'm sure that we will probably have to get it all  
 325 drawn up to identify how many members we would have on this committee, so on and so forth,  
 326 but I really like that idea so thank you again.

327 MS. BEVERLY RODRIGUEZ: Thank you.

328 MAYOR MOTLEY BROOM: Councilmember Gay.

329 COUNCILMAN GAY: Well, I don't -- I don't have any questions, but I want to thank you all for  
330 recognizing Pamela and the many moms. She's cares for -- her mom's out of town, but I want to  
331 extend her thank you for that. Appreciate you and thank you for allowing our Ward 4 person to  
332 be the Chair.

333 MS. MICHELLE JOHNSON: They got to want to do it too.

334 MAYOR MOTLEY BROOM: All right. Thank you so much. Appreciate all of your efforts and  
335 everything that you're doing to keep on -- help us build this community. Thank you.

336 MS. BEVERLY RODRIGUEZ: Thank you.

337 4. Presentation: Establishment of a Farmer's Market in Ward 1. Sponsored by Mayor Pro Tem  
338 Jamelle McKenzie.

339 MADAM CITY CLERK BOGNER: Next agenda item is a -- presentation is establishment of a  
340 farmer's market in Ward 1. Sponsored by Mayor Pro Tem Jamelle McKenzie.

341 MAYOR PRO TEM MCKENZIE: Ms. Holly Rodriguez is going to come and share.

342 MS. HOLLY RODRIGUEZ: Hello, everyone.

343 MAYOR AND COUNCIL: Good evening.

344 MS. HOLLY RODRIGUEZ: How you guys doing?

345 MAYOR AND COUNCIL: Great.

346 MS. HOLLY RODRIGUEZ: Good. All right. So I'm here to present to you guys bringing a  
347 farmer's market to College Park. So, as you know, DeKalb Farmer's Market is one that everyone  
348 has to truck to to go get fresh fruits and vegetables, or we do have the farmers -- Forest Park  
349 Farmer's Market.

350 I believe here in College Park it would be great to have one here locally where people -- they  
351 have layovers. They can go right to the farmer's market, get fresh fruits or vegetables, maybe  
352 hang out for a little while there.

353 So this project would bring fresh fruits and vegetables locally sourced. It would help local farms.  
354 It would engage the community because we could teach classes there. We could do meal prep  
355 and just help our community be healthier. In launching this program, there was two options that  
356 we had to start out.

357 We could start out here at the atrium where we could have vendors come out, and they could set  
 358 up here, and people on Main Street could see it. The second option was we could get land and set  
 359 up a permanent location for the community to come to. So those options have two different  
 360 prices on them.

361 The temporary one where we set up and break down weekly would be 13,000, and the permanent  
 362 one would start at 40,000, but it would be -- the City would be investing in just helping get the  
 363 land appraise -- I mean, get the soil tested, get everything acclimated so that we could start.

364 We would -- my company, Sugars Urban Farm, we would run the day-to-day task of the farmer's  
 365 market. Either way -- either choice that you guys do. So with this, the key benefits for College  
 366 Park would be food accessibility. It would give access to fresh produce.

367 It would help address the food desert that we have here, and it would promote a healthier  
 368 lifestyle. It would cause economic growth. It would generate revenue for small businesses; local  
 369 farmers while attracting people to College Park.

370 It would give job -- it would create jobs here in College Park for residents around. It would give  
 371 cultural and social engagement by hosting the workshops; cooking demonstrations. We would  
 372 have family-friendly events there.

373 It would help with our environment because we would be using eco-friendly products. We would  
 374 reduce food waste; transportation where our residents have to drive farther to go get fresh fruits  
 375 and vegetables.

376 As far as being sustainable, it would reduce -- we would reduce waste because we would have a  
 377 compost program where the neighbors could bring and community could bring their waste and  
 378 we would compost it, so we would help with that -- that aspect of it.

379 It would -- energy efficient, like, we would use solar power for certain things. Yeah. It would be  
 380 locally grown resources, so to break down the fees. The land assessment we're estimating to be  
 381 around \$10,000; business development strategy, 7500; permits and regulations, 5500; planning,  
 382 we estimate that at 12,000; community engagement planning at 5,000.

383 To run the market yearly on us, it would range between 115,000 just depending on what all we  
 384 have going on, but we would -- we would take on that cost for that as far as getting grants and  
 385 implementing. To implement this pro -- program, we would look at the land; find out where  
 386 College Park believes is a good place for it to go.

387 We would obtain the necessary permits and licensing. We would recruit vendors and do, like,  
 388 local outreach. The second phase would be to launch marketing and public -- we would let the  
 389 public know -- be aware of everything. We would host informational sessions with the  
 390 community to build community interest and see exactly what the community wants to see at the  
 391 market.

392 The final plan would be to get the vendors, sign agreements with them, host a grand opening, and  
393 open for business with the community. In conclusion, our goal is just to bring health and  
394 wellness here to College Park to have a fun green area for people to come to and just have fun  
395 and live healthy. Any questions?

396 MAYOR PRO TEM MCKENZIE: Okay. Thank you, Holly. I don't -- you -- you gave us a lot  
397 of information, but it's not in the packet --

398 MS. HOLLY RODRIGUEZ: I'm sorry.

399 MAYOR PRO TEM MCKENZIE: -- in the presentation that we have, so what is it actually that  
400 you are -- I guess -- I guess, we -- we're going to need some more information -- I mean, from my  
401 part, I'm going to need some more information because I want to -- I think it's a great idea to have  
402 a farmer's market.

403 It sounds like you are suggesting an actual fixed location for the farmer's market because when  
404 you talked about composting that type of thing, that would be on -- if the City were to invest in  
405 property for that. So that part, I didn't see anything on that, but in terms of the -- bringing a  
406 market to the city on the lawn or something like that.

407 MS. HOLLY RODRIGUEZ: Yes, ma'am.

408 MAYOR PRO TEM MCKENZIE: Okay. That's what I think I'm -- the most that we have here.

409 MS. HOLLY RODRIGUEZ: Okay.

410 MAYOR PRO TEM MCKENZIE: No. I'm just -- just, kind of, want to get the -- the two things  
411 that you're -- you're saying -- so if we just wanted to have a market where people -- where we  
412 could have different vendors come or businesses come and -- and -- or farmers come and bring  
413 their -- what are -- what are you -- what are we talking about then?

414 MS. HOLLY RODRIGUEZ: Okay. So -- yes. If we have a local farmer's market --

415 MAYOR PRO TEM MCKENZIE: Like East Point.

416 MS. HOLLY RODRIGUEZ: -- for example, like East Point, yeah. Where the vendors just  
417 come. The initial investment for College Park would just be to get the structural -- to make sure  
418 we have the staff to run it and tables and all those things so that it could be uniform, and we could  
419 run it successfully. The breakdown of that is \$13,085.

420 MAYOR PRO TEM MCKENZIE: Per year?

421 MS. HOLLY RODRIGUEZ: No. That's just the set up. That would be a one-time -- one-time  
422 cost.

423 MAYOR PRO TEM MCKENZIE: Okay.

- 424 MAYOR MOTLEY BROOM: Councilmember Carn.
- 425 COUNCILMAN CARN: Thank you, Ms. Holly.
- 426 MS. HOLLY RODRIGUEZ: You're welcome.
- 427 COUNCILMAN CARN: Sounds like a great idea, you know. We are in a food desert; so the  
428 more health and nutrition we can bring into this community, the better off we're all going be so --  
429 yeah.
- 430 MS. HOLLY RODRIGUEZ: Thank you.
- 431 MAYOR MOTLEY BROOM: Councilmember Arnold.
- 432 COUNCILWOMAN ARNOLD: Thank you for that presentation. I would like to see the  
433 updated materials as well with the breakdown -- the cost of -- the proposed cost of the -- the land  
434 that will be needed.
- 435 MS. HOLLY RODRIGUEZ: Okay.
- 436 COUNCILWOMAN ARNOLD: And I would have liked to see some -- I guess there may have  
437 been a presentation that may have had some images or something to show what it was going to  
438 look like. I'd like to see that too.
- 439 MS. HOLLY RODRIGUEZ: Yes, ma'am.
- 440 COUNCILWOMAN ARNOLD: Thank you.
- 441 MS. HOLLY RODRIGUEZ: Okay.
- 442 MAYOR MOTLEY BROOM: Councilmember Gay.
- 443 COUNCILMAN GAY: I want to thank you -- thank you for the presentation. I'll make a couple  
444 of recommendations. I think the model that they use next door at East Point . I think that's  
445 probably an easier way to get started and get more people vetted. I guess you should use your  
446 resources -- our resources to you and find out who those people are because I go by there, and  
447 they got a lot of different vendors from all -- you know, I didn't realize that.
- 448 So I would -- I would start there on -- on -- on city-owned land. It could be at City Hall or it  
449 could be at one of our BIDA lots. That -- that -- that would be my recommendation. Even down  
450 there at the Pure Gas Station till they get it together, you could be down there and then -- I will  
451 tell you that Fulton Fresh also provides fruits and vegetables. They come out of Camp Truitt, so  
452 you may want to get with to them.
- 453 MS. HOLLY RODRIGUEZ: Okay.



454 And I think the Favor House also provides -- so, you know, we need -- all y'all need to be talking  
455 together --

456 MS. HOLLY RODRIGUEZ: Yes, sir.

457 COUNCILMAN GAY: -- would be my recommendation.

458 MS. HOLLY RODRIGUEZ: Thank you so much for that and just to follow up on that, I do  
459 know personally the person who runs the East Point Farmer's Market. I, actually -- I'm a vendor  
460 there, so I do know how it runs, and I have connected with them. Yes, sir.

461 MAYOR MOTLEY BROOM: Thank you so much for the presentation and I think that -- to  
462 Councilmember Gay's points, I think seeing a model like the East Point one makes a lot of sense  
463 especially in the first year --

464 MS. HOLLY RODRIGUEZ: Yes.

465 MAYOR MOTLEY BROOM: -- before making a more sizable commitment just to see how  
466 things work logistically. And in regard to -- and how -- what would be the frequency of the  
467 market?

468 MAYOR PRO TEM MCKENZIE: Good question.

469 MAYOR MOTLEY BROOM: It would be a weekly?

470 MS. HOLLY RODRIGUEZ: Yes. It would be every week year-round. We wouldn't close  
471 during the winter months. We would stay open every week.

472 MAYOR MOTLEY BROOM: To Councilmember Carn's point about us being in a food desert, I  
473 have the -- the benefit and the luxury of being able to walk to a grocery store, and I do that a  
474 couple times a week sometimes. Not all of our neighbors do.

475 So as much as I like the idea of doing it on the -- you know, on the City Hall lawn, the folks  
476 around City Hall do have access to a grocery store. Is there an opportunity for us to look at the  
477 south side for -- for the market to make sure that we are providing access -- you know, perhaps at  
478 the Wyatt Recreation Center as opposed to -- to doing it on the north side?

479 MS. HOLLY RODRIGUEZ: I'm open to all those options. I'm even open -- I mean, now that  
480 we're saying that it would be closer to the East Point model, I'm even open to maybe rotating it to  
481 different locations, so that we can make sure everyone is being serviced.

482 MAYOR MOTLEY BROOM: And -- and you said that if we did something like the East Point  
483 model, you would need funding from the City for staff to run it? Is that --

484 MS. HOLLY RODRIGUEZ: Yes. It would just be for staffing, and this was just me suggesting  
 485 us have like a set model so that our market looks like a cohesive market. That was my -- my goal  
 486 so that you don't have, like -- it doesn't look like it was just thrown together.

487 MAYOR MOTLEY BROOM: All right. Well, those are all my questions. I appreciate it.

488 MAYOR PRO TEM MCKENZIE: So -- so, basically, what we -- you're -- you're saying is that  
 489 some of that funding would go to the tables or whatever -- all of the aesthetics of the market?

490 MS. HOLLY RODRIGUEZ: Yes, ma'am.

491 MAYOR PRO TEM MCKENZIE: Okay. And I like the idea of the rotation, but I also want us  
 492 to -- maybe we can look in having a second location. This farmer's market concept -- the ask has  
 493 come from my Ward 1 neighbors. That's why you're here.

494 MS. HOLLY RODRIGUEZ: Yes, ma'am.

495 MAYOR PRO TEM MCKENZIE: Because you know we have had several people that have said  
 496 we want a farmer's market. We want a farmer's market, so my -- my -- my whole -- my goal in  
 497 this is that we provide something here. Not everybody -- some people feel the prices in some of  
 498 our grocery stores are a little high and would -- or prefer to be somewhere where they could  
 499 really bless some -- some of our local farmers.

500 So that is why a lot of people do go -- I -- when I lived in Buckhead, we had a farmer's market  
 501 that's at the church up the street from me. I lived on West Paces Ferry Road and I would -- all of  
 502 us. We had Publix grocery store. We had Trader Joe's. I used to walk to the Whole Foods; but  
 503 on Saturdays, I would go to the local farmer's market.

504 So even though these things are accessible, they still -- this is what the people want. I would like  
 505 to also look at maybe a second location or even we can look at a second day of the week.

506 MS. HOLLY RODRIGUEZ: That would be fine.

507 MAYOR PRO TEM MCKENZIE: So let's look at all the options and then we can have you  
 508 come back --

509 MS. HOLLY RODRIGUEZ: Okay.

510 MAYOR PRO TEM MCKENZIE: -- with it -- the -- the -- you know, this is -- we're envisioning  
 511 now, so now we know where you -- the information that we need to get back and then we can go  
 512 from there.

513 MS. HOLLY RODRIGUEZ: Okay.

514 MAYOR PRO TEM MCKENZIE: Okay.

515 MS. HOLLY RODRIGUEZ: And I'll also add that I have talked to Parks and Rec in integrating  
 516 -- because we have the garden over there -- integrating our youth participating and teaching them  
 517 how to sell fruits and vegetables that they've grown. So that's another part of it that we want to  
 518 do.

519 MAYOR MOTLEY BROOM: Excellent.

520 MS. HOLLY RODRIGUEZ: Thank you, guys.

521 MAYOR MOTLEY BROOM: Thank you so much.

522 MAYOR PRO TEM MCKENZIE: Thank you, again, Holly. Thank you for everything that  
 523 you've just, kind of -- you've definitely -- literally rolled up your sleeves, helped us to get this  
 524 amazing community garden going and our senior tech program, and your mind is always looking  
 525 at how you can make us a more sustainable community. Thank you again.

526 MS. HOLLY RODRIGUEZ: Thank you and thank you, guys.

527 COUNCILWOMAN ARNOLD: Thank you.

528 5. Discussion: Proposed Public Comment Policy and Procedures. Sponsored by Mayor Pro  
 529 Tem Jamelle McKenzie.

530 MADAM CITY CLERK BOGNER: Next agenda item is discussion: proposed public comment  
 531 policy and procedures. Sponsored by Mayor Pro Tem Jamelle McKenzie.

532 MAYOR PRO TEM MCKENZIE: Thank you. Thank you. Thank you. I just -- one of the  
 533 purposes of this -- this time today is I wanted us to all get on the same page and, kind of, be --  
 534 understand -- I mean, what I have put on paper is not what I'm saying it should be, but it could be  
 535 a framework for us.

536 But, you know, the goal of this presentation right now is for us to really decide where we're going  
 537 to go. We talked a little bit about public comments last week -- the last meeting, and then we had  
 538 the meeting and we totally disregarded everything that we said.

539 We allowed -- even though I think the nature of the conversations and the comments were  
 540 necessary and tore my heart apart -- apart because I could not respond, but we did go over the 15-  
 541 minute limit when the -- for topics, and we've been going over the 9-minute limit per -- per  
 542 persons to stand up here.

543 So I wanted to clarify here, are we looking at 36 minutes in total or is it 42 minutes for public  
 544 comments? For instance, are we saying that we would give 36 minutes if we had in-person  
 545 comments and then use 6 additional minutes for email comments, or are we saying that we're  
 546 going to stop the in-person comments at 30 minutes and add on 6 minutes?

547 I think also there was confusion that we were thinking at one time that we could only use six  
 548 minutes for email comments and that was never meant to be the case. It was if we spent 20  
 549 minutes in in-person and there was no one else that needed to speak, then that would leave us the  
 550 rest of the time for email comments.

551 So -- but I know our clerk -- this is new and we -- and we keep fumbling it up, so wanted us all to  
 552 be, kind of, clear on what it is that we're looking for. Also, in terms of sign in for public  
 553 comments, the only way that we can really know how much time is going to be spent in a top --  
 554 on a topic if -- when people sign in, they put what they're here to speak about.

555 So we've been having sign-ins for public comments with just the first name; no address; no topic  
 556 and my thought is that we need to -- if we're going to have rules and regulations or procedures,  
 557 that we follow that.

558 So we talk -- this talks about procedures. It talks about in-person comments. The fact that if a  
 559 person gets up to speak and they speak for three minutes and they -- they want to speak up to nine  
 560 minutes, that they would need to have someone that would yield their time, and they could have  
 561 up to two people yield time.

562 I had that -- also in developing this, I must say that there are members of the community that sent  
 563 me their -- their -- their thoughts on this, so this is not just Jamelle McKenzie. This is actually a  
 564 collaboration of our community members trying to also make it make sense.

565 So we have topic-based. We do say right now that it shouldn't be more than 15 minutes in total,  
 566 so I don't know -- it was put here that the Chair of the meeting and the Clerk, hopefully, can  
 567 begin -- or we have to find a way to monitor the discussion time allotted so that we can, you  
 568 know, make sure that we're not going over those times.

569 So on the second page -- page 29, I have topic-based time limits and then we go into order of  
 570 priority for comments. So what I'd like for -- for Council to determine today is what we're going  
 571 to do. Do we want to -- do -- if you like what we've written and we want to -- you know, this is  
 572 what we want to implement and execute, then let's do it.

573 But if you think that we need to revise what has been submitted in terms of persons signing up by  
 574 7:30 -- I think we've been good at that -- email comments being received by 7:30. Audience  
 575 members who have not signed up, you know, being able to finish the -- either the 30-minute or  
 576 the 36-minute window and email comments being no less than 6 minutes -- minutes being  
 577 allocated for that.

578 And -- yeah. So, kind of, wanted to hear from everybody, see what -- you know, if you had a  
 579 chance to -- to read over this, what your thoughts are and to really get started with whatever we  
 580 decide today.

581 MAYOR MOTLEY BROOM: Councilmember Carn.

582 COUNCILMAN CARN: Well, you know, I've always been a big advocate for public comments.  
 583 I think the public comment segment of the meeting is the most important part of the meeting  
 584 because at the end of the day, we're here to serve our residents.

585 Always try to look to afford residents as much time as possible to finish their thought, finish their  
 586 thought. Now, one person has finished their thought. Someone may consider someone else's  
 587 rambling or whatever have you. But at the end of the day, it's residents and taxpayers that have a  
 588 piece to speak and they need to be heard.

589 The -- the most important parts of human communication is the need to be heard and understood,  
 590 and that's so very important. Now, I do remember when we had comments for 30 minutes plus I  
 591 think it was 6 minutes with email comments; so if we're going to 42 minutes, okay, then we'll be  
 592 extending it, I guess.

593 Also, in terms of the order of priority -- now, just for me, obviously, in-person speakers I think  
 594 should have priority over email comments. If you bothered to get up and get down here through  
 595 traffic and whatever have you or at dinner time to come live and in person, I think that should  
 596 take priority over in emailed comment.

597 Not that the email comment is any more important, but a live flesh and blood person to me should  
 598 get the top priority as they took the time out of their schedule to come down here in person. I  
 599 would suggest the in-person speakers who have signed up, the audience members that wish to  
 600 speak, and -- and then email comments but that would just be my suggestions.

601 MAYOR MOTLEY BROOM: Councilmember Arnold.

602 COUNCILWOMAN ARNOLD: Thank you. I think that we've been talking about this for a  
 603 minute to trying to get it right. And I think last year when we talked about this, we were trying to  
 604 construct this in a way where we were living within our 36 minutes, right.

605 When it -- when it came to definitely individuals who were signing in and also trying to address  
 606 those -- those emailed comments which I think at one time we were talking about, you know,  
 607 breaking it up, you know, allocating six minutes on the -- on the back end to support the -- the  
 608 email comments what have you.

609 Either way what -- whatever we decide to come up with whether we do the 36 and we're going to  
 610 add an additional 6 to make a total of 42. It is fine with me. I just think -- I do agree that we  
 611 need to be consistent, right, in however we establish it, so that it doesn't seem like we -- we're  
 612 just, kind of, changing it each time that we have people to come and speak.

613 MAYOR MOTLEY BROOM: Councilmember Gay.

614 COUNCILMAN GAY: I -- I -- I think all of y'all made good points. I like Fulton County's  
 615 model. It allows you to sign in and then you would have a time limit, and it's regulated by the  
 616 Chair. I like -- that's just the model I like; but since we on this topic, I think we need to put more

617 emphasis on limiting ourselves because we're the ones, in my opinion, that carries the meeting  
618 way further than it needs to be.

619 We should limit ourselves to the same kind of -- what we limit them, we should -- I mean, of  
620 course, we can talk longer, but there's instances where we should have a time limit. I just would  
621 like to see us look at that model as well.

622 MAYOR MOTLEY BROOM: We approved five minutes.

623 COUNCILMAN GAY: We what?

624 MAYOR MOTLEY BROOM: At the same time that we worked on the -- the public comment, it  
625 was supposed to be five minutes at the conclusion of the meeting.

626 COUNCILMAN GAY: The -- the only other thing that I noticed it's not the first time we talk,  
627 it's the back and forth. Maybe there should only be a rebuttal.

628 MAYOR MOTLEY BROOM: Oh, you're talking about for a particular issue.

629 COUNCILMAN GAY: I'm talking about for elected officials. When we talk about -- when  
630 we --

631 MAYOR MOTLEY BROOM: Items on the agenda?

632 COUNCILMAN GAY: Right.

633 MAYOR MOTLEY BROOM: I see.

634 COUNCILMAN GAY: That's what I would like to -- to limit.

635 COUNCILWOMAN ARNOLD: Well, you know, what we talked about that. We brought that  
636 up at one point in time, and there was no appetite at that time for us to -- to restrict our comments.  
637 And -- I mean, I -- I welcome us being able to come up with something that makes sense too  
638 because I think I did hear from a couple of constituents that were -- that complained.

639 I don't want to say complained, but spoke out on us limiting their ability to make comments, but  
640 yet, we can talk until the sun comes up the next morning.

641 COUNCILMAN GAY: And even if we don't limit ourselves, why don't we come up with a  
642 procedure that once you make your argument, each person can rebut it and then that's it.

643 We got to decide because it's -- it's sometimes it can -- it's no ending. It just goes on and on, and  
644 I don't know are we really accomplishing anything after a certain period and time. Like, I tell  
645 them at my house, I -- I stopped listening, like, 20 minutes ago.

646 MAYOR MOTLEY BROOM: The -- the City of East Point has some specific ways in which  
647 they conduct their meetings and maybe we can take a look at that.

648 COUNCILMAN GAY: Could the City Manager bring some -- some -- some models for us to  
649 look at?

650 COUNCILWOMAN ARNOLD: Yeah. And I -- I -- I think we'll definitely be able to -- to tackle  
651 this and have it just moving like a well-oiled machine especially once we get the software in  
652 place, right, because then it will be prompting us as opposed to us trying to keep up with it.

653 COUNCILMAN GAY: Yeah.

654 MAYOR MOTLEY BROOM: I think one of the -- I -- respectfully I disagree with -- with your  
655 point, Councilmember Carn, about people who -- people in person versus emailed comments  
656 because there are some people who just can't make it to the meetings.

657 They might have disabilities that prevent them from coming. They might be at work. They  
658 might -- I mean, for a number of different reasons, the only way that they're able to put in their  
659 comment might be through email; and if they've taken the time to craft one, I think that they  
660 deserve it to be heard.

661 So I think for -- for folks who have drafted -- you know, taken the time to draft something that --  
662 that that would get read over someone who hasn't signed up by 7:30, but that's my opinion, and --  
663 and I don't know what the -- what the thought of the Body is on that.

664 MAYOR PRO TEM MCKENZIE: It's -- it's, kind of, tricky whichever way you go because even  
665 -- you could have persons -- and I do agree. I'm not disagreeing. I'm actually just adding on.

666 It's -- it's -- the challenge is that you could also have persons that are in person that have signed  
667 up, and they have come here, and they don't get a chance to speak because we only -- when you  
668 look at it, and you have 36 minutes for public comment, and each person gives three minutes; the  
669 most that we can have really is 12 people speak.

670 And it's -- and there are times that we have more than 12 people that sign up, and they have come  
671 here in person, and it's the same thing for the persons that sent the email. I think the difference  
672 with the email comments versus the in-person is that we are working -- and, Kelly, you can set  
673 me straight if I'm incorrect, but I think that a lot of times the -- the -- the thing was if somebody  
674 has emailed a comment, we try to still get some kind of response to them, or maybe that was  
675 something we were talking about, you know. If an email comment doesn't get read, that it could  
676 still get a response?

677 MAYOR MOTLEY BROOM: Madam Clerk?

678 MADAM CITY CLERK BOGNER: I would have to double check with Mr. Crane.

679 MAYOR PRO TEM MCKENZIE: Okay. Because I think --

680 MADAM CITY CLERK BOGNER: I don't -- I don't -- I don't believe so.

681 MAYOR PRO TEM MCKENZIE: I think that's one of the directions he was looking at.

682 MADAM CITY CLERK BOGNER: Okay.

683 MAYOR PRO TEM MCKENZIE: At least -- you know, not that we're -- we -- we don't get to  
 684 respond; but, I mean, if it is a comment -- for instance, now what we have -- we have hopefully  
 685 begun to do and we'll continue to do is we -- and this is really difficult for me because I can talk  
 686 my -- I can talk my behind off, and I can answer any questions that anybody asks, and to not be  
 687 able to respond to our residents in the public comment section is very challenging.

688 Sometimes people come here; and the things that they're saying, your heart is just going out to  
 689 them and you really want to -- or they have information that is incorrect and you really want to  
 690 get -- you want them to leave here feeling like they've been heard.

691 Whereas many of our people -- the way public comments are set up, you don't always feel like  
 692 you -- you might have been heard, but you didn't get listened to because nobody has responded.  
 693 So we started this where -- even though we can't respond, depending on the nature of the  
 694 comment, we are trying to get a response to the persons by the Friday after the meeting.

695 So that -- but those are the people that get to speak and I would say the same thing for the email  
 696 comments that there should be a response to them. The difference with the email comments is  
 697 we get to -- we don't get to hear everything as a Body, but the City still gets that information, so  
 698 that may be a direction. We'll just see where Bill wants to go.

699 But either way, any person that wants to -- to -- to be able to speak in -- in public comments  
 700 whether it be through email or whether it should be in person is valued, you know. That's -- what  
 701 kind of government can we run if we can't hear from our people. So anyway I would just like to  
 702 hear from the Body.

703 Do we want to go with a -- a -- a total of 36 minutes which means that we would only allocate up  
 704 to 30 minutes in person and if we don't use the whole 30 minutes in person and we've got 12  
 705 minutes' worth of -- 15 minutes' worth of email comments that we fill it up, or do we want to  
 706 take it to 36 in person and in the case where we go over or -- or hit that 36, we would allow 42?

707 Forty-two would only be if we used up 36 minutes in person. It wouldn't be that we're doing 30  
 708 -- 42 every time. It would just be the exception and not the rule. Does everybody get that?

709 MAYOR MOTLEY BROOM: Councilmember Carn.

710 COUNCILMAN CARN: Well, I think that 36 minutes is appropriate for -- for a two-hour  
 711 meeting -- hour-and-a-half, two-hour meeting.

712 MAYOR PRO TEM MCKENZIE: Okay.



713 COUNCILMAN CARN: I think that public comments are for the public to be heard. I think  
 714 they hear enough from us; and I think before we start public comments, the public needs to  
 715 understand that we need to let them know that we are here to hear your concerns and your issues.  
 716 The back and forth, I know it's very tempting and a lot of times I want to comment and say a  
 717 word too, but --

718 MAYOR PRO TEM MCKENZIE: Okay.

719 COUNCILMAN CARN: -- we're here to hear their concerns. They hear enough of us after  
 720 public comments. That's why public comments is first because the priority are the residents first.  
 721 I think that all residents are extremely important.

722 None of this can happen without the residents, but the priority in my opinion is always the person  
 723 right in front of you, so I think live and in-person people should get a priority. I think that all  
 724 emailed comments should also be sent to us individually and electronically.

725 I'd like to review all of the email comments and get those sent to us, so that even if there is not  
 726 time for one reason or another, that we get a chance to really review those comments thoroughly  
 727 so.

728 MAYOR MOTLEY BROOM: Do either -- I'm sorry. Councilmember Arnold; Councilmember  
 729 Gay, do you have...

730 COUNCILMAN GAY: I just -- my issue is not staying up here all night, so why I'm saying that  
 731 is -- 36, 42. I don't even care if it's an hour. I think we need to limit ourselves because when they  
 732 talk, it pushes us down into our agenda time. The other thing is we need to limit these  
 733 proclamations. It's -- it's --

734 MAYOR MOTLEY BROOM: We got a lot.

735 COUNCILMAN GAY: I mean, by the time we do all these proclamations -- I mean, this -- these  
 736 council meeting are not designed for us -- us to be here until 11, 12 o'clock at night. They just  
 737 aren't.

738 If that's the case, they need to be in the mornings because all the staff can come. One reason why  
 739 you don't see Ward 4 down here is because they told me that, Councilman Gay, we elected you.  
 740 You need to talk for us. Now, I'm saying that because they don't come down here. They call me.  
 741 They call me. They email me, and I -- I know my residents. I got -- some of them called me so  
 742 much today.

743 I didn't even return their call about different projects, so, Mayor Pro Tem, it doesn't matter to me.  
 744 If -- 36, 42, I really don't care. What I care more about is limiting us all to make it an easier night  
 745 for everybody. That's what I care about. And -- and one other thing: I don't know of any  
 746 instances recently where people didn't have a chance to talk. I -- I haven't seen that as being, like,  
 747 a problem.

748 MAYOR MOTLEY BROOM: It's generally not.

749 COUNCILMAN GAY: It's just not. In fact, I see people giving away their time and most of the  
750 people that have really urgent messages, they come down here, and they'll have people talking for  
751 them and -- and then it's being -- it's being recorded and they can do -- they can do emails.

752 So there's a lot of ways to communicate with the public to the -- to the elected officials. There's a  
753 lot of mediums in place now for us to understand what the public issues are. That's my point.

754 MAYOR MOTLEY BROOM: Councilmember, I -- and I'm going to just -- I'm going to start  
755 with you and -- because I'm -- I'm looking at you, and I'm going to go -- go backwards. But in  
756 terms of priority, what would your priority be in terms of the folks who get to voice their  
757 concerns?

758 COUNCILMAN GAY: The Mayor Pro Tem wants 36 -- you want 36 minutes?

759 MAYOR MOTLEY BROOM: No. No. Wait. No. No. That's not the question I'm asking. I'm  
760 not talking about the time. I'm talking about -- obviously, the people who signed in who were  
761 physically present, number one. Number two, would that be the folks who have emailed or the  
762 people who haven't signed in but are physically present? Which would be two and which would  
763 be three for you?

764 COUNCILMAN GAY: I think they should be given the same authority because people can't  
765 come down here or won't come down here or that's just not how communication works today  
766 because people like to email.

767 They just don't come. So we want to hear them -- them as well. However, we could get the  
768 emails earlier than -- you get them at -- some of you get these emails a couple days before our  
769 meeting.

770 MAYOR MOTLEY BROOM: So -- so in terms of hearing those, would -- would you -- would  
771 your preference be in terms of priority, people who have sent in emails or people who have not  
772 signed in but are physically present? Which should come first?

773 I think there's -- there's a general consensus that the folks who have signed in before 7:30, they  
774 speak first; but then after that, are we dealing with people who have sent in emails, or are we  
775 dealing with people who are in the audience that have not signed up? Just to --

776 COUNCILMAN GAY: I say -- I say let's -- I say let's hear all the people.

777 MAYOR MOTLEY BROOM: So all the people who are physically present first?

778 COUNCILMAN GAY: But limit their time.

779 MAYOR MOTLEY BROOM: Okay. Councilmember Arnold.

780 COUNCILWOMAN ARNOLD: So what happens then with the people who may have emailed  
781 the night before?

782 MAYOR MOTLEY BROOM: I'm -- I'm just asking you which --

783 COUNCILWOMAN ARNOLD: I'm just saying -- you know -- I'm -- I'm thinking through.

784 MAYOR MOTLEY BROOM: I understand. Do you want me to come back to you?

785 COUNCILWOMAN ARNOLD: No. I don't -- I don't -- you don't have to come back to me. I --  
786 I -- I don't think that we were trying to prioritize one over the other. However, while we have  
787 people present, it may be easier to deal with their comments. All of people that are here to speak  
788 in person and then do the email comments.

789 MAYOR MOTLEY BROOM: So regardless of whether or not they've signed in? Because  
790 typically what happens is at 7:30 if you haven't signed in, then -- like --

791 COUNCILWOMAN ARNOLD: No. No. No. I get what you're saying.

792 MAYOR MOTLEY BROOM: Yeah.

793 COUNCILWOMAN ARNOLD: I get what you're saying. So the people who -- who have  
794 signed in speak. The people who are here speak and then the email comments, but we need to  
795 make sure that we allocate and have enough time to get to those email comments.

796 I don't think that we should let the time run out and not address the email comments. If we need  
797 to cut off the time for the -- the individuals that are here, I think we should do that before just  
798 ignoring the email comments.

799 COUNCILMAN GAY: Could we use our time at night or the workshop session time to hear  
800 emails, like, can they be read before council meeting or --

801 COUNCILWOMAN ARNOLD: It's a possibility.

802 COUNCILMAN CARN: Because we got time. A lot of times -- if she just read them. It don't  
803 take that long to read them. She got them before five.

804 MAYOR MOTLEY BROOM: Madam Clerk.

805 MADAM CITY CLERK BOGNER: Madam Mayor --

806 MAYOR MOTLEY BROOM: It looks like you want to say something.

807 MADAM CITY CLERK BOGNER: Yes. I do have a question for clarification. It is my  
808 understanding speaking from -- speaking with the City Manager earlier today, that individuals

809 that sign up to speak -- the individual that is speaking needs to sign up to speak themselves, not  
810 sign in a whole list of individuals to sign up to speak; is that correct?

811 And, also, I -- this is concerning public comment for this evening -- later this evening. There  
812 were quite a few -- as you men -- mentioned, Mayor Pro Tem -- that they did not write their last  
813 name and gave limited information and pretty much at this point, it's one individual signed up at  
814 least 15 individuals to speak.

815 MAYOR PRO TEM MCKENZIE: Yeah. Let me respond to that too. Oh, okay.

816 CITY MANAGER ADEDIRAN: City Manager -- I mean, the City Attorney, you know, has --

817 MAYOR PRO TEM MCKENZIE: Does he -- you want to -- because if not, I can -- I can --

818 CITY ATTORNEY DENMARK: No. No.

819 MAYOR PRO TEM MCKENZIE: There was one time before you came, Kelly, that people  
820 actually had to go to the clerk and show their driver's license in order to sign up for public  
821 comments.

822 We have now gone back to letting the -- the thing -- yes. The person who speaks must sign up  
823 for themselves and -- but that's why I want us to get the policy straight because people also need  
824 to know ahead of time before they come here that the policy is you must sign up in person if  
825 you're going to speak, and you need to fill out the form.

826 See, if -- if I am my person, then I can put down my first name, my last name, my address, and  
827 what I'm coming up here to speak for; but when someone else signs in for -- and then what also  
828 happens is we -- if -- in cases like that, if someone signed up for 15 people and all those 15  
829 people are speaking on the same topic, it is not giving other people that are in here the  
830 opportunity to speak if we don't cut it off at 15 minutes.

831 MADAM CITY CLERK BOGNER: Okay. Thank you, Mayor Pro Tem, for that clarification;  
832 and, Madam Mayor, may make a comment in regards to the public comment I received this  
833 evening?

834 MAYOR MOTLEY BROOM: Yes, ma'am.

835 MADAM CITY CLERK BOGNER: Or -- or today -- earlier today. Then all of those  
836 individuals, I kindly request you to go to the back podium to sign up to speak this evening.

837 MAYOR MOTLEY BROOM: Okay.

838 MADAM CITY CLERK BOGNER: Thank you.

839 COUNCILMAN CARN: One thing --

840 MAYOR MOTLEY BROOM: Councilmember Carn.

841 COUNCILMAN CARN: -- I will say. I -- I wouldn't go so far as requiring identification but --

842 MAYOR PRO TEM MCKENZIE: I'm not saying we have to do that, but that's what we were  
843 doing.

844 COUNCILMAN CARN: Understood. Understood. But it does tend to happen with -- people  
845 will load -- load up the public comment list from time to time. I've seen that happen, you know.  
846 It's a little bit of manipulation in there, but there are other ways we can do it in terms of  
847 monitoring. The sign-in sheet is at the back of the room there when you come in the door.

848 Now, it could very well -- if we have sign up starting at -- what time does the workshops start: 6,  
849 6:30; right? Six o'clock.

850 COUNCILWOMAN ARNOLD: Six o'clock, yeah.

851 COUNCILMAN CARN: Six o'clock. Well, the sign up can start as early as, you know, 5:30 or  
852 5:45. Maybe the sign-up sheet can be down here with the clerk's office or -- or with the officer  
853 and the person would have to come and sign their name -- first and their last name and the officer  
854 has the sign-up sheet or maybe out -- out in the lobby even and then you have a more accurate list  
855 and you know folks have come to sign in. You got someone there monitoring things and that  
856 way -- I think, that -- that may be an in-between compromise.

857 MAYOR MOTLEY BROOM: I think it's a very -- that -- if -- if people want sign up to speak, I  
858 think we should let people sign up to speak.

859 COUNCILMAN CARN: Absolutely.

860 MAYOR MOTLEY BROOM: If they've signed up someone else and that person was not able to  
861 do it for -- you know, get here to sign up for some other reason, I -- I think that's a slippery slope  
862 that probably lends us to limiting people's speech, and I -- I don't love it.

863 MAYOR PRO TEM MCKENZIE: I don't agree with that. It's not limiting people's speech to  
864 have regulations. There's a such thing as protected speech, and I think an attorney would be  
865 aware of that. This -- you have a policy, and what -- we want to hear from people, but we want to  
866 hear from everybody that can speak.

867 What I -- the incident -- the reason why we clear -- we changed or we tried to make the -- the  
868 sign-up process different last year is because one of my residents came to sign up to make an  
869 announcement, and there were 20 names or so already on the back and the front of the sheet and  
870 that individual -- and -- and most of those names didn't even show up that night -- but that  
871 individual left here discouraged thinking that they wouldn't have an opportunity to speak.

872 And so we were trying to make this so that it's fair for everyone. We can speak for 15 minutes on  
 873 the same subject. Fifteen people signing up for the same subject are not going to be heard, but it  
 874 can discourage somebody who wants to sign up when this sheet is totally taken -- taken up.

875 So there -- there's rules. It's just like we have rules here. There's people that wanted to -- that  
 876 may want to speak during public -- on a public -- last week -- last meeting, we had a group and --  
 877 that deserved to be heard. Don't get me wrong. I'm definitely -- feel for what -- what's -- what's  
 878 going on in their community.

879 But they came down to speak during public hearing, and they wanted to speak on something that  
 880 had nothing to do with the public hearing, and the Chair of this dais right here shut them down  
 881 and would not allow them to speak because it was protected speech.

882 It was a time that you could not speak on that issue, and so I think we just need to be clear to  
 883 people that they understand that there's 15 minutes for each topic. One person can get up and  
 884 speak on a topic for nine minutes, and this is not to cut anybody off from speaking or to infringe  
 885 upon your First Amendment right to speak, but it is also the fact that our -- we do not want our  
 886 rights to violate the rights of others to have an opportunity to be heard.

887 And so there are rules and regulations that are set up that will allow everybody that opportunity,  
 888 and so if we do have people to -- my thing is tonight, whatever it is, it is; but we still need to stick  
 889 to the 15 minute per topic. I wouldn't take anybody that signed up tonight; but I think going  
 890 forward, we just need to have this published so that people who are coming understand what the  
 891 policy is.

892 MAYOR MOTLEY BROOM: But I think that the -- the public -- part about 15 minutes is  
 893 published, and so we will certainly stick to that this evening as we go into public comment.

894 And I want to clarify, when I said limiting people's speech, I really meant limiting people's ability  
 895 to speak thinking that we have -- essentially people need to show up twice possibly if -- and if  
 896 someone else can sign up for them, at the time I don't -- I personally don't have that much of a  
 897 problem with but, I mean, others might, and that's totally fine.

898 MAYOR PRO TEM MCKENZIE: There are municipalities where they do not even let you  
 899 speak on an item that is not on the agenda.

900 MAYOR MOTLEY BROOM: True.

901 MAYOR PRO TEM MCKENZIE: Okay. So College Park is a very open, embracing  
 902 municipality. You can come up here and talk about, you know, lollipops and lemons if you  
 903 decide that's what you want to speak on. We do not limit a person's ability or what they want to  
 904 speak on, but we just have limitations on the time, and, again, that is designed to give people --  
 905 anyway.

906 I think the main thing is that we need to determine are we going to do 36 minutes completely  
 907 with public comments or are we going to do up to 36 minutes in person and then if we do do 36  
 908 minutes in person, we will make sure we add on 6 minutes for email comments.

909 Which means that, again, that we may finish in-person comments with 23 minutes which would  
 910 give us from 23 minutes to the 36 minutes for email, but we wouldn't go to 42 minutes. Only  
 911 time we would go to 42 minutes is when we have used 36 minutes for in-person which gives the  
 912 persons who have signed in and the persons who have not signed in up to 36 minutes to speak in  
 913 this assembly.

914 MAYOR MOTLEY BROOM: What is your preference: 36 or 42?

915 MAYOR PRO TEM MCKENZIE: I'd like to have the 36 in-person and then extend it to 42 if for  
 916 some reason our in-person comments go past. I think 30 minutes is not enough if we would have  
 917 to cut it off.

918 MAYOR MOTLEY BROOM: Councilmember Carn, what is your preference?

919 COUNCILMAN CARN: I'm fine with a total of 30 -- 36 minutes total. I think it should be  
 920 enough. I, also -- but I also agree with the yielding time no more than two individuals. I think  
 921 that -- that's -- that's a fair -- you know, doubling -- doubling of time for someone who wants to  
 922 share but three and four people sharing, I think it gets -- we want to hear from everybody so.

923 MAYOR MOTLEY BROOM: Councilmember Arnold.

924 COUNCILWOMAN ARNOLD: I'm -- I'm completely fine with the way that it is now, so  
 925 whatever the time is and I think it's 36. I'm -- I'm good with that.

926 MAYOR MOTLEY BROOM: Councilmember Gay.

927 COUNCILMAN GAY: Thirty-six.

928 MAYOR MOTLEY BROOM: All right. I heard 36 so --

929 MAYOR PRO TEM MCKENZIE: Okay. So 36 minutes --

930 MAYOR MOTLEY BROOM: Hold on. Hold on. Hold on. So we're looking at 36 minutes  
 931 total, so that'd be 30 in person and then 6 minutes for email comments.

932 COUNCILMAN CARN: I, also, think the two -- two person yielding time -- no more than two  
 933 people --

934 MAYOR MOTLEY BROOM: I think that is in our -- in our --

935 COUNCILMAN CARN: Is that there? Are we sure?

936 MAYOR PRO TEM MCKENZIE: Yes.

937 COUNCILMAN CARN: So two -- two people can yield time on -- okay. All right. So six  
938 minutes for a maximum of --

939 MAYOR PRO TEM MCKENZIE: Well, no. Basically, it means at 30 minutes, we end all in-  
940 person comments and then we can -- and then you have six minutes left for email. That's what  
941 you all have decided, so it's no 42 minutes anywhere.

942 COUNCILMAN GAY: Correct.

943 MAYOR MOTLEY BROOM: Thirty-six.

944 COUNCILMAN GAY: Thirty-six.

945 MAYOR MOTLEY BROOM: All right. So that's the end of the workshop. We'll see everybody  
946 in -- let's into 7:35. Just give everybody an opportunity to take a comfort break if they need it.  
947 We'll see you at 7:35.

948 Workshop session ended at 7:26 p.m.

949

950 **CITY OF COLLEGE PARK**

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954 **Bianca Motley Broom, Mayor**

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956

957 **ATTEST:**

958

959

960

961 **Kelly Bogner, City Clerk**





3667 MAIN STREET COLLEGE PARK, GEORGIA 30337  
WWW.COLLEGEPAKGA.COM

**CITY OF COLLEGE PARK  
COUNCIL AGENDA MEMO (CAM)  
REGULAR SESSION MEETING**

**DOC ID: 12051**

**TO:** Honorable Mayor and Council Members

**FROM:** Dr. Emmanuel Adediran, City Manager

**DATE:** May 12, 2025

**TITLE:** Regular Session Minutes dated May 5, 2025

**Attachments**  
05052025 RS (DOCX)

**Prepared by:** Kelly Bogner  
**Department Director:** Kelly Bogner, City Clerk

**Review:**

Kelly Bogner Completed	05/15/2025 2:17 PM
City Clerk Completed	05/15/2025 2:18 PM
City Manager's Office Completed	05/15/2025 12:22 PM
Mayor & City Council Pending	05/19/2025 7:30 PM

CITY OF COLLEGE PARK  
MAYOR AND CITY COUNCIL  
REGULAR SESSION  
MAY 5, 2025

MINUTES

Present: Mayor Bianca Motley Broom; Mayor Pro Tem Jamelle McKenzie, Councilman Joe Carn, Councilwoman Tracie Arnold, and Councilman Roderick Gay; City Manager Dr. Emmanuel Adediran; City Attorney Winston Denmark; City Clerk Kelly Bogner

Absent: None

Regular session meeting was called to order at 7:39 p.m.

1. Opening Ceremonies

MAYOR MOTLEY BROOM: Good evening. Welcome to the regularly scheduled meeting of the Mayor and City Council of the City of College Park. I'm Mayor Bianca Motley Broom. We have a full quorum present with Councilmembers McKenzie, Carn, Arnold, and Gay.

And so at 7:39 p.m. subject to my continuing objections over Ordinance 2024-01 and the omnibus motion this Body passed the first week of January 2024, I will call the meeting to order. The first item on our agenda is the Pledge of Allegiance.

A. Pledge of Allegiance

B. Invocation – Pastor Majorie Dent

C. Civility Pledge – Police Chief Rogers

D. Announcements – Police Chief Rogers

E. Safety Preparedness – Fire Chief Jones

2. Additions, Deletions, Amendments, or Changes to the Agenda

MADAM CITY CLERK BOGNER: Agenda item 2, additions, deletions, amendments, or changes to the agenda. Madam Mayor, I do have a change to the agenda -- a deletion. Consent agenda item 9P should be removed. It is addressed in item 9O.

MAYOR MOTLEY BROOM: And what about 9A and B because they have not been through the procurement process. Bids have not been solicited for them.

38 CITY MANAGER ADEDIRAN: Ten thousand -- between 10,000 and from -- you know -- what  
39 -- between 10,000 and 50,000 supposed to be three -- three quotes.

40 MAYOR MOTLEY BROOM: I -- I thought our procurement policy stated that above 10,000,  
41 we needed to -- to have an RF -- like, an actual bid sent -- sent out.

42 CITY ATTORNEY DENMARK: Yeah. That -- that's what it says. I'm -- I'm sorry. We do  
43 need to -- above \$10,000 -- I know we are contemplating changing that, but --

44 MAYOR MOTLEY BROOM: That's not what it is now.

45 CITY ATTORNEY DENMARK: No. Right. So as -- as we sit here now, we need to do a  
46 procurement at that dollar value.

47 CITY MANAGER ADEDIRAN: Okay. Got you. So we can remove that -- that until -- until --

48 MAYOR MOTLEY BROOM: So 9A and B?

49 CITY MANAGER ADEDIRAN: Yeah. Until the new resolution sent.

50 COUNCILMAN GAY: I have a comment.

51 MAYOR MOTLEY BROOM: Councilmember Gay.

52 COUNCILMAN GAY: I'm going to -- I'm going to make -- I'm going to add this to the -- I'm --  
53 I'm going to add this to the -- to the agenda tonight that we're going to increase the City  
54 Manager's discretionary limits to 50,000. I'm going to add that to the agenda, and we'll -- we'll  
55 be done with this.

56 MAYOR MOTLEY BROOM: Wait. Hold on one -- wait one second. That's in our charter  
57 though so.

58 COUNCILMAN GAY: What -- what's in the charter: the City Manager's discretionary limit?

59 MAYOR MOTLEY BROOM: The spending limits, yes.

60 COUNCILMAN GAY: Well, I'm going to make a -- maybe we should amend the charter. It has  
61 to go through its course, but that will be my motion for that particular item.

62 CITY ATTORNEY DENMARK: I'm hesitating because -- just ensuring that -- that's the type of  
63 -- and as you know as well as I know two ways to change the charter. One is by home rule which  
64 you're contemplating and the other is an act of the general assembly.

65 And we could only do a home rule amendment for minor things, but we can certainly consider it  
66 because let's just say we decided it was a home rule amendment that we could make, we couldn't  
67 do it tonight because in order to change the charter, there's steps that we have to take.

68 So if -- if it's your request that we do a charter amendment in regards to the City Manager's  
69 authority, we can certainly consider that.

70 COUNCILMAN GAY: Yeah. I'm going to add that item but -- because this keeps coming up  
71 over and over again and not -- I know there's consensus to increase it anyways.

72 MAYOR MOTLEY BROOM: So it -- that will be 10 E? Hold on. Give me one moment. So  
73 that will be --

74 COUNCILMAN GAY: The -- the other thing --

75 MAYOR MOTLEY BROOM: Wait, Councilmember. Hold on.

76 COUNCILMAN GAY: It's 10E, 10E, 10E.

77 MAYOR MOTLEY BROOM: 10E, discussion of raising City Manager authority -- spending  
78 authority to \$50,000.

79 COUNCILMAN GAY: Correct.

80 MAYOR MOTLEY BROOM: Okay.

81 COUNCILMAN GAY: And the other thing with regard to item -- with regard to the chess patio,  
82 you already have a master contract in place, so this could have been done through an addition to  
83 the contract. I think trying to give it to another vendor, RSW, is the issue. This is already a -- a  
84 bided-out contract, so this would be considered a change to it.

85 MAYOR MOTLEY BROOM: Does it --

86 COUNCILMAN GAY: Item 9B.

87 MAYOR MOTLEY BROOM: For the basketball court?

88 COUNCILMAN GAY: This is -- no. Both of these -- both of these items. Item 9A --

89 MAYOR MOTLEY BROOM: 9A is the chess patio.

90 COUNCILMAN GAY: The chess pad is -- there's a contract to award, so this should be really  
91 up under his -- you should have contacted him and this would have been a bid -- a change. Item  
92 9B, the same situation here. There's a master contract for both of these.

93 MAYOR MOTLEY BROOM: So we -- we should remove both of them then?

94 COUNCILMAN GAY: No. We shouldn't remove them. You should have gotten them paid for  
95 under their procurement authority.

96 CITY ATTORNEY DENMARK: Madam Mayor.

97 MAYOR MOTLEY BROOM: Yes, sir.

98 CITY ATTORNEY DENMARK: To the extent that if -- we can do what Councilman Gay says  
99 -- I think they're two issues: one is the spending authority but the other is whether this is an  
100 actual brand new procurement or rather -- or whether this is merely a change order under an  
101 existing contract, and the staff will determine if that's the case; and if so would move forward in  
102 that manner, but if it -- if it is a brand new procurement, we'll tell you that too.

103 COUNCILMAN GAY: And -- and I will remove my addition item. We'll have that  
104 conversation later and have staff to review putting these under the contract who's bonded. So --  
105 see the issue's trying to do this to RSW. That -- this is why we got to have this conversation.  
106 This is what -- this is a complicated thing.

107 MAYOR MOTLEY BROOM: So you don't want 10E?

108 COUNCILMAN GAY: Not tonight.

109 MAYOR MOTLEY BROOM: Okay. And 9A and 9B, we're not going to be considering  
110 tonight; correct?

111 COUNCILMAN GAY: Well, the thing is we -- we need the project -- we need these things done.

112 MAYOR MOTLEY BROOM: Understood.

113 COUNCILMAN GAY: I want -- I'm -- I'm going to -- I'm going to change the agenda item to the  
114 extent that they are done under the general contract that's already awarded these contracts.

115 MAYOR MOTLEY BROOM: I think --

116 COUNCILMAN GAY: I'd like to hear Councilmember Carn.

117 MAYOR MOTLEY BROOM: I -- I will -- I will get him just one moment. I think Mr. Denmark  
118 had something to say then I'll -- I'll --

119 CITY ATTORNEY DENMARK: The only thing I was going to say is I haven't -- I don't have  
120 the contract in front of me but -- so -- but -- yeah. That --that's the only issue.

121 MAYOR MOTLEY BROOM: Councilmember Carn.

122 COUNCILMAN CARN: I would just make a suggestion and this -- this -- you know, this is your  
123 area. I mean, it looks like this -- these are two items that you need to get done. My -- my  
124 suggestion, City Manager, if -- if there's -- if we want to get them done if we just lower the  
125 amounts below the threshold so we can get started on both of them and get moving on them and  
126 then take a look at the finish-up cost or whatever, you know, as they finish if possible.

127 CITY MANAGER ADEDIRAN: Councilor, I can -- I cannot do that because both -- we receive  
128 and the first one we receive two quotes and this is --

129 COUNCILMAN CARN: Okay. Understood. Understood.

130 CITY MANAGER ADEDIRAN: The lowest is what it is going to be -- yeah. And since we  
131 have to do a formal RFP, you know, so we have to go back.

132 COUNCILMAN CARN: Understood.

133 MAYOR MOTLEY BROOM: Mr. Denmark.

134 CITY ATTORNEY DENMARK: Madam Mayor -- and gods know I don't want to make work  
135 for somebody in the evening -- but if we can talk to Ms. Brown and see -- just, kind of, get the  
136 information, and we can figure out tonight before we get to the -- because it looks like we have a  
137 -- a few proclamations that might occupy us for a minute or two, and we might be able to figure  
138 out between now and the time we get to consent agenda.

139 COUNCILMAN GAY: Well, Director Michelle Johnson was the -- the person that participated  
140 in both these solicitations so -- and y'all already know the stuff is already out there built. Y'all  
141 know that; right? So we didn't build it ourselves. Ms. Johnson, can you provide strict proof that  
142 both of these have general contractors that --

143 MAYOR MOTLEY BROOM: Hello, Ms. Brown. How are you?

144 MS. VERONICA BROWN: Hi.

145 MAYOR MOTLEY BROOM: We -- we've got procurement here.

146 COUNCILMAN GAY: I didn't know she was here. I didn't see her.

147 MS. VERONICA BROWN: So what was the question for me?

148 COUNCILMAN GAY: Well, my question is for Ms. Johnson first.

149 MAYOR MOTLEY BROOM: Can we -- Councilmember, can I make -- can I make this  
150 proposal?

151 COUNCILMAN GAY: Right after that -- after Ms. Johnson --

152 MAYOR MOTLEY BROOM: I mean, I'm saying can we put them on the regular agenda?

153 COUNCILMAN GAY: No. We done started -- they going to have to -- come on, Ms. Johnson.  
154 Y'all started it. Let's talk about it.

155 MS. MICHELLE JOHNSON: I'm sorry, Councilman Gay. What was your question? What was  
156 the question? I'm sorry.

157 COUNCILMAN GAY: Both these items need change orders.

158 MS. MICHELLE JOHNSON: So the only question it has is the procurement --

159 COUNCILMAN GAY: The question -- the City Manager is saying if we can confirm that both  
160 of these were done by public solicitations with two different contractors. That is the question.

161 MS. MICHELLE JOHNSON: So Lance Terry reached out to independence to get quote from  
162 them?

163 COUNCILMAN GAY: No, ma'am.

164 MS. MICHELLE JOHNSON: I'm not quite sure if I'm following.

165 COUNCILMAN GAY: The -- the original contractor for the splash pad and the original  
166 contractor for a chess patio, they were both publicly --

167 MS. MICHELLE JOHNSON: Oh, okay. I follow what you're saying. So -- yes. So the  
168 basketball court was done by Star Construction and ST English Construction, and then the chess  
169 patio is currently -- is finishing up.

170 COUNCILMAN GAY: So what I'm saying is when you have a project that's already bided out  
171 and you have contractors, it would have been easier to just call them up and add it -- these  
172 changes -- these change orders.

173 MS. MICHELLE JOHNSON: With the current contractor.

174 COUNCILMAN GAY: And then you would have -- you -- you would not have run a file or  
175 procurement.

176 MAYOR MOTLEY BROOM: So --

177 COUNCILMAN GAY: Now -- now I will hear from our newest member of our organization.

178 MS. VERONICA BROWN: Yes. That is correct. If the original contractor was to do a change  
179 order, you would not have to do it out to bid.

180 COUNCILMAN GAY: Yeah.

181 MAYOR MOTLEY BROOM: Okay. That's not what -- that's not the situation that we have  
182 tonight, and I know that you want to move --

183 COUNCILMAN GAY: No. I'm -- I'm not pushing to have this done. Now, it's about  
184 principle --

185 MAYOR MOTLEY BROOM: Okay.

186 COUNCILMAN GAY: -- and my point is both these contractors are already in place.

187 MAYOR MOTLEY BROOM: Sure.

188 COUNCILMAN GAY: The City Manager needs to -- need to contact them and have them to do  
189 these change orders if they are able. If they aren't able then we -- we don't run a file procurement  
190 because we tried. Am I right, City Manager?

191 CITY ATTORNEY DENMARK: Yes, sir.

192 COUNCILMAN GAY: If they can't do it then -- then --

193 MAYOR MOTLEY BROOM: Okay. So -- so either way we need to remove 9A and B from the  
194 agenda tonight?

195 CITY ATTORNEY DENMARK: We could -- Madam Mayor, we -- we can handle it at the staff  
196 level and -- with this idea and we we'll move it forward.

197 MAYOR MOTLEY BROOM: Correct. But they get removed from the agenda, 9A and B can be  
198 removed tonight?

199 CITY ATTORNEY DENMARK: Probably because there's nothing really to vote on.

200 MAYOR MOTLEY BROOM: Right. So we're -- we're removing 9A; 9B; 9P.

201 COUNCILMAN GAY: May I also say to my colleagues if you guys get this package on  
202 Thursday and this is Monday, that's an opportunity to do this rather than take the public's time.

203 It's a -- it is a simple email to the City Manager or to me or to the City Attorney rather than  
204 coming out here and have a spectacle. These people not interested in all of this. We are  
205 professionals. We should have known to do this from the City Manager to the City Attorney to  
206 staff.

207 MAYOR MOTLEY BROOM: All right. And in regard to item 9N, Mr. City Manager, do we  
208 have a -- do we need to move that to regular business at least due to -- I think there might be a  
209 potential conflict of interest there.

210 CITY MANAGER ADEDIRAN: Which -- which one?

211 MAYOR PRO TEM MCKENZIE: No conflicts.



- 212 MAYOR MOTLEY BROOM: Item 9N as the Director of Human Resources also serves as the  
213 CEO of Ignite.
- 214 CITY MANAGER ADEDIRAN: As stated, Ms. Stewart came right here and introduced the new  
215 CEO for Ignite.
- 216 MAYOR PRO TEM MCKENZIE: Who's there. Ignite CEO is right there.
- 217 MAYOR MOTLEY BROOM: I know. I -- I understand. I'm just saying that the Secretary of  
218 State of Georgia as her -- has Ms. Stewart listed as the CEO.
- 219 MAYOR PRO TEM MCKENZIE: They're here to make a comment about that tonight too.
- 220 CITY MANAGER ADEDIRAN: Okay.
- 221 MAYOR MOTLEY BROOM: Can we put it on the regular agenda to at least have a discussion  
222 about this?
- 223 CITY MANAGER ADEDIRAN: That's -- that's fine.
- 224 MAYOR MOTLEY BROOM: So that would be 9N moving to 10E. Okay. So we're removing  
225 9A; 9B; 9P and then moving 9N to 10E. Is there a motion?
- 226 COUNCILMAN GAY: I have -- before we vote --
- 227 MAYOR MOTLEY BROOM: Yes, sir.
- 228 COUNCILMAN GAY: I have a question about 9M -- I mean about -- 9M.
- 229 MAYOR MOTLEY BROOM: 9M, would you like to move that to the regular as well?
- 230 COUNCILMAN GAY: Yes.
- 231 MAYOR MOTLEY BROOM: Okay. 9M would be 10F. Okay.
- 232 COUNCILMAN GAY: All right.
- 233 MAYOR MOTLEY BROOM: Any other additions; changes; amendments? I'll go over them  
234 one more time. Removing 9A, 9B, and 9P; moving 9N as in Nancy to 10E in regular business  
235 and 9M as in Mary to 10F as in Frank.
- 236 COUNCILMAN GAY: And I -- I have executive session item for real estate and personnel.
- 237 MAYOR MOTLEY BROOM: Real estate and personnel? Okay.
- 238 COUNCILMAN GAY: I'm sorry. Legal and personnel.

- 239 MAYOR MOTLEY BROOM: Litigation and personnel.
- 240 COUNCILMAN CARN: I want to just say one thing.
- 241 MAYOR MOTLEY BROOM: Councilmember Carn.
- 242 COUNCILMAN CARN: Well, there's an agenda prepared but if there's an issue, I think we just  
243 -- just vote these issues up or down.
- 244 MAYOR PRO TEM MCKENZIE: Right.
- 245 COUNCILMAN CARN: In my opinion.
- 246 MAYOR MOTLEY BROOM: Okay. Is there a motion for the amendments and -- and changes?
- 247 COUNCILMAN GAY: Motion.
- 248 MAYOR MOTLEY BROOM: Thank you, Councilmember Gay. Is there a second?
- 249 COUNCILWOMAN ARNOLD: Second.
- 250 MAYOR MOTLEY BROOM: Thank you, Councilmember Arnold. Any discussion? Hearing  
251 none, we'll move to a vote. All those in favor?
- 252 COUNCILMAN GAY: Aye.
- 253 COUNCILWOMAN ARNOLD: Aye.
- 254 MAYOR MOTLEY BROOM: All those opposed? Any abstentions?
- 255 MAYOR PRO TEM MCKENZIE: Abstain.
- 256 COUNCILMAN CARN: Abstain.
- 257 MAYOR MOTLEY BROOM: All right. So that would be -- the motion passes with  
258 Councilmembers Arnold and Gay in -- in favor, Councilmembers Carn and McKenzie abstaining.  
259 Is there a motion to approve the agenda?
- 260 3. Approval of Agenda
- 261 COUNCILMAN GAY: So moved.
- 262 MAYOR MOTLEY BROOM: Thank you, Councilmember Gay. Is there a second?
- 263 COUNCILWOMAN ARNOLD: Second.

264 MAYOR MOTLEY BROOM: Thank you, Councilmember Arnold. Any discussion? Hearing  
265 none, we'll move to a vote. All those in favor?

266 COUNCILMAN GAY: Aye.

267 COUNCILWOMAN ARNOLD: Aye.

268 COUNCILMAN CARN: Aye.

269 MAYOR MOTLEY BROOM: Any opposed?

270 MAYOR PRO TEM MCKENZIE: Aye -- nay.

271 MAYOR MOTLEY BROOM: All right. So Councilmembers Gay, Arnold, and Carn in -- in  
272 favor of approving the agenda. Councilmember McKenzie is opposed. The motion passes.

273 4. Presentation of Minutes of City Council

274

275 A. Workshop Session Minutes dated April 21, 2025

276

277 B. Regular Session Minutes dated April 21, 2025

278 MADAM CITY CLERK BOGNER: Agenda item 4A, presentation of minutes of City Council,  
279 workshop session minutes dated August -- pardon me -- April 21st, 2025.

280 MAYOR MOTLEY BROOM: Is there a motion?

281 COUNCILMAN CARN: Motion.

282 MAYOR MOTLEY BROOM: Thank you, Councilmember Carn. Is there a second?

283 COUNCILWOMAN ARNOLD: Second.

284 MAYOR MOTLEY BROOM: Thank you, Councilmember Arnold. Any discussion ? Hearing  
285 none, we'll move to a vote. All those in favor?

286 COUNCILMAN GAY: Aye.

287 COUNCILWOMAN ARNOLD: Aye.

288 COUNCILMAN CARN: Aye.

289 MAYOR PRO TEM MCKENZIE: Aye.

290 MAYOR MOTLEY BROOM: That is unanimous. Thank you.

291 MADAM CITY CLERK BOGNER: Agenda item 4B, regular session minutes dated April 21st,  
292 2025.

293 MAYOR MOTLEY BROOM: Is there a motion?

294 COUNCILMAN CARN: Motion.

295 MAYOR MOTLEY BROOM: Thank you, Councilmember Carn. Is there a second?

296 COUNCILWOMAN ARNOLD: Second.

297 MAYOR MOTLEY BROOM: Thank you, Councilmember Arnold. Any discussion? Hearing  
298 none, we'll move to a vote. All those in favor?

299 COUNCILMAN GAY: Aye.

300 COUNCILWOMAN ARNOLD: Aye.

301 COUNCILMAN CARN: Aye.

302 MAYOR PRO TEM MCKENZIE: Aye.

303 MAYOR MOTLEY BROOM: That is unanimous. All right. We've got some folks who started  
304 working here and then we're going to talk about all-star of the month who I think might be with  
305 the fire department.

306 MADAM CITY CLERK BOGNER: Agenda item 5A is introduction of new employees.

307 5. Proclamations, Resolutions, Plagues, and Announcements  
308

309 A. Introduction of new employees hired during the month of April 2025 by Rose Stewart,  
310 Director of Human Resources and Risk Management.  
311

312 B. Introduction of Employee All-star of the Month by Director of Human Resources and  
313 Risk Management, Rose Stewart.  
314

315 C. Consideration of and action on a request to approve a proclamation to recognize Tri-Cities  
316 Boys Varsity Basketball Team for winning the Georgia High School Association (GHSA)  
317 5A State Championship.  
318

319 D. Consideration of and action for approval of a proclamation for 8U Boys Basketball Team  
320 winning Georgia Parks and Recreation (GRPA) State Championship.  
321

322 E. Consideration of and action for approval of a proclamation for 10U Girls Basketball Team  
323 winning Georgia Parks and Recreation (GRPA) State Championship.  
324

F. Consideration of and action for approval of a proclamation for 10U Boys Basketball Team winning Georgia Parks and Recreation (GRPA) State Championship.

G. Consideration of and action for approval of a proclamation for 12U Boys Basketball Team winning Georgia Parks and Recreation (GRPA) State Championship.

H. Proclamation for Layla Gray, College Park Tumbleweed Gymnast, scoring a perfect 10.

I. Proclamation for the Black History Committee.

#### 6. Remarks of Citizens

(Mayor Pro Tem McKenzie left the room at 8:31 p.m. and returns at 8:31 p.m.)

MADAM CITY CLERK BOGNER: Next, agenda item 6, remarks of citizens. First public comment is Johnnie Williams.

MS. JOHNNIE WILLIAMS: Johnnie Williams, 2241 Lyle Road. I am back here again about the tax. Nothing has been done as of yet. I've been here two or three times, and it doesn't make sense, and I'm looking forward to you Councilmembers to do something that tax office. Nothing takes this long.

I've called him and called him. He will not to return my calls, and I hope you will do something. It doesn't make sense. I've been down here three or four times with the same problem. He is not doing what he should do, and something needs to be done. If he can't do his work, remove him.

(Mayor Pro Tem McKenzie and Councilman Gay left the room at 8:33 p.m.)

MAYOR MOTLEY BROOM: Thank you, ma'am.

MADAM CITY CLERK BOGNER: Next public comment, Jawahir Sharwany.

MAYOR MOTLEY BROOM: I'm sorry. What was the name again?

MR. STANLEY MUHAMMAD: She's yielding her time to me. Thank you.

MADAM CITY CLERK BOGNER: Jawahir -- Jawahir Sharwany.

MAYOR MOTLEY BROOM: Is -- is yielding her time to Mr. Muhammad.

MADAM CITY CLERK BOGNER: Okay. Next is Richard --

MAYOR MOTLEY BROOM: She's -- she's coming down. I'm sorry.

MADAM CITY CLERK BOGNER: Okay.

356 MS. JAWAHIR SHARWANY: Hi. My name is Jawahir Sharwany, and I'm yielding my time --  
357 giving my time.

358 MAYOR MOTLEY BROOM: Yes ma'am. Thank you,.

359 MS. JAWAHIR SHARWANY: You're welcome.

360 MADAM CITY CLERK BOGNER: Next public comment, Richard Greer.

361 MR. RICHARD GREER: Good evening.

362 MAYOR MOTLEY BROOM: Good evening.

363 MR. RICHARD GREER: Mayor, City Councilmembers, staff, and residents. I'm brand new at  
364 this so just bear with me. But I'd just like to bring up a point that I'm sure all of you are aware  
365 that our HRM person, Ms. Rose Stewart, is out with the death of her family member.

366 So she is not here to represent herself, but I'm sure all of you would agree that she has not missed  
367 a City Councilmember [*sic*] since she got employed at the HRM membership, and I just want to  
368 just bring out the fact that, you know, I'm sure the City Council and everybody are aware of that  
369 fact as well.

370 (Mayor Pro Tem McKenzie and Councilman Gay returned at 8:34 p.m.)

371 And my thing is the fact that Ms. Stewart is, kind of, being sanctinized [*sic*] the fact that it's not  
372 fair to her. She was involved with Ignite. I have been appointed as the director of Ignite, and all  
373 we've been doing is moving and shuffling, and it was a pure oversight that her name is still on the  
374 Georgia Secretary -- whatever it's called.

375 I'm not sure what it is, but her name is still on that. It's a matter that could have been resolved  
376 before she left, and we're up here to let you guys know that it will be resolved because I will be  
377 appointed as the next CEO. So we all have made mistakes.

378 We all have made blunders, and we've all had to readjust, so I just ask that just give her the  
379 benefit of the doubt because it really was an oversight; and like I said, we will have that  
380 corrected. And another matter I would like to talk about is the fact that she -- think about this.  
381 Would you want a College Park full-time -- full-time salary or nonprofit salary?

382 So do you think she really did this intentionally? To me -- I'm just speaking on her behalf. It's  
383 an oversight. I'd also like to say we have been working diligent to revitalize Ignite. It's going  
384 through some up, downs, and changes; but we are here to make it work.

385 I thoroughly enjoy -- I'm a resident of 15 years, and I thoroughly enjoy what I do, and I  
386 thoroughly enjoy the community. And on another note, we have come with a plan that each one  
387 of the City Council and the Mayor has a liaison that will reach out to them, so they can keep us

388 informed to where we can participate in their events as well; and I do apologize, Councilwoman  
389 Arnold.

390 I did reach out to your young fellow, but I've been out of the country for the last week and a half;  
391 and I look forward to working with him, so, please, have him to reach out to me. So I just want  
392 to say, you know, we're going to correct the situation, and it should be corrected by the next City  
393 Council.

394 Now, I don't know what debt it is. I don't know how much it's going to take, but if it just take the  
395 name of the change and everything, it will be corrected. So I just want to say thank you. Have a  
396 good evening and keep smiling everyone.

397 MAYOR MOTLEY BROOM: Thanks, sir.

398 MADAM CITY CLERK BOGNER: Tom Coleman.

399 MR. TOM COLEMAN: Good evening. I sent this letter to the Mayor and Council earlier today.  
400 Got an immediate response from Councilwoman McKenzie. Thank you very much. I'd like to  
401 read it into the -- into the record. Dear, Mayor and Council; City Manager. The subject is  
402 problems with tonight's consent agenda.

403 I imagine you're getting tired of hearing from me. Well, I, too, am tired of the necessity of  
404 pointing out the controversial spending of taxpayer dollars without discussion via the consent  
405 agenda. Please look closely at item 9L for the \$70,000 for a legislative aide for Councilmember  
406 McKenzie.

407 While the detail behind the vote of the executive session to replace the single position of assistant  
408 to both the Mayor and all Councilmembers that has been in place all these many years was  
409 replaced recently with five -- count them -- five assistants at \$70,000 each.

410 The -- the detail of that -- term for that was not given. It's clear; however, the intent was that the  
411 contract amount was to cover 12 months, \$70,000 for a year. The contract for item 9L given in  
412 the -- in the packet is \$70,000 for only seven or so months left in the calendar year of 2025.  
413 Similar errors appear in the term and renewal of the contract section.

414 Now, Councilwoman McKenzie in her -- in her reply to me said that she recognized that there  
415 was problems there and turned it over to the -- to the attorney to -- to get rectified. So I -- we're  
416 still in the position where you tell -- told the citizens it's going to be one thing and now without  
417 citizens seeing it, it's being changed and you folks -- I -- if you've seen the changed contract, I --  
418 I'd be surprised.

419 Oh, you got it. Okay. Well, you're not voting for a pig in a poke but the -- but the citizens don't  
420 know what's going on. Next, kindly look at item 9M, an agreement with Destination College  
421 Park. When the newly minute -- not-for-profit presented at an earlier workshop, the pitch was  
422 that the payment was to be taken from funds allocated to our longstanding destination marketing

423 organization, ATL Atlanta Airport Convention and Visitors Bureau and thus would cost the City  
424 quote-unquote no additional funds.

425 The item detail doesn't support this. What's changed? Can't tell without discussion. The current  
426 package material show a firm fixed price of \$80,000. However, the title for 9M states \$80,000  
427 plus incentives as no specifics of the incentives are given passing an as is -- is effectively signing  
428 a blank check.

429 Councilwoman McKenzie clarified that it wasn't going to be taken out of the Atlanta Visitor  
430 Convention Bureau. However, the fact that you're signing something that isn't specified what the  
431 incentives are, you don't know what the contract amount is going to be. Any councilmember can  
432 request that these items be moved off the consent agenda and fully discussed. Failure to do so --

433 MAYOR MOTLEY BROOM: Thank you, sir.

434 MR. TOM COLEMAN: Thanks a lot.

435 MADAM CITY CLERK BOGNER: Stanley Muhammad.

436 MR. STANLEY MUHAMMAD: Greetings, Mayor and Council.

437 MAYOR PRO TEM MCKENZIE: Greetings.

438 MR. STANLEY MUHAMMAD: Assalamu Alaikum.

439 MAYOR PRO TEM MCKENZIE: Alaikum Assalam.

440 MR. STANLEY MUHAMMAD: I come before you all as a man in the city has become persona  
441 non grata because I chose to seek justice from you, and you refuse to give your brother justice as  
442 I stood for each and every one of you.

443 Our City Manager, he called me and asked me to have the brothers and sisters and come and  
444 stand for him to get him the position. He gave me his word. He would stand for justice and  
445 truth. I don't seek no favor from none of you. I seek favor from God, and I stand before you like  
446 Moses stand before Pharaoh as Daniel stand before Nebuchadnezzar.

447 They were persona non grata before the government of their time, and you are extension of the  
448 government that oppressed our people, but will you continue the legacy of injustice because  
449 justice does not see any person.

450 So our brother, I no longer support him because he lost his favor with God, not with me, with  
451 God when he decided to actually stand for Michelle Johnson when she was known guilty and lied  
452 to the police department which is a crime to knowingly make false statements to the police  
453 department and all of you said nothing.



454 And Ms. Bogner, she got an email from Michelle Johnson and took the email and fraudulently  
 455 put my name on it as though I made an opens record request. I told our brother about this,  
 456 Dr. Emmanuel Adediran. He did nothing. So it seems like white people get justice from you,  
 457 Dr. Emmanuel, but your own brother who actually helped you get in that seat with our brothers  
 458 and sisters. You send me a letter that -- of injustice, but we profess that we are men and women  
 459 of God. But there's a scripture that I want to share with you, and it says those who acquit the  
 460 guilty but condemn the innocent, the Lord detests them.

461 I'm an innocent man when it comes to that injustice. Now, we're talking about the injustice with  
 462 our people with Chelsea Gardens. See, I don't care about what you build in this city -- this is  
 463 made by man. In fact, you named it after racist man, Jack Longino. With you, Roderick Gay --  
 464 you told me that he said all black people want to do in this city is have sex and do drugs.

465 But, Joe Carn, you actually condone a man that you know is racist. That's not black. I know  
 466 your history, Brother Joe, and you have been a cancer in feeding evil and indecency about your  
 467 own brother who stood for our people. I've been here longer than all of you.

468 I sacrifice for our people now in Chelsea Garden, while you Easter egg hunt and --  
 469 Councilwoman Arnold -- by the way that's a pagan, European ritual -- ain't got nothing to do with  
 470 Jesus. It has sexual immorality attached to it. It's based in a lie. Why would we teach our  
 471 children a lie? Halloween, Christmas, all that Santa Claus, all that's white man's pagan ritual, but  
 472 you supposed to be black.

473 While you Easter egg hunting, our people in Chelsea Gardens living in terrible conditions. Get  
 474 out your seat, all of you, and knock on the doors and be there for my people. Or God will  
 475 condemn you all, but you can receive a white person's call but you don't receive my emails no  
 476 more. You took me off the Black History Committee. I watched you all take -- no one said  
 477 Brother Muhammad, come on up here. You took me off the Juneteenth Committee.

478 But the Nation of Islam has stood for our people but you hob nob with white people. You hob  
 479 nob with the Governor or those in the state capitol, and you look like midgets to them, but you  
 480 come to us like you giants and don't be a whore to corporate greed.

481 The man that owns Chelsea Gardens is a slumlord. Are you getting money from him? What you  
 482 getting from him that you actually won't condemn -- you won't condemn him, but our people are  
 483 suffering. May God bless you to repent for the kingdom of God is at hand. God will judge you  
 484 all.

485 And, Brother Denmark, don't you be no lawyer to defend the -- the guilty. Don't you be a lawyer  
 486 and lie to them and -- because you want to keep a position, my brother. You know the truth, and  
 487 I love you. Now, we can reconcile, and we can get together. You don't have to love me  
 488 personally, but let's work and help the suffering because your measurement of good -- you care  
 489 about that which is made by man. We made -- created by God.

490 That which is created by God is more important than that which is made by man. A bridge and  
 491 all that don't mean nothing to God if you don't give justice to the people of God. I don't want to  
 492 hear you preach no more. Your preaching should be seen in your actions. Thank you.

493 MAYOR MOTLEY BROOM: Thank you, sir.

494 MADAM CITY CLERK BOGNER: Dontavious Moore.

495 MR. DONTAVIOUS MOORE: Hey. How you doing, ladies and gentlemen? I have a question.  
 496 I hope I can get an answer. My question is why would you let Chelsea Gardens workers do  
 497 construction knowing that it's senior citizens, children, and -- with disabilities, where they're  
 498 cutting off the water.

499 Where we have to wait for hours to boo boo and pee, and it is mold growing, but we can barely  
 500 breathe correctly, and it's dangerous and hazardous because anything can fall from upstairs going  
 501 downstairs. Knowing these things can happen, why didn't you stop the construction -- them  
 502 tearing it down while we still living in the apartment complex? Is there anyone with an answer  
 503 for this?

504 POLICE CHIEF ROGERS: They don't answer questions during public comment, sir.

505 MR. DONTAVIOUS MOORE: They don't answer questions. Well, I just want to let you know  
 506 that's what's going on in our apartments. Full of mold. They're doing construction while we  
 507 living in there, and they cut off the water whenever they want to. So my mother and I -- senior  
 508 citizens have to hold our pee and boo boo for hours hoping they'll come turn on the water and  
 509 that's all -- that's all I have to say.

510 MAYOR MOTLEY BROOM: Thank you, sir.

511 MADAM CITY CLERK BOGNER: Elias Nail Dupree.

512 MR. ELIAS NAIL DUPREE: Good evening. I wanted to a call back to the earlier discussion  
 513 showing that there's ample time to hear the concerns of community members which is paramount  
 514 for the Councilmembers. When the Council fails to hear or even acknowledge its constituents,  
 515 these public forums, unfortunately, become the only avenue for those concerns to be heard.

516 Residents of College Park have been living in unsafe conditions for months. They have been  
 517 living with mold, rodent infestations, and sewage leaks without the intervention of the City  
 518 Councilmembers that are meant to represent them.

519 Just like clean drinking water is essential for human life so is housing. The residents of Chelsea  
 520 Gardens have tried to discuss their situation with this Council. One week ago today, the tenants  
 521 handed a formal document directly to Councilman Gray -- which is explicit -- sorry --  
 522 Councilman Gay, which explicitly requested engagement with the Council.

523 Those tenants have heard nothing in response which is in line with this Council's -- particularly  
 524 Councilwoman Arnold's steadfast refusal to acknowledge the residents of Ward 3. These  
 525 residents have been and continue to be systematically ignored by their own City Council  
 526 suggesting the City of College Park values the profits of business over the lives of its residents.  
 527 Thank you.

528 MAYOR MOTLEY BROOM: Thank you.

529 MADAM CITY CLERK BOGNER: Bezaleel Jupiter.

530 MR. BEZALEEL JUPITER: Bezaleel Jupiter. I fight for socialism and liberation. I'll cut to the  
 531 chase. There have been illegal -- the landlord of Chelsea Gardens has tried to carry out illegal  
 532 evictions with no due process for tenants. Then the -- the only intervention that the City did was  
 533 to join with the landlord to condemn the property.

534 It was only after tenants put decisive pressure onto this corrupt Mayor Pro Tem and City Council  
 535 that they made their fake promises to just the media to say that they're going to give an extension  
 536 -- a 30-day extension to May 31st on these evictions, and that they would give financial  
 537 compensation importantly at the owner's expense.

538 None of this has actually materialized. We talk to you since -- every day. They have not been  
 539 given any notification about any -- any extension or any -- or any, like, financial assistance at the  
 540 owner's expense. So we're seeing a trail of broken promises by the City of College Park, and the  
 541 only reason you gave this broken promise in the first place is because of the growing struggle of  
 542 Chelsea Gardens' tenants against you and the landlord's corruption.

543 The City is still allowing the landlord to illegally shut down people's water, utilities, and mail  
 544 service while the Contour Realty continues to do these dangerous repairs right in front people's  
 545 doors, right above people's rooms. We're shown video of how this has -- how this construction  
 546 has led to ditches that are -- people can fall into, has led to -- has led to mold leaking down into  
 547 people's rooms.

548 And we got to talk about why is this happening. It's because you all want to drive tenants out.  
 549 You all are like many cities in the United States. You're bought out by the landlords. In fact,  
 550 Contour Realty owned by Printis de Bucage which just bought Chelsea Gardens gave the largest  
 551 campaign contribution, \$3,000, to camp -- to Councilwoman Tracie Arnold's campaign for Ward  
 552 3 which Chelsea Gardens is in. They also contributed \$4,000 in campaign contributions to  
 553 Mayor Pro Tem Jamelle E. McKenzie. So much for your crocodile tears.

554 So what should be done now? We should be -- we are demanding that the City keep its promises  
 555 to tenants to halt all evictions and illegal shut offs and make sure tenants are actually financially  
 556 compensated to move out if they choose to do so. Two, stop the evictions now and then three, we  
 557 demand a meeting between current and former tenants --

558 MAYOR MOTLEY BROOM: Thank you, sir.

559 MR. BEZALEEL JUPITER: -- and the City and the landlord. Thank you very much.

560 MAYOR MOTLEY BROOM: Thank you, sir.

561 MADAM CITY CLERK BOGNER: Madam Mayor, that is all I have for written public  
562 comment, and I have no emailed public comments.

563 MAYOR MOTLEY BROOM: All right. If anyone else wishes to speak at this time --

564 MADAM CITY CLERK BOGNER: In person.

565 DR. SUBRENIA WILLIS: Dr. Subrenia Miller Willis. First of all, I want to come and say thank  
566 you for everyone, for your love, your flowers that was shown to my family during our loss. It  
567 was a very tough time, and we do appreciate it.

568 My heart goes out to the families of Chelsea Gardens, but on a lighter note as a proud citizen and  
569 community servant in the city of College Park, I'm thrilled to announce our fourth Kaboom  
570 playground build taking place on May 20th.

571 This project continues to be a -- a powerful legacy of collaborations to bring joy and safe play to  
572 spaces in our neighborhoods. Favor House has always partnered with incredible organizations:  
573 Forester at the Badgett Stadium, Alpha Kappa Alpha Sorority at the Tracey Wyatt Recreation  
574 Center, Target, and Dr. Subrenia Miller Willis, Park and Beyond the View and Legacy of Glory  
575 on Main Street. Each build has left a lasting impact and this next one will be no exception.

576 We are honored to welcome Delta Airlines and the worldwide sales team to bring more play to  
577 College Park. A large apartment complex surrounded by hotels, warehouses, and directly in the  
578 flight path of the world's busiest airport. The Embarcadero Apartments will soon be home to a  
579 vibrant new playground and other new amenities including shade, structures, paintings, and much  
580 more.

581 A big thank you to Delta for their generous support. They are rolling out the red carpet for our  
582 community bringing not only resources but their commitment to service and excellence. I'm  
583 excited to spearhead this initiative and continue our mission of making College Park a place  
584 where children can grow, play, and dream right in this community where we live.

585 Together we are building more playgrounds. We're building hope, health, and a stronger future.  
586 I just want to say something right quick. My first job was at the Atlanta Airport Marriott on Best  
587 Road and when I started there, I was a housekeeper. I worked for, like, three dollars and nine  
588 cents an hour. I made plenty of beds at the Marriott.

589 But today I can stand and say we are bringing play across the street where my first job was, and I  
590 have a heart for the city. I have a heart -- but thank you and thanks to the City of College Park  
591 for all you do to make our community with play and for partnering with us.

592 MAYOR MOTLEY BROOM: Thank you, ma'am. Does anyone else wish to speak?

593 MR. COFFEY SILAS: Hello to the Council. I just wanted to make a few points regarding --

594 MAYOR MOTLEY BROOM: I'm sorry. Could you -- could you identify yourself?

595 MR. COFFEY SILAS: Coffey.

596 MAYOR MOTLEY BROOM: Last name please?

597 MR. COFFEY SILAS: Silas. So in the absence of rent control, the City should be going above  
598 and beyond to prevent evictions which will only contribute to the prevalence of homelessness in  
599 the community, and the tenants of Chelsea Gardens deserve a complete stop to the evictions and  
600 compensation for temporary relocation during renovation demanding landlords renovate these  
601 apartment complexes in phases whereby empty units are renovated first so that residents can  
602 move into them in a timely manner not only preserves their right to housing but ensures their  
603 housing is safe and healthy.

604 The Council should see these evictions for what they are: a gross human rights violation and a  
605 public health crisis. No human being can thrive without shelter, and no one deserves to lose their  
606 housing because a slumlord doesn't want to take care of the property they decided to buy.

607 You should be prioritizing the needs of the tenants not their landlord, and as of February 6th --  
608 Jan -- February 6th of this year, Georgia Senate Bill 106 is in committee at the State Congress  
609 and would repeal Georgia Code 44719 which currently restricts local governments from  
610 regulating rents in Georgia.

611 The unjust con -- con -- evictions faced by the residents of Chelsea Gardens is a direct -- in part  
612 direct result of the anti-rent control policy in this state. So I believe we should be -- go further  
613 beyond rent control as a society -- as a state and should expand safe and affordable public  
614 housing for all, but in this moment you, City Council, should be lobbying for this legislation  
615 alongside the tenants of Chelsea Gardens to ensure that they at least have a path for housing  
616 protection in the form of rent control as one part of the equation. Thank you.

617 MAYOR MOTLEY BROOM: Thank you, sir. There's no applause. Thank you. Anyone else  
618 wish to speak? Ma'am, you yielded your time.

619 MS. KAREN JEREMIE: Good afternoon, Council. I mean, good evening. How are you? My  
620 name is Karen Jeremie, and I am the founder of Destination College Park. There's been a lot of  
621 controversy that I want to put to rest especially to you, Mayor Motley Broom. I have in no time  
622 said that I am a DMO.

623 I have a registered non-profit with the state, and I am applying for my 501c status, and you have  
624 up to 24 months to complete that. As I presented my presentation, there's been a lot of false  
625 narratives that have been going forward.

626 I am not sure what has precipitated the need to do that, but it -- it's been very hurtful to me, to my  
 627 son who travels the world, and it seems as though it is trying to tarnish my professional  
 628 reputation of over 30 years in community engagement, public relations, and public affairs.

629 To the gentleman, Tom Coleman, who asked the question what incentives are in the contract,  
 630 they are very specified and specific. It's not an open-ended contract. I have years of experience  
 631 writing contracts for vendors. I would never write an open-ended contract that is a blank check  
 632 especially in the city where I reside as a resident on Herschel Road.

633 I just turned 60 years old -- very proud of that, and I wanted to offer my services in this part of  
 634 my career to my city. I have been attacked on social media to the point where I am considering  
 635 legal action against those who have spearheaded a smear campaign against me, and I am just -- it  
 636 should not be this hard to work with College Park especially when someone is more than  
 637 qualified.

638 I went through the procurement process that Councilmember Carn offered for businesses. I did  
 639 everything that the City asked me to do and more. I met with Brian Hooker for those who are  
 640 questioning. I met with Dr. Adediran. I've met with select Councilmembers, but that still is not  
 641 enough.

642 I'm still being smeared calling -- being called a pretend organization, being attacked by one  
 643 supporter and her husband who was a teacher at Woodward saying horrible things. Telling me to  
 644 grow up, telling me all types of horrible, horrible things.

645 I have defended myself and will continue to do that because some people can't be bullied and  
 646 some people are not afraid, but I respectfully ask that you consider my earnest attempt to work  
 647 with College Park. I respectfully ask that you be fair. Thank you.

648 MAYOR MOTLEY BROOM: Thank you. Does anyone else wish to speak? Ma'am, you -- you  
 649 were on the list, and you yielded your time, so you don't have that opportunity to. How much  
 650 time is left?

651 MADAM CITY CLERK BOGNER: For in-person approximately three minutes.

652 MAYOR MOTLEY BROOM: Okay.

653 MADAM CITY CLERK BOGNER: The time -- the timer is eight -- it's at 8:51.

654 MAYOR MOTLEY BROOM: Okay.

655 MAYOR PRO TEM MCKENZIE: No. How many minutes have we used on the same topic?  
 656 Have we done 15 --

657 MADAM DEPUTY CITY CLERK BROWN: Nine minutes and 33 seconds.

658 MAYOR MOTLEY BROOM: How many?

659 MADAM DEPUTY CITY CLERK BROWN: Nine minutes, 33 seconds.

660 MAYOR PRO TEM MCKENZIE: Okay. We've had five speakers.

661 MAYOR MOTLEY BROOM: All right.

662 MR. GUY SWIDE: All right. Guy Swide, PSO. A few of you have been here. You know we're  
663 here to demand justice for the residents of Chelsea Gardens who are being unlawfully evicted  
664 from their homes. The place that they have called home for years, raised children, rested their  
665 heads is being ripped away from them without proper compensation. When we see these houses,  
666 they tell a story. You know, they're basic human necessity and should be a guaranteed right that  
667 everyone have access to it.

668 But to the owners of Chelsea Gardens, they don't see us as a home or a place where people have  
669 built their lives. They see this as an opportunity to make a buck. The slumlords of Chelsea  
670 Gardens have been forced -- because of the fighting that those residents have conducted, the  
671 slumlords of Chelsea Gardens have been forced to extend the illegal evictions, but that's not  
672 stopped the owner from subjecting its residents to unsafe living conditions including flooding,  
673 rodents infections -- infestations, mold, no AC, no security, and the residents have complained  
674 calling in all of these code violations.

675 And what does Chelsea Gardens do? Nothing. Because if they make the housing unlivable, then  
676 they'll be forced to leave. Isn't this illegal eviction practices? Today you even celebrated the  
677 week of drinking water and tenants at Chelsea Gardens are having their water being leveraged  
678 against them. Shame.

679 Instead of fixing the problem, chosen to intimidate, threaten, and kick these residents to the curb  
680 with no support whatsoever. And through all of this, the City Council has known the disgusting  
681 acts of Chelsea Gardens and the City Council has chosen to turn a blind eye on the suffering of  
682 their own constituents.

683 What is the job of the City Council if not to defend its people? What if the --what is the job of  
684 the City Council if not to provide support for its people? What is the job of the City Council if  
685 not to bring those who disrespect, disregard, and threaten the lives of its people to justice?

686 Instead, the City Council has chosen to be the ones who disrespect, disregard, and threaten the  
687 people as when -- as they had chosen to threaten the tenant with criminal charges for their  
688 presence after June -- June 30th. It is abundantly clear that the City Council is not here to protect  
689 us, defend us, or provide us with support.

690 The City Council has made it clear that they're only here to protect the highest bidder, but that  
691 money is still coming out of the pockets of the residents of Chelsea Gardens, and these residents  
692 don't live in a vacuum. They are our neighbors; our friends; our family. They are workers; bus  
693 drivers; teachers; students; nurses. They are our community.

694 They are the ones who make Atlanta function. They make the largest airport in the world  
 695 function. So to the owners of Chelsea Gardens and the City Council, this is more than just a  
 696 moment --

697 MAYOR MOTLEY BROOM: Thank you, sir.

698 MR. GUY SWIDE: -- where you can attack one of us --

699 MAYOR MOTLEY BROOM: Thank you, sir.

700 MR. GUY SWIDE: -- because you attack all of us.

701 MAYOR MOTLEY BROOM: We out of time?

702 MADAM CITY CLERK BOGNER: Deputy Clerk, how many minutes do we have left on the  
 703 subject?

704 MADAM DEPUTY CITY CLERK BROWN: For what?

705 MADAM CITY CLERK BOGNER: On the subject.

706 MAYOR MOTLEY BROOM: How much time is left?

707 MADAM CITY CLERK BOGNER: Five minutes and 39 seconds. And to clarify, in person was  
 708 to be --

709 MAYOR PRO TEM MCKENZIE: Thirty.

710 MADAM CITY CLERK BOGNER: Thirty. So the remainder of the time for emails -- does that  
 711 go to in-person?

712 MAYOR MOTLEY BROOM: I think it's six minutes. If we need it because 30 --

713 MADAM CITY CLERK BOGNER: We didn't reach --

714 MAYOR MOTLEY BROOM: Is there anyone else in the audience wishes to speak who has not  
 715 had an opportunity? All right. Seeing none others, we'll move forward with the agenda.

716 COUNCILMAN CARN: No email? There were no email?

717 MAYOR MOTLEY BROOM: No.

718 MADAM CITY CLERK BOGNER: No. No, sir.

719 COUNCILMAN CARN: Okay.



720 7. Public Hearings

721 MADAM CITY CLERK BOGNER: Agenda item 7 is public hearings. So we have no public  
722 hearings this evening. Agenda items 9A and 9B were removed. Moving on to 9C for the consent  
723 agenda. Madam Mayor, would you like me to read through each of the items?

724 MAYOR MOTLEY BROOM: Yes, ma'am. Since -- especially since we had some changes to it.

725 9. Consent Agenda

726 MADAM CITY CLERK BOGNER: Yes, Mayor. 9C is consideration of and action on a request  
727 to approve the license renewals for Integrated Security Technologies which will be used to  
728 upgrade our current camera software. This item is requested by Michael Hicks, Chief  
729 Information Officer. This is a budgeted item, GL account number 100-1535-52-5730 R&M D/P  
730 equipment. This will service all wards.

731 Item 9D, consideration of and action on a request to approve the annual Public Safety Services  
732 contract with Axon Enterprise Incorporation in the amount of \$371,411.12. This is a request  
733 from Chief of Police, Connie Rogers. This is a budgeted item, GL account number 100-3200-52-  
734 6170. This will service all wards.

735 Item 9E, consideration of and action on a request to renew services provided by Amadeus, the  
736 licensure provider that enables the GICC sales development users to access our Delphi and  
737 Salesforce meeting software in the amount of \$74,697.29, GL account number 555-4970-52-5730  
738 this item is located in Ward 2. This item is budgeted.

739 Item 9F, consideration of and action on a request to renew contractual services with Alpha, Alpha  
740 Video and Audio, Inc., our service provider for the City of College Park for the GICC digital  
741 display system in the amount of \$39,081.25. This is a budgeted item, GL account number 555-  
742 4970-52-5730. This service will be provided in Ward 2.

743 Item 9G, consideration of and action on a request to approve the existing on-demand water and  
744 sewer construction services until April 2026 to allow continuous repair within our sanitary sewer  
745 and water distribution system. This item is requested by Tim Lewis, Water and Sewer  
746 Superintendent. This item is budgeted, GL account number 505-4400-52-5800. This affects  
747 citywide functions.

748 Item 9H, consideration of and action on funding in the amount of \$20,000 for summer golf camp  
749 at the Historic College Park Golf Course Ward 2. This is a budgeted item, GL account number  
750 100-9980-51-6130. Sponsored by Mayor Pro Tem Jamelle McKenzie.

751 Item 9I, consideration of and action on a request for the approval of the disbursements --  
752 disbursement of the Municipal Electric Authority of Georgia 2024 year-end settlement, YES --  
753 YES refund in the amount of 1.3 million. This request is from Power Director Hugh Richardson.  
754 This is a budgeted item, GL account number 510-460 0-53-6030. This will service all wards.

755 Item 9J, consideration of Mayor and Council to authorize the City Manager through the  
 756 Purchasing Department to conduct a request for qualification RFQ for project management  
 757 services and design build for the Planned Botanical Gardens in the city of College Park. This  
 758 item is requested by Councilman Roderick Gay. The solicitation of the RFQ for project  
 759 management and design build is no cost to the City other than publishing the solicitation and in  
 760 the City Legal Organ and GPR website if required at a nominal budgeted cost.

761 Item 9K, consideration of and action for cameras, one PTZ and one fixed, to be installed at the  
 762 Hawthorne Station. That cost is approximately \$7,723.10. This item is requested by Councilman  
 763 Joe Carn. This is a budgeted item, GL account number 100-3223-54-7580. This will service  
 764 Ward 2.

765 Item 9L, consideration of and action to approve a contract for the College Park legislative aide  
 766 for Ward 1 in the amount of \$70,000. This item is being requested by Mayor Pro Tem Jamelle  
 767 McKenzie. This is a budgeted item, GL account number 100-1300-51-5211.

768 The next two items were moved to the regular agenda. 9O, consideration of and action on a  
 769 request to prepare an authorization for the City Purchasing Manager to solicit bid for -- for  
 770 construction of a citywide dog park at Herschel Road and Main Street. This item is sponsored by  
 771 Councilman Roderick Gay. This is a budgeted item, GL account number 100-6122-54-7851.  
 772 This item is located in Ward 4. Item 9P was removed from the agenda.

773 MAYOR MOTLEY BROOM: Thank you. Is there a motion to approve the consent agenda?

774 MAYOR PRO TEM MCKENZIE: Motion.

775 MAYOR MOTLEY BROOM: Thank you, Councilmember McKenzie. Is there a second?

776 COUNCILWOMAN ARNOLD: Second.

777 MAYOR MOTLEY BROOM: Thank you, Councilmember Arnold. All those in favor?

778 MAYOR PRO TEM MCKENZIE: Aye.

779 COUNCILWOMAN ARNOLD: Aye.

780 COUNCILMAN CARN: Aye.

781 COUNCILMAN GAY: Aye.

782 MAYOR MOTLEY BROOM: That is unanimous.

783 10. Regular Business

784 MADAM CITY CLERK BOGNER: Agenda item 10A, consideration of and action on a request  
 785 for a special event permit to host Community Health Fair and Field Day by Restart City Center

786 Church on May 24th, 2025 from 11:00 a.m. to 6:00 p.m. at Charles E. Phillips Park. This item is  
787 requested by Queenie Brown, Deputy City Clerk. This event is located in Ward 4.

788 MAYOR MOTLEY BROOM: Is there a motion? Is there a motion to approve?

789 MAYOR PRO TEM MCKENZIE: Motion.

790 MAYOR MOTLEY BROOM: Thank you, Councilmember McKenzie? Is there a second?

791 COUNCILMAN CARN: Second.

792 MAYOR MOTLEY BROOM: Thank you, Councilmember Carn. Any discussion?

793 COUNCILMAN GAY: Nobody cared to ask the Councilman --

794 MAYOR PRO TEM MCKENZIE: Did you -- I was waiting on you actually.

795 COUNCILMAN GAY: You were waiting for me to not give a motion.

796 MAYOR PRO TEM MCKENZIE: Oh, you didn't want a motion?

797 COUNCILMAN GAY: I mean -- I mean --

798 MAYOR MOTLEY BROOM: Councilmember Gay, if you -- if we could just --

799 COUNCILMAN GAY: Is it at the park or is it at the 18 acres? Where is it at? Is it at the park or  
800 the 18 acres? It makes a difference because this weekend I had to -- I had to call just to get cars  
801 out of a small event. So I -- it just -- I just need to know what's going on.

802 POLICE CHIEF ROGERS: I -- I believe when -- when reviewing the permit, it was at the soccer  
803 field and I -- and I know they stated earlier a bouncy house.

804 COUNCILMAN GAY: Is it free? How much did they pay?

805 MAYOR MOTLEY BROOM: Yes, sir. I mean, it's free.

806 POLICE CHIEF ROGERS: It's free.

807 COUNCILMAN GAY: Huh?

808 MAYOR MOTLEY BROOM: Free admission.

809 COUNCILMAN GAY: Well, listen at some point -- we're a business. It's not -- it's not the Red  
810 Cross. You guys work for an organization. We have to pay bills. You can't give everything  
811 away for free.

812 You can't go to Home Depot back door for free. You can't go to Piedmont Park for free. You  
 813 can't go to Mozley Park for free so, you know, y'all not even around on the weekend. I'm out  
 814 there trying to figure out what's going on.

815 MAYOR MOTLEY BROOM: Madam Clerk.

816 MADAM CITY CLERK BOGNER: Madam Mayor, just a correction. This will not be located  
 817 on the soccer field.

818 MAYOR MOTLEY BROOM: Where will it be?

819 COUNCILMAN CARN: Where is it?

820 MADAM CITY CLERK BOGNER: There's a section in the park. It was included in the agenda  
 821 packet. She submitted a map and circled a section of the -- the northern section of the park. The  
 822 applicant did.

823 COUNCILMAN GAY: Did she provide the insurance?

824 MADAM CITY CLERK BOGNER: Once approved, she will provide insurance to Queenie and  
 825 we are -- a staff is looking at a -- a new special event process. We're in the process of revamping  
 826 our special events permitting process which could possibly include -- it would be something we  
 827 would present to Mayor and City Council which could possibly include as you suggested --

828 COUNCILMAN GAY: If -- if --

829 MADAM CITY CLERK BOGNER: -- fees.

830 COUNCILMAN GAY: -- it's in the 18-acre parking lot without the soccer field, I don't see any  
 831 problem. But if it's in Phillips Park, it can't hold 2, 3 hundred people with regular guests.

832 COUNCILMAN CARN: In looking at this map here -- is this the map you're talking about here?

833 MADAM CITY CLERK BOGNER: Yes, sir. And there is an email attached to it.

834 COUNCILMAN CARN: I'm sorry. There's a what?

835 MADAM CITY CLERK BOGNER: There's also an email attached in the agenda packet. Her --  
 836 the applicant explaining where they plan on holding the event.

837 COUNCILMAN CARN: Okay. They will set their tents up on concrete parking area to the left  
 838 of the soccer field which is also behind the basketball court. Okay. All of that area is in Ward 2.  
 839 All that is in my ward if this is where they're setting up at -- if what I'm reading is correct.

840 MADAM CITY CLERK BOGNER: Yes, sir. That is correct.

841 COUNCILMAN CARN: This is in Ward 2. It was listed as in Ward 4 because -- I was  
842 assuming -- I thought Phillips Park which is in Ward 4. Jamestown site is in Ward 2. So who's  
843 having the -- Michelle, is this -- Chief, so who -- or who -- who talked to these folks?

844 MAYOR MOTLEY BROOM: They were here at the workshop.

845 POLICE CHIEF ROGERS: They were here during the workshop.

846 MAYOR MOTLEY BROOM: Yep.

847 POLICE CHIEF ROGERS: The only problem I have is the bouncy house.

848 COUNCILMAN CARN: Okay.

849 MAYOR MOTLEY BROOM: Chief, I'm sorry. Would you mind coming up and -- for anyone  
850 who might be watching.

851 COUNCILMAN CARN: Well, I'm just trying to get a feel for who -- who -- who sat down with  
852 these folks to --

853 POLICE CHIEF ROGERS: I didn't sit down with them.

854 MAYOR MOTLEY BROOM: Could you just repeat what you said to make sure everyone heard  
855 you.

856 POLICE CHIEF ROGERS: No. I didn't sit down with them. The only problem -- because in the  
857 ordinance at the parks, bouncy houses are not allowed, so that's the only issue that I have with it.

858 COUNCILMAN CARN: Okay. So there's no bouncy house.

859 POLICE CHIEF ROGERS: She -- in her and during the workshop -- I can't remember the lady's  
860 name, but she mentioned a bouncy house. That's the only thing that I have an issue with. That  
861 they cannot have a bouncy house out there.

862 COUNCILMAN CARN: Okay. Well, if it says no bouncy house then we're not going to do the  
863 bouncy house. Well, from what I heard, this is a health fair and -- did anybody from staff meet  
864 these folks?

865 MADAM CITY CLERK BOGNER: Sir. Queenie Brown.

866 COUNCILMAN CARN: Okay. This came from Queenie?

867 MADAM CITY CLERK BOGNER: Deputy. Yes.

868 COUNCILMAN CARN: She -- she was just here. She --

- 869 MADAM CITY CLERK BOGNER: Let me -- let me see if she's still in the building.
- 870 COUNCILMAN GAY: Before she comes, while he's waiting, I just want to clarify. It says  
871 Charles Phillips Park, so just to be clear, we're talking about the BIDA 18 acres?
- 872 COUNCILMAN CARN: This is why we want -- I want Queenie to --
- 873 COUNCILMAN GAY: The 18 acres actually --
- 874 MAYOR MOTLEY BROOM: Hold on. Here she comes. Here she comes. She'll answer all of  
875 our questions. Good evening, Ms. Brown.
- 876 MADAM DEPUTY CITY CLERK BROWN: Good evening, Mayor and Council.
- 877 MAYOR MOTLEY BROOM: So there's some questions about the event that is proposed by  
878 Restart City Center Church. Councilmember Gay.
- 879 COUNCILMAN GAY: Yeah. All it was is to clarify if it's actually in Phillips Park or is it at the  
880 adjacent park -- the 18 acres BIDA property?
- 881 MADAM DEPUTY CITY CLERK BROWN: No. It's at the park. It's going to be where your --  
882 basically, on opposite side of where your stage is for Ward 4 festivals.
- 883 COUNCILMAN CARN: Okay. That's --
- 884 COUNCILMAN GAY: That's the -- by the -- by the basketball court?
- 885 MADAM DEPUTY CITY CLERK BROWN: Yes.
- 886 COUNCILMAN CARN: Okay. That's not in Phillips Park.
- 887 COUNCILMAN GAY: That's -- that's not --
- 888 COUNCILMAN CARN: The park -- well -- I'll let you finish Councilman.
- 889 COUNCILMAN GAY: Well, if you want to go back in time, there's a gentleman handshake on  
890 the 18 acres. So I guess we both have a say in it, but more importantly it is not owned by either  
891 one of us. It's owned by BIDA. That's first off. Y'all need to start going to BIDA.
- 892 MADAM DEPUTY CITY CLERK BROWN: Okay.
- 893 COUNCILMAN GAY: And that being said, all I was saying simply was if it is at the park with  
894 the amount of guests, that would -- could be a problem because the park can't accommodate a lot  
895 of people. That was my only concern.
- 896 MAYOR MOTLEY BROOM: Okay. Councilmember Carn.

897 COUNCILMAN CARN: City Manager --

898 CITY MANAGER ADERIRAN: Yes, sir.

899 COUNCILMAN CARN: -- for the record, we don't go to BIDA pertaining to any use of public  
900 space. We never have. So reading here, it does say it's adjacent to the soccer field over in the  
901 parking area -- the green area behind the soccer field. So this is away from Phillips Park; right?  
902 In the -- in the 18-acre area; is that right?

903 MADAM DEPUTY CITY CLERK BROWN: I have to look at a map but --

904 COUNCILMAN CARN: Well, you put -- you put a map in here. I saw it's, kind of, a swiggly  
905 lines here so --

906 MADAM DEPUTY CITY CLERK BROWN: Oh, I didn't add that, sir. That's not my addition.

907 MADAM CITY CLERK BOGNER: Queenie, ma'am, I have the map here if you want to look at  
908 it.

909 COUNCILMAN CARN: Am I looking at the right -- wrong map or -- and the reason we asked  
910 you to come because I was asking did anybody meet these folks and, kind of, get the situation --

911 MADAM DEPUTY CITY CLERK BROWN: I spoke with them. I spoke with -- my initial  
912 conversation, they wanted to use the soccer field. When they had another conversation with  
913 Ms. Bogner, that was -- I guess, they changed it because I did explain to them that soccer field is  
914 usually down to prepare for soccer in the coming months. And so they said, okay, cool. We can  
915 go to the parking lot. That's fine. They had no issues changing.

916 COUNCILMAN CARN: Okay. So they met with Queenie and then they met with you and  
917 changed the location or --

918 MADAM CITY CLERK BOGNER: That -- the email that she sent me and the map, that is what  
919 she sent me. My apologies. I am not familiar with the park. So --

920 COUNCILMAN GAY: Mayor --

921 MADAM CITY CLERK BOGNER: -- in error, I should not have accepted this. I should have  
922 handed it off to Queenie.

923 COUNCILMAN CARN: Well, from -- from -- from what I heard at the -- at the workshop and it  
924 sounded like something, you know, we would like to see. One of the things I saw no -- no  
925 additional staff from police or fire. What about -- City Manager, what about, you know, just  
926 basic cleanup -- public works. I'm assuming the park rangers will be there, of course. Staff  
927 works clean up.

928 CITY MANAGER ADEDIRAN: In the list of the people needed in public works is part of, you  
929 know, what's listed as far as for the -- for the cleanup, whatever.

930 COUNCILMAN CARN: And y'all -- clerk's office, y'all have these special events?

931 MADAM DEPUTY CITY CLERK BROWN: Yes. And just so you know, we are in the process  
932 of revamping it. I'm making this application a lot more strenuous. A lot more complicated.

933 MAYOR MOTLEY BROOM: Councilmember Gay.

934 COUNCILMAN GAY: Listen, we can't -- we can't --

935 MAYOR MOTLEY BROOM: Councilmember Gay -- I'm sorry.

936 COUNCILMAN CARN: I was still in the middle of questions.

937 MAYOR MOTLEY BROOM: Okay. Go right ahead.

938 COUNCILMAN CARN: All right. So -- so you all recommended approval based on your  
939 review?

940 MADAM DEPUTY CITY CLERK BROWN: Yes. I mean, I was going to follow up with them  
941 and staff.

942 COUNCILMAN CARN: Is that a yes or a no or --

943 MADAM DEPUTY CITY CLERK BROWN: Yes.

944 COUNCILMAN CARN: You did recommend approval? Yes.

945 MADAM DEPUTY CITY CLERK BROWN: Now, Mayor and Council, you can make your  
946 recommendation, and I can go back to the requester and let them know that you requested this. I  
947 was automatically going to deny bouncy houses because we don't allow bouncy houses in park  
948 period.

949 COUNCILMAN CARN: Right. Well, if the bouncy houses, you know, not -- not -- not  
950 available and -- you know, they're not going to do the bouncy houses. I understand you all  
951 recommended approval from here reading -- reading the documents so -- and this is scheduled  
952 for?

953 MADAM DEPUTY CITY CLERK BROWN: May 24th, 2005 from 11:00 a.m. to 6:00 p.m.

954 COUNCILMAN CARN: I would be fine with approving this under -- with a couple of caveats,  
955 City Manager. I'd like you to maybe get them in here the next couple of days here and have a sit  
956 down with them and, I guess, Parks and Rec and Public Works just to make sure that -- that  
957 logistically we have everything; and, Chief, if you want attend, it might be a good idea.



958 You don't want to do bouncy the house. If that's not permitted, then we're not going to do the  
 959 bouncy house. But -- I would approve it based on you all meeting with this group and coming if  
 960 -- if -- if you're okay with it, I'm -- I'm fine with approving it contingent upon the City Manager  
 961 checking things out a little bit further. Now, I understand you all going to be revamping the  
 962 process, so we want make sure we get that going because, you know, spring -- summer's here.

963 So that process needs to be ready to go. As you see, we got folks ready to get out there and do  
 964 some good things in the community. It sounds good. Health fair is good -- is good information  
 965 for the city. You need a healthier city. If this is an event that promotes that, I think we want to  
 966 see it happen.

967 Estimated attendance looks -- looks relatively not -- not too big, 150 or so folks. And it says the  
 968 City of College Park will not incur any expenses. But just -- just the basic, you know, public  
 969 works being there and so on. I -- I would be fine with approving it based on City Manager  
 970 double checking things.

971 Now, if you come back to us and -- and your opinion is that it's a no go, then -- my approval is  
 972 only based upon City Manager and the team scrubbing it one more time.

973 MADAM DEPUTY CITY CLERK BROWN: Okay. Understood.

974 COUNCILMAN CARN: That -- that would be my motion.

975 COUNCILMAN GAY: I thought we had a motion.

976 MAYOR MOTLEY BROOM: We already -- we've already got a motion and a second. We're in  
 977 discussion but, Councilmember Gay, you had something to say.

978 COUNCILMAN GAY: I don't have anything else.

979 MAYOR MOTLEY BROOM: Okay.

980 COUNCILMAN CARN: The motion -- what was the motion again, Ms. City Clerk?

981 COUNCILMAN GAY: To approve it.

982 MAYOR MOTLEY BROOM: To approve it.

983 COUNCILMAN CARN: Okay. I -- I would just like to add that friendly amendment just to  
 984 double check things. I think that'd be good.

985 MAYOR MOTLEY BROOM: What is -- what is the -- can you -- can you state the motion one  
 986 more time. The amendment.

987 COUNCILMAN CARN: City Clerk, did anybody get that? City Manager, you got a basic  
 988 understanding of what I'm looking for; right?

- 989 CITY MANAGER ADEDIRAN: Yes -- yes, sir.
- 990 COUNCILMAN CARN: I would add a caveat to the approval per the City Manager and City  
991 Manager's team going over things -- reviewing things in the next couple of days here, and if that  
992 review is a thumbs up, then I'm still a thumbs up. If it's a thumbs down, then we not going to do  
993 it.
- 994 CITY MANAGER ADEDIRAN: Okay. We will meet with them sometime this week.
- 995 MADAM DEPUTY CITY CLERK BROWN: Yes, sir.
- 996 MAYOR MOTLEY BROOM: So you would withdraw your approval if -- but by getting it here,  
997 staff is already -- I mean, it's already been vetted by staff; correct?
- 998 MADAM DEPUTY CITY CLERK BROWN: It has but, I mean, we're -- we're happy to go back  
999 to the drawing board. We have no issues with that. We'll cover all bases.
- 1000 COUNCILMAN CARN: I think it'd be good. You know, because I understand y'all took a look  
1001 at it, but just want to make sure we double check things because -- because that's not exactly what  
1002 I was hearing.
- 1003 MADAM DEPUTY CITY CLERK BROWN: Absolutely.
- 1004 COUNCILMAN CARN: So we want to be sure we have a publicly -- public event -- so mine  
1005 was just a friendly amendment to -- to the motion if everybody's okay with that.
- 1006 MAYOR MOTLEY BROOM: Madam Clerk, what do you have as the friendly amendment?
- 1007 MADAM CITY CLERK BOGNER: The friendly amendment is that the City Manager and City  
1008 Manager's team will review with staff this application within the next couple of days including  
1009 Public Works, Cultural -- Cultural Department and with Chief -- Police Chief Rogers.
- 1010 COUNCILMAN CARN: And then per -- per their signing off on it, it's a go. If they're not  
1011 recommending it then we're not going to do it.
- 1012 MADAM CITY CLERK BOGNER: Yes, sir.
- 1013 COUNCILMAN CARN: Yeah. That's just my motion -- my -- my amendment to the motion.
- 1014 MAYOR MOTLEY BROOM: Can you read that full amendment one time, please, Madam  
1015 Clerk.
- 1016 MADAM CITY CLERK BOGNER: The friendly amendment is for the City Manager to follow  
1017 up with the applicant, with the City Manager's team reviewing the application to ensure its in  
1018 compliance with the City, including Public Works, Cultural Affairs team, Chief Rogers, and all  
1019 departments signing off on the application.

- 1020 MAYOR MOTLEY BROOM: Okay. And did Councilmember Carn make the initial motion?
- 1021 MADAM CITY CLERK BOGNER: No. Mayor Pro Tem did.
- 1022 MAYOR MOTLEY BROOM: Do you accept that friendly amendment?
- 1023 MAYOR PRO TEM MCKENZIE: Yes, ma'am.
- 1024 MAYOR MOTLEY BROOM: All right. I believe -- did Councilmember Carn second?
- 1025 MADAM CITY CLERK BOGNER: Yes, Madam Mayor.
- 1026 MAYOR MOTLEY BROOM: So the second would hold, Councilmember?
- 1027 COUNCILMAN CARN: Yes.
- 1028 MAYOR MOTLEY BROOM: Okay. All right. Any further discussion? All those in favor?
- 1029 MAYOR PRO TEM MCKENZIE: Aye.
- 1030 COUNCILWOMAN ARNOLD: Aye.
- 1031 COUNCILMAN CARN: Aye.
- 1032 COUNCILMAN GAY: Aye.
- 1033 MAYOR MOTLEY BROOM: That is unanimous.
- 1034 MADAM DEPUTY CITY CLERK BROWN: Thank you.
- 1035 MADAM CITY CLERK BOGNER: Agenda item 10B, consideration of and action on a request  
 1036 to pay Kemi Construction Company, Inc. in the amount of \$135,275 for an emergency sewer  
 1037 leak. This item is requested by Timothy Lewis, Water and Sewer Superintendent. This is a  
 1038 budgeted item, GL account number 505-4400-52-5800. This item is in Ward 1.
- 1039 MAYOR MOTLEY BROOM: Is there a motion?
- 1040 MAYOR PRO TEM MCKENZIE: Motion.
- 1041 MAYOR MOTLEY BROOM: Thank you, Councilmember McKenzie. Is there a second?
- 1042 COUNCILWOMAN ARNOLD: Second.
- 1043 MAYOR MOTLEY BROOM: Thank you, Councilmember Arnold, any discussion? Hearing  
 1044 none, we'll move forward to a vote. All those in favor?

- 1045 MAYOR PRO TEM MCKENZIE: Aye.
- 1046 COUNCILWOMAN ARNOLD: Aye.
- 1047 COUNCILMAN CARN: Aye.
- 1048 COUNCILMAN GAY: Aye.
- 1049 MAYOR MOTLEY BROOM: Councilmember Gay.
- 1050 COUNCILMAN GAY: I said aye.
- 1051 MAYOR MOTLEY BROOM: Okay. Thank you. That is unanimous.
- 1052 MADAM CITY CLERK BOGNER: Agenda item 10C, consideration of and action on a request  
 1053 to award facade improvements in the amount of \$10,000 to McKenzie Brothers Realty. This item  
 1054 is requested by Interim Economic Development Director, Brian Hooker. This is a non-budget  
 1055 item transfer from GL account number 100-7520-52-6130. This item is being sponsored by  
 1056 Councilwoman Tracie Arnold. This item is located in Ward 3.
- 1057 MAYOR MOTLEY BROOM: Is there a motion?
- 1058 COUNCILWOMAN ARNOLD: Motion.
- 1059 MAYOR MOTLEY BROOM: Thank you, Councilmember Arnold. Is there a second?
- 1060 MAYOR PRO TEM MCKENZIE: Second.
- 1061 MAYOR MOTLEY BROOM: Thank you, Councilmember McKenzie. Any discussion?
- 1062 CITY ATTORNEY DENMARK: I'm sorry, Madam Mayor. Two -- two quick points if I may.  
 1063 One, just for the Mayor Pro Tem to clarify that there's no relation and secondarily, I think you  
 1064 referred to her as Councilwoman McKenzie, and she has stated her preference as being referred  
 1065 to as Mayor Pro Tem.
- 1066 MAYOR MOTLEY BROOM: Thank you, Mr. Denmark.
- 1067 COUNCILWOMAN ARNOLD: Yes. We just need to correct the record. This is a budgeted  
 1068 item. It was budgeted last year, so it's not as a non-budgeted item, so we need to correct the  
 1069 record here.
- 1070 CITY MANAGER ADERIRAN: Okay.
- 1071 COUNCILWOMAN ARNOLD: That's it.

1072 MAYOR MOTLEY BROOM: All right. All right. Any further discussion? Hearing none, we'll  
1073 move to a vote. All those in favor?

1074 MAYOR PRO TEM MCKENZIE: Aye.

1075 COUNCILWOMAN ARNOLD: Aye.

1076 COUNCILMAN CARN: Aye.

1077 COUNCILMAN GAY: Aye.

1078 MAYOR MOTLEY BROOM: All right. That is unanimous.

1079 MADAM CITY CLERK BOGNER: Agenda item 10D, consideration of and action on a request  
1080 for approval of a professional services agreement with Brian Hooker for the management of  
1081 Economic Development and BIDA services as presented by Rose Stewart, Director of Human  
1082 Resources and Risk Management.

1083 MAYOR MOTLEY BROOM: Is there a motion?

1084 MAYOR PRO TEM MCKENZIE: Motion.

1085 MAYOR MOTLEY BROOM: Thank you, Councilmember McKenzie. Is there a second?

1086 COUNCILMAN CARN: Second with discussion.

1087 MAYOR MOTLEY BROOM: Thank you, Councilmember Carn.

1088 COUNCILMAN CARN: We want to try to respect everybody's title. We talked about that in the  
1089 retreat, so we want to make sure -- I know we forget sometimes. Let's make sure.

1090 MAYOR MOTLEY BROOM: In -- in acknowledging people for motions, I -- I stick with  
1091 councilmember because everyone is a councilmember, so I understand that, and I -- I appreciate  
1092 the -- the attention that this has gotten, and I certainly hope that when folks miss -- call me by my  
1093 legal name that I will get the same level of support from everyone but go ahead. Go right ahead.

1094 COUNCILMAN CARN: Absolutely. I agree with you. Absolutely. So, City Manager, I see  
1095 Mr. Hooker is here. All right. So you all worked everything out? Is this something that's going  
1096 to work for everybody?

1097 CITY MANAGER ADEDIRAN: Yes, sir.

1098 COUNCILMAN CARN: Brian, I think you're doing a good job. I think you're making good  
1099 progress, and we want to keep that progress going. So if y'all agree to everything -- I've looked at  
1100 the terms in this thing and it looks fair. Now, you do understand that's in Mexican pesos; right?  
1101 Okay. Just kidding.

1102 COUNCILMAN GAY: I have a question.

1103 MAYOR MOTLEY BROOM: Councilmember Gay.

1104 COUNCILMAN GAY: I'm ashamed to admit I didn't read it word for word, so, City Attorney;  
1105 can you tell me what is in this for and out by the City?

1106 CITY ATTORNEY DENMARK: All of our contracts have a termination for convenience. Is  
1107 that what you're asking me?

1108 COUNCILMAN GAY: Yes, sir.

1109 CITY ATTORNEY DENMARK: Yes, sir.

1110 COUNCILMAN GAY: Okay.

1111 COUNCILWOMAN ARNOLD: I just have --

1112 MAYOR MOTLEY BROOM: Councilmember Arnold.

1113 COUNCILWOMAN ARNOLD: I think there's a typo because the documentation says 7,000, but  
1114 the -- the cover says 6,000. So which one is it going to be?

1115 MAYOR MOTLEY BROOM: I think it's supposed to be six because it is seven with -- with --

1116 COUNCILWOMAN ARNOLD: What's this? Oh, is that what we were paying Sumter? Okay.  
1117 Okay. All right. I just saw two different numbers. Okay. All right. I got it. I'm good.

1118 MAYOR MOTLEY BROOM: Any further discussion? Hearing none, we'll move to a vote. All  
1119 those in favor?

1120 MAYOR PRO TEM MCKENZIE: Aye.

1121 COUNCILWOMAN ARNOLD: Aye.

1122 COUNCILMAN CARN: Aye.

1123 COUNCILMAN GAY: Aye.

1124 MAYOR MOTLEY BROOM: That is unanimous.

1125 MADAM CITY CLERK BOGNER: Agenda item 10E, Consideration of and action on a request  
1126 for approval of payment to Ignite Resource Center, which has been contracted to reimburse  
1127 seniors for payment of in-home plumbing service as presented by Rose Stewart, Director of  
1128 Human Resources and Risk Management.

- 1129 MAYOR MOTLEY BROOM: Is there a motion?
- 1130 COUNCILMAN GAY: Motion.
- 1131 MAYOR MOTLEY BROOM: Thank you, Councilmember Gay. Is there a second?
- 1132 COUNCILMAN CARN: Second.
- 1133 MAYOR MOTLEY BROOM: Thank you, Councilmember Carn.
- 1134 COUNCILMAN CARN: Discussion.
- 1135 MAYOR MOTLEY BROOM: There's always discussion. Go right ahead.
- 1136 COUNCILMAN CARN: All right. So just for the record, there is a new president of Ignite; is  
1137 that right? Okay. All right.
- 1138 MR. RICHARD GREER: Good -- again, good evening -- good evening greetings. Real quick.  
1139 We did make a -- we are making changes as effective July 1st because I guess that's a new  
1140 physical [*sic*] year. I'm going to be the executive director of Ignite. Ms. Taylor, she's going to be  
1141 the executive --
- 1142 MS. TAYLOR: I'm going to be the assistant. I'm going to move to the assistant since it's a new  
1143 fiscal year. Richard Greer is going to move into the executive director role, and I'm going to  
1144 move into assistant director role, and that's probably why some of the mishap happened because  
1145 we've been through a lot of changing; getting a new office; trying to move stuff around.
- 1146 And with Rose Stewart moving into her position -- out her position, it was a mishap that she did  
1147 not get this stuff updated because we started moving things around, trying to make Ignite more  
1148 fluent because Mr. Richard is retiring. He's able to be at things during the day when I can be at  
1149 things during the afternoon. So we -- we are switching over.
- 1150 MR. RICHARD GREER: And we're all -- I'm sure we've all experienced the fact of transition.  
1151 It's just -- sometimes it can be easy. Sometimes it can be difficult, and we only have four people,  
1152 and we're trying to cover all four wards. That's why we signed each person a liaison, and that's  
1153 why we want to show some improvement and difference to get Ignite in the community, one,  
1154 two, three, and four wards.
- 1155 MS. TAYLOR: As well as, Mayor, because I did speak with your executive assistant as well as  
1156 well as -- Shantae. I spoke with her so that I could set a time to make sure that we are part of  
1157 whatever you have as well as Councilman Gay and his ward as well. So we are making changes  
1158 to make it better.
- 1159 MAYOR MOTLEY BROOM: Councilmember Carn.

1160 COUNCILMAN CARN: Ignite has done some great things in this city, and, you know, we all  
1161 have to get things clarified and whatnot from time to time or whatever have you. But I'm just  
1162 going to recommend that you get your paperwork cleared up first thing in the morning.

1163 MR. RICHARD GREER: Yes, sir. We're going to do that.

1164 COUNCILMAN CARN: That way that -- that's clear.

1165 MR. RICHARD GREER: Ms. Stewart will be back -- Ms. Stewart will be back tomorrow.

1166 COUNCILMAN CARN: So the City Manager should have that at noon?

1167 MS. TAYLOR: Well, I hope we can get it to him by noon. By end of day -- it's surely by end of  
1168 day.

1169 MAYOR MOTLEY BROOM: So as it stands right now with the Secretary of State, Ms. Stewart,  
1170 our Human Resources Director is listed as the CEO of Ignite?

1171 MR. RICHARD GREER: As an error. She did not have a chance --

1172 MS. TAYLOR: Because it should have been my name.

1173 MAYOR MOTLEY BROOM: Yes or no?

1174 MR. RICHARD GREER: You're correct.

1175 MAYOR MOTLEY BROOM: Okay. That's it.

1176 COUNCILMAN CARN: Let -- let me modify that motion.

1177 MAYOR MOTLEY BROOM: Okay.

1178 COUNCILMAN CARN: I'm fine with approving this per City Manager verifying that the  
1179 clerical issue is resolved.

1180 CITY MANAGER ADEDIRAN: Yes, sir.

1181 MAYOR MOTLEY BROOM: So did Councilmember Carn make the motion?

1182 MADAM CITY CLERK BOGNER: No, Mayor. I have Councilman Gay as making the motion.

1183 MAYOR MOTLEY BROOM: Councilmember Gay, do you accept those from the amendment?

1184 COUNCILMAN GAY: What was the amendment?



1185 COUNCILMAN CARN: Just making sure contingent upon this group clearing up the clerical  
1186 issue with the state and bring -- verifying it with the City Manager tomorrow.

1187 COUNCILMAN GAY: I'm -- I'm okay with that but I -- I want to say for the record -- I'm -- I'm  
1188 not an attorney, but I don't even know that that is a violation. It may just be something that we're  
1189 doing to be prudent, but I don't even think that she being on the board is a violation. I could be  
1190 wrong, but I don't think it is.

1191 MAYOR PRO TEM MCKENZIE: I can respond to that. It is not a violation.

1192 COUNCILMAN GAY: I mean, I think we doing it just to be -- I guess, appearance, but I don't  
1193 think it's a violation. But that's really not what I want to say. I want to get with you on  
1194 Wednesday to go over the program.

1195 MS. TAYLOR: Okay.

1196 COUNCILMAN GAY: Residents are excited about it.

1197 MS. TAYLOR: Okay.

1198 MAYOR PRO TEM MCKENZIE: The conflict that the individual is receiving compensation,  
1199 and she does not.

1200 COUNCILMAN GAY: I don't even know that that's a violation if she is receiving compensation.

1201 MAYOR PRO TEM MCKENZIE: But she's not.

1202 COUNCILMAN GAY: City Attorney, can you --

1203 CITY ATTORNEY DENMARK: Well, I would say that this is, kind of, elevating form over  
1204 substance. If Ms. Stewart doesn't work for Ignite -- she's not affiliated with Ignite. She's an  
1205 employee of the City of College Park. She's not compensated by Ignite. She has no day-to-day  
1206 role or responsibilities, so there is no actual conflict.

1207 The fact that her name may appear on the Secretary of State that -- that is purely elevating form  
1208 over substance. The substance of a conflict of interest is she's receiving money, and she has an  
1209 actual conflict in her loyalties. She's serving two masters. She's working for College Park, and  
1210 she's working for Ignite.

1211 She has a conflict between those two. She has no actual conflict, and so she's a senior College  
1212 Park employee completely and altogether unaffiliated with Ignite. Paperwork for the Secretary of  
1213 State notwithstanding. Is it a good idea to change that paperwork? Sure, it is; but if we are trying  
1214 to get to the heart of the matter as to whether she has an actual conflict of interest, the answer  
1215 seems to be no.

1216 CITY MANAGER ADEDIRAN: And then to add to that too, I was just advised that's something  
1217 that can be done online.

1218 MAYOR PRO TEM MCKENZIE: Yes.

1219 (Crosstalk)

1220 CITY MANAGER ADEDIRAN: So let's do it online, and once y'all do it, bring me the papers.

1221 MS. TAYLOR: Yes, sir.

1222 MAYOR PRO TEM MCKENZIE: Okay. Yeah, I think she -- all she does is volunteer.

1223 MS. TAYLOR: She only volunteers.

1224 MAYOR PRO TEM MCKENZIE: And I keep up with it because I started Ignite, so I'm not  
1225 involved in it, but I do care about everything being on the up and up in that organization. So I --  
1226 so I -- that's my -- yes.

1227 MAYOR MOTLEY BROOM: Councilmember Gay, did you accept the friendly amendment?

1228 COUNCILMAN GAY: Yes.

1229 MAYOR MOTLEY BROOM: And the second came from, Madam Clerk?

1230 MADAM CITY CLERK BOGNER: Councilman Carn.

1231 MAYOR MOTLEY BROOM: Councilmember Carn, second still holds?

1232 COUNCILMAN CARN: Yes.

1233 MAYOR MOTLEY BROOM: All right. Any further discussion? Hearing none, we'll move to a  
1234 vote. All those in favor?

1235 MAYOR PRO TEM MCKENZIE: Aye.

1236 COUNCILWOMAN ARNOLD: Aye.

1237 COUNCILMAN CARN: Aye.

1238 COUNCILMAN GAY: Aye.

1239 MAYOR MOTLEY BROOM: That's unanimous.

1240 MS. TAYLOR: Thank you.

- 1241 MR RICHARD GREER: Thank you.
- 1242 MADAM CITY CLERK BOGNER: Agenda item 10F, consideration of and action on a request  
 1243 to approve the contract for the World Cup Global Visitors Readiness Initiative between the City  
 1244 of College Park, Georgia, and Destination College Park in the immediate amount of \$80,000 plus  
 1245 incentive for services rendered. This item is requested by Mayor Pro Tem Jamelle McKenzie.  
 1246 This is a budgeted item, GL account number 100-9980-52-6130. Main Street Depot Tourism  
 1247 Welcome Center.
- 1248 MAYOR MOTLEY BROOM: Is there a motion?
- 1249 MAYOR PRO TEM MCKENZIE: Motion.
- 1250 MAYOR MOTLEY BROOM: Thank you very much. Is there a second?
- 1251 COUNCILMAN CARN: Second.
- 1252 MAYOR MOTLEY BROOM: Thank you, Councilmember Carn. Any discussion? Hearing  
 1253 none, we'll move to a vote. All those in favor?
- 1254 COUNCILMAN CARN: Aye.
- 1255 MAYOR PRO TEM MCKENZIE: Aye.
- 1256 MAYOR MOTLEY BROOM: Any opposed? Any abstentions?
- 1257 COUNCILWOMAN ARNOLD: Aye.
- 1258 COUNCILMAN GAY: Aye.
- 1259 MAYOR MOTLEY BROOM: The motion passes with Mayor Pro Tem and Councilmember  
 1260 Carn in favor and Councilmembers Arnold and Gay opposed.
- 1261 COUNCILMAN GAY: No. We abstained.
- 1262 MAYOR MOTLEY BROOM: I'm sorry. I apologize. Abstaining not -- the motion passes with  
 1263 two votes.
- 1264 MADAM CITY CLERK BOGNER: Agenda item 11. City Attorney's report.
- 1265 11. City Attorney's Report
- 1266 CITY ATTORNEY DENMARK: Good evening. I have no report beyond what was included in  
 1267 the agenda package.
- 1268 MAYOR MOTLEY BROOM: Thank you.

1269 12. City Manager's Report

1270 CITY MANAGER ADEDIRAN: It's a short report for me today. Just want to commend all my  
1271 direct reports and the City staff for a job well done. We had a storm a couple of days ago, and  
1272 power, you know, came in -- I mean, turned the powers on -- public work -- you know, trees that  
1273 fell, remove the trees. Code Enforcement, you know, been very busy. Everybody has been very,  
1274 very busy, and I just want to commend all my employees.

1275 MADAM CITY CLERK BOGNER: Number 13, report of Mayor and City Council.

1276 13. Report of Mayor and Council

1277 MAYOR MOTLEY BROOM: Thank you. First and foremost, I want to express my heartfelt  
1278 concern and offer sincere apology to the residents of Chelsea Gardens for the pain and  
1279 uncertainty they've endured here in our city. Like many of you, I learned about the City's  
1280 response to the Chelsea Gardens issue after residents were informed that the property had been  
1281 condemned and the order to vacate was issued.

1282 I was not consulted, briefed, or included in the decision to condemn the property or in crafting the  
1283 plan for how residents would be supported in the aftermath. At our last City Council meeting, I  
1284 explicitly requested a report from both the City Attorney and the City Manager on this situation.  
1285 I have yet to receive either.

1286 What I did see, however, was that the very next day the condemnation notice was issued without  
1287 discussion, without transparency, and without a plan that centered on the people most affected.  
1288 Since then -- we've heard public commitments that utilities would remain on during the transition  
1289 period, but now I receive reports that some residents are experiencing interruptions in water  
1290 service.

1291 This is an unacceptable breakdown in process, communication, compassion, and basic decency.  
1292 While I understand and share the concerns about the property's condition, the way this situation  
1293 has been handled has caused unnecessary chaos, fear, and instability for families who deserve  
1294 better from us, the elected officials who took an oath to serve them and the City staff entrusted  
1295 with their care.

1296 I'm deeply concerned that the involvement of City leadership in this sweeping eviction may have  
1297 accelerated displacement rather than protecting those most affected. It may have also had the  
1298 unintended consequence of allowing the property owner to bypass the legal eviction process.  
1299 This is something our authority should not be used to enable.

1300 Our responsibility is to safeguard residents, not facilitate their removal. I do not condone what is  
1301 taking place here. The people of College Park deserve transparency, compassion, and a  
1302 government that takes its duty to serve seriously. We must do better. I will continue to push for  
1303 processes and decisions that reflect both the dignity and the humanity of the people that we  
1304 represent. Mayor Pro Tem.

1305 MAYOR PRO TEM MCKENZIE: All right. I -- I have a statement, and I -- I -- my heart goes  
 1306 out, and I don't know what the information that the folks in Chelsea Gardens got, but I do want to  
 1307 read this before my report is shown today.

1308 This was posted on my site. Dear Community, I want to bring your attention to a pressing issue  
 1309 affecting our fellow residents at Chelsea Gardens Apartments. Many of our neighbors have been  
 1310 enduring a crisis that transcends government intervention and touches the very essence of our  
 1311 humanity.

1312 The living conditions in Chelsea Gardens have become unacceptable. For too long, these valued  
 1313 members of our community have suffered in deplorable conditions with over 2000 citations for  
 1314 violations issued by the City of College Park going unaddressed by the previous property owner.  
 1315 This is not just a failure of management; it is a failure of compassion.

1316 It has come to my attention that the property has been condemned and the residents were given  
 1317 additional time to relocate. I urge each of you, those who care deeply about our community to  
 1318 step up and support our fellow citizens in their time of need.

1319 Together we can work towards sustainable and affordable solutions that will restore dignity and  
 1320 safety to our neighbors. Let us unite to ensure that everyone in College Park has a place they can  
 1321 truly call home and your involvement can make a difference.

1322 Do you have the video, Ms. Kelly? The video.

1323 MADAM CITY CLERK BOGNER: Yes, ma'am.

1324 MAYOR PRO TEM MCKENZIE: Kelly, there is still something on the screen. They are seeing  
 1325 a bunch of pop-ups. I don't know if you need to start it over.

1326 (Video plays)

1327 This is Mayor Pro Tem Jamelle McKenzie with my May 5, 2025 report. As always it's been a  
 1328 phenomenal two weeks for the city of College Park. I'm just totally excited about all the things  
 1329 that I see happening in our city; and in these few minutes, I can't tell you about it all, but I will  
 1330 start with this.

1331 Yesterday was International Firefighters Day, and we are grateful for the service of all of our  
 1332 College Park fire and personnel. Thank you for all that you do. And today is Cinco de Mayo  
 1333 which is an annual celebration that's held on May 5th to celebrate Mexico's victory over the  
 1334 Second Empire at the Battle of Puebla in 1862.

1335 And I want you to know I've had a tea-rific time over the last two weeks enjoying tea with  
 1336 several ladies. On April 21st, I was privileged to join several of the ladies from PHOAA under  
 1337 Dr. La'Neice Littleton at the Atlanta History Center to celebrate with several African American  
 1338 female genealogists and historians.

1339 But the tea doesn't stop there. On April 26, we had our own tea at the Brady Garden, the  
 1340 community garden under the direction of Ms. Holly Rodriguez, and we had a tea-rific time, and  
 1341 also on the 26th, I had the privilege of welcoming Marquis Grissom and his baseball organization  
 1342 to Zupp Park for their family fun day, and what a day of fun it was.

1343 On Monday, April 28th, we held our third Business Connect of the year here in the city of  
 1344 College Park, and it was wonderful to see our business owners out networking, collaborating, and  
 1345 -- and just getting the information that they need that will hopefully help their success in the city  
 1346 of College Park.

1347 It was awesome to be able to have our staff, our team; different organizations; our economic  
 1348 development consultant, Mr. Brian Hooker; Ms. Ginger Milton, and we want to thank  
 1349 Commissioner Marvin Arrington for coming out and sharing valuable information with us.

1350 On Saturday, we attended the grand opening of one of College Park's newest restaurant, Cliché;  
 1351 and I want to give a special shout out to Ebony Austin. This is her fifth restaurant, but her second  
 1352 restaurant in the city of College Park. Thank you Ebony; thank you, Yandy; and thank you, Ray,  
 1353 for Cliché.

1354 And now for Ward 1 updates and upcoming events. On Friday, April 25th, we had our  
 1355 landscapers come out and beautify the area around our new Welcome to the City College Park  
 1356 sign. Many of you are aware that that sign is located right across from Mint Dentistry. Look  
 1357 how beautiful we look at night. I love it. Thank you. Special shout out to Sam and Carlton with  
 1358 Building and Grounds and their team and you, Richardson, and his team. We thank you.

1359 Last week we began pre-construction on our gazebo. Much more to come. Looking forward to it  
 1360 too. Tomorrow evening we begin our final week of budget workshops. I'm holding an online  
 1361 Zoom on May 18th to discuss and just to have an overview of my community enhancement  
 1362 budget priorities for 2025, 2026; and I'd love to have you join me.

1363 Finally, I want to just wish all of our mothers a wonderful Mother's Day. We'll be having  
 1364 Mother's Day brunch in the garden and, of course, all are welcome to come. Have a wonderful  
 1365 week until we see you again. This is Mayor ProTem Jamelle McKenzie, and we're building  
 1366 College Park better.

1367 (Video stops)

1368 MAYOR MOTLEY BROOM: Councilmember Carn.

1369 COUNCILMAN CARN: All right. A couple of things. I did have a productive meeting earlier  
 1370 today with the City Manager and staff regarding streamlining procedures for utility services and  
 1371 turn-ons and inspections and such. So we're going to have a definitive simple protocol for that so  
 1372 that all of our residents in terms of the cut ons and cutoffs and procedures are spelled out simply.

1373 It's in our code and ordinances, but sometimes that can be like Chinese arithmetic going through  
 1374 the muni-code and ordinances, so we want to streamline that out into simple steps so that  
 1375 everybody can get things on without a lot of confusion so.

1376 We want efficiency, and I think that's going to go a long way to make sure that that's taken care  
 1377 of. A couple of things I wanted to bring up. A lot of us are familiar with Officer Walker, who  
 1378 passed away last year, one of our bright young officers; and in speaking with the Chief, there's  
 1379 been some consensus growing about the possibility of renaming the public safety complexes  
 1380 roundabout for Officer Walker and her family.

1381 I think that'd be something that I think the entire community would appreciate. If there are no  
 1382 objections to it, I think it's something that we -- that we ought to do. So I wanted to bring that up  
 1383 and, City Manager, take a look at that. If there's interest, I'd like to move forward with something  
 1384 along those lines.

1385 There isn't hardly one meeting that I am not fighting for the situations within our multifamily  
 1386 communities. Over the years, we've gotten better. We've established ordinances and things that  
 1387 keep substandard apartment conditions from happening. I believe that every resident in College  
 1388 Park has a right to decent living conditions period.

1389 As a city, like I said several times, it's our responsibility to provide safe, decent living conditions  
 1390 for every resident. But from a legal standpoint, we cannot interfere with privately owned  
 1391 property and jump into contractual agreements or living arrangements.

1392 However, I understand that Councilwoman Arnold is partnering with community service  
 1393 providers to assist with transition. You know, before she came along, previous folks did not care  
 1394 about Godby Road at all. I was pushing for the apartment task force and had it up and going and  
 1395 it was stopped by Councilwoman Arnold's predecessor.

1396 I don't know why, but maybe it was because it did not affect that other side of town. But blight  
 1397 affects all of our town, and I pushed to get it back on, and she has hit the ground running  
 1398 committing to eliminating this blight in our community, and I think we're all committed to that.

1399 Godby Road is going to take a lot of work, and there's no way that place could stand as is. It  
 1400 needs a complete overhaul, and there weren't many takers that were interested in the type of 10-  
 1401 figure overhaul that that apartment complex required. It went into receivership with the bank and  
 1402 someone bought it from the bank.

1403 But that individual did commit to 10, \$15 million of renovations over there. But for that to  
 1404 happen, it's going to be some changeover and, you know, we don't handle the leases. We have to  
 1405 respect private boundaries to an extent. But in terms of staff taking a look overall in terms of  
 1406 what was going on over there in terms of condemnation, I think they made the right call because I  
 1407 don't think anyone should be living in those conditions.

1408 I think they were in those conditions too long. I recommended that that property be condemned  
 1409 many, many, many times before. Councilwoman -- Mayor Pro Tem McKenzie and

1410 Councilwoman Arnold was here, but the folks were not there to make the changes and  
1411 improvements. So we started with the muni-code changes that we needed to have a team to force  
1412 owners into doing the right thing.

1413 I had the same issue in one of my complexes along Camp Creek. The owner was reluctant to put  
1414 the kind of money into the property necessary, and they committed to six figure range of numbers  
1415 and that wasn't nearly enough.

1416 We made sure we enforced the ordinances. We made sure we did the sweeps, and we used every  
1417 level that we legally could do from a public sector perspective, and things have changed over  
1418 there, and that complex now has a commitment of up to 6 million dollars of renovations which is  
1419 something more realistic that would actually clean up that community.

1420 Now, there's going to be transition there as well. I'm hoping they plan it better and work with the  
1421 City and communicate so that we can -- things can transition well. But we want to improve these  
1422 communities, but it's going to take a lot of work and staff has been working on it.

1423 Is everyone going to be happy with it? No. But we want to make sure we have service providers  
1424 in partnership to make sure that we don't leave anybody out of the cold here. So we're working  
1425 every week on it, and staff is covering things as best as they can and managing and navigating  
1426 through the situation as best as they can. So we're going to continue to make sure we work on  
1427 that.

1428 We are also moving forward with our literacy program. Our bookmobile is up and running and  
1429 we'll be delivering some great books into some of our communities this week and next week.  
1430 This is all in an effort to end what's called the summer slide. Summer slide is something that  
1431 happens when the kids get out of school.

1432 According to Fulton County Schools, they tend to lose upwards of 27, 30 percent of their reading  
1433 progress through the summer. So in an attempt to put a stopgap there, we're initiating some  
1434 programs, and we're working towards better outcomes so that our kids retain as much as possible  
1435 and are reading as much as possible and making sure that education continues through the  
1436 summer.

1437 So we're working towards that goal, and we're going to be active in our communities, so we're  
1438 going to continue to move forward. City Manager, again, I want to just let you know, despite all  
1439 of the challenges you have been given, things are turning around.

1440 If you look through our city, you'll see things are brightening up and that comes as a result of  
1441 hard work of you and your departments and your team. We definitely want to let you know how  
1442 much we appreciate it. Today was a great example because the College Park weather department  
1443 was working beautifully today. It was wonderful out. So we definitely appreciate all the hard  
1444 work and we want y' all to continue to work forward and keep making progress for the city.

1445 Up here we're going to be doubling our efforts to make sure community needs are first to make  
1446 sure the priorities are first, and we're going to keep pushing forward to work and listen and make



1447 the adjustments that we need to make to make this community better. So I think we all going to  
1448 be committed to that, and I will continue my commitment to that. So that's all I got this evening.

1449 MAYOR MOTLEY BROOM: Councilmember Arnold.

1450 COUNCILWOMAN ARNOLD: Thank you. So first -- first I want to start with saying that I  
1451 agree with all the comments that have been made before me in reference to Chelsea Gardens. At  
1452 the end of the day, the apartment complex should have never gotten to the point of where it is,  
1453 where it is unsanitary, unhealthy, and in deplorable condition -- in a deplorable condition.

1454 So I want to start with that. And, you know, like my colleagues, after learning, you know, the  
1455 decision of moving forward with the time in condemning the property, I advocated for  
1456 constituents. I said what needed to happen. You did not need to have citizens on the street.

1457 We talked about putting together a plan, especially for those that were senior citizens, disabled,  
1458 and veterans. We talked about providing services, and I identified a community service provider  
1459 to support the constituents. And that community service provider has been for the past three  
1460 weeks in that movement, knocking on doors, identifying families and working with families to  
1461 get them to safe and clean housing, and they will continue to do that because it's the right thing to  
1462 do.

1463 So we'll hear more, we'll get more updates. Until that time, I still stand by the fact that we  
1464 shouldn't have never let this property get to the point that it is. And so now we cannot stand by  
1465 and let our -- our constituents live in conditions like this. And we do have -- we have a moral  
1466 obligation to provide the support that is needed to get them to safe housing.

1467 So I want to thank Marquis Grissom and Ms. Michelle Johnson and her staff for the fun day that  
1468 was held at Zupp Park, and I was happy to be the person to throw out the first pitch. I've never  
1469 done that before ever in my life. And from what I hear, I'm a natural, so maybe when I retire, I'll  
1470 start pitching ball. That was really a great event.

1471 I'm glad and honored, and I am happy to have participated in that event. I also participated in the  
1472 fund aid that Commissioner Arrington had this past weekend. Again, although it rained, it was  
1473 still a wonderful event. I understand that this was the 10th year that he's held this event for the  
1474 community, and I was happy to go out and support that.

1475 And then, of course, you saw on video that, you know, Mayor Pro Tem showed earlier, we were  
1476 out this weekend for the grand opening of Cliché. We are so excited about this additional dining  
1477 experience in Ward 3, and I am looking forward to the continual growth for Cliché.

1478 And we're expecting them to do great things. They're going to bring additional things to the  
1479 community. And last but not least, I just wanted to remind everybody that we have an event  
1480 that's coming up on May 17th at the Tracey Wyatt Recreation Center.

1481 It will be the first food truck festival. We've dubbed it Flavor Fest. I hope that you come out and  
1482 enjoy the free concert; music; food. We have activities for kids, activities for senior citizens, and

1483 we have -- we also have a plan in case it rains like it did this weekend for Commissioner  
1484 Arrington's event to move everything on the inside.

1485 I understand that we have a couple of DJs. It will be a DJ battle, and there's also a free raffle for  
1486 an iPad. So hopefully you will put your name in and win, and that is no one on this dais.  
1487 Thanks. Thank you so much.

1488 MAYOR MOTLEY BROOM: Councilmember Gay.

1489 COUNCILMAN GAY: I don't have anything this evening.

1490 MAYOR MOTLEY BROOM: All right. Is there a motion to enter into executive session for the  
1491 purposes of litigation and personnel?

1492 COUNCILWOMAN ARNOLD: So moved.

1493 MAYOR MOTLEY BROOM: Thank you, Councilmember Arnold. Is there a second?

1494 COUNCILMAN CARN: Second.

1495 MAYOR MOTLEY BROOM: Thank you, Councilmember Carn. Any discussions? Hearing  
1496 none, we'll move to a vote. All those in favor?

1497 COUNCILMAN CARN: Aye.

1498 MAYOR PRO TEM MCKENZIE: Aye.

1499 COUNCILWOMAN ARNOLD: Aye.

1500 COUNCILMAN GAY: Aye.

1501 MAYOR MOTLEY BROOM: That is unanimous. We'll head into executive session at this  
1502 time.

1503

1504 Regular session ended at 10:08 p.m.

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**CITY OF COLLEGE PARK**

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**Bianca Motley Broom, Mayor**

1514

1515 **ATTEST:**

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1518 

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**Kelly Bogner, City Clerk**



3667 MAIN STREET COLLEGE PARK, GEORGIA 30337  
WWW.COLLEGEPAKGA.COM

**CITY OF COLLEGE PARK  
COUNCIL AGENDA MEMO (CAM)  
REGULAR SESSION MEETING**

**DOC ID: 12023**

**TO:** Honorable Mayor and Council Members

**FROM:** Dr. Emmanuel Adediran, City Manager

**DATE:** May 9, 2025

**TITLE:** Consideration of and action on a request for Proclamation for City of College Park to Observe Juneteenth on June 19, 2025. This item is sponsored by Mayor Pro Tem Jamelle McKenzie.

**Prepared by:** Kelly Bogner  
**Department Director:** Mayor Pro Tem Jamelle McKenzie

**Review:**

Kelly Bogner Completed	05/15/2025 1:55 PM
City Clerk Completed	05/15/2025 1:55 PM
City Manager's Office Completed	05/15/2025 12:20 PM
Mayor & City Council Pending	05/19/2025 7:30 PM



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**CITY OF COLLEGE PARK  
COUNCIL AGENDA MEMO (CAM)  
REGULAR SESSION MEETING**

**DOC ID: 12022**

**TO:** Honorable Mayor and Council Members

**FROM:** Dr. Emmanuel Adediran, City Manager

**DATE:** May 9, 2025

**TITLE:** Consideration of and action on a request for a Proclamation for Beulah Lindsay. This item is sponsored by Mayor Pro Tem Jamelle McKenzie.

**Prepared by:** Kelly Bogner  
**Department Director:** Mayor Pro Tem Jamelle McKenzie

**Review:**

Kelly Bogner Completed	05/15/2025 1:55 PM
City Clerk Completed	05/15/2025 1:56 PM
City Manager's Office Completed	05/15/2025 12:18 PM
Mayor & City Council Pending	05/19/2025 7:30 PM



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**CITY OF COLLEGE PARK  
COUNCIL AGENDA MEMO (CAM)  
REGULAR SESSION MEETING**

**DOC ID: 12021**

**TO:** Honorable Mayor and Council Members

**FROM:** Dr. Emmanuel Adediran, City Manager

**DATE:** May 9, 2025

**TITLE:** Consideration of and action on a request for a Proclamation for Dr. Subrenia Willis. This item is sponsored by Mayor Pro Tem Jamelle McKenzie.

**Prepared by:** Kelly Bogner  
**Department Director:** Mayor Pro Tem Jamelle McKenzie

**Review:**

Kelly Bogner Completed	05/15/2025 1:57 PM
City Clerk Completed	05/15/2025 1:57 PM
City Manager's Office Completed	05/15/2025 12:19 PM
Mayor & City Council Pending	05/19/2025 7:30 PM



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**CITY OF COLLEGE PARK  
COUNCIL AGENDA MEMO (CAM)  
REGULAR SESSION MEETING**

**DOC ID: 12057**

**TO:** Honorable Mayor and Council Members

**FROM:** Dr. Emmanuel Adediran, City Manager

**DATE:** May 12, 2025

**TITLE:** Proclamation for John Azar. Sponsored by Councilman Joe Carn.

**Prepared by:** Melanie Stephens  
**Department Director:** Councilman Joe Carn

**Review:**

Emmanuel Adediran	Completed	05/15/2025 2:14 PM
City Clerk	Completed	05/15/2025 1:57 PM
City Manager's Office	Completed	05/15/2025 2:14 PM
Mayor & City Council	Pending	05/19/2025 7:30 PM



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**CITY OF COLLEGE PARK  
COUNCIL AGENDA MEMO (CAM)  
REGULAR SESSION MEETING**

**DOC ID: 11930**

**TO:** Honorable Mayor and Council Members

**FROM:** Dr. Emmanuel Adediran, City Manager

**DATE:** April 25, 2025

**TITLE:** Consideration of and action on a request to proclaim May 18th - May 24th National Public Works Week. This request is from Highway, Streets and Storm Water, Superintendent Raymond Cotton. This event will support the efforts of the Public Works Department and Team members for the City of College Park.

**Council Meeting Date:** May 19, 2025

**SUMMARY:**

To pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life. This years theme is "People, Purpose

**Attachments**

2025 National Public Works Week (DOCX)

**Prepared by:** Lisa Swann  
**Department Director:** Raymond Cotton

Review:

Raymond Cotton Completed 04/07/2025 3:40 PM

City Clerk Completed 05/15/2025 1:57 PM

City Manager's Office Completed 05/15/2025 12:17 PM

Mayor & City Council Pending 05/19/2025 7:30 PM





*City of College Park  
Celebrates Public Works Week  
May 19<sup>th</sup> - May 23<sup>rd</sup>*

- WHEREAS:** National Public Works Week (NPWW) focuses on infrastructure, facilities and services work that are of vital importance to sustainable and resilient communities and to the public’s health, high quality of life and well-being; and
- WHEREAS:** These infrastructures, facilities and services could not be provided without the dedicated efforts of our public work professionals. These professionals are engineers, managers and employees at all levels of government, who are responsible for rebuilding, improving, and protecting our city’s transportation, water supply, water treatment, solid waste systems, public buildings, and other structures and facilities essential to our citizens; and
- WHEREAS:** The “**PEOPLE, PURPOSE, PRESENCE**” theme for the 2025 National Public Works Week highlights how public works make communities safe, more vibrant, and a better place to live. Whether serving as first responders, responding to electricity outages, providing regular waste pickup, or making roads and sidewalks passable after a winter weather event, public works is always there when people need them; and
- WHEREAS:** The year 2025 marks the 65<sup>th</sup> annual National Public Works Week sponsored by the American Public Works Association; and
- WHEREAS:** We resolve and do hereby designate the week of May 18-24, 2025, as National Public Works Week. We urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events, and Ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and recognize the substantial contributions they make to protect our national health, safety and advancing quality of life for all.

**NOW, THEREFORE BE IT PROCLAIMED THAT THE MAYOR AND CITY COUNCIL OF THE CITY OF COLLEGE PARK RECOGNIZE**

***MAY 19<sup>th</sup> THROUGH MAY 23<sup>rd</sup> AS NATIONAL PUBLIC WORKS WEEK***

**PROCLAIMED THIS 5th DAY OF MAY 2025.**

ATTEST:

\_\_\_\_\_  
Kelly L. Bogner, City Clerk

**CITY OF COLLEGE PARK**

\_\_\_\_\_  
Bianca Motley Broom, Mayor

\_\_\_\_\_  
Jamelle McKenzie, Mayor Pro Tem

\_\_\_\_\_  
Joe Carn, Councilman

\_\_\_\_\_  
Tracie Arnold, Councilwoman

\_\_\_\_\_  
Roderick Gay, Councilman



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**CITY OF COLLEGE PARK  
COUNCIL AGENDA MEMO (CAM)  
REGULAR SESSION MEETING**

**DOC ID: 12024**

**TO:** Honorable Mayor and Council Members

**FROM:** Dr. Emmanuel Adediran, City Manager

**DATE:** May 15, 2025

**TITLE:** Consideration of an action to contract Monica Arnold Croom as the Ward 4 Legislative Assistance effective May 19, 2025; compensated at \$70,000.00 as a full time contractor . This item is being requested by Councilman Roderick Gay. This is a budgeted item (G/L Account # 100-1100-52-6170). This will service Ward 4.

**Attachments**

Cover Letter\_Communications Project Manager\_City of College Park (PDF)

MonicaLOR Comms Resume\_Strategic\_Jan 2025\_Update-Redacted (PDF)

Legislative Aide\_Ward 4 Monica Croom (PDF)

**Prepared by:** Kelly Bogner  
**Department Director:** Dr. Emmanuel Adediran, City Manager

**Review:**

City Manager's Office	Completed	05/15/2025 5:02 PM
Kelly Bogner	Pending	
City Attorney's Office	Pending	
City Clerk	Pending	
City Manager's Office	Completed	05/15/2025 5:02 PM
Mayor & City Council	Pending	05/19/2025 7:30 PM

April 23, 2025

Dear Members of the Hiring Committee,

As a proud native of College Park, Georgia, I am thrilled at the opportunity to contribute to the growth and vitality of my hometown as your Communications Project Manager. With over 20 years of experience as a Communications professional, I have developed and executed impactful strategies to elevate organizational visibility, foster stakeholder engagement, and bring innovative narratives to life.

Throughout my career, I have partnered with notable Metro Atlanta based organizations such as Fulton County Schools, Chick-fil-A Inc., KPMG, and the Centers for Disease Control and Prevention. In these roles, I honed my abilities in managing multifaceted communications initiatives, from creating compelling press materials to supervising digital content strategies that resonate across diverse platforms. My passion for storytelling and engagement has empowered me to navigate complex projects with precision, all while nurturing strong relationships with key stakeholders and collaborators.

Beyond professional achievements, my connection to College Park drives my dedication to crafting initiatives that not only meet but exceed the expectations of its residents and businesses. Your listed objectives—ranging from overseeing innovative marketing projects to managing community partnerships and events—align seamlessly with my skill set and passion for public relations, content creation, and leadership. My comprehensive background in digital media management, strategic planning, and public relations provides a solid foundation to contribute meaningfully to your mission of enhancing the city's programming and outreach efforts.

I am enthusiastic about the prospect of joining the City of College Park team, uniting my professional expertise with my personal dedication to our community. I would be honored to discuss how my background and vision align with the goals of this position. I can be reached at [REDACTED] or via email at [REDACTED]

Thank you for considering my application. I look forward to the possibility of contributing to the continued success and vibrancy of the City of College Park.

Warm regards,

Monica Arnold Croom

# Monica Arnold Croom

P.O. Box 82701 - Atlanta, Georgia 30354



## Summary

I am a seasoned Strategic Communications professional with over 20 years of experience in developing and executing high-impact communication strategies that enhance organizational reputation, drive employee engagement, and align with business objectives. My expertise spans internal and external communications, media relations, executive messaging, and brand positioning. With a strong background in content development, stakeholder engagement, and crisis communications, I specialize in crafting compelling narratives that elevate corporate messaging and foster meaningful connections with diverse audiences. I am adept at advising senior leadership, managing high-profile communication initiatives, and leveraging digital and traditional media to maximize outreach and engagement.

## **Croom Communications**

**January 2019 - Present**

*Communications Director*

**Clients:** Fulton County Schools Chick-fil-A Inc, KPMG, Centers for Disease Control (CDC), Calvin Johnson Jr. Foundation

- Led the development and execution of strategic communication plans to strengthen brand awareness, enhance stakeholder engagement, and support organizational objectives.
- Advised senior leaders and executives on corporate messaging, media relations, and crisis communication strategies to maintain a positive public image.
- Designed and deployed internal communications strategies that foster employee engagement and align with company culture and business priorities.
- Managed digital and print communications, including social media strategy, website content, press releases, and executive speeches to amplify brand messaging.
- Developed and implemented high-profile campaigns and initiatives to support public relations efforts, corporate social responsibility programs, and thought leadership positioning.
- Provided health communications expertise to the CDC, ensuring clarity and impact in public health messaging for national initiatives.
- Partnered with organizations to enhance their strategic storytelling, leveraging digital content and data-driven insights to maximize audience reach and engagement.
- Directed and executed multimedia content strategies, including video production and visual storytelling, to enhance communication effectiveness.

## **Atlanta Public Schools**

**August 2016 – May 2019**

*Business & Technology Department Manager*

- Directed and collaborated with teachers to create and implement differentiated, technology-driven lessons tailored to multiple grade levels.
- Managed department budget development and administration while providing professional growth opportunities to staff.
- Established partnerships with Fortune 500 companies and local businesses, creating mentoring, job-shadowing, and employment opportunities for students.

**Fulton County Schools**  
*Certified Teacher/Department Chair*

**August 2008 – August 2015**

- Directed educational programs, such as the L.I.F.E @ Verizon initiative, providing students with professional training and mentorship.
- Supervised educators and developed inclusive practices, fostering a culture of collaboration and respect.
- Implemented standards-based instruction in business, finance, and technology to prepare students for academic and professional success.

**WMGT-TV (NBC) Macon, GA**

**May 2006 – July 2007**

*Morning Anchor/Reporter*

Responsible for Producing and Anchoring and conducting live special reports; also produced and hosted weekly franchise show “Legal Line” & Consumer Series.

**CNN, CNN Headline News Atlanta, GA**

**Apr. 2003 - May 2006**

*Writer/Producer/Copy Editor*

- Responsible for writing and producing various TV newscasts, copy editing scripts, and filling in as a Writer/Producer for CNN Ticker.
- Brainstormed with key news staff members to pitch original ideas to Executive Producers.

**Communications 21, GA Dept. of Juvenile Justice**

**Apr. 2003 - May 2006**

*Media & Public Relations Specialist*

- Responsible for writing and constructing appropriate media press kits and press releases.
- Implemented strategies to publicize the client’s key initiatives.
- Successfully booked clients on various radio and television shows.

**Atlanta City Channel Atlanta, GA**

**Jan. 2001 - Mar. 2003**

*Anchor/Host “City 26 News”*

- Solo Anchored weekly newscast on city cable channel.
- Wrote and produced substantial portion of copy for show.
- Developed enterprising exclusive news stories and made public appearances.

**WGCL-TV (CBS) Atlanta, GA**

**Dec. 1999 - Jun. 2001**

*Writer/Producer*

- Wrote and produced various newscasts as assigned.
- Worked as weekend overnight assignment editor.
- Maintained contact with outside news agencies, police and fire departments, and other news sources to obtain information regarding developing news items.

**WTVM-TV Columbus, GA**

**Dec. 1998 - Dec. 1999**

*Bureau Chief/Reporter*

- Anchored, Reported, Videotaped, and Edited stories in East Alabama Bureau.
- Applied leadership skills to establish and cultivate vital news contacts within community.

**WSB – TV Atlanta, GA**

**Aug. 1997 - June 1998**

*News & Public Affairs Dept.*

- Wrote and pitched news stories, organized story files and press releases, assisted on location shoots, and researched background information for reporters and producers.

- Conducted interviews; wrote and produced content for weekly “People 2 People” public affairs show.

**KGTV-TV San Diego, CA**

**Jan 1997 - June 1997**

*Assignment Desk Assistant/Intern*

- Organized story files and press releases, assisted on location shoots, did research for reporters and producers.
- Answered calls and maintained newsroom assignment schedules and calendar.

**Pitney Bowes Management Services Atlanta, GA**

**June 1994 - Aug. 1996**

*Administrative Assistant/Human Resources & Sales Intern*

- Answered phones, Managed incoming and outgoing mail.
- Maintained detailed filing system, word processed & edited company newsletter, memos, and documents upon request.
- Provided special support to the Sales department by making cold calls and maintaining current accounts.

**Education**

- **Western Governors University – MBA**
- **Georgia State University – Teacher Certification**
- **Spelman College -- B.A. - Psychology Minor – Writing/Communicative Arts**
- **University of Sussex - London, England (*Foreign Exchange*)**
- **University of California San Diego – San Diego, CA (*Domestic Exchange*)**

**Software Knowledge and Exposure**

Access, Adobe Acrobat, HTML, MS Office, SharePoint, Visio, Final Cut Pro X, Photoshop, INEWS, Slack, Wrike (Project Management).

*References available upon request*

**PROFESSIONAL SERVICES AGREEMENT**  
**Legislative Aide for Ward 4**

This Professional Services Agreement (“**Agreement**”) is made and entered into this \_\_\_\_ day of May, 2025 (“**Effective Date**”) by and between the CITY OF COLLEGE PARK, GEORGIA (“**City**”) and MONICA CROOM (“**Contractor**”).

**WHEREAS**, the City desires to engage Contractor, and Contractor agrees to render certain professional legislative aide services to the City pursuant to the terms and conditions set forth below.

**NOW, THEREFORE**, in consideration of the mutual terms, conditions and covenants set forth herein, the parties hereto agree as follows:

1. **SERVICES**. Contractor agrees to provide professional legislative aide services to the City as detailed in **Exhibit A** (“**Services**”). If any services to be performed are not specifically listed in Exhibit A or herein but are reasonably necessary to accomplish the purpose of this Agreement, Contractor agrees to perform such services at the direction and approval of the City’s authorized designee. In the event of any conflict between the terms of Exhibit A and this Agreement, the terms of this Agreement shall control.
2. **COMPENSATION**. In consideration for Services, the City shall pay to Contractor a **total** fee of Seventy Thousand Dollars (\$70,000.00) to be paid in bi-weekly installments throughout the Initial Term and Renewal Term of this Agreement. The City agrees to pay Contractor’s invoices within thirty (30) calendar days of receiving same. As the City is a local government entity and thus exempt from sales taxation, notwithstanding the terms of the proposal, Contractor acknowledges the City shall not be responsible for payment of any sales taxes on any invoices submitted for the services provided under this Agreement.
3. **TERM**. This Agreement shall commence on the Effective Date and shall terminate absolutely without further obligation on the part of the City upon December 31, 2025 (“**Initial Term**”). This Agreement shall automatically renew upon the same terms and conditions at the expiration of the Initial Term and terminate on June 30, 2026 (“**Renewal Term**”), unless the City provides written notice of non-renewal to Contractor thirty (30) calendar days prior to the expiration of the Renewal Term, or if the Agreement is otherwise terminated pursuant to the terms herein.
4. **RELATIONSHIP OF THE PARTIES**.
  - (a) *Independent Contractors*. Nothing contained herein shall be deemed to create any relationship other than that of independent contractor between the City and Contractor. This Agreement shall not constitute, create, or otherwise imply an employment, joint venture, partnership, agency, or similar arrangement between the City and Contractor. It is expressly agreed that Contractor is acting as an independent contractor and not as an employee in providing the Services under this Agreement.

(b) *Employee Benefits.* Contractor shall not be eligible for any benefit available to employees of the City including, but not limited to, workers' compensation insurance, state disability insurance, unemployment insurance, group health and life insurance, vacation pay, sick pay, severance pay, bonus plans, pension plans, or savings plans.

(c) *Payroll Taxes.* No income, social security, state disability or other federal or state payroll tax will be deducted from payments made to Contractor under this Agreement. Contractor shall be responsible for all FICA, federal and state withholding taxes and workers' compensation coverage for any individuals assigned to perform the Services for the City.

5. **TERMINATION FOR CONVENIENCE.** The City may at any time by written notice terminate all or any part of this Agreement for the City's convenience. If this Agreement is terminated, in whole or in part, for the City's convenience, the Contractor shall be paid an amount, to be mutually agreed upon, which shall be adequate to cover the actual and reasonable cost paid by the Contractor for the actual services reasonably rendered by the Contractor to perform the work under this Agreement to the effective date of termination; provided that no amount shall be paid to the Contractor for (i) any anticipatory profits related to work under this Agreement not yet performed, or (ii) costs incurred due to the Contractor's failure to terminate work as ordered on the effective date of termination. In no event shall the total amount paid under the provisions of this paragraph exceed the prices set forth in this Agreement for the work terminated.
6. **DISPUTES.** Pending resolution of any dispute hereunder, the Contractor shall proceed diligently with the performance of work in accordance with the City's direction.
7. **INDEMNIFICATION.** To the fullest extent permitted by law, Contractor agrees to indemnify, defend, and hold harmless the City and its board members, directors, officers, officials, employees, agents, and legal representatives (collectively, the "**City Indemnitees**") from and against any and all liabilities, demands, losses, damages, fines, penalties, costs or expenses (including but not limited to reasonable attorney's fees and costs or fines or penalties charged by any governmental entity), incurred by any City Indemnitee as a result of or arising out of (i) the wrongful misconduct or negligence (including fraud) of Contractor or its employees, agents, and representatives in performing this Agreement; (ii) a material breach by Contractor of its covenants; or (iii) failure by Contractor or its employees, agents, and representatives to comply with all applicable federal, state, or local law, rule or regulation in connection with services provided under this Agreement. Contractor expressly understands and agrees that any bond or insurance protection required by this Agreement, or otherwise provided by Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the City Indemnitees as provided herein. These obligations shall survive termination.
8. **RISK MANAGEMENT REQUIREMENTS.** The Contractor shall abide by the City's applicable Risk Management Requirements, attached to this Agreement as **Exhibit B**, and incorporated herein by reference.



**9. STANDARD OF PERFORMANCE AND COMPLIANCE WITH APPLICABLE LAWS.**

- (a) Contractor warrants and represents that it possesses the special skill and professional competence, expertise, and experience to undertake the obligations imposed by this Agreement.
- (b) Contractor agrees to perform in a diligent, efficient, competent, and skillful manner commensurate with the highest standards of the profession, and to otherwise perform as is necessary to undertake the Services required by this Agreement.
- (c) Contractor warrants and represents that it will, always, observe and comply with all federal, state, local and municipal laws, ordinances, rules, and regulations, relating to the provision of the Services to be provided by Contractor hereunder or which in any manner affect this Agreement.

**10. THE CITY'S ASSISTANCE AND COOPERATION.** During the Contractor's performance of this Agreement, the City may, but has no obligation to, aid, or cooperate with, the Contractor in activities that facilitate the proper performance and completion of this Agreement by the Contractor. Such assistance or cooperation by the City shall not be construed, and the Contractor agrees that it will not claim that any such assistance or cooperation operates, to relieve the Contractor from complete, proper, and punctual performance of all the Contractor's obligations under this Agreement.

**11. WORK ON THE CITY'S DESIGNATED PREMISES.** If the Contractor, the Contractor's employees or agents or the Contractor's subcontractors enter the City's designated premises for any reason in connection with this Agreement, the Contractor and such other parties shall observe all security requirements and all safety regulations.

**12. CONFLICTS OF INTEREST.** Contractor warrants and represents that:

- (a) The Services to be performed hereunder will not create an actual or apparent conflict of interest with any other work it is currently performing;
- (b) Contractor is not presently subject to any agreement with a competitor or with any other party that will prevent Contractor from performing in full accord with this Agreement; and
- (c) Contractor is not subject to any statute, regulation, ordinance, or rule that will limit its ability to perform its obligations under this Agreement. The parties agree that Contractor shall be free to accept other work during the term hereof; provided, however, that such other work shall not interfere with the provision of Services hereunder.

**13. CONFIDENTIAL INFORMATION.** Contractor acknowledges that it may have access to and become acquainted with confidential information, including, but not limited to, any information the disclosure of which is limited by state or federal law. Unless approved in

advance in writing or is required to be disclosed by court order, subpoena or by law, neither Contractor nor any of its employees, will disclose, transfer, distribute or allow access to any confidential information of the other party to third parties. These obligations shall survive termination.

14. **ASSIGNMENT AND SUBCONTRACTING.** The Contractor shall not assign this Agreement or any portion of this Agreement, nor shall the Contractor subcontract for goods or completed or substantially completed services purchased hereunder without the prior express written consent of the City. No assignment or subcontract by the Contractor, including any assignment or subcontract to which the City consents, shall in any way relieve the Contractor from complete and punctual performance of this Agreement, including without limitation all the Contractor's obligations under the warranty provisions of this Agreement.
15. **ATTORNEYS' FEES.** Both parties agree to pay reasonable attorneys' fees to the other party should either party be required to incur attorneys' fees in enforcing the provisions of this Agreement or in the collection of any monies herein required to be paid by the other party.
16. **GOVERNING LAW AND CONSENT TO JURISDICTION.** This Agreement is made and entered into in the State of Georgia, and this Agreement and the rights and obligations of the parties hereto shall be governed by and construed according to the laws of the State of Georgia without giving effect to the principles of conflicts of laws. The jurisdiction for resolution of any disputes arising from this Agreement shall be in the State Courts of Fulton County, Georgia.
17. **NOTICES.** All notices or other communications required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given when delivered personally in hand, or when mailed by certified, electronic, or registered mail, return receipt requested with proper postage prepaid, addressed to the appropriate party at the following address or such other address as may be given in writing to the parties.

**If to the City:**

City of College Park, Georgia  
Attn: City Manager  
3667 Main Street  
College Park, Georgia 30337  
[Emmanuel.adediran@collegeparkga.com](mailto:Emmanuel.adediran@collegeparkga.com)

**With a copy to:**

Denmark Ashby LLC  
Attn: City Attorney  
100 Hartsfield Centre Pkwy, Ste. 400  
Atlanta, Georgia 30354  
[ewhigham@denmarkashby.com](mailto:ewhigham@denmarkashby.com)

**If to Contractor:**

Monica Croom  
[REDACTED]

18. **NON-WAIVER.** The failure by either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict performance with every provision of this Agreement.

19. **SEVERABILITY.** If any provision of this Agreement is held to be unenforceable for any reason, the unenforceability thereof shall not affect the remainder of the Agreement, which shall remain in full force and effect, and enforceable in accordance with its terms.
20. **INTERPRETATION.** The Parties acknowledge that this Agreement and all the terms and conditions herein have been fully reviewed and negotiated by the Parties. Having acknowledged the foregoing, the Parties agree that any principle of construction or rule of law that provides that, in the event of any inconsistency or ambiguity, an agreement shall be construed against the drafter of the agreement shall have no application to the terms and conditions of this Agreement.
21. **AMENDMENTS.** Any and all modifications or changes to this Agreement must be in writing and signed by the parties to this Agreement.
22. **COUNTERPARTS.** This Agreement may be executed in multiple counterparts, each of which shall constitute the original, but all of which taken together shall constitute one and the same Agreement. PDF signatures shall constitute original signatures.
23. **ENTIRE AGREEMENT.** This Agreement, which includes the exhibits attached hereto, contains the entire agreement and understanding of the parties with respect to the subject matter hereof, and supersedes and replaces any and all prior discussions, representations and understandings, whether oral or written. In case of conflict between any term of the Contractor's Bid/Proposal and this Agreement, the terms of this Agreement shall control unless otherwise stated herein.
24. **CAPTIONS.** The captions appearing herein are for convenience of reference only and shall not affect the meaning or interpretation of this Agreement or any clause or provision hereof.
25. **CALCULATION OF TIME PERIODS.** Unless otherwise provided herein, whenever this Agreement calls for or contemplates a period of time for the performance of any term, provision, or condition of this Agreement, all of the days in such period of time shall be calculated consecutively without regard to whether any of the days falling in such period of time shall be a Saturday, Sunday, or other non-business day; provided, however, if the last day of any period of time shall happen to fall on a Saturday or Sunday or legal holiday observed by the State of Georgia, the last day shall be extended to the next succeeding business day immediately thereafter occurring.

[SIGNATURES SHALL APPEAR ON THE FOLLOWING PAGE]

**IN WITNESS WHEREOF**, said parties have hereunto set their seals on the Effective Date first written above.

**CITY OF COLLEGE PARK, GEORGIA:****CONTRACTOR:**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Bianca Motley Broom

Name: Monica Croom

Title: Mayor

Title: Legislative Aide

**ATTEST:**\_\_\_\_\_(SEAL)  
*City Clerk*

## **EXHIBIT A**

### **SCOPE OF SERVICES**

**PURPOSE:** The City of College Park, Georgia (“City”) shall retain Monica Arnold Croom (“Contractor”) to act as a Legislative Aide for Councilman Roderick Gay for Ward 4. The primary job responsibility of the Contractor shall be to provide support services to the Councilman Roderick Gay.

**SCOPE OF SERVICES:** The Contractor shall perform legislative aide services, including but not limited to the following:

- (1) Contractor shall take phone calls from constituents wishing to voice their opinion on an issue.
- (2) Contractor shall perform required research, studies, and surveys for the Councilman Roderick Gay.
- (3) Contractor shall prepare required governmental policy reports to keep the Councilman Roderick Gay informed on all relevant and recent matters.
- (4) Contractor shall coordinate and attend meetings for the Councilman Roderick Gay.
- (5) Contractor shall assist with drafting speeches, press releases, and legislation for the Councilman Roderick Gay.
- (6) Contractor shall speak with constituents, often by directing them to appropriate governmental resources, when directed by the Councilman Roderick Gay to do so.
- (7) Contractor shall manage and coordinate the Councilman Roderick Gay’s schedule.
- (8) Contractor shall provide ceremonial proclamations.
- (9) Contractor shall provide other administrative support to the Councilman Roderick Gay as needed.
- (10) Contractor shall perform all part-time assistant responsibilities Contractor is currently already performing for the City.
- (11) Contractor shall provide Ward 4 project management and event planning services as determined by the Councilman Roderick Gay.
- (12) Contractor shall perform duties within a 40 hour work week; in person or virtual.
- (13) Contractor shall receive a quarterly performance review.

## **EXHIBIT B**

### **RISK MANAGEMENT REQUIREMENTS**

The Contractor will provide minimum insurance coverage and limits as per the following: The Contractor will file with the City Certificates of Insurance, certifying the required insurance coverage and stating that each policy has been endorsed to provide thirty (30) days' notice to the City if coverage is cancelled, non-renewed or the types of coverage or limits of liability are reduced below those required. All bonds and insurance coverage must be placed with an insurance company approved by City Management, admitted doing business in the State of Georgia, and rated Secure ("B+" or better) by A.M. Best Company in the latest edition of Property and Casualty Ratings, or rated by Standard & Poors Insurance Ratings, latest edition as Secure ("BBB" or better). Worker's Compensation self-insurance for individual Contractors must be approved by the Worker's Compensation Board, State of Georgia and/or Self-Insurance pools approved by the Insurance Commissioner, State of Georgia.

#### **CONTRACTS FOR UP TO \$50,000**

**Worker's Compensation** – Worker's Compensation coverage on a statutory basis for the State of Georgia with an Employer's Liability limit of \$100,000 each Accident, Disease \$100,000 each employee, \$500,000 Disease policy limit.

**Automobile Liability** – Automobile liability coverage for owned, hired, and non-owned vehicles in the amount of \$500,000 combined single limit.

**Commercial General Liability** – Coverage to be provided on "occurrence" not "claims made" basis. The coverage is to include Contractual liability, Per Project Limit of Liability, losses caused by Explosion, Collapse and Underground ("xcu") perils, the "City of College Park, Georgia" is to be added as an Additional Insured and Products and Completed Operations coverage is to be maintained for three (3) years following completion of work.

#### **CONTRACTS FOR MORE THAN \$50,000**

**Worker's Compensation** – Worker's Compensation coverage on a statutory basis for the State of Georgia with an Employer's Liability limit of \$1,000,000. The increased Employer's Liability limit may be provided by an Umbrella or Excess Liability policy.

**Automobile Liability** - Automobile liability coverage for owned, hired and non-owned vehicles in the amount of \$1,000,000 combined single limit.

**Commercial General Liability** – Coverage to be provided on "occurrence" not "claims made" basis. The coverage is to include Contractual liability, Per Project Limit of Liability, losses caused by Explosion Collapse and Underground ("xcu") perils, the "City of College Park, Georgia" is to be added as an Additional Insured and Products and Completed Operations coverage is to be maintained for three (3) years following completion of work.

**RISK MANAGEMENT REQUIREMENTS (Cont'd)****CONTRACTS FOR UP TO \$50,000****CONTRACTS FOR MORE THAN  
\$50,000****LIMITS OF LIABILITY:**

\$1,000,000	Per Occurrence
\$1,000,000	Personal and Advertising
\$50,000	Fire Damage*
\$5,000	Medical Payments*
\$1,000,000	General Aggregate
\$1,000,000	Products/Completed Operations per Occurrence and Aggregate

*\*These are automatic minimums*

**Owner's Protective Liability** – The City's Management may, in its discretion, require Owner's Protective Liability in some situations.

**Umbrella and/or Excess Liability** – The umbrella or Excess Liability Policy may be used to combine with underlying policies to obtain the limits required. The Management of the City may elect to require higher limits.

**Owner's Protective Liability** – The City's Management may, in its discretion, require Owner's Protective Liability in some situations.



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**CITY OF COLLEGE PARK  
COUNCIL AGENDA MEMO (CAM)  
REGULAR SESSION MEETING**

**DOC ID: 12061**

**TO:** Honorable Mayor and Council Members

**FROM:** Dr. Emmanuel Adediran, City Manager

**DATE:** May 15, 2025

**TITLE:** Consideration of an action to contract Kelli Ramsey as the Mayor's Legislative Assistant effective May 19, 2025; compensated at \$5,833.33 monthly . This item is being requested by Mayor Motley Broom. This is a budgeted item (G/L Account #100-1300-52-6170)

**Attachments**

Professional Services Agreement- Mayor's Office Legislative Aide (DOCX)

**Prepared by:** Kelly Bogner  
**Department Director:** Dr. Emmanuel Adediran, City Manager

**Review:**

City Manager's Office	Completed	05/15/2025 2:05 PM
Kelly Bogner	Completed	05/15/2025 10:55 AM
City Attorney's Office	Pending	
City Clerk	Completed	05/15/2025 10:55 AM
City Manager's Office	Completed	05/15/2025 2:05 PM
Mayor & City Council	Pending	05/19/2025 7:30 PM



## **PROFESSIONAL SERVICES AGREEMENT**

### *Legislative and Strategic Communications Support for the Mayor's Office*

This Professional Services Agreement (“**Agreement**”) is made and entered into this \_\_\_\_ day of May, 2025 (“**Effective Date**”) by and between the CITY OF COLLEGE PARK, GEORGIA (“**City**”) and KELLI SAYS SO, LLC (“**Contractor**”).

**WHEREAS**, the City desires to engage Contractor, and Contractor agrees to render certain professional legislative aide services to the City pursuant to the terms and conditions set forth below.

**NOW, THEREFORE**, in consideration of the mutual terms, conditions and covenants set forth herein, the parties hereto agree as follows:

1. **SERVICES.** Contractor agrees to provide professional legislative aide services to the City as detailed in **Exhibit A** (“**Services**”). If any services to be performed are not specifically listed in Exhibit A or herein but are reasonably necessary to accomplish the purpose of this Agreement, Contractor agrees to perform such services at the direction and approval of the City’s authorized designee. In the event of any conflict between the terms of Exhibit A and this Agreement, the terms of this Agreement shall control.
2. **COMPENSATION.** In consideration for Services, the City shall pay to Contractor a monthly fee of Five Thousand Eight Hundred Thirty-Three Dollars and Thirty-Three Cents (\$5,833.33) to be paid in monthly installments throughout the term of this Agreement. The City agrees to pay Contractor’s invoices within thirty (30) calendar days of receiving same. As the City is a local government entity and thus exempt from sales taxation, notwithstanding the terms of the proposal, Contractor acknowledges the City shall not be responsible for payment of any sales taxes on any invoices submitted for the services provided under this Agreement.
3. **TERM.** This Agreement shall commence on May 1, 2025, and shall terminate absolutely without further obligation on the part of the City upon June 30, 2025 (“**Initial Term**”). This Agreement shall automatically renew on July 1, 2025 and shall terminate on June 30, 2026 (“**Renewal Term**”), unless the City provides written notice of non-renewal to Contractor thirty (30) days prior to the expiration of the Initial Term, or if the Agreement is otherwise terminated pursuant to the terms herein.
4. **RELATIONSHIP OF THE PARTIES.**
  - (a) *Independent Contractors.* Nothing contained herein shall be deemed to create any relationship other than that of independent contractor between the City and Contractor. This Agreement shall not constitute, create, or otherwise imply an employment, joint venture, partnership, agency, or similar arrangement between the City and Contractor. It is expressly agreed that Contractor is acting as an independent contractor and not as an employee in providing the Services under this Agreement.
  - (b) *Employee Benefits.* Contractor shall not be eligible for any benefit available to

employees of the City including, but not limited to, workers' compensation insurance, state disability insurance, unemployment insurance, group health and life insurance, vacation pay, sick pay, severance pay, bonus plans, pension plans, or savings plans.

- (c) *Payroll Taxes.* No income, social security, state disability or other federal or state payroll tax will be deducted from payments made to Contractor under this Agreement. Contractor shall be responsible for all FICA, federal, and state withholding taxes, and workers' compensation coverage for any individuals assigned to perform the Services for the City.

5. **TERMINATION FOR CONVENIENCE.** The City may at any time by written notice terminate all or any part of this Agreement for the City's convenience. If this Agreement is terminated, in whole or in part, for the City's convenience, the Contractor shall be paid an amount, to be mutually agreed upon, which shall be adequate to cover the actual and reasonable cost paid by the Contractor for the actual services reasonably rendered by the Contractor to perform the work under this Agreement to the effective date of termination; provided that no amount shall be paid to the Contractor for (i) any anticipatory profits related to work under this Agreement not yet performed, or (ii) costs incurred due to the Contractor's failure to terminate work as ordered on the effective date of termination. In no event shall the total amount paid under the provisions of this paragraph exceed the prices set forth in this Agreement for the work terminated.
6. **DISPUTES.** Pending resolution of any dispute hereunder, the Contractor shall proceed diligently with the performance of work in accordance with the City's direction.
7. **INDEMNIFICATION.** To the fullest extent permitted by law, Contractor agrees to indemnify, defend, and hold harmless the City and its board members, directors, officers, officials, employees, agents, and legal representatives (collectively, the "**City Indemnitees**") from and against any and all liabilities, demands, losses, damages, fines, penalties, costs or expenses (including but not limited to reasonable attorney's fees and costs or fines or penalties charged by any governmental entity), incurred by any City Indemnitee as a result of or arising out of (i) the wrongful misconduct or negligence (including fraud) of Contractor or its employees, agents, and representatives in performing this Agreement; (ii) a material breach by Contractor of its covenants; or (iii) failure by Contractor or its employees, agents, and representatives to comply with all applicable federal, state, or local law, rule or regulation in connection with services provided under this Agreement. Contractor expressly understands and agrees that any bond or insurance protection required by this Agreement, or otherwise provided by Contractor, shall in no way limit the responsibility to indemnify, keep, and save harmless and defend the City Indemnitees as provided herein. These obligations shall survive termination.
8. **RISK MANAGEMENT REQUIREMENTS.** The Contractor shall abide by the City's applicable Risk Management Requirements, attached to this Agreement as **Exhibit B**, and incorporated herein by reference.

**9. STANDARD OF PERFORMANCE AND COMPLIANCE WITH APPLICABLE LAWS.**

- (a) Contractor warrants and represents that it possesses the special skill and professional competence, expertise, and experience to undertake the obligations imposed by this Agreement.
- (b) Contractor agrees to perform in a diligent, efficient, competent, and skillful manner commensurate with the highest standards of the profession, and to otherwise perform as is necessary to undertake the Services required by this Agreement.
- (c) Contractor warrants and represents that it will, always, observe and comply with all federal, state, local, and municipal laws, ordinances, rules, and regulations, relating to the provision of the Services to be provided by Contractor hereunder or which in any manner affect this Agreement.

**10. THE CITY'S ASSISTANCE AND COOPERATION.** During the Contractor's performance of this Agreement, the City may, but has no obligation to, aid, or cooperate with, the Contractor in activities that facilitate the proper performance and completion of this Agreement by the Contractor. Such assistance or cooperation by the City shall not be construed, and the Contractor agrees that it will not claim that any such assistance or cooperation operates, to relieve the Contractor from complete, proper, and punctual performance of all the Contractor's obligations under this Agreement.

**11. WORK ON THE CITY'S DESIGNATED PREMISES.** If the Contractor, the Contractor's employees or agents, or the Contractor's subcontractors enter the City's designated premises for any reason in connection with this Agreement, the Contractor and such other parties shall observe all security requirements and all safety regulations.

**12. CONFLICTS OF INTEREST.** Contractor warrants and represents that:

- (a) The Services to be performed hereunder will not create an actual or apparent conflict of interest with any other work it is currently performing;
- (b) Contractor is not presently subject to any agreement with a competitor or with any other party that will prevent Contractor from performing in full accord with this Agreement; and
- (c) Contractor is not subject to any statute, regulation, ordinance, or rule that will limit its ability to perform its obligations under this Agreement. The parties agree that Contractor shall be free to accept other work during the term hereof; provided, however, that such other work shall not interfere with the provision of Services hereunder.

**13. CONFIDENTIAL INFORMATION.** Contractor acknowledges that it may have access to and become acquainted with confidential information, including, but not limited to, any information the disclosure of which is limited by state or federal law. Unless approved in

advance in writing or is required to be disclosed by court order, subpoena, or by law, neither Contractor nor any of its employees, will disclose, transfer, distribute, or allow access to any confidential information of the other party to third parties. These obligations shall survive termination.

- 14. ASSIGNMENT AND SUBCONTRACTING.** The Contractor shall not assign this Agreement or any portion of this Agreement, nor shall the Contractor subcontract for goods or completed or substantially completed services purchased hereunder without the prior express written consent of the City. No assignment or subcontract by the Contractor, including any assignment or subcontract to which the City consents, shall in any way relieve the Contractor from complete and punctual performance of this Agreement, including without limitation all the Contractor's obligations under the warranty provisions of this Agreement.
- 15. ATTORNEYS' FEES.** Both parties agree to pay reasonable attorneys' fees to the other party should either party be required to incur attorneys' fees in enforcing the provisions of this Agreement or in the collection of any monies herein required to be paid by the other party.
- 16. GOVERNING LAW AND CONSENT TO JURISDICTION.** This Agreement is made and entered into in the State of Georgia, and this Agreement and the rights and obligations of the parties hereto shall be governed by and construed according to the laws of the State of Georgia without giving effect to the principles of conflicts of laws. The jurisdiction for resolution of any disputes arising from this Agreement shall be in the State Courts of Fulton County, Georgia.
- 17. NOTICES.** All notices or other communications required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given when delivered personally in hand, or when mailed by certified, electronic, or registered mail, return receipt requested with proper postage prepaid, addressed to the appropriate party at the following address or such other address as may be given in writing to the parties.

**If to the City:**

City of College Park, Georgia  
Attn: City Manager  
3667 Main Street  
College Park, Georgia 30337  
[Emmanuel.adediran@collegeparkga.com](mailto:Emmanuel.adediran@collegeparkga.com)

**With a copy to:**

Denmark Ashby LLC  
Attn: City Attorney  
100 Hartsfield Centre Pkwy, Ste. 400  
Atlanta, Georgia 30354  
[ewhigham@denmarkashby.com](mailto:ewhigham@denmarkashby.com)

**If to Contractor:**

Kelly Says So, LLC  
1700 Northside Drive NW  
Suite A7, #7012  
Atlanta, Georgia 30318  
[kelli@kellibsaysso.com](mailto:kelli@kellibsaysso.com)

18. **NON-WAIVER.** The failure by either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict performance with every provision of this Agreement.
19. **SEVERABILITY.** If any provision of this Agreement is held to be unenforceable for any reason, the unenforceability thereof shall not affect the remainder of the Agreement, which shall remain in full force and effect, and enforceable in accordance with its terms.
20. **INTERPRETATION.** The Parties acknowledge that this Agreement and all the terms and conditions herein have been fully reviewed and negotiated by the Parties. Having acknowledged the foregoing, the Parties agree that any principle of construction or rule of law that provides that, in the event of any inconsistency or ambiguity, an agreement shall be construed against the drafter of the agreement shall have no application to the terms and conditions of this Agreement.
21. **AMENDMENTS.** Any and all modifications or changes to this Agreement must be in writing and signed by the parties to this Agreement.
22. **COUNTERPARTS.** This Agreement may be executed in multiple counterparts, each of which shall constitute the original, but all of which taken together shall constitute one and the same Agreement. PDF signatures shall constitute original signatures.
23. **ENTIRE AGREEMENT.** This Agreement, which includes the exhibits attached hereto, contains the entire agreement, and understanding of the parties with respect to the subject matter hereof, and supersedes and replaces any and all prior discussions, representations and understandings, whether oral or written. In case of conflict between any term of the Contractor's Bid/Proposal and this Agreement, the terms of this Agreement shall control unless otherwise stated herein.
24. **CAPTIONS.** The captions appearing herein are for convenience of reference only and shall not affect the meaning or interpretation of this Agreement or any clause or provision hereof.
25. **CALCULATION OF TIME PERIODS.** Unless otherwise provided herein, whenever this Agreement calls for or contemplates a period of time for the performance of any term, provision, or condition of this Agreement, all of the days in such period of time shall be calculated consecutively without regard to whether any of the days falling in such period of time shall be a Saturday, Sunday, or other non-business day; provided, however, if the last day of any period of time shall happen to fall on a Saturday or Sunday or legal holiday observed by the State of Georgia, the last day shall be extended to the next succeeding business day immediately thereafter occurring.

[SIGNATURES SHALL APPEAR ON THE FOLLOWING PAGE]

**IN WITNESS WHEREOF**, said parties have hereunto set their seals on the Effective Date first written above.

**CITY OF COLLEGE PARK, GEORGIA:**

**KELLI SAYS SO, LLC:**

By: \_\_\_\_\_  
Bianca Motley Broom, Mayor

By: \_\_\_\_\_  
Kelli Ramsey, Manager

**ATTEST:**

\_\_\_\_\_(SEAL)  
*City Clerk*

## **EXHIBIT A**

### **SCOPE OF SERVICES**

#### Legislative and Strategic Communications Support for the Mayor's Office

The Contractor shall provide the following comprehensive support to the Mayor's Office:

#### **1. Legislative Policy Support**

- Track and stay informed on local, state, and federal legislation that could impact city operations and community interests.
- Assist with drafting legislative proposals, resolutions, and policy documents that align with the Mayor's priorities.
- Prepare talking points, briefing notes, and issue summaries for meetings and public discussions.
- Provide regular updates to the Mayor on key legislative developments, committee activity, and council actions

#### **2. Constituent Services and Stakeholder Relations**

- Respond to constituent inquiries, concerns, and requests with professionalism and timeliness.
- Maintain records of constituent interactions and facilitate case resolutions in coordination with relevant departments.
- Serve as a liaison between the Mayor's Office, City Council members, community leaders, nonprofit organizations, and other external stakeholders.
- Represent the Mayor's Office at community forums, council meetings, public events, and stakeholder briefings as assigned.

#### **3. Public Communications and Messaging**

- Draft official statements, talking points, speeches, op-eds, and public addresses for the Mayor.
- Ensure that all written and verbal communications align with the Mayor's voice, branding, and strategic priorities.
- Prepare proactive messaging and rapid-response narratives for emerging issues, council meetings, and public initiatives.
- Support the creation of newsletters, community updates, and digital communications related to legislative priorities.
- Identify and develop opportunities for the Mayor to contribute to public conversations that benefit the City of College Park.
- Create editorial calendars and messaging strategies reinforcing the Mayor's commitment to public service, innovation, and community leadership.

#### **4. Rapid Response Communications**

- Develop and execute strategic communications plans during crises, safeguarding the Mayor's public reputation and ensuring consistent, credible messaging.
- Draft and disseminate urgent press releases, crisis statements, FAQs, and public briefings as needed.

- Advise senior leadership on crisis mitigation strategies, media engagement, and narrative control during high-risk events.
5. **Special Projects:** Support strategic initiatives such as major public events, grant writing advisories, minority business engagement strategies, or major legislative rollouts, as mutually agreed upon by the Contractor and Client.



## **EXHIBIT B**

### **RISK MANAGEMENT REQUIREMENTS**

The Contractor will provide minimum insurance coverage and limits as per the following: The Contractor will file with the City Certificates of Insurance, certifying the required insurance coverage and stating that each policy has been endorsed to provide thirty (30) days' notice to the City if coverage is cancelled, non-renewed or the types of coverage or limits of liability are reduced below those required. All bonds and insurance coverage must be placed with an insurance company approved by City Management, admitted doing business in the State of Georgia, and rated Secure ("B+" or better) by A.M. Best Company in the latest edition of Property and Casualty Ratings, or rated by Standard & Poors Insurance Ratings, latest edition as Secure ("BBB" or better). Worker's Compensation self-insurance for individual Contractors must be approved by the Worker's Compensation Board, State of Georgia and/or Self-Insurance pools approved by the Insurance Commissioner, State of Georgia.

#### **CONTRACTS FOR UP TO \$50,000**

**Worker's Compensation** – Worker's Compensation coverage on a statutory basis for the State of Georgia with an Employer's Liability limit of \$100,000 each Accident, Disease \$100,000 each employee, \$500,000 Disease policy limit.

**Automobile Liability** – Automobile liability coverage for owned, hired, and non-owned vehicles in the amount of \$500,000 combined single limit.

**Commercial General Liability** – Coverage to be provided on "occurrence" not "claims made" basis. The coverage is to include Contractual liability, Per Project Limit of Liability, losses caused by Explosion, Collapse and Underground ("xcu") perils, the "City of College Park, Georgia" is to be added as an Additional Insured and Products and Completed Operations coverage is to be maintained for three (3) years following completion of work.

#### **CONTRACTS FOR MORE THAN \$50,000**

**Worker's Compensation** – Worker's Compensation coverage on a statutory basis for the State of Georgia with an Employer's Liability limit of \$1,000,000. The increased Employer's Liability limit may be provided by an Umbrella or Excess Liability policy.

**Automobile Liability** - Automobile liability coverage for owned, hired and non-owned vehicles in the amount of \$1,000,000 combined single limit.

**Commercial General Liability** – Coverage to be provided on "occurrence" not "claims made" basis. The coverage is to include Contractual liability, Per Project Limit of Liability, losses caused by Explosion Collapse and Underground ("xcu") perils, the "City of College Park, Georgia" is to be added as an Additional Insured and Products and Completed Operations coverage is to be maintained for three (3) years following completion of work.

**RISK MANAGEMENT REQUIREMENTS (Cont'd)****CONTRACTS FOR UP TO \$50,000****CONTRACTS FOR MORE THAN  
\$50,000****LIMITS OF LIABILITY:**

\$1,000,000	Per Occurrence
\$1,000,000	Personal and Advertising
\$50,000	Fire Damage*
\$5,000	Medical Payments*
\$1,000,000	General Aggregate
\$1,000,000	Products/Completed Operations per Occurrence and Aggregate

*\*These are automatic minimums*

**Owner's Protective Liability** – The City's Management may, in its discretion, require Owner's Protective Liability in some situations.

**Umbrella and/or Excess Liability** – The umbrella or Excess Liability Policy may be used to combine with underlying policies to obtain the limits required. The Management of the City may elect to require higher limits.

**Owner's Protective Liability** – The City's Management may, in its discretion, require Owner's Protective Liability in some situations.



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WWW.COLLEGEPAKGA.COM

**CITY OF COLLEGE PARK  
COUNCIL AGENDA MEMO (CAM)  
REGULAR SESSION MEETING**

**DOC ID: 12067**

**TO:** Honorable Mayor and Council Members

**FROM:** Dr. Emmanuel Adediran, City Manager

**DATE:** May 15, 2025

**TITLE:** Consideration of an action to contract Tawanna Brooks as the Ward 2 Legislative Assistant; compensated at \$5,500 monthly as a contractor . This item is being requested by Councilman Joseph Carn. This is a budgeted item (G/L Account # 100-1100-52-6170). This will service Ward 2.

**Attachments**

Tawanna Brooks Employment Contract (PDF)

**Prepared by:** Kelly Bogner  
**Department Director:** Dr. Emmanuel Adediran, City Manager

**Review:**

City Manager's Office	Pending	
Kelly Bogner Completed	05/15/2025 4:53 PM	
City Attorney's Office	Pending	
City Clerk Completed	05/15/2025 4:53 PM	
City Manager's Office	Pending	
Mayor & City Council	Pending	05/19/2025 7:30 PM

**PROFESSIONAL SERVICES AGREEMENT**  
**Legislative Aide for Ward   2**

This Professional Services Agreement (“**Agreement**”) is made and entered into this 19 day of May 2025 (“**Effective Date**”) by and between the CITY OF COLLEGE PARK, GEORGIA (“**City**”) and Tawanna P. Brooks (“**Contractor**”).

**WHEREAS**, the City desires to engage Contractor, and Contractor agrees to render certain professional legislative aide services to the City pursuant to the terms and conditions set forth below.

**NOW, THEREFORE**, in consideration of the mutual terms, conditions and covenants set forth herein, the parties hereto agree as follows:

1. **SERVICES.** Contractor agrees to provide professional legislative aide services to the City as detailed in **Exhibit A** (“**Services**”). If any services to be performed are not specifically listed in Exhibit A or herein but are reasonably necessary to accomplish the purpose of this Agreement, Contractor agrees to perform such services at the direction and approval of the City’s authorized designee. In the event of any conflict between the terms of Exhibit A and this Agreement, the terms of this Agreement shall control.
2. **COMPENSATION.** In consideration for Services, the City shall pay to Contractor a **total** fee of   \$5500.00   to be paid in monthly installments throughout the duration of this Agreement. The City agrees to pay Contractor’s invoices within thirty (30) calendar days of receiving same. As the City is a local government entity and thus exempt from sales taxation, notwithstanding the terms of the proposal, Contractor acknowledges the City shall not be responsible for payment of any sales taxes on any invoices submitted for the services provided under this Agreement.
3. **TERM.** This Agreement shall commence on the Effective Date and shall terminate absolutely without further obligation on the part of the City upon   June 30, 2025   (“**Termination Date**”) unless the Agreement is otherwise terminated pursuant to the terms herein.
4. **RELATIONSHIP OF THE PARTIES.**
  - (a) *Independent Contractors.* Nothing contained herein shall be deemed to create any relationship other than that of independent contractor between the City and Contractor. This Agreement shall not constitute, create, or otherwise imply an employment, joint venture, partnership, agency, or similar arrangement between the City and Contractor. It is expressly agreed that Contractor is acting as an independent contractor and not as an employee in providing the Services under this Agreement.
  - (b) *Employee Benefits.* Contractor shall not be eligible for any benefit available to employees of the City including, but not limited to, workers’ compensation insurance, state disability insurance, unemployment insurance, group health and life insurance,

vacation pay, sick pay, severance pay, bonus plans, pension plans, or savings plans.

- (c) *Payroll Taxes.* No income, social security, state disability or other federal or state payroll tax will be deducted from payments made to Contractor under this Agreement. Contractor shall be responsible for all FICA, federal and state withholding taxes and workers' compensation coverage for any individuals assigned to perform the Services for the City.

5. **TERMINATION FOR CONVENIENCE.** The City may at any time by written notice terminate all or any part of this Agreement for the City's convenience. If this Agreement is terminated, in whole or in part, for the City's convenience, the Contractor shall be paid an amount, to be mutually agreed upon, which shall be adequate to cover the actual and reasonable cost paid by the Contractor for the actual services reasonably rendered by the Contractor to perform the work under this Agreement to the effective date of termination; provided that no amount shall be paid to the Contractor for (i) any anticipatory profits related to work under this Agreement not yet performed, or (ii) costs incurred due to the Contractor's failure to terminate work as ordered on the effective date of termination. In no event shall the total amount paid under the provisions of this paragraph exceed the prices set forth in this Agreement for the work terminated.
6. **DISPUTES.** Pending resolution of any dispute hereunder, the Contractor shall proceed diligently with the performance of work in accordance with the City's direction.
7. **INDEMNIFICATION.** To the fullest extent permitted by law, Contractor agrees to indemnify, defend, and hold harmless the City and its board members, directors, officers, officials, employees, agents, and legal representatives (collectively, the "**City Indemnitees**") from and against any and all liabilities, demands, losses, damages, fines, penalties, costs or expenses (including but not limited to reasonable attorney's fees and costs or fines or penalties charged by any governmental entity), incurred by any City Indemnitee as a result of or arising out of (i) the wrongful misconduct or negligence (including fraud) of Contractor or its employees, agents, and representatives in performing this Agreement; (ii) a material breach by Contractor of its covenants; or (iii) failure by Contractor or its employees, agents, and representatives to comply with all applicable federal, state, or local law, rule or regulation in connection with services provided under this Agreement. Contractor expressly understands and agrees that any bond or insurance protection required by this Agreement, or otherwise provided by Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the City Indemnitees as provided herein. These obligations shall survive termination.
8. **RISK MANAGEMENT REQUIREMENTS.** The Contractor shall abide by the City's applicable Risk Management Requirements, attached to this Agreement as **Exhibit B**, and incorporated herein by reference.

**9. STANDARD OF PERFORMANCE AND COMPLIANCE WITH LAWS.**

- (a) Contractor warrants and represents that it possesses the special skill and professional competence, expertise, and experience to undertake the obligations imposed by this Agreement.
- (b) Contractor agrees to perform in a diligent, efficient, competent, and skillful manner commensurate with the highest standards of the profession, and to otherwise perform as is necessary to undertake the Services required by this Agreement.
- (c) Contractor warrants and represents that it will, always, observe and comply with all federal, state, local and municipal laws, ordinances, rules, and regulations, relating to the provision of the Services to be provided by Contractor hereunder or which in any manner affect this Agreement.

**10. THE CITY'S ASSISTANCE AND COOPERATION.** During the Contractor's performance of this Agreement, the City may, but has no obligation to, aid, or cooperate with, the Contractor in activities that facilitate the proper performance and completion of this Agreement by the Contractor. Such assistance or cooperation by the City shall not be construed, and the Contractor agrees that it will not claim that any such assistance or cooperation operates, to relieve the Contractor from complete, proper, and punctual performance of all the Contractor's obligations under this Agreement.

**11. WORK ON THE CITY'S DESIGNATED PREMISES.** If the Contractor, the Contractor's employees or agents or the Contractor's subcontractors enter the City's designated premises for any reason in connection with this Agreement, the Contractor and such other parties shall observe all security requirements and all safety regulations.

**12. CONFLICTS OF INTEREST.** Contractor warrants and represents that:

- (a) The Services to be performed hereunder will not create an actual or apparent conflict of interest with any other work it is currently performing;
- (b) Contractor is not presently subject to any agreement with a competitor or with any other party that will prevent Contractor from performing in full accord with this Agreement; and
- (c) Contractor is not subject to any statute, regulation, ordinance, or rule that will limit its ability to perform its obligations under this Agreement. The parties agree that Contractor shall be free to accept other work during the term hereof; provided, however, that such other work shall not interfere with the provision of Services hereunder.

**13. CONFIDENTIAL INFORMATION.** Contractor acknowledges that it may have access to and become acquainted with confidential information, including, but not limited to, any information the disclosure of which is limited by state or federal law. Unless approved in advance in writing or is required to be disclosed by court order, subpoena or by law, neither

Contractor nor any of its employees, will disclose, transfer, distribute or allow access to any confidential information of the other party to third parties. These obligations shall survive termination.

- 14. ASSIGNMENT AND SUBCONTRACTING.** The Contractor shall not assign this Agreement or any portion of this Agreement, nor shall the Contractor subcontract for goods or completed or substantially completed services purchased hereunder without the prior express written consent of the City. No assignment or subcontract by the Contractor, including any assignment or subcontract to which the City consents, shall in any way relieve the Contractor from complete and punctual performance of this Agreement, including without limitation all the Contractor's obligations under the warranty provisions of this Agreement.
- 15. ATTORNEYS' FEES.** Both parties agree to pay reasonable attorneys' fees to the other party should either party be required to incur attorneys' fees in enforcing the provisions of this Agreement or in the collection of any monies herein required to be paid by the other party.
- 16. GOVERNING LAW AND CONSENT TO JURISDICTION.** This Agreement is made and entered into in the State of Georgia, and this Agreement and the rights and obligations of the parties hereto shall be governed by and construed according to the laws of the State of Georgia without giving effect to the principles of conflicts of laws. The jurisdiction for resolution of any disputes arising from this Agreement shall be in the State Courts of Fulton County, Georgia.
- 17. NOTICES.** All notices or other communications required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given when delivered personally in hand, or when mailed by certified, electronic, or registered mail, return receipt requested with proper postage prepaid, addressed to the appropriate party at the following address or such other address as may be given in writing to the parties.

**If to the City:**

City of College Park, Georgia  
 Attn: City Manager  
 3667 Main Street  
 College Park, Georgia 30337  
[Emmanuel.adediran@collegeparkga.gov](mailto:Emmanuel.adediran@collegeparkga.gov)

**With a copy to:**

Denmark Ashby LLC  
 Attn: City Attorney  
 100 Hartsfield Centre Pkwy, Ste. 400  
 Atlanta, Georgia 30354  
[wdenmark@denmarkashby.com](mailto:wdenmark@denmarkashby.com)

**If to Contractor:**

Tawanna P. Brooks  
 Legislative Assistant  
 3396 Coval Circle  
 Atlanta, Ga 30349

---

18. **NON-WAIVER.** The failure by either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict performance with every provision of this Agreement.
19. **SEVERABILITY.** If any provision of this Agreement is held to be unenforceable for any reason, the unenforceability thereof shall not affect the remainder of the Agreement, which shall remain in full force and effect, and enforceable in accordance with its terms.
20. **INTERPRETATION.** The Parties acknowledge that this Agreement and all the terms and conditions herein have been fully reviewed and negotiated by the Parties. Having acknowledged the foregoing, the Parties agree that any principle of construction or rule of law that provides that, in the event of any inconsistency or ambiguity, an agreement shall be construed against the drafter of the agreement shall have no application to the terms and conditions of this Agreement.
21. **AMENDMENTS.** Any and all modifications or changes to this Agreement must be in writing and signed by the parties to this Agreement.
22. **COUNTERPARTS.** This Agreement may be executed in multiple counterparts, each of which shall constitute the original, but all of which taken together shall constitute one and the same Agreement. PDF signatures shall constitute original signatures.
23. **ENTIRE AGREEMENT.** This Agreement, which includes the exhibits attached hereto, contains the entire agreement and understanding of the parties with respect to the subject matter hereof, and supersedes and replaces any and all prior discussions, representations and understandings, whether oral or written. In case of conflict between any term of the Contractor's Bid/Proposal and this Agreement, the terms of this Agreement shall control unless otherwise stated herein.
24. **CAPTIONS.** The captions appearing herein are for convenience of reference only and shall not affect the meaning or interpretation of this Agreement or any clause or provision hereof.
25. **CALCULATION OF TIME PERIODS.** Unless otherwise provided herein, whenever this Agreement calls for or contemplates a period of time for the performance of any term, provision, or condition of this Agreement, all of the days in such period of time shall be calculated consecutively without regard to whether any of the days falling in such period of time shall be a Saturday, Sunday, or other non-business day; provided, however, if the last day of any period of time shall happen to fall on a Saturday or Sunday or legal holiday observed by the State of Georgia, the last day shall be extended to the next succeeding business day immediately thereafter occurring.

[SIGNATURES SHALL APPEAR ON THE FOLLOWING PAGE]



**IN WITNESS WHEREOF**, said parties have hereunto set their seals on the Effective Date first written above.

**CITY OF COLLEGE PARK, GEORGIA:****CONTRACTOR:**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Bianca Motley Broom

Name: Tawanna P. Brooks

Title: Mayor

Title: Legislative Aide

**ATTEST:**\_\_\_\_\_(SEAL)  
*City Clerk*

**EXHIBIT A**  
**SCOPE OF SERVICES**

**PURPOSE:** The City of College Park, Georgia (“City”) shall retain Tawanna P. Brooks (“Contractor”) to act as a Legislative Aide for Councilmember Joe Carn for Ward 2 (“Councilmember”). The primary job responsibility of the Contractor shall be to provide support services to the Councilmember.

**SCOPE OF SERVICES:** The Contractor shall perform legislative aide services, including but not limited to the following:

- (1) Contractor shall take phone calls from constituents wishing to voice their opinion on an issue.
- (2) Contractor shall perform required research, studies, and surveys for the Councilmember.
- (3) Contractor shall prepare required governmental policy reports to keep the Councilmember informed on all relevant and recent matters.
- (4) Contractor shall coordinate and attend meetings for the Councilmember.
- (5) Contractor shall assist with drafting speeches, press releases, and legislation for the Councilmember.
- (6) Contractor shall speak with constituents, often by directing them to appropriate governmental resources, when directed by the Councilmember to do so.
- (7) Contractor shall manage and coordinate the Councilmember’s schedule.
- (8) Contractor shall provide ceremonial proclamations.
- (9) Contractor shall provide other administrative support to the Councilmember as needed.
- (10) Contractor shall provide Ward 2 project management and event planning services as determined by the Councilmember.

## **EXHIBIT B**

### **RISK MANAGEMENT REQUIREMENTS**

The Contractor will provide minimum insurance coverage and limits as per the following: The Contractor will file with the City Certificates of Insurance, certifying the required insurance coverage and stating that each policy has been endorsed to provide thirty (30) days' notice to the City if coverage is cancelled, non-renewed or the types of coverage or limits of liability are reduced below those required. All bonds and insurance coverage must be placed with an insurance company approved by City Management, admitted doing business in the State of Georgia, and rated Secure ("B+" or better) by A.M. Best Company in the latest edition of Property and Casualty Ratings, or rated by Standard & Poors Insurance Ratings, latest edition as Secure ("BBB" or better). Worker's Compensation self-insurance for individual Contractors must be approved by the Worker's Compensation Board, State of Georgia and/or Self-Insurance pools approved by the Insurance Commissioner, State of Georgia.

#### **CONTRACTS FOR UP TO \$50,000**

**Worker's Compensation** – Worker's Compensation coverage on a statutory basis for the State of Georgia with an Employer's Liability limit of \$100,000 each Accident, Disease \$100,000 each employee, \$500,000 Disease policy limit.

**Automobile Liability** – Automobile liability coverage for owned, hired, and non-owned vehicles in the amount of \$500,000 combined single limit.

**Commercial General Liability** – Coverage to be provided on "occurrence" not "claims made" basis. The coverage is to include Contractual liability, Per Project Limit of Liability, losses caused by Explosion, Collapse and Underground ("xcu") perils, the "City of College Park, Georgia" is to be added as an Additional Insured and Products and Completed Operations coverage is to be maintained for three (3) years following completion of work.

#### **CONTRACTS FOR MORE THAN \$50,000**

**Worker's Compensation** – Worker's Compensation coverage on a statutory basis for the State of Georgia with an Employer's Liability limit of \$1,000,000. The increased Employer's Liability limit may be provided by an Umbrella or Excess Liability policy.

**Automobile Liability** - Automobile liability coverage for owned, hired and non-owned vehicles in the amount of \$1,000,000 combined single limit.

**Commercial General Liability** – Coverage to be provided on "occurrence" not "claims made" basis. The coverage is to include Contractual liability, Per Project Limit of Liability, losses caused by Explosion Collapse and Underground ("xcu") perils, the "City of College Park, Georgia" is to be added as an Additional Insured and Products and Completed Operations coverage is to be maintained for three (3) years following completion of work.

**RISK MANAGEMENT REQUIREMENTS (Cont'd)****CONTRACTS FOR UP TO \$50,000****CONTRACTS FOR MORE THAN  
\$50,000****LIMITS OF LIABILITY:**

\$1,000,000	Per Occurrence
\$1,000,000	Personal and Advertising
\$50,000	Fire Damage*
\$5,000	Medical Payments*
\$1,000,000	General Aggregate
\$1,000,000	Products/Completed Operations per Occurrence and Aggregate

*\*These are automatic minimums*

**Owner's Protective Liability** – The City's Management may, in its discretion, require Owner's Protective Liability in some situations.

**Umbrella and/or Excess Liability** – The umbrella or Excess Liability Policy may be used to combine with underlying policies to obtain the limits required. The Management of the City may elect to require higher limits.

**Owner's Protective Liability** – The City's Management may, in its discretion, require Owner's Protective Liability in some situations.



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**CITY OF COLLEGE PARK  
COUNCIL AGENDA MEMO (CAM)  
REGULAR SESSION MEETING**

**DOC ID: 12025**

**TO:** Honorable Mayor and Council Members

**FROM:** Dr. Emmanuel Adediran, City Manager

**DATE:** May 15, 2025

**TITLE:** Consideration of an Action to name the planned Botanical Garden at the former Camp Truitt located at 4400 Herschel Road, College Park as the RODERICK GAY BOTANICAL GARDEN effective May 19, 2025. This item is being requested by Councilman Roderick Gay. This is located in Ward 4.

**Prepared by:** Kelly Bogner  
**Department Director:** Dr. Emmanuel Adediran, City Manager

**Review:**

City Manager's Office Completed 05/15/2025 5:04 PM

Kelly Bogner Completed 05/15/2025 10:57 AM

City Attorney's Office Completed 05/15/2025 4:35 PM

City Clerk Completed 05/15/2025 10:57 AM

City Manager's Office Completed 05/15/2025 5:04 PM

Mayor & City Council Pending 05/19/2025 7:30 PM



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**CITY OF COLLEGE PARK  
COUNCIL AGENDA MEMO (CAM)  
REGULAR SESSION MEETING**

**DOC ID: 11970**

**TO:** Honorable Mayor and Council Members

**FROM:** Dr. Emmanuel Adediran, City Manager

**DATE:** May 13, 2025

**TITLE:** Consideration of and action on a request for approval of Sages.gov in the amount of \$11,650 for an implementation fee. This item is being requested by Terry Jackson, Finance Director, and William Scott, Utilities Customer Service Manager. This is a budgeted item allocated across multiple departments (G/L Account #510-4630-52-5730). This impacts City functions.

**RECOMMENDATION:**

Requesting Mayor/Council Members approval of the Customer Service Department Sages.gov software.

**BACKGROUND:**

Our proposal covers the following activates with the Utility Departments staff: finalize requirements, setup, configure, integrate with Forte, integrate with GIS, support User Acceptance Testing(UAT), training and go-live.

**BUDGETED ITEM:**

This is a budgeted item. The Sages.gov platform is currently used by City departments Planning, Permits, Inspections, Engineering, Business Licenses and Code Enforcement. As an existing customer, we are going to integrate with Forte payment systems and GIS.

**STRATEGIC CONNECTION:**

This platform will allow the residents and businesses of the City of College Park, GA, to complete their transactions with the City's Utility Department online instead of a manual walk-in, paper-based system it is today.

**Attachments**

SagesGov - Software Proposal to the Utilities Department - Final - City of College Park  
GA (PDF)

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**Prepared by:** Deborah Calloway  
**Department Director:** Terry Jackson, Director of Finance

---

**Review:**

William Scott Completed 05/08/2025 3:18 PM

City Manager's Office Completed 05/15/2025 2:13 PM

Deborah Calloway Pending

Terry Jackson Pending

City Clerk Completed 05/15/2025 4:01 PM

City Manager's Office Completed 05/15/2025 2:13 PM

Mayor & City Council Pending 05/19/2025 7:30 PM

**SagesGov Software proposal to the Utilities Department  
City of College Park GA**

**Submitted by:**

**SAGESNETWORKS**

Sages Networks Inc.  
100 North Point Center, Suite #125  
Alpharetta, GA 30022  
Tel: 404-892-6184 x 101 / 678-471-7392  
Email: [hkrishna@sagesnetworks.com](mailto:hkrishna@sagesnetworks.com)  
Fax: 404-596-8649

Submitted on 12/18/2023  
Updated 5/1/2024  
Updated 4/18/2025



**Table 1: Annual Subscription costs - SagesGov software for the Utilities Department**

Item	Description	Quantity	Unit Price	Line Total
1	<b>SagesGov software User Annual Software Subscription.</b> Includes items in Table 3 below.	6 users	\$1728 per user / year	\$10,368 / year
2	<b>SagesGov software Annual Functional Support after Go-Live.</b> This is for how-to questions and minor changes to the application, emails, workflow, fees etc.	1 hour / month	\$200 / month	\$2,400 / year
	<b>SagesGov software Annual Subscription for 6 users</b>			<b>\$12,368 / year</b>

**Table 2: One Time Costs – SagesGov software for the Utilities Department - Setup, Configuration, Integration, Professional Services & Training**

Item	Description	Quantity	Unit Price	Line Total
1	<b>Service:</b> Setup Workflow processes, Application forms, Emails, Alerts, Fees, Checklists, for the City of College Park. 30 hours @ \$150 / hour. Create processes: Move-ins, Move-Outs, Leak Adjustment request, Senior Discounts, Utility assistance request for the Utilities department	2 processes (Tiles)	\$4500 / process	\$9000
2	<b>Hands-on Training:</b> SagesGov 2 hours remote session. up to 10 staff users per session.	1 sessions	\$1750/ session	\$1750
3	<b>Professional Services</b> during requirements gathering, configuration, data migration, integration, UAT & go live includes Project management and meetings.	6 hours	\$150 / hour	\$900
4	<b>GIS Integration:</b> SagesGov integration with City of College Park GIS for Address validation.  <i>** Included existing customer</i>	16 hours	\$150 / hour	<del>\$2400</del> one time \$0
5	<b>SagesGov Forte Payments Gateway Integration module</b> <b>Includes the following:</b> <ul style="list-style-type: none"> <li>Integrate with Forte Payments Gateway for Online Fee Payment.</li> <li>Customers and City Staff can pay / collect Fees online.</li> </ul> <i>** Included existing customer</i>	1	\$8750	<del>\$8750</del> one time \$0
				<b>\$11,650 (one time)</b>

SagesGov - Software Proposal to the Utilities Department - City of College Park GA



**Table 3: What is included in the SagesGov software for the utilities department?**

Public Portal, Role based system, Online Submission of application forms for Start-up applications, Leak Adjustments requests, and Move-Out requests, files, supporting documents, Intake, Routing, Predefined Comments, Meetings, Notices, Emails & Alerts, assign coordinators, Custom application, data forms, History, Search, User Dashboards, Standard Report, Fee integration, GIS integration and Administration module.
Annual Technical Support and Maintenance.
Enterprise-level cloud-based software hosted on the Microsoft Azure platform.
Cost of Technical support, monitoring, ensuring uptime and quick responses to issues.
Cost to store Drawing files and other supporting documents.
Cost of Hardware, Server Software, Database software and Hosting Costs.
Cost of Personnel to manage Servers, Network, Hardware, Storage and keep them up to date.
Costs of Rent, Power, Air Conditioning, and other data center costs.
Costs to handle software development, upgrades, and patches to the SagesGov product every 6 months.
Cost of Personnel to Manage backup and disaster recovery.

**Table 4: Annual Summary of SagesGov software for the utilities department**

Year	SagesGov software annual subscription	Professional Services	Total / year
Year 1	\$12,368	\$11,650	\$24,018
Year 2	\$12,368	\$0	\$12,368
Year 3	\$12,368	\$0	\$12,368
Year 4	\$12,368	\$0	\$12,368
Year 5	\$12,368	\$0	\$12,368

*SagesGov - Software Proposal to the Utilities Department - City of College Park GA*





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**CITY OF COLLEGE PARK  
COUNCIL AGENDA MEMO (CAM)  
REGULAR SESSION MEETING**

**DOC ID: 11959**

**TO:** Honorable Mayor and Council Members

**FROM:** Dr. Emmanuel Adediran, City Manager

**DATE:** May 13, 2025

**TITLE:** Consideration of and action on a request to award Façade Improvement funds in the amount of \$10,000 to Wrap A Lot Fresh Express. This item is requested by Interim Economic Development Director Brian Hooker. This is a budgeted item (G/L Account # 100-7520-52-6130). This item is sponsored by Councilwoman Tracie Arnold. This item is located in Ward 3.

**RECOMMENDATION:**

For Council to approve payment to Wrap A Lot Fresh Express located at 2051 Godby Road, College Park, GA 30337.

**BACKGROUND:**

Council has supported facade improvements on Main Street and other key corridors.

**BUDGETED ITEM:**

This is a budgeted item (G/L Account # 100 7520 52 6130). This item is sponsored by Councilwoman Tracie Arnold. This item is located in Ward 3.

**Attachments**

WRAP-A-LOT Facade Award (PDF)

**Prepared by:** Subretha Beasley  
**Department Director:** Brian Hooker

Review:

City Manager's Office	Completed	05/15/2025 12:57 PM
Brian Hooker	Pending	
City Clerk	Completed	05/15/2025 10:59 AM
City Manager's Office	Completed	05/15/2025 12:57 PM
Mayor & City Council	Pending	05/19/2025 7:30 PM

## College Park Main Street Association

## Façade Grant Application

4-8-25 Date Received  
 \_\_\_\_\_ Design Review  
gm CPMSA Approval  
 \_\_\_\_\_ Paid

Brief description of work: UPGRADE FAÇADE OF RESTAURANT INCLUDING SIGNAGE, LIGHTING, SECURITY, DECOR + PAINT

Project Address: 2051 GODBY RD #17, COLLEGE PARK, GA 30349

Estimate: \$10,300.- Amount of Grant: \$10,000.00

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_

FAX: \_\_\_\_\_

Applicant Name: ANDRE BAILER

Business: WRAP A LOT FRESH EXPRESS

Business Address: 2051 GODBY RD #17, COLLEGE PARK, GA 30349

Daytime Phone: (404) 635-0495

Applicant: ☐ Owns ☒ Rents the above property (Check one)

If renting, provide owner's name, phone number, and signature authorizing the proposed façade improvements contained in this application.

Owner's Name: David Alexander Phone: 404-414-4497

David Alexander Date: April 2, 2025  
 Owner's Signature of Approval Date

## CHECK LIST

- ☒ Prepared plans showing the scope of work and specifications of design and improvements (awnings not applicable)
- ☒ Estimates of work, time and costs
- ☒ Proposed colors & paint samples (if applicable)
- ☒ Attached before photograph of building and after
- ☒ 4 copies of completed application with photos provided

Design Committee Recommendation: Approve: gm Disapprove: \_\_\_\_\_

Work To Be Started By	Date:
Work to Be Completed By	Date:

NAME OF THE FAÇADE PROJECT: \_\_\_\_\_

**CHECKLIST FOR PAYMENT OF GRANT AWARD**

Payment of grant awards will be made as reimbursements for project expenses. All expenses must be documented. In order to receive reimbursement for the expenses the property owner who has received a façade grant must provide CPMSA with the following:

- a. ☒ documentation that the project has been completed, including final contractor invoices and cancelled checks along with a final total of expenses;
- b. ☒ a copy of the building permit and a copy of the building inspector's final report;
- c. \_\_\_\_\_ a site visit to confirm that the project was completed and that all work was done in compliance with approved plans;
- d. \_\_\_\_\_ the owner's written commitment to maintain project improvements for a minimum of 5 years.
- e. ☒ a W-9 form to be presented to College Park's Finance Office for payment of reimbursement;

By my signature below, I certify my commitment to maintaining the project improvements funded by this façade grant for a minimum of 5 years.

I submit this statement and the attached documentation for reimbursement on this date

\_\_\_\_\_

Owner's Signature: \_\_\_\_\_

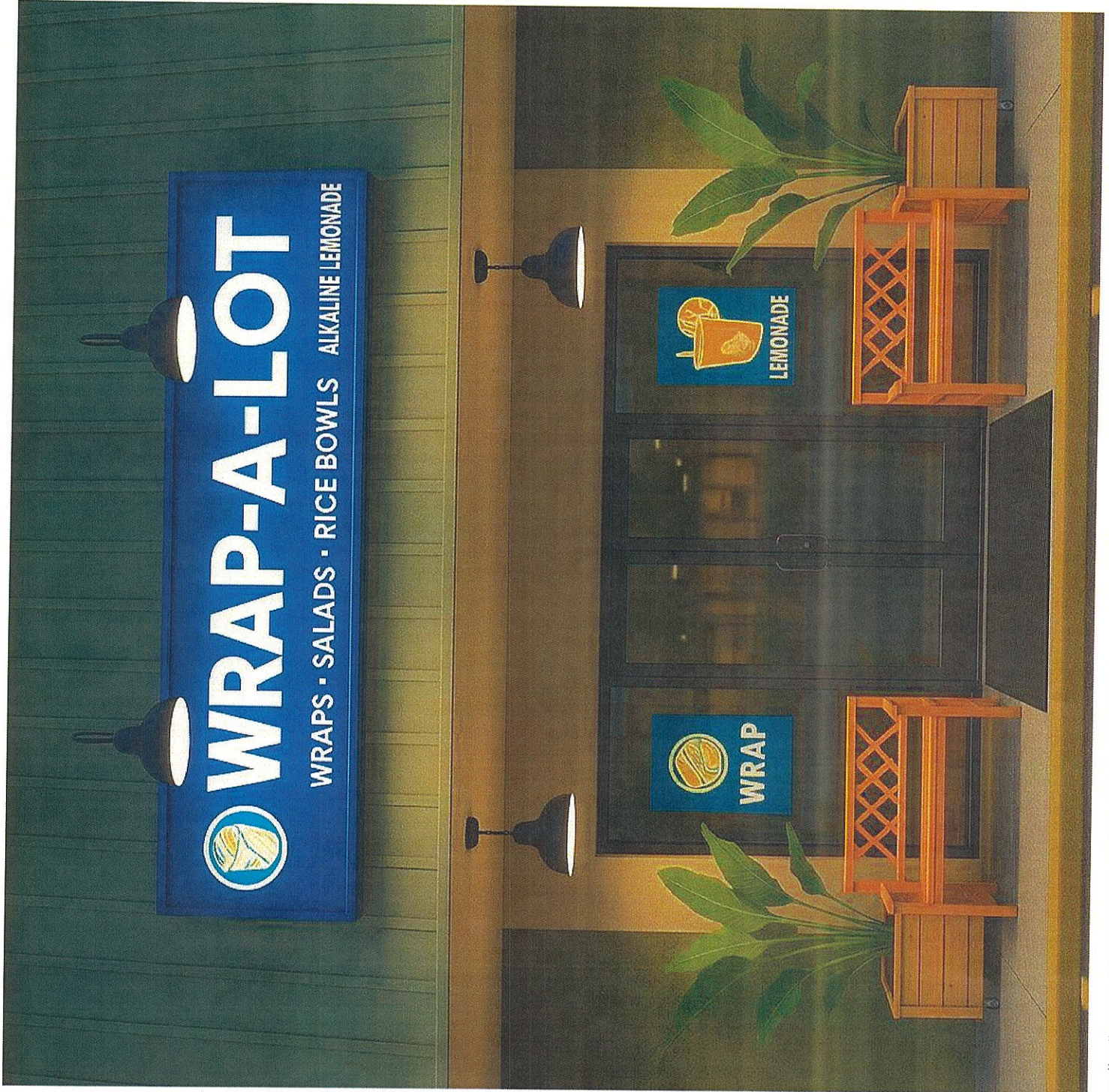
Signature of CPMSA Representative: \_\_\_\_\_

*THANK YOU FOR HELPING PRESERVE DOWNTOWN COLLEGE PARK'S COMMERCIAL  
DISTRICT ARCHITECTURE AND HISTORY!*











240" Overall Width



# WRAP-A-LOT

WRAPS • SALADS  
RICE BOWLS  
ALKALINE LEMONADE

1/8" PVC

24" Height

2025

**City of College Park**

3667 Main Street, College Park, Georgia 30337

**OCCUPATION TAX  
CERTIFICATE****Business Classification**

Limited-Service Restaurants

**Expiration:**

12/31/2025

**License#**

LIC-2025.04.0742

**Licensee Name**

Amanda Green-Costello

**Name of Business**WRAP-A-LOT FRESH EXPRESS  
LLC**Business Location**2051 Godby RD 17  
Atlanta, GA, 30349

This certificate must  
be posted in a  
conspicuous place.

This certificate  
entitles business to be  
conducted in the  
conformity with and  
subject to the  
provisions of  
ordinances of the City  
of College Park and  
the laws of the State  
of Georgia

**Emmanuel Adediran****City Manager**



April 3, 2025

I, Andre Baker, of Wrap-A-Lot Fresh Express vow that we will use the facade grant funds to revitalize our store front facade. The below points are a description of what will be completed.

- A heavy duty power wash of our storefront exterior from top to bottom, including the portion above sign, windows, exterior walls and sidewalks.
- Replacing our outdated sign with a new and vibrant sign
- Installing new electrical lighting on top, new fixtures behind and underneath sign to make entire facade and front of building is brighter
- Installing new security cameras outside of building to ensure business and public safety.
- Purchase new plants and shrubbery outside of building.
- Purchase new outdoor benches for seating, and decor.
- Removal of all weeds growing out of front sidewalk pavement
- Repainting of yellow caution on the lip of sidewalk and yellow caution parking lines on the front row of the building.
- New welcome mats for customers
- New garbage can for front of building
- We will also use a portion of grant money to build fencing around the garbage dumpster to deter people from dumping garbage out of control on our premises.
- More eye-catching signage on top of the door section.

After making these improvements we vow to maintain the upgrades for 5 years and perpetually after that.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



## FACADE UPDATE EXPENSE LIST

New sign/panels	\$1,208
Lighting update (labor)	\$2,200
Lighting fixture	\$299.99
Pressure Wash	\$1,250
ADT Security System	\$1,823.84
(2) Planters	\$238.98
(2) Orange benches	\$238.98
(3) Plants	\$100.34
(2) Cans Yellow Safety Paint	\$96.96
Weed removal	\$150
(2) Outdoor trash cans	\$102.99
Rubber floor mat	\$49.99
Fence for garbage	\$1,660
Labor for painting + garbage fence installation	\$880
<b>Total</b>	<b>\$10,300</b>

# FastSigns

3920 Jonesboro Rd Ste 200  
Union City, Ga, 30291  
770-467-3825

## Invoice

Submitted on 4/2/2025

<b>Invoice for</b>	<b>Payable to</b>	<b>Invoice #</b>
Amanda Baker	FastSigns	2475-632
Wrap-A-Lot Fresh Express		
2051 Godby Road #17	<b>Project</b>	<b>Due date</b>
College Park, Ga, 30349		TBD

Description	Qty	Unit price	Total price
Acrylic 3/16" Sign			
207" x 24" ( w x h)			

Notes:

Subtotal **\$1,123.99**

Taxes **\$84.01**

**\$1,208.00**



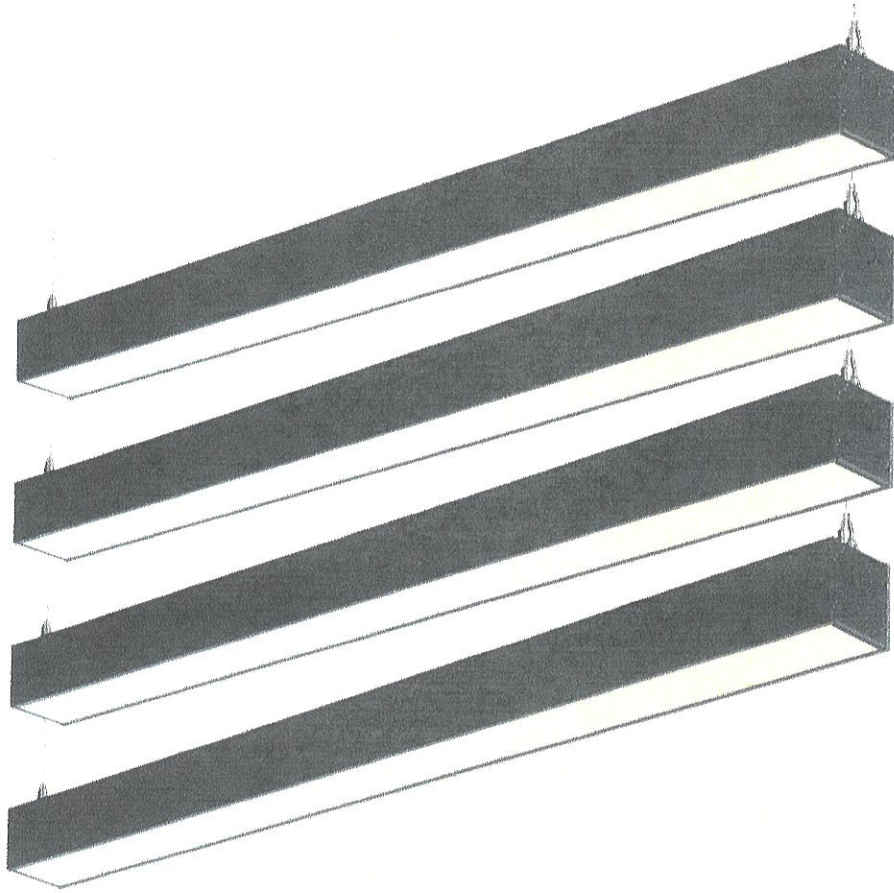
We look forward to working with you.

## WrapAlot

(2) 1500-Watt Equivalence Integrated LED Bronze 300W Parking Lot Area Light, 5000K White, 39000 Lumens with Photocell

*Includes wire, conduit, and fittings for each fixture*

<b>Total</b>	<b>\$2,200.00</b>
--------------	-------------------



Sale



**\$299.99** \$75.00 per item ~~\$379.99~~ 21% Off  
Sale

or

**\$50/mo. suggested payments w/6 mo. financing\*\***

[Apply Now](#)



Earn **\$15.00** in rewards, with 5% back, plus more exclusive perks

[Learn more](#)

Sold in Set of 4



Add to Cart

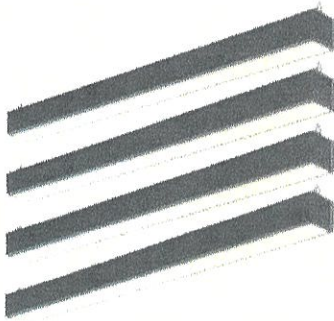
**FREE 1-Day Delivery**

**Get it Tomorrow to [30296](#)**

(Order within 2 hrs 27 mins)



## Get Everything You Need



**Commercial Grade  
100-277V 4' LED...**

**\$299.99**

+



**11.5" Battery Powered  
Integrated LED Wor...**

**\$69.99**

**Buy Both: \$369.98**



## At a Glance



**No Assembly Required**



**Dry, Damp or Wet Location Rated: Damp**



**In**

## Description





**Always Workin Pressure ATL LLC**  
 Georgia  
 U.S.A  
 alwaysworkinpressureatl@gmail.com

# INVOICE

# INV-000035

**Balance Due**  
**\$1,250.00**

**Bill To**  
**WRAP A LOT**

Invoice Date : 01 Apr 2025  
 Terms : Due On Receipt  
 Due Date : 01 Apr 2025

#	Item & Description	Qty	Rate	Amount
1	PRESSURE WASH/ Heavy duty pressure washing from top of sign down to the ground area. Including building facade and sidewalk.	1.00	1,250.00	1,250.00
Sub Total				1,250.00
Total				\$1,250.00
Balance Due				\$1,250.00

## Notes

Thanks for your business.

---

**Your ADT Security Proposal**

2 messages

**ADT Security Services** <adt@t.adt.com>

Reply-To: ADT &lt;reply-fec111777c640d7d-158\_HTML-600179498-514005210-309369@e.adt.com&gt;

To: &lt;eatwrapalot@gmail.com&gt;

Tue, Apr 1 at 4:13 PM

What you love is one of a kind. Your protection should be too.

(404) 772-8297

**QUOTE PROPOSAL**

Dear Amanda Baker,

Thank you for choosing ADT. Below is our proposal based on your business security needs as we discussed. Your new system will help you protect the business you have worked so hard to build and will allow you to add even more features in the future! I look forward to setting up your installation. If you have any questions or concerns, please contact me.

Sincerely,  
Brandon Lee

**6-month money-back guarantee**

Your satisfaction is our #1 priority. Get all installation and monitoring fees refunded if ADT can't resolve your system or service concerns.\*

\*Certain restrictions may apply. See terms and conditions [here](#).

# Proposal

Amanda Baker  
2051 Godby Rd  
Atlanta, GA 30349

ID: 121543715  
Expires: 5/1/2025

## Your Security Specialist

Brandon Lee  
t: (404) 772-8297  
e: blee00@adt.com

## Area Manager

Brandon Lee  
t: (404) 772-8297  
e: blee00@adt.com

## Your Customized ADT Smart and Secure Plan

Command Security Solution	Install	Monthly
---------------------------	---------	---------

### HERE'S YOUR SYSTEM

1	[HVP 8101 BUSI] - Complete: Command 7in Touchscreen	\$749.00	\$59.99
1	[ADC-VC727P] - 2MP Pro Series PoE Mini-Bullet, Perimeter Protection, 2.8mm, IR	\$0.00	\$0.00
1	[BUNDLE] - RF: 2 White Contacts, 1 Motion	\$0.00	\$0.00
2	[SIXCTA] - Door/Window Contact, 2-way Encrypted Wireless, White		

1 [SIXPIRA] - Motion Detector, 2-way  
Encrypted Wireless

8.F.a

1	[AIOGENPAN] - Command 7in Touchscreen	\$0.00	\$0.00
1	[CELLGUARD] - LTE Plug-in Radio Module, AT&T or Verizon Carrier version	\$0.00	\$0.00
<b>System Plan Subtotal</b>		<b>\$749.00</b>	<b>\$0.00</b>

#### ACTIVATION + PERMIT FEES

1	[APERMIT] - Municipal Police/Alarm Use Permit - Customer Responsibility	\$0.00	\$0.00
<b>Activation + Permit Fees Subtotal</b>		<b>\$0.00</b>	<b>\$0.00</b>

#### REAL PROTECTION SERVICES

1	[HVP 8101 BUSI] - Complete: Command 7in Touchscreen [SMB Control Complete]	\$0.00	\$59.99
1	[ADC-VIDEXP] - Video Storage Expansion Pack	\$0.00	\$4.00
<b>Real Protection Services Subtotal</b>		<b>\$0.00</b>	<b>\$63.99</b>

#### ADDITIONAL SAVINGS & DISCOUNTS

1	\$200 Off Complete (Min. Package Price is \$599)	(\$200.00)	(\$0.00)
1	Smart Discounts / Equipment & Installation	(\$450.00)	(\$0.00)
<b>Subtotal after savings &amp; discounts</b>		<b>\$99.00</b>	<b>\$63.99</b>

**Video Surveillance Solution**

**Install**

**Monthly**

**HERE'S YOUR SYSTEM**

1	[ADC-CSVR2108P-1X3TB] - 8 Channel Alarm.com Pro Series CSVR with 8 Built-In PoE Ports (3TB HDD)	\$799.00	\$25.00
1	[ADC-CSVR2108P-1X3TB] - 8 Channel Alarm.com Pro Series CSVR with 8 Built-In PoE Ports (3TB HDD)	\$0.00	\$0.00
<b>System Plan Subtotal</b>		<b>\$799.00</b>	<b>\$0.00</b>

8.F.a

#### HERE'S YOUR ADDED TECH

3	[ADC-VC827P] - 2MP Pro Series PoE Vandal Dome, 2.8mm, IR	\$900.00	\$0.00
1	[ADC-VC727P] - 2MP Pro Series PoE Mini-Bullet, Perimeter Protection, 2.8mm, IR	\$400.00	\$0.00
<b>System &amp; Added Tech Subtotal</b>		<b>\$2,099.00</b>	<b>\$0.00</b>

#### REAL PROTECTION SERVICES

1	[VideoService] - Video Services	\$0.00	\$10.00
1	[ADC-CSVR2108P-1X3TB] - 8 Channel Alarm.com Pro Series CSVR with 8 Built-In PoE Ports (3TB HDD)	\$0.00	\$25.00
3	[ADC-VC827P] - 2MP Pro Series PoE Vandal Dome, 2.8mm, IR	\$0.00	\$6.75
1	[ADC-VC727P] - 2MP Pro Series PoE Mini-Bullet, Perimeter Protection, 2.8mm, IR	\$0.00	\$3.00
<b>Real Protection Services Subtotal</b>		<b>\$0.00</b>	<b>\$44.75</b>

#### ADDITIONAL SAVINGS & DISCOUNTS

1	20% off Monthly Fee for Alarm.com CSVR System Cameras & Recorders (Requires Purchase of 4 Cameras)	(\$0.00)	(\$8.95)
1	Smart Discounts / Equipment & Installation	(\$524.75)	(\$0.00)
<b>Subtotal after savings &amp; discounts</b>		<b>\$1,574.25</b>	<b>\$35.80</b>

---

Total

Estimated Taxes	\$150.59	\$6.07
-----------------	----------	--------

Total after savings & discounts	\$1,823.84	\$105.86
---------------------------------	------------	----------

## Payment options

Pay all at once

**\$1823.84**

1 payment

\*With 36 month monitoring contract. Early termination fees apply. For terms and pricing, click here.

Monthly Monitoring Fee

**\$ 105.86 /mo\***

---

Let's get your installation scheduled!  
Call or email Brandon Lee.

(404) 772-8297

blee00@adt.com





**\$119.99** ~~\$228.00~~ **47% Off**

or

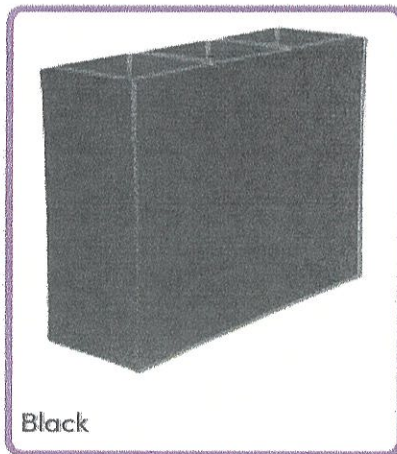
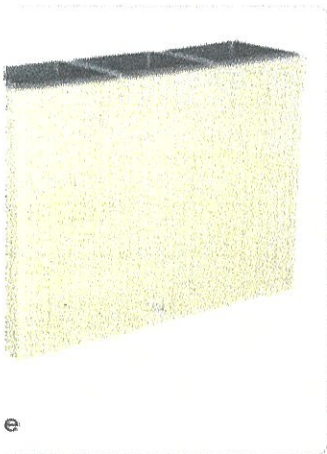
**\$30 in 4 interest-free payments**

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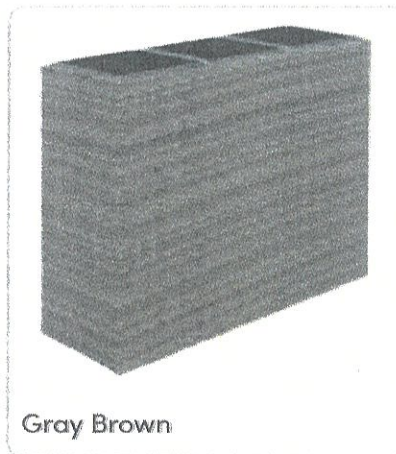


Earn **\$6.00** in rewards, with 5% back<sup>1</sup>, plus more exclusive perks  
[Learn more](#)

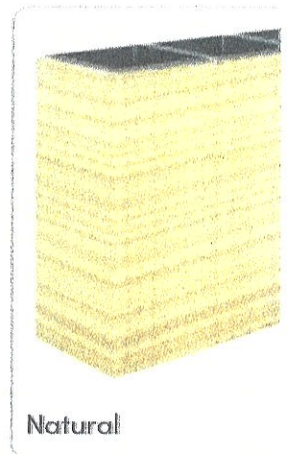
Color: **Black**



Black



Gray Brown



Natural



Add to Cart

**FREE Fast Delivery**

Get it by Mon, Apr 7 to [30296](#)



## Services



Professional Assembly - \$84.99



## At a Glance



Wayfair Verified



Weather Resistant

## Description



## Specifications





Free Shipping Over \$49.99\* [Details](#)

B



Find all things home &amp; beyond



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Black

Outsunny Set of 3 Tall Planters, Outdoor &amp; Indoor Flower Pot Set for Front Door, Entryway, Patio and Deck

**Sale \$100.34**

Sale



20% Off\*

Add to Cart

[View Full Product Details](#)

Filter

Bed Bath & Beyond uses cookies to ensure you get the best experience on our site. To consent, please continue shopping. [Learn More](#)Sort By  
**Best Selling**



outdoor bench >



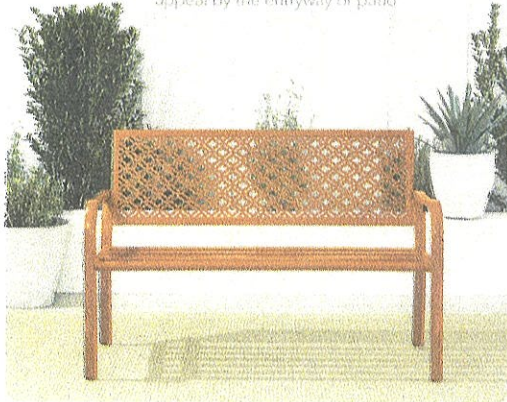
## Best Choice Products Indoor Outdoor Steel Garden Bench w/ Geometric Backrest, Foot Levelers

★★★★☆ 25  [2 Questions](#)

 In stock · Online only

### Versatile Seating

The perfect outdoor addition for year-round appeal by the entryway or patio.

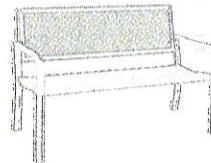


### Easy Assembly

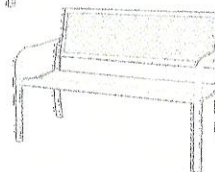
Step 1  
Attach the feet to the legs.



Step 2  
Attach the backrest to the legs and seat.



Step 3  
Adjust the feet to sit level.



**\$119.99** reg \$299.99

**Sale** save \$171.00 (59% off)

Qty 1 

Add to cart





Cascade 9PM

30331

S...



30331

Cascade 9PM

30331

Shop All Services

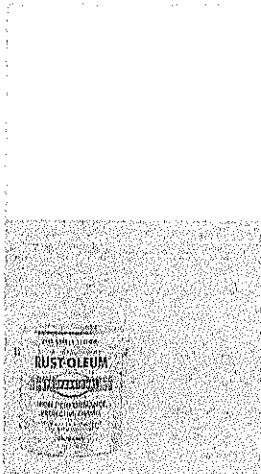


DIY



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Based on your search:



141

## 1 gal. High Performance Protective Enamel Gloss Safety Yellow Oil-Based Interior/Exterior Paint

by Rust-Oleum Professional &gt;

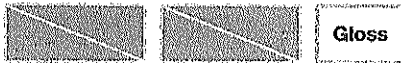
★★★★★ (1662)

\$48<sup>48</sup>

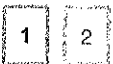
Color/Finish: Yellow



Sheen: Gloss



Number per Package: 1



Free Delivery - Get it by Sat, Apr 5

View Full Product Details

... / Industrial Paint / Protective Enamel

SIMILAR



ORIGINAL

## PROTECTIVE ENAMEL

2,017 Results



All Filters

Sheen ▾

Brand ▾

Color Family ▾

Paint Key Features ▾

Review Rating ▾



In Stock at Store Today

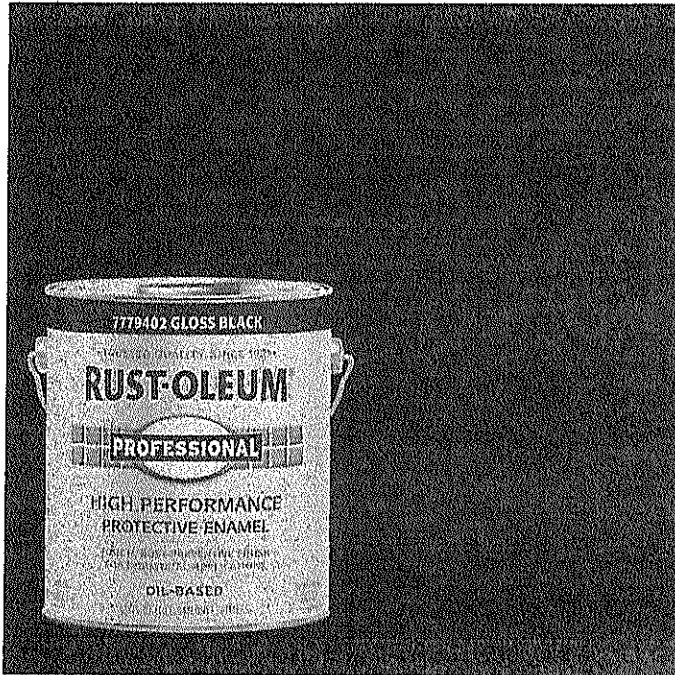


Free 1-2 Day Delivery



Same-Day Delivery

Best Seller

**Rust-Oleum Professional**

1 gal. High Performance Protective Enamel Gloss Black Oil-Based Interior/Exterior Paint

☆☆☆☆☆ (4.7 / 1658)

Model# 7779402

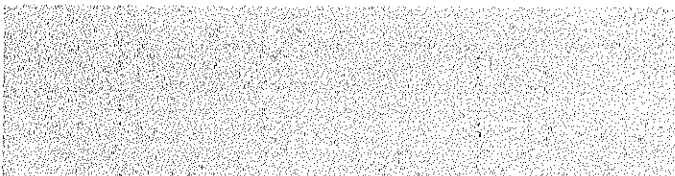


+more

\$48<sup>48</sup>**Pickup**35 in stock at [Cascade](#)**Delivery**

Free Delivery

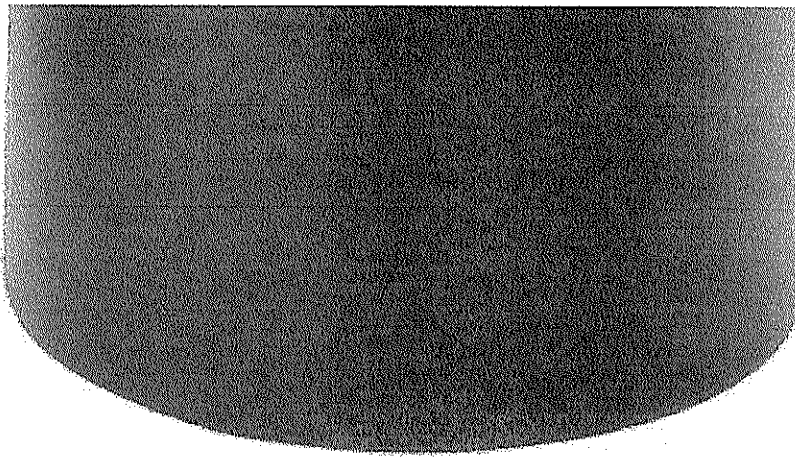
Add to Cart

**Rust-Oleum Professional**

1 gal. High Performance Protective Enamel Gloss Safety Yellow Oil-Based Interior/Exterior Paint

☆☆☆☆☆ (4.7 / 1658)

Model# 7543402



Only

**\$102.99/Each**

Discounted shipping with

**Accessories & Options**

Anchor Kit

1

Add to Cart

Add to Wish List

Usually Ships in **2-3 Business Days** from manufacturer

Lead times vary based on manufacturer stock

**Product Overview**

- ✓ Designed to withstand the harshest weather environments
- ✓ Large 45 gallon capacity
- ✓ 9 1/4" hexagonal top opening
- ✓ Durable polyethylene material won't rust, chip, or dent
- ✓ Open-top lid hides trash bag for a clean appearance

UPC Code:

00653410001121

Menu

WebstaurantStore®

0

What are you looking for?



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Earn 3% Back\* &gt;

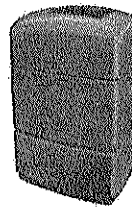
&lt; Decorative Trash Cans

**Commercial Zone 730101 PolyTec Series Black 45 Gallon Round Trash Can**

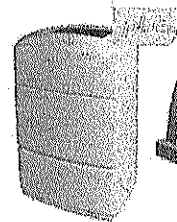
Item #: 278730101 MFR #: 730101

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our full  
selectionSee  
more  
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Zone  
745102

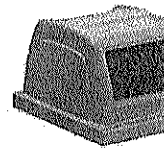
\$99.99/Each

Commere  
Zone  
733101

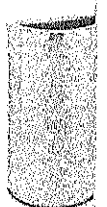
\$132.99/Each

Commere  
Zone  
770735

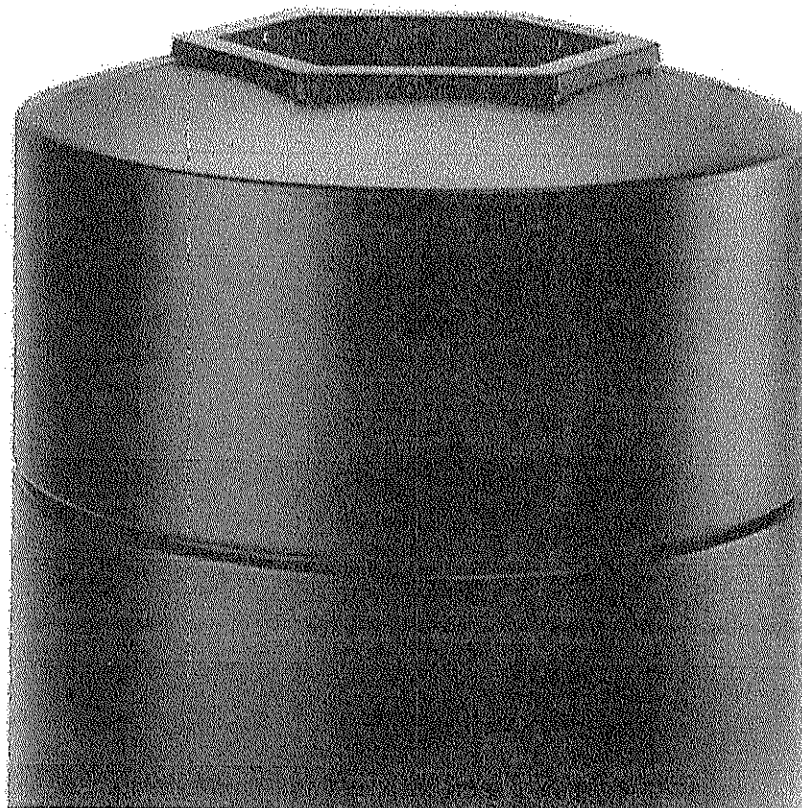
\$138.99/Each

Commere  
Zone  
727401

\$144.99/Each

Commere  
Zone  
780929

\$166.99/Each





Cascade 9PM

30331

S...



Cascade 9PM

30331



Shop All Services



DIY



Log In

/ Mats / Commercial Floor Mats

## Customers Also Viewed

Best Seller

TrafficMaster

Enviroback Charcoal 60 in. x 36 in. Recycled Rubber/Thermoplastic Rib Door

★★★★☆ (4.4 / 2457)

\$22<sup>97</sup>

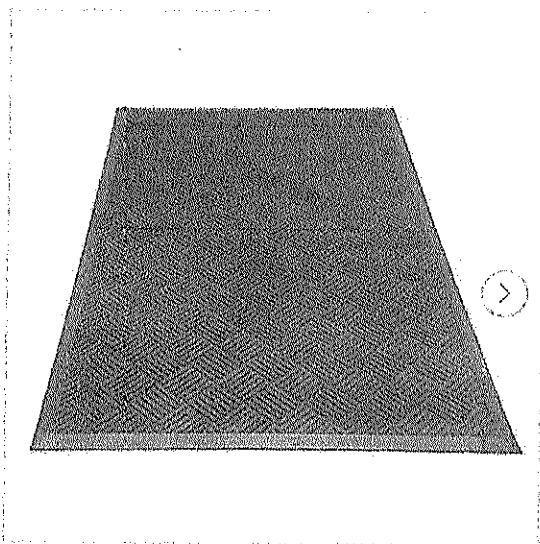
-	1	+	Add to cart
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14

Rubber-Cal

**Dura-Scraper Checkered 60 in. x 36 in. Black Rubber Door Mat**

★★★★☆ (32) ▾



SHOP SPRING BLACK FRIDAY DEALS



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**Measuring Guide**

Shape, W x L: Rectangle, 60" x 36"

Rectangle, 24" x 36"

Rectangle, 36" x 48"

Rectangle, 48" x 72"

**Rectangle, 60" x 36"**Pickup at CascadeDelivering to 30331**Ship to Store**

Apr 8 - Apr 11

492 available

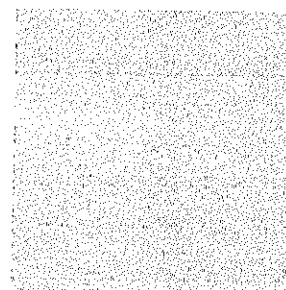
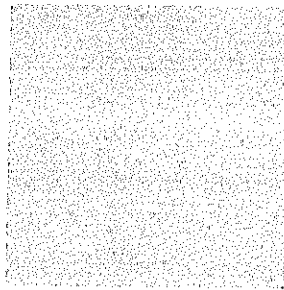
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Apr 9 - Apr 10

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**FREE**

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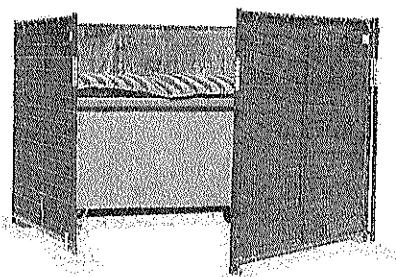
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## Perimeter Patrol RF4-15DB 4 Sided With Gate And Wheel Dumpster Enclosure- 7.5 X 6 Perimeter Panel - Black

See All Construction Fence (<https://www.toolfetch.com/product-categories/loading-dock-equipment/protective-barriers/product-type/Construction-Fence>)



Part# RF4-15DB

**\$1,660.00**

**Ships Within 6-7 Months**

Ships by Truck

- 1 +

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Features



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**CITY OF COLLEGE PARK  
COUNCIL AGENDA MEMO (CAM)  
REGULAR SESSION MEETING**

**DOC ID: 12005**

**TO:** Honorable Mayor and Council Members

**FROM:** Dr. Emmanuel Adediran, City Manager

**DATE:** May 15, 2025

**TITLE:** Consideration of an action on a request to allow East Coast Grading to perform milling and street resurfacing work on Skyline Drive from Herschel Road to Mt. Vernon Way. The proposed cost for this project is \$71,619.66. This additional request comes from Ward 4 Councilman, Roderick Gay, who will allocate funds from his Community Enhancement Budget to support this project. (GL Account # 100.4200.54.1400). This item will support Ward 4.

**RECOMMENDATION:**

Mayor and City Council approval of East Coast Grading in the amount of \$ 71,619.66 to mill and resurface Skyline Drive from Herschel Road to MT. Vernon Way. As an additional street in Ward 4 under the Community Enhancement Funds.

**BACKGROUND:**

On May 5, 2025, while East Coast Grading was conducting paving work in Ward IV, a misunderstanding arose regarding the streets selected for resurfacing. It was later determined that Skyline Drive should be added as an additional street to be resurfaced under the Local Maintenance and Improvement Grant Program (LMIG). As a result, the Street Department requests that Skyline Drive be added. Funds for this addition will be pulled from Ward IV's Community Enhancement budget..

**BUDGETED ITEM:**

This is a budgeted item under Councilman Roderick Gay's Community Enhancement budget.

### **STRATEGIC CONNECTION:**

This agenda item supports the objective outlined in GOAL III, Transportation and Mobility: III.1. Ensure that the Comprehensive Plan addresses transportation throughout the city to include paving and repair of roads, the construction and repair of sidewalks and pedestrian trails.

### **Attachments**

CITY OF COLLEGE PARK SKYLINE DRIVE AS SENT (PDF)

---

<b>Prepared by:</b>	Raymond Cotton
<b>Department Director:</b>	Raymond Cotton, Superintendent, Highway, Streets & Storm Water

---

Review:

Raymond Cotton    Completed    05/15/2025 12:33 PM

City Manager's Office    Completed    05/15/2025 12:28 PM

Purchasing    Pending

City Clerk    Completed    05/15/2025 10:58 AM

City Manager's Office    Completed    05/15/2025 12:28 PM

Mayor & City Council    Pending    05/19/2025 7:30 PM

**EAST COAST GRADING INC**ALL OF YOUR GRADING, PAVING,  
AND CONCRETE NEEDS.P.O. Box 579  
Rutledge, GA 30663  
O: 770-266-0505  
F: 800-927-1791**PROPOSAL**

Date: 5/5/2025

**Customer Name / Address:**CITY OF COLLEGE PARK  
3667 MAIN STREET  
COLLEGE PARK, GA 30337**Job Name / Location:**CITY OF COLLEGE PARK 2024 LMIG  
SKYLINE DRIVE

Item #	Description	Quantity	Unit	Unit Price	Total
1	SKYLINE DRIVE- MILL & OVERLAY 1.5" 9.5MM	1	LS	\$ 71,619.66	\$ 71,619.66
		<b>Total</b>		<b>\$</b>	<b>71,619.66</b>

Barricade rental, sawing, striping & coring costs (if necessary) to be billed at East Coast Grading's cost. All in place work to be accurately measured & invoiced accordingly. If required and at the Developer's approval, extra equipment & materials as follows:

Crushed Stone Base.....	\$60.00/ton	Motorgrader.....	\$250.00/hour	Portland Cement.....	\$650.00/ton
Surge Stone.....	\$65.00/ton	Loader.....	\$200.00/hour	Asphalt.....	\$150.00/ton
# 4 Stone.....	\$65.00/ton	Tandem.....	\$125.00/hour		

**Notes:**

- \*\* Grade to be +/-, 1/10' by others. Subgrade compaction to be 95% or more and staking by others. Elevation to be 1% or more for proper drainage.
- \*\* Proposal includes 1 mobilizations. Any additional mobilizations will be billed at a rate of \$2,500.00 each.
- \*\* If a base Prime Coat is required, add \$1.50 / Sq. Yd.
- \*\* Asphalt prices are not guaranteed. Asphalt pricing will be adjusted up or down at the time of installation according to the cost of material and hauling.
- \*\* Payment to be made Net 30 days from invoice date of all draws on materials installed. Net 30 days from paving invoice date.
- \*\* **PRICING IS VALID FOR 30 DAYS FROM ABOVE DATE.**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. This proposal may be withdrawn if not accepted within 30 days. Our workers are fully covered by Workmen's Compensation Insurance.

**ACCEPTED:**

The above prices, specifications, and conditions are satisfactory and are hereby accepted.

Customer: \_\_\_\_\_

Signature: \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

**CONFIRMED:**

East Coast Grading, Inc.

Signature:  \_\_\_\_\_

Date: 5/5/2025



3667 MAIN STREET COLLEGE PARK, GEORGIA 30337  
WWW.COLLEGEPAKGA.COM

**CITY OF COLLEGE PARK  
COUNCIL AGENDA MEMO (CAM)  
REGULAR SESSION MEETING**

**DOC ID: 11991**

**TO:** Honorable Mayor and Council Members

**FROM:** Dr. Emmanuel Adediran, City Manager

**DATE:** May 15, 2025

**TITLE:** Consideration of and action on a request to approve Central Square 2025 Annual Renewal Contract in the amount of \$147,833.52. This is a request from Chief of Police Connie Rogers. This is a budgeted item G/L Account #100-3200-52-6170. This will service all Wards.

**RECOMMENDATION:**

Approve Central Square 2025 Annual Renewal Contract in the amount of \$147,833.52. This is a budget item, G/L Account # 100 3200 52 6170.

**BACKGROUND:**

Software and equipment provided from July 1, 2025 to June 30, 2026.

**BUDGETED ITEM:**

The cost of this service is budgeted from Account #100 3200 52 6170, Contractual Services.

**STRATEGIC CONNECTION:**

This agenda item supports the Strategic Goal #4: Use Smart Cities approaches to protect public health, reduce crime and support emergency preparedness.

**Attachments**

Central Square (PDF)

**Prepared by:** Jewel Dunlap

Page 1

**Department Director:** Connie Rogers, Chief of Police

---

Review:

Connie Rogers      Completed    04/28/2025 9:06 AM

Finance      Completed    04/28/2025 9:12 AM

City Attorney's Office      Pending

City Clerk      Completed    05/15/2025 10:58 AM

City Manager's Office      Completed    05/15/2025 12:10 PM

Mayor & City Council      Pending      05/19/2025 7:30 PM

**Renewal Order prepared by:**  
Paola Ceballos  
paola.ceballos@centralsquare.com

**Renewal Order #:** Q-213436  
**Start Date:** July 1, 2025  
**End Date:** June 30, 2026  
**Billing Frequency:** Yearly  
**Subsidiary:** Superior, LLC

**Renewal Order prepared for:**  
Connie Rogers, Chief of Police  
College Park Police Department  
3717 College St.  
College Park, GA 30337  
404 761-3131

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## WHAT SOFTWARE IS INCLUDED?

	PRODUCT NAME	QUANTITY	TOTAL
1.	JMS-MS DISPLAY Annual Maintenance Fee	1	2,446.28 USD
2.	Mobile Integration Software	1	2,446.28 USD
3.	ONESolution Accident Annual Maintenance Fee	1	1,466.99 USD
4.	ONESolution Accident Wizard Annual Maintenance Fee	1	815.43 USD
5.	ONESolution Accident Wizard Base Server License Annual Maintenance Fee	1	1,305.06 USD
6.	ONESolution Alpha Numeric Paging Annual Maintenance Fee	1	1,792.64 USD
7.	ONESolution Barcoding Hand-Held Client License Annual Maintenance Fee	1	1,141.21 USD
8.	ONESolution Barcoding Server License Annual Maintenance Fee	1	815.43 USD
9.	ONESolution CAD Client AVL License Annual Maintenance Fee	3	1,955.71 USD
10.	ONESolution CAD Console License Annual Maintenance Fee	2	1,758.91 USD
11.	ONESolution CAD Map Display & Map Maintenance Software License Annual Maintenance Fee	1	1,284.36 USD
12.	ONESolution CAD Map Display & Map Maintenance Software License Annual Maintenance Fee	3	1,320.21 USD
13.	ONESolution CAD Resource Monitor Display License With Maps Annual Maintenance Fee	5	2,444.58 USD
14.	ONESolution CAD Resource Monitor Display License With Maps Annual Maintenance Fee	5	1,834.24 USD

MORE INFORMATION AT CENTRALSQUARE.COM

**Renewal Order prepared by:**  
Paola Ceballos  
paola.ceballos@centralsquare.com

15.	ONESolution CAD to WestNet First-In Station Alerting System Interface Annual Maintenance Fee	1	2,444.53 USD
16.	ONESolution Citations Module for Traffic Annual Maintenance Fee	1	1,466.99 USD
17.	ONESolution Computer-Aided Dispatch System Annual Maintenance Fee	1	9,171.13 USD
18.	ONESolution Crime Analysis Annual Maintenance Fee	1	3,879.40 USD
19.	ONESolution Crime Analysis Plus Annual Maintenance Fee	1	2,391.45 USD
20.	ONESolution E911 Interface Annual Maintenance Fee	1	1,651.57 USD
21.	ONESolution Field Contacts Annual Maintenance Fee	1	1,141.21 USD
22.	OneSolution Freedom Premium Annual Subscription Fee	21	3,774.96 USD
23.	OneSolution Freedom Premium Annual Subscription Fee	9	866.52 USD
24.	OneSolution Freedom Server Annual Subscription Fee	1	1,572.90 USD
25.	ONESolution ImageTrend CAD Export Interface Annual Maintenance Fee	1	867.30 USD
26.	ONESolution Jail Management System Annual Maintenance Fee	1	3,911.37 USD
27.	ONESolution MCT Client AVL License Annual Maintenance Fee	38	1,651.66 USD
28.	ONESolution MCT Client AVL License Annual Maintenance Fee	1	11,407.81 USD
29.	ONESolution MCT Client-Digital Dispatch Annual Maintenance Fee	25	8,110.77 USD
30.	ONESolution MCT Client-Digital Dispatch Annual Maintenance Fee	9	2,862.49 USD
31.	ONESolution MCT Client-Digital Dispatch Annual Maintenance Fee	1	288.27 USD
32.	ONESolution MCT Client-Digital Dispatch Annual Maintenance Fee	1	389.87 USD
33.	ONESolution MCT Client-MAPS Annual Maintenance Fee	9	576.23 USD
34.	ONESolution MCT Client-MAPS Annual Maintenance Fee	1	65.90 USD
35.	ONESolution MCT Client-MAPS Annual Maintenance Fee	25	1,628.89 USD
36.	ONESolution Medical ProQA/Paramount Interface Annual Maintenance Fee	1	1,640.38 USD
37.	ONESolution MFR Client Annual Maintenance Fee	1	288.27 USD

**MORE INFORMATION AT CENTRALSQUARE.COM**



**Renewal Order prepared by:**  
Paola Ceballos  
paola.ceballos@centralsquare.com

38.	ONESolution MFR Client Annual Maintenance Fee	25	7,296.99 USD
39.	ONESolution MFR Client-Accident Reporting Annual Maintenance Fee	1	144.87 USD
40.	ONESolution MFR Client-Accident Reporting Annual Maintenance Fee	25	4,075.32 USD
41.	ONESolution MFR Client-Citation Annual Maintenance Fee	3	434.60 USD
42.	ONESolution Mobile Field Reporting Server Annual Maintenance Fee	1	4,890.65 USD
43.	ONESolution Mobile Server Software Annual Maintenance Fee	1	6,937.69 USD
44.	ONESolution Mugshot Capture Station Software Annual Maintenance Fee	1	1,466.99 USD
45.	ONESolution Notification Annual Maintenance Fee	1	2,470.75 USD
46.	ONESolution Pagegate Interface Annual Maintenance Fee	1	325.93 USD
47.	ONESolution Parking Ticket Administration Annual Maintenance Fee	1	1,466.99 USD
48.	ONESolution Police-to-Police Annual Subscription Fee	1	0.00 USD
49.	ONESolution Professional Standards Annual Maintenance Fee	1	4,655.25 USD
50.	ONESolution Property & Evidence Annual Maintenance Fee	1	1,466.99 USD
51.	ONESolution Records Management System Annual Maintenance Fee	1	8,802.07 USD
52.	ONESolution RMS Map Display & Pin Mapping License Annual Maintenance Fee	1	1,706.18 USD
53.	ONESolution RMS Map Display & Pin Mapping License Annual Maintenance Fee	24	1,491.47 USD
54.	ONESolution RMS Training Module Annual Maintenance Fee	1	1,466.99 USD
55.	ONESolution State Livescan Interface Annual Maintenance Fee	1	2,638.37 USD
56.	ONESolution State/NCIC Messaging Software Annual Maintenance Fee	1	8,069.48 USD
57.	ONESolution Zetron 25 & 26 Station Toning Interface Annual Maintenance Fee	1	1,864.38 USD
58.	ONESolution Zetron Model 3030 TDD Interface Annual Maintenance Fee	1	1,284.36 USD

**MORE INFORMATION AT CENTRALSQUARE.COM**

**Renewal Order prepared by:**  
Paola Ceballos  
paola.ceballos@centralsquare.com

**Renewal Order Total:** 147,833.52 USD

#### **Billing Information**

This is not an invoice. Prices shown do not include any taxes that may apply. Any such taxes are the responsibility of the Customer.

For customers based in the United States or Canada, any applicable taxes will be determined based on the laws and regulations of the taxing authority(ies) governing the Ship To location provided by the Customer on the Renewal Order Form.

Please note that the Total Price shown above has been rounded to the nearest two decimal places for display purposes only. The actual price may include as many as five decimal places. For example, an actual price of \$21.37656 will be shown as a Total Price of \$21.38. The Total for this quote has been calculated using the actual prices for the product and/or service, rather than the Total Price displayed above.

**MORE INFORMATION AT CENTRALSQUARE.COM**



3667 MAIN STREET COLLEGE PARK, GEORGIA 30337  
WWW.COLLEGEPARKGA.COM

**CITY OF COLLEGE PARK  
COUNCIL AGENDA MEMO (CAM)  
REGULAR SESSION MEETING**

**DOC ID: 12014**

**TO:** Honorable Mayor and Council Members

**FROM:** Dr. Emmanuel Adediran, City Manager

**DATE:** May 12, 2025

**TITLE:** Consideration of and action on a request for emergency approval repair of Fire Control Panel Node 12. It has a critical malfunction and replacement parts aren't available. Uninterrupted operation is necessary to ensure safety and compliance. The cost of repair is \$54,377.00 and will be charged to account R&M Building (G/L Account #555-4970-52-5740). This item is requested by Yanous Barner, Georgia International Convention Center, Gateway Arena & College Park Historical Golf Course Interim Director. This request is associated with Ward 2.

**RECOMMENDATION:**

Approval by Mayor and Council for immediate repair of Fire Control Panel Node 12 which has critically malfunctioned and is in need of repair to ensure compliance with safety code and to provided uninterrupted operation of the fire alarm systems. Johnson Control our preferred contracted vendor will upgrade Node 12 with new electronics. The cost is \$54,377.00. See attached memorandum packet.

**BACKGROUND:**

Immediate repair is required and Johnson Controls is the only company authorized and certified to perform maintenance and repairs on the existing control system.

**BUDGETED ITEM:**

Yes 555-4970-52-5740 R&M Building \$54,377.00

**STRATEGIC CONNECTION:**

Goal 1 Local Economy and Growth 1.7 Increase both number of events and the number of patrons attending sporting events, concerts, conferences, as well as participating in other activities at the GICC, Gateway Arena and the Historic College Park Golf Course.

### **Attachments**

Emergency Fire Control Panel Node Repair Packet.5.2.25 (PDF)

---

**Prepared by:** Wanda Anderson  
**Department Director:** Yanous Barner

---

#### Review:

Wanda Anderson Completed 05/08/2025 2:07 PM

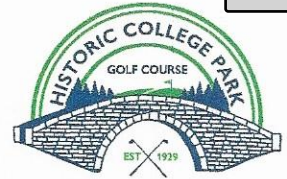
Yanous Barner Completed 05/08/2025 2:08 PM

City Attorney's Office Pending

City Clerk Completed 05/15/2025 10:58 AM

City Manager's Office Completed 05/15/2025 12:14 PM

Mayor & City Council Pending 05/19/2025 7:30 PM



TO: The Honorable Mayor & Council of the City of College Park, City Manager

FROM: Georgia International Convention Center (GICC) Executive Director

DATE: May 1, 2025

SUBJECT: Emergency Fire Control Panel Node 12 Repair Approval

**BACKGROUND:**

The Georgia International Convention Center (GICC) is requesting emergency approval from the Mayor and Council for the immediate repair of Fire Control Panel Node 12, which has experienced a critical malfunction. The affected component is original to the building and has reached the end of its service life, with replacement parts no longer available due to the panel's age. To ensure continued safety, code compliance, and uninterrupted operation of the facility's fire alarm and life safety systems, it is imperative that repairs be conducted without delay.

**VENDOR SELECTION:**

GICC recommends utilizing Johnson Controls, the facility's preferred and contracted vendor, and the only company authorized and certified to perform maintenance and repairs on the existing fire control system.

**FINANCIAL IMPACT:**

The total cost of the repair is \$54,377.00 and would be charged to R&M Building Acct #555-4970-52-5740. We respectfully request the Mayor and Council's approval for this emergency repair to be executed by Johnson Controls. See attached quote 650901018 dated 04/07/2025.

Should you require additional information or documentation, please do not hesitate to contact us.





Johnson Controls Fire Protection LP  
 3980 DeKalb Technology Parkway, Ste  
 700  
 Atlanta, GA 30340  
 (678) 428-5178

## Johnson Controls Fire Protection LP Quotation

To:  
 GA International Convention & Trade Center  
 2000 CONVENTION Ctr CONCOUR  
 COLLEGE PARK, GA 30337

Project: GICC Node 12 Migration 4.4.25 - CPQ-901018  
 Johnson Controls Reference: 650901018  
 Proposal #: 1  
 Date: 04/07/2025  
 Page: 1 of 15

Johnson Controls is pleased to offer for your consideration this quotation for the above project

### Scope of Work

#### Scope of Work:

At the Georgia International Convention Center, Johnson Controls Fire Protection will upgrade Node 12 with new 4100ES Electronics. The new 4100ES will reutilize the existing field wiring and field devices that report to these Nodes. Note that this upgrade is necessary due to the age and recent issues due to failing components no longer manufactured. This change out will lay the foundation for future Node migrations.

All work associated with this project will be completed Monday thru Friday during the business hours of 7am to 4pm. Note that any additional labor and/or material outside the scope of this work will be provided in a separate quote or change order. Access inside Georgia International Convention Center will be coordinated with the Director of Facilities.

#### Scope Clarifications:

- Up to (5) trips to the site for installation, programming and testing have been included
- One year warranty on parts and labor
- All work to be completed during normal business hours Monday-Friday
- Patching, painting, and/or wallpapering has not been included
- Fire Watch to be provided by the owners if required
- Permits and drawings have not been included because of the minimal scope associated with this add
- Access to the entire facility will be needed for the duration of the project
- No troubleshooting, repair, replacement of any existing field devices, wire, and/or panels have been included
- No fire caulking has been included
- Invoicing/Billing for the project will take place each month on a progressive basis for materials and labor
- Freight is included

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Johnson Controls Fire Protection LP  
3980 DeKalb Technology Parkway, Ste  
700  
Atlanta, GA 30340  
(678) 428-5178

- Pricing is subject to change 30 days after the date of this proposal
- *This quote includes estimated sales tax only. Any additional taxes, duties, tariffs or similar items imposed prior to shipment will be charged.*
- *Unless noted by the customer on this proposal, a 50% deposit invoice will be sent to out by JCI to cover the cost of parts and mobilization.*

Thank you for providing us with the opportunity to provide this fire alarm project. After reviewing, please provide an approval signature on the last page and send all of the pages back to me via email at [andrew.golichowski@jci.com](mailto:andrew.golichowski@jci.com). If you have any questions, please let me know.

Best Regards,

Andy Golichowski  
Sr. Life Safety Systems  
JCI Fire Protection  
678 428 5178

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Project: GICC Node 12 Migration 4.4.25 - CPQ-901018  
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QTY	MODEL NUMBER	DESCRIPTION
1	4100-9926	4100ES RETROKT 3 BAY BGE SLD D
1	4100-9922	4100ES RETROKT 3 BAY BGE GLS D
1	4090-9008	DUAL RELAY IAM, IDNET
1	4090-9813	"4 11/16"" BOX ADAPTER PLATE"
8	4099-9006	STATION-LED, DA PUSH ADDR
1	4081-9306	110 AH CHARGER, 120VAC, RED
2	2081-9279	BATTERY 110AH
QTY	MODEL NUMBER	DESCRIPTION
	PM LAB	PROJECT/CONSTRUCTION MGMT
	COMM LAB	COMMISSIONING LABOR
	INST LAB	INSTALLATION LABOR
	PREP LAB	PRE-SITE PREPARATION LABOR
QTY	MODEL NUMBER	DESCRIPTION
1	4100-9706	ES-PS MSTRCNTLR TSD
1	41002153	3Bay Glass Dr Pkg Factory Only
1	41007905	FACTORY BUILT-MAIN CONFIGURED
3	4100-2300	EXPANSION BAY (PHASE 10 ONLY)
1	41002163	INDICATOR ONLY 3 BAY SOLID
1	4100-3117	MSTR CTLR IDNET2, FACTORY ONLY
2	4100-0644	120V ES-PS PDM HARNESS
2	4100-0634	POWER DISTRIBUTION MODULE 120V
1	4100-9620	BASIC AUDIO W/MIKE-ANALOG
1	4100-1241	MESSAGE EXPANSION, 8 MINUTES
1	4100-1254	AUDIO IF 2 CHANNEL
4	4100-1314	100W AMP W/6 B NACS 120VAC 25V
1	4100-1240	AUX AUDIO INPUT MODULE
1	4100-1288	64/64 LED/SWITCH CONTROLLER
2	4100-0011	FACTORY USE ONLY-AUDIO SHIPKIT
13	4100-1279	2 BLANK DISPLAY MODULE
3	4100-2320	AUDIO EXPANSION BAY
1	4100-0637	AUDIO BOX TO BOX HARNESS KIT

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2	4100-5128	BATTERY DIST TERM MODULE
1	4100-0636	BOX TO BOX HARNESS KIT
1	4100-5402	ES-XPS POWER SUPPLY
2	4100-5450	NAC CARD
1	41007908	SYSTEM WITHOUT DACT
2	4100-5131	ES-PS FAN MODULE

**Total net selling price, FOB shipping point, \$54,377.00**

To the extent applicable, Johnson Controls has included an estimate only for all state and local sales tax for this quote. The actual sales tax due will be calculated and billed upon issuance of an invoice, unless a valid exemption and/or resale certificate is received by Johnson Controls. Any additional taxes, duties, tariffs or similar items imposed prior to shipment will be charged.

**Payment Options:**

**Johnson Controls Capital Funding Solutions**

Offering flexible solutions for your business needs! Allows for payment over time for products and installation costs with no down payment requirement. We offer a fast turnaround time with a simple web-based application and closing process.

**For more information on JC Capital funding solutions, please forward this proposal along with any questions to your sales representative.**

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**IMPORTANT NOTICE TO CUSTOMER**

This Agreement is contingent on credit approval, which may be checked at JCI's discretion and requires final approval of a JCI authorized manager before any equipment/ services may be provided. Should credit and/or approval be declined, this Agreement will be terminated and JCI's only obligation to customer will be to notify Customer of such termination and refund any amounts paid in advance.

For Customers located in Canada, this Fire Domain Sale and Installation Agreement has been drawn up and executed in English at the request of and with the full concurrence of Customer. Ce contrat a été rédigé en anglais à la demande et avec l'assentiment du client.

**CUSTOMER ACCEPTANCE:**

In accepting this Agreement, Customer agrees to the terms and conditions contained herein including those on the following page(s) of this Proposal and any attachments or riders attached hereto that contain additional terms and conditions. It is understood that these terms and conditions shall prevail over any variation in terms and conditions on any purchase order or other document that Customer may issue. Any changes requested by Customer after the execution of this Agreement shall be paid for by the Customer and such changes shall be authorized by the parties in writing. **ATTENTION IS DIRECTED TO THE LIMITATION OF LIABILITY, WARRANTY, INDEMNITY AND OTHER CONDITIONS CONTAINED IN THIS AGREEMENT.**

Customer agrees to pay Johnson Controls pursuant to the progress-based billing schedule of values set forth below. If the schedule of values includes an upfront deposit, it will be paid within 30 days of contract signing and Johnson Controls will not commence work until the upfront deposit is received. Customer agrees to pay for materials, goods, and equipment (ordered, delivered, or stored) pursuant to the schedule of values, prior to installation commencement. The remaining portion of the total price will be progress billed through completion of the work. Johnson Controls progress based billing can also include any services performed on-site or off-site. All invoices will be delivered via Email(), paid via Electronic Funds Transfer and are due Net 30 from the date of invoice. Electronic Funds Transfer details will be provided upon contract execution. The proposed total price is contingent upon Customer agreeing to these payment and invoicing terms.

**Planned Monthly Progress Billing Schedule of Values**

Item #	Description	%
1	Deposit	50%
2	Mobilization	10%
3	Engineering	TBD*
4	Material	TBD*
5	Installation	TBD*
6	Commissioning	TBD*

\*To be mutually agreed upon in writing at a later date



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This offer shall be void if not accepted in writing within thirty (30) days from the date first set forth above.

To ensure that JCI is compliant with your company's billing requirements, please provide the following information:

PO is required to facilitate billing:

☐

NO: This signed contract satisfies requirement

☐

YES: Please reference this PO Number: \_\_\_\_\_

**Deposit Invoice accepted ( 50 %):**

☐

No

☒

Yes

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Project: GICC Node 12 Migration 4.4.25 - CPQ-901018  
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<b>Offered By:</b> Johnson Controls Fire Protection LP 3980 DeKalb Technology Parkway, Ste 700  Atlanta , GA 30340 Telephone: (678) 428-5178 Representative: _____ Email: andrew.golichowski@jci.com	<b>Accepted By: (Customer)</b> Company: _____ Address: _____ Signature: _____ Title: _____ Date: _____
---	---

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## **TERMS AND CONDITIONS** **(Rev. 12.12.24)**

**1. Deposit, Invoicing and Payments.** Customer agrees to pay Company pursuant to the progress-based billing schedule of values set forth in Company's proposal. If the schedule of values includes an upfront deposit, it will be paid within 30 days of contract signing and Company will not commence work until the upfront deposit is received. Customer agrees to pay for materials, goods, and equipment (ordered, delivered, or stored) pursuant to the schedule of values, prior to installation commencement. The remaining portion of the total price will be progress billed through completion of the work. Company progress-based billing can also include any services performed on-site or off-site. Invoicing disputes must be identified in writing within 21 days of the invoice date. Payments of any disputed amounts are due and payable upon resolution. All invoices will be delivered via Email, paid via Electronic Funds Transfer and are due Net 30 days from the date of invoice. Electronic Funds Transfer details will be provided upon contract execution. The proposed total price is contingent on Customer agreeing to these payment and invoicing terms. In exchange for close-out documents to be provided by Company, Customer agrees to pay Company the remaining project balance when on-site labor is completed and prior to any final inspections. Customers without established satisfactory credit and Customers who fail to pay amounts when due may be required to make payments of cash in advance, upon delivery or as otherwise specified by Company. Company reserves the right to revoke or modify Customer's credit in its sole discretion. Customer acknowledges and agrees that timely payments of the full amounts listed on invoices is an essential term of this Agreement and that Customer's failure to make payment when due is a material breach of this Agreement. Customer further acknowledges that if there is any amount outstanding on an invoice, it is material to Company and will give Company, without prejudice to any other right or remedy, the right to, without notice: (i) suspend, discontinue or terminate performing any services and/or withhold further deliveries of equipment and other materials, terminate or suspend any unpaid software licenses, and/or suspend Company's obligations under or terminate this Agreement; (ii) charge Customer interest on the amounts unpaid at a rate equal to the lesser of one and one half (1.5) percent per month or the maximum rate permitted under applicable law, until payment is made in full; and (iii) pay all of JCI's costs of collection, including (1) actual out of pocket expenses and (2) charge Customer a collection fee of twenty-five percent (25%) of the past due amount if collected through a collection agency or attorney and thirty-five percent (35%) if litigation is commenced to collect such past due amount. Company's election to continue providing future services does not, in any way diminish Company's right to terminate or suspend services or exercise any or all rights or remedies under this Agreement. Company shall not be liable for any damages, claims, expenses, or liabilities arising from or relating to suspension of services for non-payment. In the event that there are exigent circumstances requiring services or the Company otherwise performs services at the premises following suspension, those services shall be governed

by the terms of this Agreement unless a separate contract is executed. If Customer disputes any late payment notice or Company's efforts to collect payment, Customer shall immediately notify Company in writing and explain the basis of the dispute. Customer agrees to pay all of Company's reasonable collection costs, including legal fees and expenses.

**2. Pricing.** The pricing set forth in this Agreement is based on the number of devices to be installed and services to be performed as set forth in the Scope of Work ("Equipment" and "Services"). If the actual number of devices installed or services to be performed is greater than that set forth in the Scope of Work, the price will be increased accordingly. If this Agreement extends beyond one year, Company may increase prices upon notice to the Customer.

Prices in any quotation or proposal from Company are subject to change upon notice sent to Customer at any time before the quotation or proposal has been accepted. Prices do not include taxes, fees, duties, tariffs, false alarm assessments, permits and levies or other charges imposed and/or enacted by a government, however designated or imposed (collectively, "Taxes"). All Taxes are the responsibility of Customer, unless Customer presents an exemption certificate acceptable to Company and the applicable taxing authorities. If Company is required to pay any such Taxes or other charges, Customer shall reimburse Company on demand. If any such exemption certificate is invalid, then Customer will immediately pay Company the amount of the Taxes, plus penalties and interest. Prices in any quotation or proposal from Company are subject to change upon notice sent to Customer at any time before the quotation or proposal has been accepted. Prices may be adjusted by Company prior to shipment to take into account increases in the cost of raw materials, component parts, third party products or labor rates or taxes; Trade Restrictions (as defined below); government actions; or to cover any unforeseen or other extra cost elements. "Trade Restrictions" means any additional or new tariff/duty, quota, tariff-rate quota, or cost associated with the withdrawal of tariff/duty concessions pursuant to a trade agreement(s).

This Agreement is entered into with the understanding that the services to be provided by Company are not subject to any local, state, or federal prevailing wage statute. If it is later determined that local, state, or federal prevailing wage rates apply to the services to be provided by Company, Company reserves the right to issue a modification or change order to adjust the wage rates to the required prevailing wage rate. Customer agrees to pay for the applicable prevailing wage rates.

**3. Alarm Monitoring Services.** Any reference to alarm monitoring services in this Agreement is included for pricing purposes only. Alarm monitoring services are performed pursuant to the terms and conditions of Company's standard alarm monitoring services agreement.

**4. Code Compliance.** Company does not undertake an obligation to inspect for compliance with laws or regulations unless specifically stated in the Scope of Work. Customer acknowledges that the Authority Having Jurisdiction (e.g., Fire Marshal) may establish additional requirements for compliance with federal, state/provincial, and local codes. Any additional services or

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equipment required will be provided at an additional cost to Customer.

**5. Limitation of Liability; Limitations of Remedy.** It is understood and agreed by the Customer that Company is not an insurer and that insurance coverage shall be obtained by the Customer and that amounts payable to company hereunder are based upon the value of the services and the scope of liability set forth in this Agreement and are unrelated to the value of the Customer's property and the property of others located on the premises. Customer agrees to look exclusively to the Customer's insurer to recover for injuries or damage in the event of any loss or injury and that Customer releases and waives all right of recovery against Company arising by way of subrogation. Company makes no guaranty or Warranty, including any implied warranty of merchantability or fitness for a particular purpose that equipment or services supplied by Company will detect or avert occurrences or the consequences therefrom that the equipment or service was designed to detect or avert. It is impractical and extremely difficult to fix the actual damages, if any, which may proximately result from failure on the part of Company to perform any of its obligations under this Agreement. Accordingly, Customer agrees that, Company shall be exempt from liability for any loss, damage or injury arising directly or indirectly from occurrences, or the consequences therefrom, which the equipment or service was designed to detect or avert. Should Company be found liable for any loss, damage or injury arising from a failure of the equipment or service in any respect, Company's liability shall be limited to an amount equal to the Agreement price (as increased by the price for any additional work) or where the time and material payment term is selected, Customer's time and material payments to Company to be calculated with reference to payments made at the time the loss is sustained. Where this Agreement covers multiple sites, liability shall be limited to the amount of the payments allocable to the site where the incident occurred. Such sum shall be complete and exclusive. In no event shall Company be liable for any damage, loss, injury, or any other claim arising from any servicing, alterations, modifications, changes, or movements of the Covered System(s) or any of its component parts by Customer or any third party. To the maximum extent permitted by law, in no event shall Company and its affiliates and their respective personnel, suppliers and vendors be liable to Customer or any third party under any cause of action or theory of liability, even if advised of the possibility of such damages, for any (a) special, incidental, consequential, punitive or indirect damages of any kind; (b) loss of profits, revenues, data, customer opportunities, business, anticipated savings or goodwill; (c) business interruption; or (d) data loss or other losses arising from viruses, ransomware, cyber-attacks or failures or interruptions to network systems. The limitations of liability set forth in this Agreement shall inure to the benefit of all parents, subsidiaries and affiliates of Company, whether direct or indirect, Company's employees, agents, officers and directors.

#### **6. Reciprocal Waiver of Claims (SAFETY Act).**

Certain of Company's systems and services have received Certification and/or Designation as Qualified Anti-Terrorism Technologies ("QATT") under the Support Anti-terrorism by Fostering Effective Technologies Act of 2002, 6 U.S.C. §§ 441-444 (the "SAFETY Act"). As required under 6 C.F.R. 25.5 (e), to the maximum extent permitted by law, Company and Customer hereby agree to waive their right to make any claims against the other for any losses, including business interruption losses, sustained by either party or their respective employees, resulting from an activity resulting from an "Act of Terrorism" as defined in 6 C.F.R. 25.2, when QATT have been deployed in defense against, response to, or recovery from such Act of Terrorism.

**7. General Provisions.** Customer has selected the service level desired after considering and balancing various levels of protection afforded, and their related costs. All work to be performed by Company will be performed during normal working hours of normal working days (8:00 a.m. – 5:00 p.m., Monday through Friday, excluding Company holidays), as defined by Company, unless additional times are specifically described in this Agreement. Company will perform the services described in the Scope of Work section ("Services") for one or more system(s) or equipment as described in the Scope of Work section or the listed attachments ("Covered System(s)"). The Customer shall promptly notify Company of any malfunction in the Covered System(s) which comes to Customer's attention. This Agreement assumes the Covered System(s) are in operational and maintainable condition as of the Agreement date. If, upon initial inspection, Company determines that repairs are recommended, repair charges will be submitted for approval prior to any work. Should such repair work be declined Company shall be relieved from any and all liability arising therefrom. Unless otherwise specified in this Agreement, any inspection (and, if specified, testing) provided under this Agreement does not include any maintenance, repairs, alterations, replacement of parts, or any field adjustments whatsoever, nor does it include the correction of any deficiencies identified by Company to Customer. Company shall not be responsible for equipment failure occurring while Company is in the process of following its inspection techniques, where the failure also results from the age or obsolescence of the item or due to normal wear and tear. This Agreement does not cover systems, equipment, components or PARTS THAT are below grade, behind walls or other obstructions or exterior to the building, electrical wiring, and piping.

**8. Customer Responsibilities.** Customer shall furnish all necessary facilities for performance of its work by Company, adequate space for storage and handling of materials, light, water, heat, heat tracing, electrical service, local telephone, watchman, and crane and elevator service and necessary permits. Where wet pipe system is installed, Customer shall supply and maintain sufficient heat to prevent freezing of the system. Customer shall promptly notify Company of any malfunction in the Covered System(s) which comes to Customer's attention. This Agreement assumes any existing system(s) are in operational and maintainable condition as of the Agreement date. If, upon initial inspection, Company determines that repairs are





Project: GICC Node 12 Migration 4.4.25 - CPQ-901018  
 Johnson Controls Reference: 650901018  
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 Date: 04/07/2025  
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recommended, repair charges will be submitted for approval prior to any work. Should such repair work be declined Company shall be relieved from any and all liability arising therefrom. Customer shall further:

- supply required schematics and drawings unless they are to be supplied by Company in accordance with this Agreement;
- Provide a safe work environment, in the event of an emergency or Covered System(s) failure, take reasonable safety precautions to protect against personal injury, death, and property damage, continue such measures until the Covered System(s) are operational, and notify Company as soon as possible under the circumstances.
- Provide Company access to any system(s) to be serviced,
- Comply with all laws, codes, and regulations pertaining to the equipment and/or services provided under this Agreement.

Customer is solely responsible for the establishment, operation, maintenance, access, security and other aspects of its computer network ("Network") and shall supply Company secure Network access for providing its services. Products networked, connected to the internet, or otherwise connected to computers or other devices must be appropriately protected by Customer and/or end user against unauthorized access. Customer is responsible to take appropriate measures, including performing back-ups, to protect information, including without limit data, software, or files (collectively "Data") prior to receiving the service or products.

**9. Excavation.** In the event the Work includes excavation, Customer shall pay, as an extra to the contract price, the cost of any additional work performed by Company dues to water, quicksand, rock or other unforeseen condition or obstruction encountered or shoring required.

**10. Structure and Site Conditions.** While employees of Company will exercise reasonable care in this respect, Company shall be under not responsibility for loss or damage due to the character, condition or use of foundations, walls, or other structures not erected by Company or resulting from the excavation in proximity thereto, or for damage resulting from concealed piping, wiring, fixtures, or other equipment or condition of water pressure. All shoring or protection of foundation, walls or other structures subject to being disturbed by any excavation required hereunder shall be the responsibility of Customer. Customer shall have all things in readiness for installation including, without limitation, structure to support the sprinkler system and related equipment (including tanks), other materials, floor or suitable working base, connections and facilities for erection at the time the materials are delivered. In the event Customer fails to have all things in readiness at the time scheduled for receipt of materials, Customer shall reimburse Company for all expenses caused by such failure. Failure to make areas available to Company during performance in accordance with schedules that are the basis for Company's proposal shall be considered a failure to have things in readiness in accordance with the terms of this Agreement.

**11. Confined Space.** If access to confined space by Company is required for the performance of Services,

Services shall be scheduled and performed in accordance with Company's then-current hourly rate.

**12. Hazardous Materials.** Customer represents that, except to the extent that Company has been given written notice of the following hazards prior to the execution of this Agreement, to the best of Customer's knowledge there is no:

- Space in which work must be performed that, because of its construction, location, contents or work activity therein, accumulation of a hazardous gas, vapor, dust or fume or the creation of an oxygen-deficient atmosphere may occur,
- "permit confined space," as defined by OSHA for work performed by Company in the United States,
- risk of infectious disease,
- need for air monitoring, respiratory protection, or other medical risk,
- asbestos, asbestos-containing material, formaldehyde or other potentially toxic or otherwise hazardous material contained in or on the surface of the floors, walls, ceilings, insulation or other structural components of the area of any building where work is required to be performed under this Agreement.

All of the above are hereinafter referred to as "Hazardous Conditions". Company shall have the right to rely on the representations listed above. If hazardous conditions are encountered by Company during the course of Company's work, the discovery of such materials shall constitute an event beyond Company's control and Company shall have no obligation to further perform in the area where the hazardous conditions exist until the area has been made safe by Customer as certified in writing by an independent testing agency, and Customer shall pay disruption expenses and re-mobilization expenses as determined by Company. This Agreement does not provide for the cost of testing involving a discharge or release, capture, containment, transport, removal, or disposal (collectively, the "Discharge Services") of any hazardous waste materials, hazardous materials, or firefighting materials including without limitation firefighting foam encountered in and/or discharged from any of the Covered System(s) and/or during performance of the Services. Said materials shall at all times remain the responsibility and property of Customer. Customer shall be responsible for any Discharge Services associated with such materials, including all discharged firefighting foam in accordance with all applicable law. Company shall not be responsible for the testing, removal or disposal of such hazardous materials. Customer shall indemnify and hold Company harmless from and against any and all claims, demands and/or damages arising in whole or in part from the use of or any Discharge Services associated with any hazardous waste, hazardous materials, or firefighting materials including without limitation firefighting foam encountered or discharged from any of the Covered System(s) and/or during performance of the Services.

**13. Occupational Health and Safety/OSHA Compliance.** Customer shall indemnify and hold Company harmless from and against any and all claims, demands and/or damages arising in whole or in part from the enforcement of applicable laws regarding occupational health and safety for work performed in

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Canada or the Occupational Safety Health Act for work performed by Company in the United States. (and any amendments or changes thereto) unless said claims, demands or damages are a direct result of causes within the exclusive control of Company.

**14. Interferences.** Customer shall be responsible to coordinate the work of other trades (including but not limited to ducting, piping, and electrical) and for and additional costs incurred by Company arising out of interferences to Company's work caused by other trades.

**15. Modifications and Substitutions.** Company reserves the right to modify materials, including substituting materials of later design, providing that such modifications or substitutions will not materially affect the performance of the Covered System(s).

**16. Changes, Alterations, Additions.** Changes, alterations and additions to the Scope of Work, plans, specifications or construction schedule shall be invalid unless approved in writing by Company. Should changes be approved by Company, that increase or decrease the cost of the work to Company, the parties shall agree, in writing, to the change in price prior to performance of any work. However, if no agreement is reached prior to the time for performance of said work, and Company elects to perform said work so as to avoid delays, then Company's estimate as to the value of said work shall be deemed accepted by Customer. In addition, Customer shall pay for all extra work requested by Customer or made necessary because of incompleteness or inaccuracy of plans or other information submitted by Customer with respect to the location, type of occupancy, or other details of the work to be performed. In the event the layout of Customer's facilities has been altered, or is altered by Customer prior to the completion of the Work, Customer shall advise Company, and prices, delivery and completion dates shall be changed by Company as may be required.

**17. Commodities Availability.** Company shall not be responsible for failure to provide services, deliver products, or otherwise perform work required by this Agreement due to lack of available steel products or products made from plastics or other commodities. In the event Company is unable, after reasonable commercial efforts, to acquire and provide steel products, or products made from plastics or other commodities, if required to perform work required by this Agreement, Customer hereby agrees that Company may terminate the Agreement, or the relevant portion of the Agreement, at no additional cost and without penalty. Customer agrees to pay Company in full for all work performed up to the time of any such termination.

**18. Project Claims.** Any claim of failure to perform against Company arising hereunder shall be deemed waived unless received by Company, in writing specifically setting forth the basis for such claim, within ten (10) days after such claims arises.

**19. Back charges.** No charges shall be levied against Company unless seventy-two (72) hours prior written notice is given to Company to correct any alleged deficiencies which are alleged to necessitate such charges and unless such alleged deficiencies are solely and directly caused by Company.

**20. System Equipment.** The purchase of equipment or peripheral devices (including but not limited to smoke detectors, passive infrared detectors, card readers, sprinkler system components, extinguishers and hoses) from Company shall be subject to the terms and conditions of this Agreement. If, in Company's sole judgment, any peripheral device or other system equipment, which is attached to the Covered System(s), whether provided by Company or a third party, interferes with the proper operation of the Covered System(s), Customer shall remove or replace such device or equipment promptly upon notice from Company. Failure of Customer to remove or replace the device shall constitute a material breach of this Agreement. If Customer adds any third party device or equipment to the Covered System(s), Company shall not be responsible for any damage to or failure of the Covered System(s) caused in whole or in part by such device or equipment.

**21. Reports.** Where inspection and/or test services are selected, such inspection and/or test shall be completed on Company's then current Report form, which shall be given to Customer, and, where applicable, Company may submit a copy thereof to the local authority having jurisdiction. The Report and recommendations by Company are only advisory in nature and are intended to assist Customer in reducing the risk of loss to property by indicating obvious defects or impairments noted to the system and equipment inspected and/or tested. They are not intended to imply that no other defects or hazards exist or that all aspects of the Covered System(s), equipment, and components are under control at the time of inspection. Final responsibility for the condition and operation of the Covered System(s) and equipment and components lies with Customer.

**22. Limited Warranty.** Subject to the limitations below, Company warrants any equipment (as distinguished from the Software) installed pursuant to this Agreement to be free from defects in material and workmanship under normal use for a period of one (1) year from the date of first beneficial use or all or any part of the Covered System(s) or 18 months after Equipment shipments, whichever is earlier, provided however, that Company's sole liability, and Customer's sole remedy, under this limited warranty shall be limited to the repair or replacement of the Equipment or any part thereof, which Company determines is defective, at Company's sole option and subject to the availability of service personnel and parts, as determined by Company. Company warrants expendable items, including, but not limited to, video and print heads, television camera tubes, video monitor displays tubes, batteries and certain other products in accordance with the applicable manufacturer's warranty. Company does not warrant devices designed to fail in protecting the System, such as, but not limited to, fuses and circuit breakers. Company warrants that any Company software described in this Agreement, as well as software contained in or sold as part of any Equipment described in this Agreement, will reasonably conform to its published specifications in effect at the time of delivery and for ninety (90) days after delivery. However, Customer agrees and acknowledges that the software may have inherent defects because of its complexity. Company's sole obligation with respect to software, and





Project: GICC Node 12 Migration 4.4.25 - CPQ-901018  
 Johnson Controls Reference: 650901018  
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Customer's sole remedy, shall be to make available published modifications, designed to correct inherent defects, which become available during the warranty period. If Repair Services are included in this Agreement, Company warrants that its workmanship and material for repairs made pursuant to this Agreement will be free from defects for a period of ninety (90) days from the date of furnishing.

**EXCEPT AS EXPRESSLY SET FORTH HEREIN, COMPANY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE WITH RESPECT TO THE SERVICES PERFORMED OR THE PRODUCTS, SYSTEMS OR EQUIPMENT, IF ANY, SUPPORTED HEREUNDER.**

Warranty service will be performed during Company's normal working hours. If Customer requests warranty service at other than normal working hours, service will be performed at Company's then current rates for after ours services. All repairs or adjustments that are or may become necessary shall be performed by and authorized representative of Company. Any repairs, adjustments or interconnections performed by Customer or any third party shall void all warranties. Company makes no and specifically disclaims all representations or warranties that the services, products, software or third party product or software will be secure from cyber threats, hacking or other similar malicious activity, or will detect the presence of, or eliminate, treat, or mitigate the spread transmission, or outbreak of any pathogen, disease, virus or other contagion, including but not limited to COVID-19. Unless agreed to in writing by the parties, any technical support, assistance, or advice ("Technical Support") provided by Company, such as suggestions as to design use and suitability of the products for the customer's application, is provided in good faith, but Customer acknowledges and agrees that Company is not the designer, engineer, or installer of record. Any Technical Support is provided for informational purposes only and shall not be construed as a representation or warranty, express or implied, concerning the proper selection, use, and/or application of products. Customer assumes exclusive responsibility for determining if the equipment and products supplied by Company are suitable for its intended application and all risk and liability, whether based in contract, tort or otherwise, in connection with its application and use of the products.

**23. Indemnity.** Customer agrees to indemnify, hold harmless and defend Company against any and all losses, damages, costs, including expert fees and costs, and expenses including reasonable defense costs, arising from any and all third party claims for personal injury, death, property damage or economic loss, including specifically any damages resulting from the exposure of workers to Hazardous Conditions whether or not Customer pre-notifies Company of the existence of said hazardous conditions, arising in any way from any act or omission of Customer or Company relating in any way to this Agreement, including but not limited to the Services under this Agreement, whether such claims are based upon contract, warranty, tort (including but not limited to active or passive negligence), strict liability or

otherwise. Company reserves the right to select counsel to represent it in any such action.

**24. Insurance.** Customer shall name Company, its officers, employees, agents, subcontractors, suppliers, and representatives as additional insureds on Customer's general liability and auto liability policies.

**25. Termination.** Any termination under the terms of this Agreement shall be made in writing. In the event Customer terminates this Agreement prior to completion for any reason not arising solely from Company's performance or failure to perform, Customer understands and agrees that Company will incur costs of administration and preparation that are difficult to estimate or determine. Accordingly, should Customer terminate this Agreement as described above, Customer agrees to pay all charges incurred for products and equipment installed and services performed, and in addition pay an amount equal to twenty (20%) percent of the price of products and equipment not yet delivered and Services not yet performed, return all products and equipment delivered and pay a restocking fee of twenty (20%) percent the price of products or equipment returned. Company may terminate this Agreement immediately at its sole discretion upon the occurrence of any Event of Default as hereinafter defined.

If Company's performance of its obligations becomes impracticable due to obsolescence or unavailability of systems, equipment, or products (including component parts and/or materials) or because the Company or its supplier(s) has discontinued the manufacture or the sale of the equipment and/or products or is no longer in the business of providing the Services, Company may terminate this Agreement, or the affected portions, at its sole discretion upon notice to Customer. Company may terminate this Agreement, or the affected portions, at its sole discretion upon notice to the Customer if Company's performance of its obligations are prohibited because of changes in applicable laws, regulations or codes.

**26. Default.** An Event of Default shall be (a) failure of Customer to pay any amount when due and payable, (b) abuse of the System or the Equipment, (c) dissolution, termination, discontinuance, insolvency or business failure of Customer. Upon the occurrence of an Event of Default, Company may pursue one or more of the following remedies: (i) discontinue furnishing Services and delivering Equipment, (ii) by written notice to Customer declare the balance of unpaid amounts due and to become due under this Agreement to be immediately due and payable; (iii) receive immediate possession of any Equipment for which Customer has not paid; (iv) proceed at law or equity to enforce performance by Customer or recover damages for breach of this Agreement, and (v) recover all costs and expenses, including without limitation reasonable attorneys' fees, in connection with enforcing or attempting to enforce this Agreement.

**27. Exclusions.** Unless expressly included in the Scope of Work, this Agreement expressly excludes, without limitation, testing inspection and repair of duct detectors, beam detectors, and UV/IR equipment; provision of fire watches; clearing of ice blockage; draining of improperly pitched piping; replacement of batteries; recharging of chemical suppression systems; reloading of, upgrading, and maintaining computer software; system upgrades and the replacement of obsolete systems, equipment,

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Project: GICC Node 12 Migration 4.4.25 - CPQ-901018  
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components or parts; making repairs or replacements necessitated by reason of negligence or misuse of components or equipment or changes to Customer's premises, vandalism, corrosion (including but not limited to micro-bacterially induced corrosion ("MIC")), power failure, current fluctuation, failure due to non-Company installation, lightning, electrical storm, or other severe weather, water, accident, fire, acts of God or any other cause external to the Covered System(s). Repair Services provided pursuant to this Agreement do not cover and specifically excludes system upgrades and the replacement of obsolete systems, equipment, components or parts. All such services may be provided by Company at Company's sole discretion at an additional charge. If Emergency Services are expressly included in the scope of work section, the Agreement price does not include travel expenses.

**28. No Option to Solicit.** Customer shall not, directly or indirectly, on its own behalf or on behalf of any other person, business, corporation or entity, solicit or employ any Company employee, or induce any Company employee to leave his or her employment, for a period of two years after termination of this Agreement.

**29. Force Majeure; Delays.** Company shall not be liable, nor in breach or default of its obligations under this Agreement, for delays, interruption, failure to render services, or any other failure by Company to perform an obligation under this Agreement, where such delay, interruption or failure is caused, in whole or in part, directly or indirectly, by a Force Majeure Event. A "Force Majeure Event" is a condition or event that is beyond the reasonable control of Company, whether foreseeable or unforeseeable, including, without limitation, acts of God, severe weather (including but not limited to hurricanes, tornados, severe snowstorms or severe rainstorms), wildfires, floods, earthquakes, seismic disturbances, or other natural disasters, acts or omissions of any governmental authority (including change of any applicable law or regulation), epidemics, pandemics, disease, viruses, quarantines, or other public health risks and/or responses thereto, condemnation, strikes, lock-outs, labor disputes, an increase of 5% or more in tariffs or other excise taxes for materials to be used on the project, fires, explosions or other casualties, thefts, vandalism, civil disturbances, insurrection, mob violence, riots, war or other armed conflict (or the serious threat of same), acts of terrorism, electrical power outages, interruptions or degradations in telecommunications, computer, network, or electronic communications systems, data breach, cyber-attacks, ransomware, unavailability or shortage of parts, materials, supplies, or transportation, or any other cause or casualty beyond the reasonable control of Company. If Company's performance of the work is delayed, impacted, or prevented by a Force Majeure Event or its continued effects, Company shall be excused from performance under the Agreement. Without limiting the generality of the foregoing, if Company is delayed in achieving one or more of the scheduled milestones set forth in the Agreement due to a Force Majeure Event, Company will be entitled to extend the relevant completion date by the amount of time that Company was delayed as a result of the Force Majeure Event, plus such additional time as may be reasonably necessary to overcome the effect of the delay. To the extent that the Force Majeure Event directly or indirectly

increases Company's cost to perform the services, Customer is obligated to reimburse Company for such increased costs, including, without limitation, costs incurred by Company for additional labor, inventory storage, expedited shipping fees, trailer and equipment rental fees, subcontractor fees, compliance with vaccination requirements, or other costs and expenses incurred by Company in connection with the Force Majeure Event.

**30. One-Year Claims Limitation; Forum; Choice of Law.** Company shall have the sole and exclusive right to determine whether any dispute, controversy or claim arising out of or relating to the Agreement, or the breach thereof, shall be submitted to a court of law or arbitrated. For Customers located in the United States, the laws of Delaware shall govern the validity, enforceability, and interpretation of this Agreement, without regard to conflicts of law principles thereof, and the exclusive venue for any such litigation or arbitration shall be in Milwaukee, Wisconsin. For customers located in Canada, this agreement shall be governed by and be construed in accordance with the laws of Ontario, without regard to conflicts of law principles thereof, and the exclusive venue for any such litigation or arbitration shall be in Ontario, Canada. The parties waive any objection to the exclusive jurisdiction of the specified forums, including any objection based on forum non conveniens. In the event the matter is submitted to a court, Company and Customer hereby agree to waive their right to trial by jury. In the event the matter is submitted to arbitration by Company, the costs of arbitration shall be borne equally by the parties, and the arbitrator's award may be confirmed and reduced to judgment in any court of competent jurisdiction. Except as provided below, no claim or cause of action, whether known or unknown, shall be brought by either party against the other more than one year after the claim first arose. Claims not subject to the one-year limitation include claims for unpaid: (1) contract amounts, (2) change order amounts (approved or requested) and (3) delays and/or work inefficiencies. Customer will pay all of Company's reasonable collection costs (including legal fees and expenses).

**31. Assignment.** This Agreement is not assignable by the Customer except upon written consent of Company first being obtained. Company shall have the right to assign this Agreement, in whole or in part, or to subcontract any of its obligations under this Agreement without notice to Customer.

**32. Entire Agreement.** The parties intend this Agreement, together with any attachments or Riders (collectively the "Agreement") to be the final, complete and exclusive expression of their Agreement and the terms and conditions thereof. This Agreement supersedes all prior representations, understandings or agreements between the parties, written or oral, and shall constitute the sole terms and conditions of sale for all equipment and services. No waiver, change, or modification of any terms or conditions of this Agreement shall be binding on Company unless made in writing and signed by an Authorized Representative of Company.

**33. Severability.** If any provision of this Agreement is held by any court or other competent authority to be void or unenforceable in whole or in part, this

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Agreement will continue to be valid as to the other provisions and the remainder of the affected provision.

**34. Legal Fees.** Company shall be entitled to recover from the customer all reasonable legal fees incurred in connection with Company enforcing the terms and conditions of this Agreement.

**35. Software and Digital Services.**

**Digital Enabled Services.** Data. If Company provides Digital Enabled Services under this Agreement, these Digital Enabled Services require the collection, transfer and ingestion of building, equipment, system time series, and other data to Company's cloud-hosted software applications. Customer consents to and grants Company the right to collect, transfer, ingest and use such data to enable Company and its affiliates and agents to provide, maintain, protect, develop and improve the Digital Enabled Services and Company products and services. Customer acknowledges that, while Digital Enabled Services generally improve equipment performance and services, Digital Enabled Services do not prevent all potential malfunction, insure against all loss, or guarantee a certain level of performance. Customer shall be solely responsible for the establishment, operation, maintenance, access, security and other aspects of its computer network ("Network"), shall appropriately protect hardware and products connected to the Network and will supply Company secure Network access for providing its Digital Enabled Services. As used herein, "Digital Enabled Services" mean services provided hereunder that employ Company software and related equipment installed at Customer facilities and Company cloud-hosted software offerings and tools to improve, develop, and enable such services. Digital Enabled Service may include, but are not limited to, (a) remote servicing and inspection, (b) advanced equipment fault detection and diagnostics, and (c) data dashboarding and health reporting. If Customer accesses and uses Software that is used to provide the Digital Enabled Services, the Software Terms (defined below) will govern such access and use.

**Digital Solutions.** Use, implementation, and deployment of the software and hosted software products ("Software") offered under these terms shall be subject to, and governed by, Company's standard terms for such Software and Software related professional services in effect from time to time at [www.johnsoncontrols.com/techterms](http://www.johnsoncontrols.com/techterms) (collectively, the "Software Terms"). Specifically, the Company General EULA set forth at [www.johnsoncontrols.com/buildings/legal/digital/generaleula](http://www.johnsoncontrols.com/buildings/legal/digital/generaleula) governs access to and use of software installed on Customer's premises or systems and the Company Terms of Service set forth at [www.johnsoncontrols.com/buildings/legal/digital/generaltos](http://www.johnsoncontrols.com/buildings/legal/digital/generaltos)

govern access to and use of hosted software products. The applicable Software Terms are incorporated herein by this reference. Other than the right to use the Software as set forth in the Software Terms, Company and its licensors reserve all right, title, and interest (including all intellectual property rights) in and to the Software and improvements to the Software. The Software that is licensed hereunder is licensed subject to the Software Terms and not sold. If there is a conflict between the other terms herein and the Software Terms, the Software Terms shall take precedence and govern

with respect to rights and responsibilities relating to the Software, its implementation and deployment and any improvements thereto.

Notwithstanding any other provisions of this Agreement and unless otherwise agreed to by the parties in writing, the following terms apply to Software that is provided to Customer on a subscription basis (i.e., a time limited license or use right), (each a "Software Subscription"): Each Software Subscription provided hereunder will commence on the date the initial credentials for the Software are made available (the "Subscription Start Date") and will continue in effect until the expiration of the subscription term noted herein. At the expiration of the Software Subscription, such Software Subscription will automatically renew for consecutive one (1) year terms (each a "Renewal Subscription Term"), unless either party provides the other party with a notice of non-renewal at least ninety (90) days prior to the expiration of the then-current term. To the extent permitted by applicable law, Software Subscriptions purchases are non-cancelable and the sums paid nonrefundable. Fees for Software Subscriptions shall be paid annually in advance, invoiced on the Subscription Start Date and each subsequent anniversary thereof. Unless otherwise agreed by the parties in writing, the subscription fee for each Renewal Subscription Term will be priced at Company's then-applicable list price for that Software offering. Any use of Software that exceeds the scope, metrics or volume set forth in this Agreement will be subject to additional fees based on the date such excess use began.

**36. Electronic Media.** Electronic Media. Either party may scan, fax, email, image, or otherwise convert this Agreement into an electronic format of any type or form, now known or developed in the future. Any unaltered or unadulterated copy of this Agreement produced from such an electronic format will be legally binding upon the parties and equivalent to the original for all purposes, including litigation. Company may rely upon Customer's assent to the terms and conditions of this Agreement, if Customer has signed this Agreement or demonstrated its intent to be bound whether by electronic signature or otherwise.

**37. Lien Legislation.** Notwithstanding anything to the contrary contained herein, the terms of this Agreement shall be subject to the lien legislation applicable to the location where the work will be performed, and, in the event of conflict, the applicable lien legislation shall prevail.

**38. Privacy. Company as Processor :** Where Company factually acts as Processor of Personal Data on behalf of Customer (as such terms are defined in the DPA) the terms at [www.johnsoncontrols.com/dpa](http://www.johnsoncontrols.com/dpa) ("DPA") shall apply.

**Company as Controller :** Company will collect, process and transfer certain personal data of Customer and its personnel related to the business relationship between it and Customer (for example names, email addresses, telephone numbers) as controller and in accordance with Company's Privacy Notice at <https://www.johnsoncontrols.com/privacy>. Customer acknowledges Company's Privacy Notice and strictly to the extent consent is mandatorily required under applicable law, Customer consents to such collection, processing and transfer. To the extent consent to such collection, processing and transfer by Company is mandatorily required from Customer's



personnel under applicable law, Customer warrants and represents that it has obtained such consent.

**39. FAR.** Company supplies "commercial items" within the meaning of the Federal Acquisition Regulations (FAR), 48 CFR Parts 1-53. As to any customer order for a U.S. Government contract, Company will comply only with those mandatory flow-downs for commercial item and commercial services subcontracts listed either at FAR 52.244-6, or 52.212-5(e)(1), as applicable.

**40. LICENSE INFORMATION (US SECURITY SYSTEM CUSTOMERS):** AL Alabama Electronic Security Board of Licensure 7956 Vaughn Road, Pmb 392, Montgomery, Alabama 36116 (334) 264-9388: AR Regulated by: Arkansas Board of Private Investigators And Private Security Agencies, #1 State Police Plaza Drive, Little Rock 72209 (501) 618-8600: CA Alarm company operators are licensed and regulated by the Bureau of Security and Investigative Services, Department of Consumer Affairs, Sacramento, CA, 95814. Upon completion of the installation of the alarm system, the alarm company shall thoroughly instruct the purchaser in the proper use of the alarm system. Failure by the licensee, without legal excuse, to substantially commence work within 20 days from the approximate date specified in the agreement when the work will begin is a violation of the Alarm Company Act: NY Licensed by N.Y.S. Department of the State: TX Texas Commission on Private Security, 5805 N. Lamar Blvd., Austin, 78752-4422, 512-424-7710. License numbers available at [www.johnsoncontrols.com](http://www.johnsoncontrols.com) or contact your local Johnson Controls office.

#### **IMPORTANT NOTICE TO CUSTOMER**

This Agreement is contingent on credit approval, which may be checked at JCI's discretion and requires final approval of a JCI authorized manager before any equipment/services may be provided. Should credit and/or approval be declined, this Agreement will be terminated and JCI's only obligation to customer will be to notify Customer of such termination and refund any amounts paid in advance. In accepting this Proposal, Customer agrees to the terms and conditions contained herein and any attachments or riders attached hereto that contain additional terms and conditions. It is understood that these terms and conditions shall prevail over any variation in terms and conditions on any purchase order or other document that the Customer may issue. Any changes in the system requested by the Customer after the execution of this Agreement shall be paid for by Customer and such changes shall be authorized in writing. **ATTENTION IS DIRECTED TO THE LIMITATION OF LIABILITY, WARRANTY, INDEMNITY AND OTHER CONDITIONS ON THE PRECEDING PAGES. This proposal shall be void if not accepted in writing within 30 days from the date of the Proposal.**

For Customers located in Canada, this Fire Domain Sale and Installation Agreement has been drawn up and executed in English at the request of and with the full concurrence of Customer. Ce contrat a été rédigé en anglais à la demande et avec l'assentiment du client.



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**CITY OF COLLEGE PARK  
COUNCIL AGENDA MEMO (CAM)  
REGULAR SESSION MEETING**

**DOC ID: 12004**

**TO:** Honorable Mayor and Council Members

**FROM:** Dr. Emmanuel Adediran, City Manager

**DATE:** May 14, 2025

**TITLE:** Consideration of and action on a request for approval to allow Kemi Construction Co. Inc, our On-Demand Contractor to remove and haul off fallen trees and debris from the City Drainage Culvert Structure to prevent flooding up stream to residential homes in Ward-4 in the amount of \$ 31,000.00. This is a budgeted item. (G/L Account #560-4250-54-7770). This agenda item is being requested by Highway, Streets and Storm Water Superintendent, Raymond Cotton.

**RECOMMENDATION:**

To remove debris from a large section of 30x30 from the headwall back up stream that runs between two properties which discharge into a control structures drainage headwall which runs underneath York Road to prevent flooding.

**BACKGROUND:**

During the City's storm water pipes inspections on York Road our storm water crew discovered that several large trees and debris have begun to block the drainage headwall structure which will pervert storm water from exiting underneath York Road which have overgrown with debris and dead trees inside the City Drainage ditch that will prevent storm water flow during heavy rain fall.

**BUDGETED ITEM:**

Yes, Storm Water Utility line Item-560-4250-54-7770

**STRATEGIC CONNECTION:**

GOAL I - 1.6 - Maintain structures for rates, fees, fines and penalties that are both sustainable and in keeping with the price points in surrounding communities

**Attachments**

4365 York Road (PDF)

76780444726\_\_8B6B4916-BD34-45B8-B1F7-38A82A78C488 (JPG)

76780449996\_\_CF6BEC84-E6AA-4657-A579-0D9ADBDC40E3 (JPG)

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**Prepared by:** Raymond Cotton  
**Department Director:** Raymond Cotton, Superintendent

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## Review:

City Manager's Office Completed 05/15/2025 2:09 PM

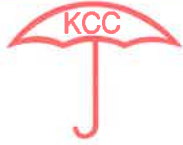
Purchasing Pending

Raymond Cotton Completed 05/08/2025 11:50 AM

City Clerk Completed 05/16/2025 9:15 AM

City Manager's Office Completed 05/15/2025 2:09 PM

Mayor & City Council Pending 05/19/2025 7:30 PM



**Kemi Construction Co., Inc.**  
 2550 West Point Avenue  
 College Park, Georgia 30337  
 Phone (404) 349-8228 • Fax (404) 349-6113

April 29, 2025

**Invoice**  
**25-032**

Mr. Raymond Cotton  
 City of College Park  
 3667 Main Street  
 College Park, GA 30337

Subject: Upstream Creek Cleaning at 4365 York Street

We have completed the upstream creek cleaning at 4365 York Street.

<u>Description</u>	<u>Quantity</u>	<u>Unit</u>		<u>Rate</u>		<u>Price</u>
Mobilization	1	LS	@	\$ 3,500	\$	3,500.00
Removal of large fallen trees and other debris blocking Culvert Haul off all removed debris, area 30x30	1	LS	@	\$ 27,500	\$	27,500.00
<b>TOTAL</b>					\$	31,000.00

Thanks for the opportunity to serve.













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**CITY OF COLLEGE PARK  
COUNCIL AGENDA MEMO (CAM)  
REGULAR SESSION MEETING**

**DOC ID: 12015**

**TO:** Honorable Mayor and Council Members

**FROM:** Dr. Emmanuel Adediran, City Manager

**DATE:** May 14, 2025

**TITLE:** Consideration of and action on a request to pay Kemi Construction Co., \$310,125.00 EMERGENCY replacement of the Water main located on Hardin Avenue. This item is being requested by Timothy Lewis, Interim Public Works Director. This is a budgeted item (G/L Account # 505-4400-54-1400). This is located in Ward 3.

**RECOMMENDATION:**

Consideration for the Mayor and City Council, to approve payment for Kemi Construction Co, Inc. For the emergency replace of the Water Main located on Hardin Avenue in the amount of \$310,125.00. The Distribution Water System has approximately 640 linear feet of Asbestos Water Main, was identified as an old Asbestos Pipe that needs to be addressed immediately to improvement our city infrastructure. This work will be done in Ward 3.

**BACKGROUND:**

The Department of Public Works Water and Sewer Division has approximately 640 linear feet of old 6-inch Asbestos Water Main, located on Hardin Avenue and Hardin Circle. This was identified by Kemi Construction along with Water and Sewer Staff. It is important that we improve the city water infrastructure.

**BUDGETED ITEM:**

This is a budgeted Item, line item 505-4400-54-1400 MOST INFRASTRUCTURE

**STRATEGIC CONNECTION:**

This agenda supports the objective outlined Goal IV Public Safety and Security IV6 uses smart cities approach to protect public health, reduce crime and support emergency preparedness.

### **Attachments**

Kemi Construction Hardin Avenue Water Main Replacement (PDF)

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**Prepared by:** Cassandra Tolliver

**Department Director:** Timothy Lewis

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Review:

Finance Pending

City Manager's Office Completed 05/15/2025 12:16 PM

Purchasing Pending

Timothy Lewis Pending

City Attorney's Office Pending

City Clerk Completed 05/16/2025 9:13 AM

City Manager's Office Completed 05/15/2025 12:16 PM

Mayor & City Council Pending 05/19/2025 7:30 PM



**Kemi Construction Co., Inc.**  
 2550 West Point Avenue  
 College Park, Georgia 30337  
 Phone (404) 349-8228 • Fax (404) 349-6113

March 17, 2025

## Proposal

Tim Lewis  
 City of College Park  
 3667 Main Street  
 College Park, GA 30337

**SUBJECT:** Hardin Avenue, Asbestos Line - Water Main Replacement  
 between Madison and Hardin Circle

We hereby propose to furnish all equipment, materials and personnel required to accomplish the following task:

Mobilization	LS	1	@	3500	=	\$	3,500.00
Traffic Control	LS	1	@	25000	=	\$	25,000.00
Saw Cut Pavement	LF	1080	@	15	=	\$	16,200.00
6-inch D I P	LF	640	@	220	=	\$	140,800.00
Long Service	EA	4	@	5800	=	\$	23,200.00
Short Service	EA	4	@	4800	=	\$	19,200.00
Tap & Sleeve 6x6	EA	2	@	6500	=	\$	13,000.00
Hydrant	EA	1	@	11500	=	\$	11,500.00
6-inch Gate Valve	EA	1	@	5000	=	\$	5,000.00
Road Trench Patch	SY	285	@	185	=	\$	52,725.00

**Total Cost** \$ 310,125.00

Thank you for the opportunity to serve the County .



3667 MAIN STREET COLLEGE PARK, GEORGIA 30337  
WWW.COLLEGEPARKGA.COM

**CITY OF COLLEGE PARK  
COUNCIL AGENDA MEMO (CAM)  
REGULAR SESSION MEETING**

**DOC ID: 11989**

**TO:** Honorable Mayor and Council Members

**FROM:** Dr. Emmanuel Adediran, City Manager

**DATE:** May 8, 2025

**TITLE:** Consideration of and action for funding the transfer of \$100,000.00 to the Information and Technology Department for the implementation, consultation, training and development of AI assistive technologies. This is a budget transfer from the Ward 3 Community Enhancement funds to the Information Technology & Telecommunications Department. This item is requested by Councilwoman Tracie Arnold.

**Prepared by:** Melanie Stephens  
**Department Director:** Councilwoman Tracie Arnold

**Review:**

Emmanuel Adediran	Completed	05/15/2025 12:58 PM
Finance	Pending	
City Clerk	Completed	05/16/2025 9:13 AM
City Manager's Office	Completed	05/15/2025 12:58 PM
Mayor & City Council	Pending	05/19/2025 7:30 PM



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WWW.COLLEGEPARKGA.COM

**CITY OF COLLEGE PARK  
COUNCIL AGENDA MEMO (CAM)  
REGULAR SESSION MEETING**

**DOC ID: 12058**

**TO:** Honorable Mayor and Council Members

**FROM:** Dr. Emmanuel Adediran, City Manager

**DATE:** May 13, 2025

**TITLE:** AI assistive technology to support routine tasks and departmental responsibilities. Presented by Valerie Lee and Chief Information Officer, Michael Hicks. Sponsored by Councilwoman Tracie Arnold.

**Attachments**

College Park\_Proposal\_04.30\_DigitalTransformation.docx (1) (PDF)

**Prepared by:** Kelly Bogner  
**Department Director:** Councilwoman Tracie Arnold

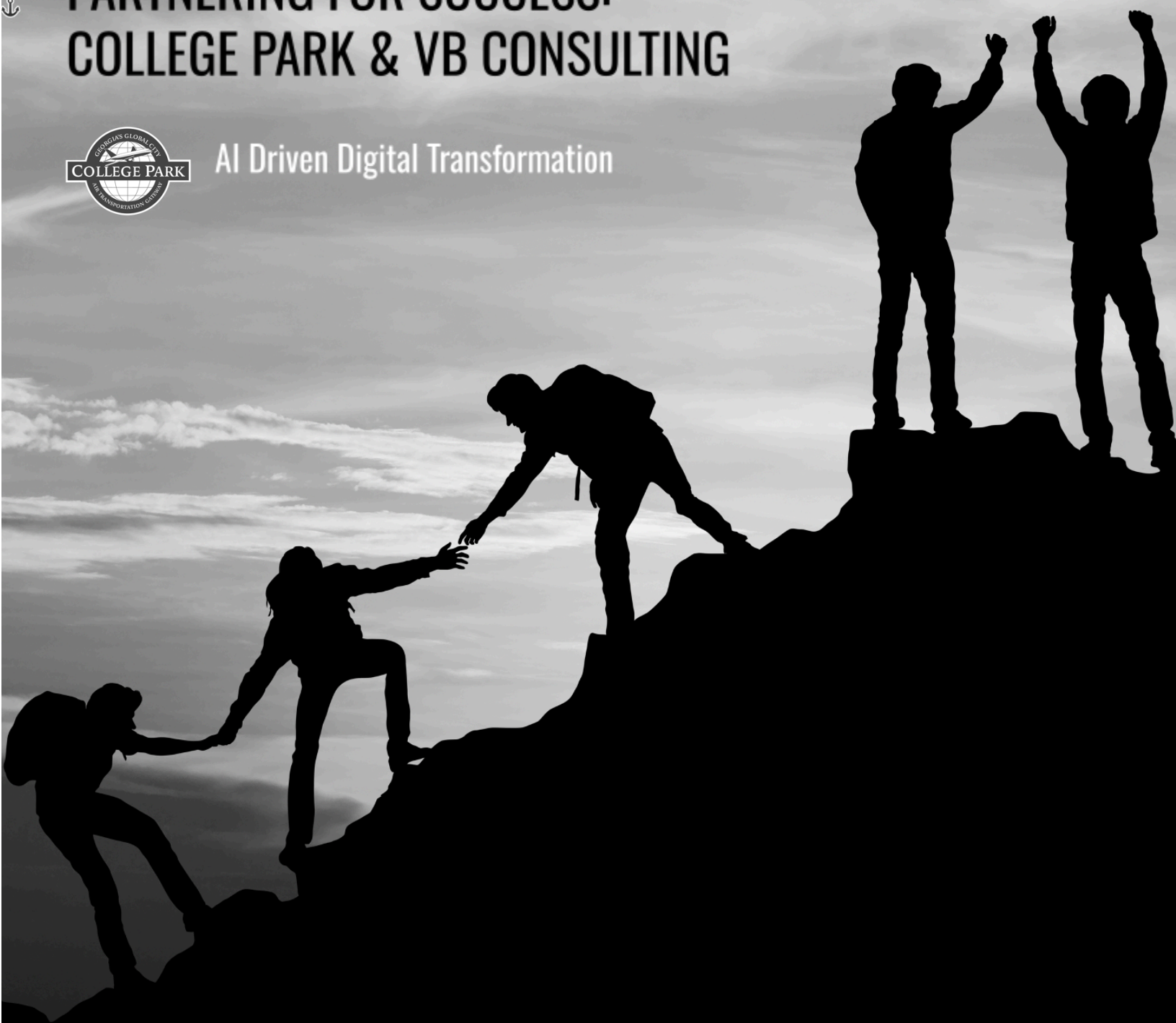
**Review:**

Kelly Bogner Completed	05/15/2025 4:03 PM
City Clerk Completed	05/15/2025 4:03 PM
City Manager's Office Completed	05/15/2025 12:09 PM
Mayor & City Council Pending	05/19/2025 7:30 PM

# PARTNERING FOR SUCCESS: COLLEGE PARK & VB CONSULTING



AI Driven Digital Transformation



POWERED BY **AKITECH**



## Document Purpose

This document is intended to provide a clear overview of the existing market need for The City of College Park, and to illustrate VB Consulting Services ( <https://www.vb-consultinginc.com/> ) expertise, in partnership with Akitech AI ( <https://akitech.ai/> ), ability to effectively address and solve the identified market problems. It aims to highlight the alignment between market demands and the solutions offered by VB Consulting Services, establishing a foundation for potential collaboration and engagement.

## VB Consulting

VB Consulting Services (VBC) has been providing consulting services and technology solutions across North America since 2002. Based in Atlanta, we are proud to be a Minority & Women Business Enterprise (MBE/WBE). Our commitment to client success, combined with our industry expertise, allows us to exceed customer expectations.

We are your premier partner in AI and IT solutions. We bridge the gap between cutting-edge technology and real-world business needs, offering a comprehensive suite of services from industry-specific AI solutions to talent acquisition. Our mission is to empower your organization with the tools, talent, and knowledge to thrive in the AI-driven future.

VBC is dedicated to pushing the boundaries of innovation and delivering exceptional solutions for our clients. At VBC we believe in the transformative potential of AI and advanced IT solutions, striving to empower organizations by connecting them with the expertise they need to succeed in a rapidly evolving digital landscape.

- AI Solutions & Integrations
- Expert Consultancy
- Workforce Development

We are here to create opportunities that empower both governments and residents, shaping a future where technology and talent come together to make a lasting impact. We would love to partner with you in our journey. We are here, in the community, ready to serve you!

## Executive Summary

The City of College Park is poised to become a regional leader in innovation and operational excellence by incorporating Artificial Intelligence (AI) into its municipal operations. This proposal presents a comprehensive strategic plan aimed at implementing AI solutions that will enhance city services, optimize administrative processes, boost citizen engagement, and establish College Park as a frontrunner in the 'Smart City' movement. What was once not possible, in today's AI world is reality.

### Objectives:

- Improve efficiency in city operations.
- Enhance communication with residents and community.
- Reduce operational costs.
- Foster economic growth and innovation

## VBC Municipality Work History

In 2022, VB Consulting Services proudly supported The City of College Park's research and data analytics initiative. Through community engagement, stakeholder collaboration, and investigative research, we helped define, develop, and advance the City's goals using data-driven insights. Our team gathered requirements, designed test protocols, guided data collection, developed key metrics, and implemented community evaluations focused on addressing specific challenges. This partnership equipped the City with critical information to enhance operations, citizenship, and community growth, aligning with the City's mission to deliver innovative and quality solutions.

VB Consulting has also worked with other government agencies to support digital transformation efforts as well as supporting ERP system upgrades. One recent example is with the City of St. Paul; they replaced their on-prem IT Service Management system with ServiceNow, an industry leader and mature cloud-based solution that will better support the current and future needs. The IT Service Management tool's seamless integrations to core applications provides a scalable infrastructure to develop and improve existing processes and workflows to support current initiatives and data collection, leading to better data driven decisions.

## Market Problem

What was once a problem is now an opportunity:

- **Inefficient Decision-Making:** AI-driven analytics provides real-time insights and predictive modeling, enabling businesses to make informed decisions faster and with greater accuracy, ultimately driving better outcomes and reducing risks.
- **High Operational Costs:** AI automates routine tasks and optimizes processes, significantly reducing operational costs while increasing efficiency, allowing businesses to allocate resources more effectively and improve their bottom line.
- **Poor Customer Experience:** AI-powered chatbots and personalized recommendations enhance customer interactions, leading to improved satisfaction and retention rates by delivering timely, relevant, and tailored experiences for each customer.
- **Data Overload:** AI algorithms sift through vast amounts of data to identify trends and actionable insights, enabling businesses to leverage their data effectively for strategic planning and competitive advantage.
- **Talent Management Challenges:** AI enhances talent acquisition and employee engagement by analyzing candidate profiles and performance metrics, ensuring that businesses attract the right talent and foster a productive workforce, leading to improved overall performance.

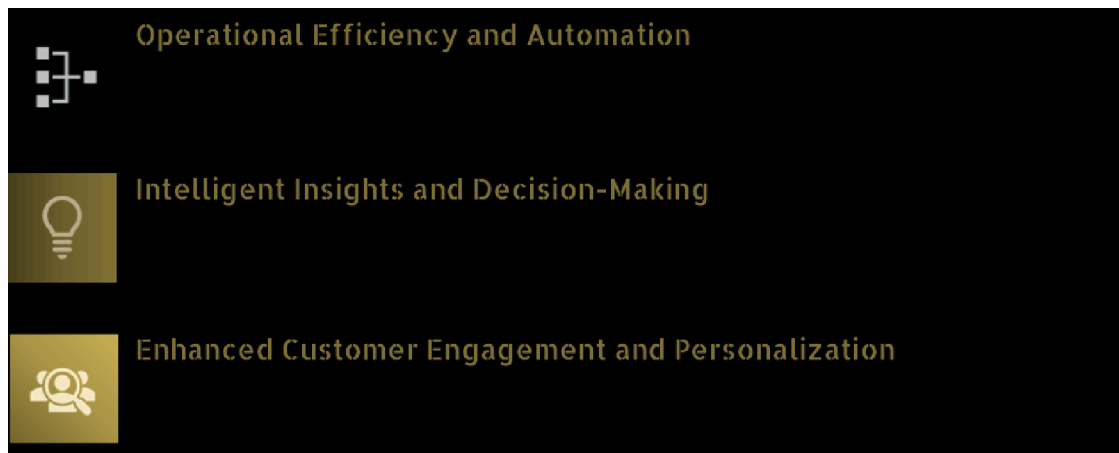
## AI Market Dynamics

- **Market Growth:** The global AI market is projected to grow to over \$733.7 billion by 2027, at a compound annual growth rate (CAGR) of around 42.2%. A significant portion of this growth is attributed to B2B applications.
- **B2B Adoption:** According to a survey by McKinsey, 50% of companies have adopted AI in at least one business function, with many focusing on areas like sales and marketing, operations, and customer service to enhance performance.
- **Cost Reduction:** A report by PwC estimates that AI could contribute up to \$15.7 trillion to the global economy by 2030, with businesses leveraging AI for performance improvements seeing substantial cost reductions and efficiencies.

- **Improved Decision Making:** Research from Deloitte indicates that organizations utilizing AI for data analysis can improve their decision-making speed by up to 5 times, leading to faster responses to market changes and enhanced business performance.
- **Enhanced Customer Experience:** According to Salesforce, 70% of B2B companies are using AI to personalize customer experiences, which has been shown to improve customer satisfaction and retention rates significantly.

## Our Focus

Unlock the Power of AI to deliver performance improvement:



We transform complex administration into simple successes, allowing organizations to focus on what really matters... resident, employee, and community success.

## Our AI Product Portfolio

- Lower Expenses
- Enhance Quality
- Drive Growth
- Increase Value
- Improve Customer Satisfaction
- Achieve Business Results

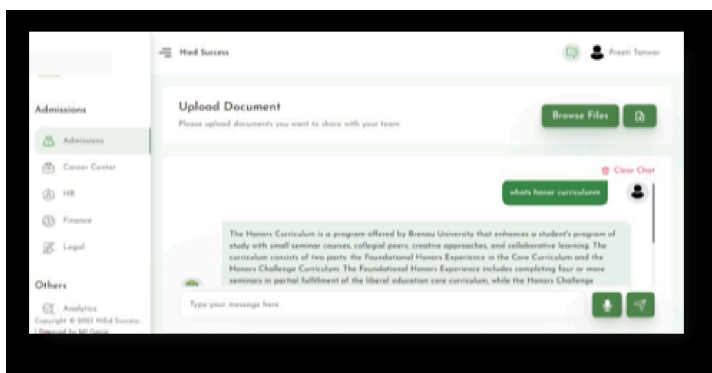


## Insights Hub

Engaging and user-friendly KPI dashboards aggregate and organize data, providing powerful visualizations and reports that enable quicker decision-making.

## Chat Genius

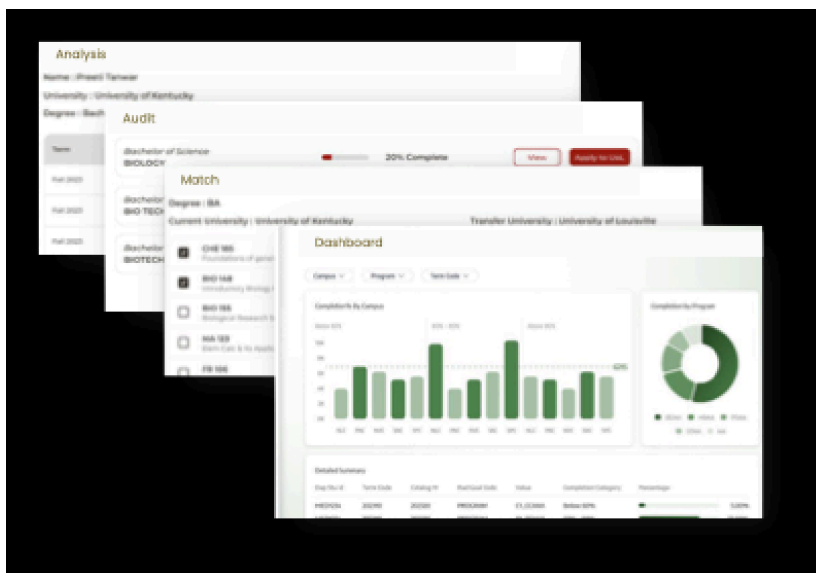
Enhance customer engagement and support with an intelligent chatbot that provides instant, personalized responses, streamlining inquiries and resources.



Quicker response times and 24/7 support with accurate responses, allowing you to allocate your team to other critical tasks for greater efficiency.

## Docu Insights

Utilize AI-powered document parsing to extract and organize critical information from municipal records, city council minutes, applications, reports, and supporting documentation. This solution automates data retrieval from structured and unstructured documents—enhancing workflow efficiency, improving data accuracy, eliminating unnecessary paper, and accelerating processing times for government services.



## Call Insights

AI-powered call insights tool that provides instant and accurate sentiment analysis on customer feelings and success rates, while also offering valuable insights into employee performance.

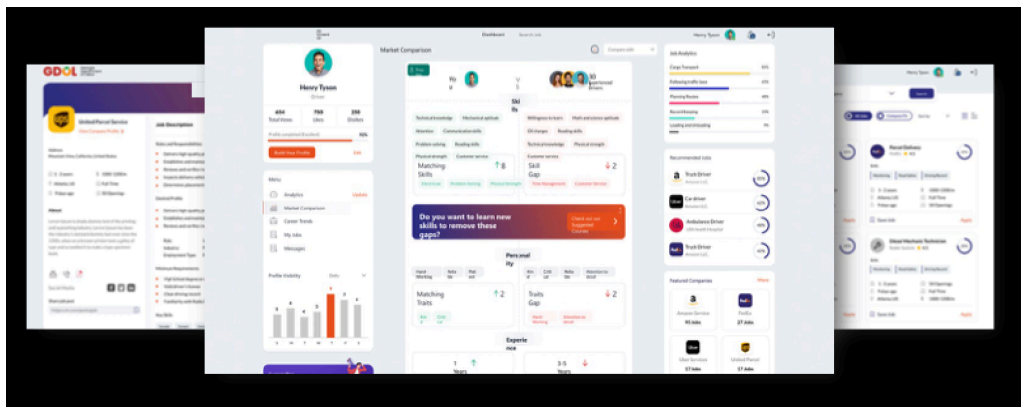


Achieve overnight growth in customer satisfaction and employee performance.

## Talent Link

An integrated career and talent matching platform designed for job seekers and employers.



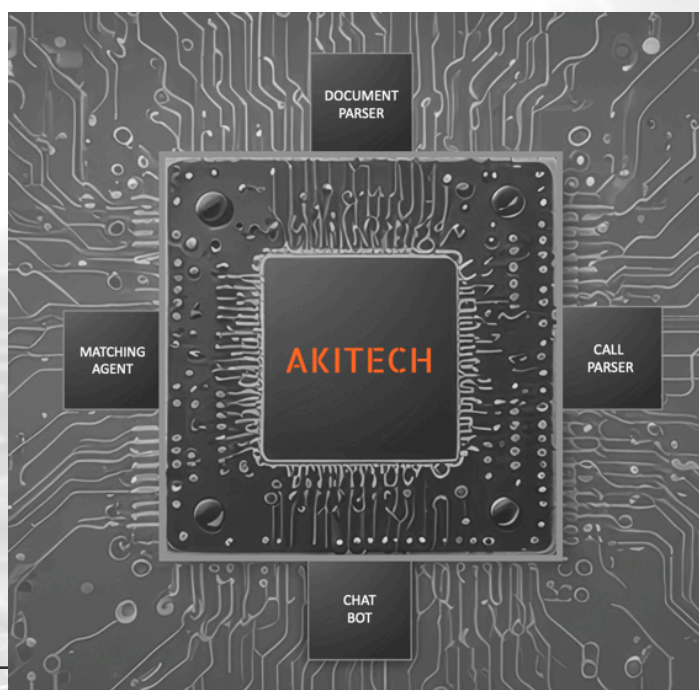


Connecting qualified talent with employers, streamlining the recruitment process while ensuring the best fit for all parties. . Talent Link leverages AI-powered matching algorithms to align skills, experience, and career goals with workforce demands across public and private sectors. The platform supports resume parsing, job readiness assessments, and employer outreach, making it a comprehensive tool for economic development, workforce mobility, and community impact.

### Match AI

AI Matching Engine, driven by sophisticated algorithms designed to identify the ideal match for any situation—be it linking, job seekers with employers, or customers with products and services. We make the connections that matter.

- Streamline Decision-Making
- Maximize Outcomes
- Transform Your Business



4/29/2025

Proposal - VB Consulting

## Proposal

This proposal serves as a foundational document aimed at creating long-term value for the City of College Park. The City reserves the right to implement all or part of the capabilities outlined herein, contingent upon its business needs and priorities. The implementation of these AI solutions is intended to enhance operational efficiency and improve service delivery in alignment with the City's strategic goals.

It is our intent to deliver immediate value to the City of College Park. This document serves as a foundation for VB Consulting's capabilities and pricing structure. The specifics of our engagement will be finalized in a formal Statement of Work (SOW), which will outline the scope, objectives, and deliverables of the proposed initiatives.

### Proposed Common AI Solution Focus Areas for Municipalities:

#### 1. AI-Powered Chatbot for City Website

- 24/7 automated customer service.
- Instant answers to FAQs (permits, events, trash collection, etc.).
- Multilingual support for diverse residents.
- Integrate with Windstream phone services.

#### 2. Predictive Analytics for Public Works

- Anticipate road maintenance needs.
- Improve scheduling for sanitation and utilities.
- Identify patterns for future infrastructure investments.

#### 3. Automated Permitting and Licensing System

- Streamline business permits and building applications.
- Reduce processing time and improve user experience.

#### 4. Smart Community Engagement Platform

- AI to analyze resident feedback from surveys and social media.
- Tailor programs based on real community needs.

#### 5. Public Safety Enhancements

- AI-assisted video surveillance (with privacy safeguards).
- Crime pattern recognition to assist Police Department planning.

#### 6. Workforce Automation and Assistance

- AI tools to automate repetitive administrative tasks (data entry, scheduling, customer .SOPs, HR correspondence, Mayor and Council meeting minutes, etc...).
- Free up city employees for more strategic initiatives.

## Implementation Plan using PMP, Agile and Scrum Methodologies

### Phase 1: Pilot Projects- With 1.) Customer Service 2.) IT- Helpdesk

- Deploy chatbot on the website.
- Launch predictive maintenance program in Public Works.
- Train staff on digital safety, privacy, and data protection.

### Phase 2: Discovery, Planning, and SOW Formalization

- Assess current technology infrastructure.
- Identify priority departments for AI deployment.
- Ensuring systems are in place to prevent disruptions and breaches
- Stakeholder workshops- requirements and needs analysis.

### Phase 3: Full Integration Planning & Prioritized Delivery

- Expand AI solutions to more departments.
- Train staff on AI tools.
- Develop resident education campaigns on AI usage.

### Phase 4: Review & Optimize

- Continuous data review and system optimization
- Annual report to City Council and citizens

### Change Management throughout the project:

- Conduct workshops and communication sessions to help staff understand the benefits and functionality of AI integration.
- Develop a change management and communication plan that includes stakeholder engagement, feedback loops, and continuous support.
- Monitor adoption rates and address resistance to new processes proactively.
- Conduct Executive and Staff AI Awareness Workshops
- Provide Staff Skills Training for AI and Data Literacy
- Assist with developing Communication Plan to Educate and Reassure Citizens
- Assist with facilitating a phased Adoption to Build Internal Confidence

A detailed implementation plan will be developed and formalized to align with the expectations of College Park in the context of the formal Statement of Work. This plan will outline the specific steps, timelines, and responsibilities necessary to ensure successful execution and compliance with the agreed-upon objectives.

**Budget Framework:**

This pricing is provided for budgetary purposes only and will be formalized in an expedited fashion through a Statement of Work (SOW) once the full scope of the project is defined and agreed upon by all parties involved. This will also include a comprehensive MSA, success metrics, and SLA requirements.



1	Education Program	Retail Price	Discounted Price
	<b>AI Business Strategies</b>	\$ 12,500	\$ 10,000
	One-day session on the fundamentals of AI, where you'll learn about key concepts, technologies, and real-world applications of artificial intelligence. This interactive class will help you identify AI opportunities within your business and develop strategies to leverage AI for achieving your objectives. Gain insights from case studies, participate in brainstorming exercises, and explore how AI can drive innovation and efficiency in your organization.		
2	Strategic Planning		
	<b>AI Roadmap Prioritization</b>	\$ 12,500	\$ 10,000
	One-day session focused on documenting and prioritizing key areas for performance improvement using AI. Participants will learn how to identify performance gaps, leverage AI tools to enhance efficiency, and create actionable roadmap to drive measurable results.		
3	Strategic Delivery - Business Needs		
	<b>Business Requirements Gathering</b>	\$ 12,500	\$ 10,000
	Identifying and documenting the needs and expectations of stakeholders related to a specific business problem or opportunity. This involves understanding the goals, objectives, and desired outcomes from a business perspective, ensuring that the project aligns with the overall strategy and meets the needs of the organization. Business requirements typically focus on what the organization wants to achieve and may include aspects such as user needs, market demands, and regulatory requirements.		
4	Strategic Delivery - Technical Needs		
	<b>Technical Requirements Gathering</b>	\$ 12,500	\$ 10,000
	Identifying and documenting the specific technical specifications and constraints necessary to meet the business requirements. This process focuses on the system, software, or technology needed to implement the desired solutions. Technical requirements detail how the system should function, including aspects like performance, security, compatibility, and scalability. They ensure that the technical solution aligns with the business needs while adhering to technical standards and best practices.		
5	Product Implementation - Chat Genius		
	Implementation (one-time)	\$ 15,000	\$ 12,000
	Monthly Hosting & Maintenance	\$ 1,500	\$ 1,200
6	Product Implementation - Docu Insights		
	Implementation (one-time)	\$ 18,000	\$ 12,000
	Monthly Hosting & Maintenance	\$ 1,500	\$ 1,200
	Processing Fee (Per Document)	\$ 0.10	\$ 0.06
7	Product Implementation - Call Insights		
	Implementation (one-time)	\$ 20,000	\$ 15,000
	Monthly Hosting & Maintenance	\$ 2,000	\$ 1,500
	Processing Fee (Per Call)	\$ 0.25	\$ 0.15
8	Product Implementation - Talent Link		
	Implementation (one-time)	\$ 25,000	\$ 18,000
	Monthly Hosting & Maintenance	\$ 3,500	\$ 2,500
	Processing Fee (Per Resume)	\$ 3.25	\$ 2.50

NOTE - The above includes the implementation of Insights Hub analytics and Match AI platform. Refinement of pricing will be completed as SOW and MSA is formalized.

Our pricing approach is designed to be flexible and adaptable, considering budgetary constraints and contractual commitments. This ensures that we can offer a model tailored to meet the specific needs of our clients while aligning with their budget approval processes. By prioritizing collaboration and understanding, we aim to facilitate a solution that works effectively for all parties involved.

## Benefits to College Park

- Faster, smarter, and more responsive city services
- Higher resident satisfaction
- Operational cost savings over time
- Attraction of tech companies and economic development
- Establishment of College Park as a forward-thinking, tech-driven municipality

## Conclusion

The future of College Park is poised to be smart, connected, and focused on residents' needs. By leveraging AI technology, the City has the opportunity to improve quality of life, foster economic growth, and establish a benchmark for excellence in public service. We are excited about the prospect of collaborating with the City of College Park to turn this vision into a reality.

## Next Steps

1. Approve program funding and refine Statement of Work
2. Formalize Project Success Metrics / KPIs
3. Formalize Master Services Agreement (MSA) and Pricing
4. Project Approval
5. Detailed Implementation Plan Completed
6. Project Kickoff
7. Formation of AI Task Force
8. Host AI Town Hall for resident feedback (optional)

## Contact Info:

Please feel free to reach out to me with any questions, as we are eager to continue our partnership with the City of College Park. Let's innovate together and create a brighter future.

**Dr. Valaurie Lee**  
President & CEO  
VB Consulting Services  
val@vbconsultingservices.com  
404.964.9634



**Preeti Tanwar**

Akitech Founder

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770.891.2157

**Brian Clubb**

Partner

Akitech

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314.704.1845



3667 MAIN STREET COLLEGE PARK, GEORGIA 30337  
WWW.COLLEGEPAKGA.COM

**CITY OF COLLEGE PARK  
COUNCIL AGENDA MEMO (CAM)  
REGULAR SESSION MEETING**

**DOC ID: 12019**

**TO:** Honorable Mayor and Council Members

**FROM:** Dr. Emmanuel Adediran, City Manager

**DATE:** May 13, 2025

**TITLE:** Consideration of and action on a request to approve Praters Flooring as the Sole Source Vendor for the refinishing of the SkyHawks Basketball Court. They are the only area approved NBA vendor to do the work. This item is requested by Yanous Barner, Georgia International Convention Center, Gateway Arena & College Park Historic Golf Course Interim Director. The cost is \$28,057.50 and will be charged to (G/L Account #556-4969-54-7640) Equipment Replacement. This request is in Ward 2.

**RECOMMENDATION:**

Approval by Mayor and Council for sole source vendor Praters Flooring to refinish NBA SkyHawks flooring for next season.

**BACKGROUND:**

The NBA has specific game court requirements to ensure compliance. Praters is a preferred vendor for our area.

**BUDGETED ITEM:**

Yes G/L #556-4969-54-7640 Equipment Replacement \$28,057.50

**STRATEGIC CONNECTION:**

Goal 1 Local Economy and Growth 1.7 Increase both number of events and the number of patrons attending sporting events, concerts, conferences, as well as participating in other activities at the GICC, Gateway Arena and the Historic College Park Golf Course.

**Attachments**

## SkyHawks Floor Refinish Sole SourceReqPacket.5.12.25 (PDF)

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**Prepared by:** Wanda Anderson  
**Department Director:** Yanous Barner

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## Review:

Wanda Anderson Completed 05/12/2025 1:38 PM

Georgia International Convention Center, Gateway Arena & College Park Historical Golf Course Completed 05/12/2025 1:38 PM

City Attorney's Office Pending

City Clerk Completed 05/15/2025 4:03 PM

City Manager's Office Completed 05/15/2025 12:24 PM

Mayor & City Council Pending 05/19/2025 7:30 PM



DATE: May 8, 2025

TO: The Honorable Mayor & City Council of the City of College Park, City Manager

FROM: Interim Executive Director, Georgia International Convention Center, Gateway Center Arena and Historic Golf Course

SUBJECT: Sole Source Floor Refinishing Services for NBA SkyHawks

We are requesting approval from Mayor and Council to refinish the Atlanta SkyHawks flooring at the Gateway Center Arena as required by the NBA. In order to remain in compliance with the League standards, maintenance is required and can only be done by specified NBA approved vendors. Praters Portable Facility is the sole source vendor for this project. The cleaning and refinishing is done off site at their location.

Upon completion of the work, they return the flooring and will also assist with installation. Please review their specifications and the Sole Source Request Form attached. The total cost is \$28,057.50. G/L Account #556-4969-7640  
Equipment Replacement

2000 CONVENTION CENTER CONCOURSE  
College Park, GA 30337  
770-997-3566

2330 CONVENTION CENTER CONCOURSE  
College Park, GA 30337  
404-857-1200

3711 Fairway Drive  
College Park, GA 30337  
404-731-0731



May 01, 2025

Duane Curry  
The Gateway Arena  
2330 Convention Center Concourse  
College Park, GA 30337  
dcurry@.com

Dear Duane,

We are pleased to submit the following quotation for the refinishing of the **Georgia International Convention Center Arena** portable floor located in College Park, Georgia for the Atlanta Skyhawks. The floors measure 63 x 121 totaling 7,623 square feet in size. This quotation is based on performance according to the following specifications.

#### **SPECIFICATIONS**

This quotation is based on performance according to the following specifications.

We propose to send a technician to your facility to assist with the banding and loading of the court for transportation to Praters Portable Facility and to assist your crews with the unloading and assembly of the court back at your facility after the completion of the refurbishment.

We propose to repair and/or replace broken maple boards with matching maple flooring, lacing the repair back into the existing courts. We estimate approximately 20 boards will need to be repaired. Repairs exceeding 20 boards will result in an additional charge of \$50.00 per board. All hardware will be cleaned, tightened, and broken brackets will be replaced.

After installation at Praters Portable Facility, the court will be abraded using the appropriate grit sanding discs. Three coats of WATER-based finish will then be applied to the entire court surface. The finish will then be allowed adequate time to cure prior to preparing the court for shipment back to your facility.

The customer must have a loading dock/or proper truck entry, forklift, and forklift operator for the pick-up as well as a crew of 10-12 people for our technician to assist with installation.

We want to return your court to you looking its best. In order to achieve this, we require every court to ship from our facility with new Melinex protective plastic sheeting between the panels.

*Praters - The Gateway Center Arena Refinish, 5-4-25*



**PRICING**

The total price for this project including all labor and materials is **\$28,057.50**

A breakdown of this pricing is listed below:

**Refinishing Of Court:** Including Repairs \$19,057.50

**Tech To Assist:**

Tech to assist with the packaging of the court for shipment to Praters

ATL Dream Will Provide

Tech to assist with the installation of the court at your facility upon delivery

ATL Dream Will Provide

**Estimated Freight:**

ATL Dream Will Provide

1 Truck Required: College Park, GA to Rossville, GA (Round Trip)

*This rate is subject to change, due to daily influx and will be adjusted accordingly*

*\*Applicable sales taxes will apply unless a tax exemption certificate is provided.*

**PAYMENT**

**Payment Terms:** A down payment of 50% is due prior to the start of work. The remaining balance is due at the completion of the event. We accept all forms of payment. There is a 3% convenience fee if a credit card is used. Wiring information available upon request.

**Initial Deposit:** 50% is due prior to work commencing on the floor.

Amount due:

\$9,528.75

Date Due:

TBD

**Final Payment:** due when the floor is delivered and approved by the owner.

Final Payment:

\$9,528.75

Date Due:

TBD

**MARKETING**

**Content Use:** The Gateway Center Arena agrees to allow Praters Inc. to capture media content of the build, installation, execution of their portable floor to be used for internal & external documents and digital sharing via pratersflooring.com, @PratersFlooring social networks, the Praters Flooring blog, and monthly newsletter. Praters Inc. agrees to withhold the release of any captured content until Praters Inc. is released to do so by The Gateway Center Arena or until their product(s) have become accessible to the public.

**Collaboration:** Praters Inc. agrees to share all captured content to The Gateway Center Arena at their request for use on their media sites. Please provide all social media handles and tags so Praters Inc. can follow, share and include The Gateway Center Arena in our marketing.



**GUARANTEE:**

**Warranty:** All our work is guaranteed against defects in materials and workmanship for the duration of the event. At your request, we will submit license numbers, certificates of general liability and worker's compensation insurance.

Thank you for the opportunity to be of service. Please call if you have any questions.

Sincerely,



Cortney Griggs

*We agree with the work outlined above. We also agree with the quoted price and payment terms.*

\_\_\_\_\_  
(Customer Representative Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Customer Representative Printed Name)

**Invoice Information:**

PO: \_\_\_\_\_

Accounting Contact: \_\_\_\_\_

Phone / Email: \_\_\_\_\_

Address: \_\_\_\_\_

**Onsite Contact:**

Contact Name: \_\_\_\_\_

Phone / Email: \_\_\_\_\_

Praters Inc. 1 Sousa St, Rossville, GA 30741 423.899.8676 Pratersflooring.com

Praters Inc. - The National Floor Care Association

**SOLE/SINGLE SOURCE/ SOLE BRAND  
REQUEST FORM**

Date:	5/8/25
To:	City of College Park
Thru:	Purchasing Department
From (department):	GWCA - Gateway Center Arena
Product/Service Description:	Skyhawks Floor Resealing

Section I

It is the policy of the City of College Park to consistently purchase goods and services using full and open competition. The taxpayers in College Park are best served when we make sound business decisions based on competitive bids or proposals. However, there may be instances when other than full and open competition may be justified. When the user department(s) determines that other than full and open competition is necessary or in the best interest of City of College Park, appropriate justification for that course of action must be submitted to the City Manager for approval in order to waive the competitive procurement process.

**Sole Source** (use for single purchase only) the supply of a product or service so exclusively qualified that it is only available from a solitary source.

**Single Source** (use for single purchases only) the supply of a product or service which may be available from multiple sources, but a specific vendor is uniquely\* qualified and meets the users' requirements

**Sole Brand** (use for single purchases only) this is a specified service or product that has unique specifications to successfully meet the needs of the department and no alternate brands are acceptable

**Standardization** (used for multiple purchases and can be combined with the above; i.e. Standardization/Sole Source, Standardization/Sole Brand, Standardization/Sole Source/Sole Brand, etc.) This is the procedure of maintaining methods and equipment as constant as possible because of measurable benefits to the department. Competition among distributors of a standardization brand will be attained if possible.

Requested by: Yanous Barner  
Date: 5/8/25

Section II

QUESTIONNAIRE ALL QUESTIONS MUST BE ANSWERED

Order placed by:	Yanous Barner
Proposed Vendor:	Prater
Product(s):	Skyhawks Basketball floor Reseal
Estimate Cost of Purchase	\$19,057.50

1. Explain why the product/service requested is the only product/service that can satisfy your requirements and explain why alternatives are unacceptable. Be specific with regard to specification, features, characteristics, requirements, capabilities and compatibility. Describe what steps have been undertaken to make this determination.

NBA G League requires the Skyhawks floor to be resealed yearly in order to maintain its best use through the life of its use

2. Please describe your market research and the result thereof. This should include a description of other similar sources or products available in the market, if any, and why they are not acceptable.

We have not found another vendor capable of this type of repair. Praters is the original manufacturer and preferred vendor of the G League

3. Explain the consequences(s), including a dollar estimate of the financial impact, if this item is not approved for the determination above.

If this floor is not maintained we will loose the ability to host G League games and need a new floor which cost \$1092,000 and \$250,000 per season in revenue

4. I certify that the above statements are true and correct, to the best of my knowledge. I also certify that prices obtained are fair and reasonable. I also certify that neither I, nor my family members, will gain or receive any additional benefit because I have recommended that this acquisition be obtained solely from a designated vendor or contractor.

Yanous Barner

**APPROVAL AUTHORITY:** In accordance with the City of College Park Purchasing Manual procedures it is requested that you review that information contained herein and make your recommendation begin/continue the above requested procurement.

Approved By: City Manager

DocuSigned by:

Emmanuel A. Adiran

Date: 5/12/2025

FA8A48ADAE24433...





3667 MAIN STREET COLLEGE PARK, GEORGIA 30337  
WWW.COLLEGEPAKGA.COM

**CITY OF COLLEGE PARK  
COUNCIL AGENDA MEMO (CAM)  
REGULAR SESSION MEETING**

**DOC ID: 12055**

**TO:** Honorable Mayor and Council Members

**FROM:** Dr. Emmanuel Adediran, City Manager

**DATE:** May 16, 2025

**TITLE:** Consideration of an action to approve a contract for services with Style Mobb University in the amount of \$75,000.00 to aid in academic enrollment, student housing, support to access grants, development programs, and educational initiatives for the city. This is a budgeted item from the Ward 3 Community Enhancement Funds (G/L Account# 100-6122-54-7530). Requested by Councilwoman Tracie Arnold.

**RECOMMENDATION:**

**BACKGROUND:**

**BUDGETED ITEM:**

**STRATEGIC CONNECTION:**

This agenda item supports the objective outlined in

**Prepared by:** Melanie Stephens  
**Department Director:** Dr. Emmanuel Adediran, City Manager

---

**Review:**

Finance      Pending

Emmanuel Adediran      Completed      05/15/2025 12:13 PM

City Attorney's Office      Completed      05/15/2025 3:51 PM

City Clerk      Completed      05/15/2025 2:45 PM

City Manager's Office      Completed      05/15/2025 12:13 PM

Mayor & City Council      Pending      05/19/2025 7:30 PM



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**CITY OF COLLEGE PARK  
COUNCIL AGENDA MEMO (CAM)  
REGULAR SESSION MEETING**

**DOC ID: 12053**

**TO:** Honorable Mayor and Council Members

**FROM:** Dr. Emmanuel Adediran, City Manager

**DATE:** May 16, 2025

**TITLE:** Consideration of an action to approve a contract for services with Sage Hands in the amount of 50,000.00 for contractual services for their work with displaced citizens of Chelsea Gardens and other properties in Ward 3, which includes Apartment/Housing Lead outreach, Packing Assistance, Moving Assistance, Elderly/Handicapped Transport and Storage accommodations. This is a budgeted item from the Ward 3 Community Enhancement Funds (G/L Account# 100-6122-54-7530). Requested by Councilwoman Tracie Arnold.

**Prepared by:** Melanie Stephens  
**Department Director:** Councilwoman Tracie Arnold

**Review:**

Finance Pending

Emmanuel Adediran Completed 05/15/2025 12:11 PM

City Attorney's Office Completed 05/15/2025 3:08 PM

City Clerk Completed 05/16/2025 9:10 AM

City Manager's Office Completed 05/15/2025 12:12 PM

Mayor & City Council Pending 05/19/2025 7:30 PM





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**CITY OF COLLEGE PARK  
COUNCIL AGENDA MEMO (CAM)  
REGULAR SESSION MEETING**

**DOC ID: 12065**

**TO:** Honorable Mayor and Council Members

**FROM:** Dr. Emmanuel Adediran, City Manager

**DATE:** May 16, 2025

**TITLE:** Consideration of and action on a request to add Dr. Emmanuel Adediran, City Manager and Terry Jackson, Finance Director as authorized signers for the East West Bank account.

**RECOMMENDATION:**

To approve or deny the addition of Dr. Emmanuel Adediran, City Manager and Terry Jackson, Finance Director as authorized signers for the East West Bank account.

**BACKGROUND:**

For the FY2024 audit, our auditors Banks, Finley, White & Co are requesting bank confirmations for the East West Bank account. East West Bank has indicated that the City must first update its list of authorized signers.

**BUDGETED ITEM:**

N/A

**STRATEGIC CONNECTION:**

N/A

**Attachments**

East West Bank (PDF)

**Prepared by:** Terry Jackson  
**Department Director:** Terry Jackson, Finance Director

---

Review:

City Manager's Office      Completed    05/15/2025 5:03 PM

Terry Jackson      Pending

City Clerk      Completed    05/15/2025 3:50 PM

City Manager's Office      Completed    05/15/2025 5:03 PM

Mayor & City Council      Pending      05/19/2025 7:30 PM



# SUPPLEMENT TO BUSINESS ACCOUNT SIGNATURE CARD

## ACCOUNT TITLE

REFER TO SIGNATURE CARD DATED

City of College Park

Money Market Account

Account #86-57002070

**THE ABOVE-REFERENCED BUSINESS ACCOUNT SIGNATURE CARD IS SUPPLEMENTED AS FOLLOWS:**

**SECTION A - Supplement to authorized signers (see also Section B, below).** Each person signing below authorizes the Bank to check his/her credit history from time to time.

Printed Name / Title	ID Type / ID Number	Signature	Funds Transfer Access
Terry Jackson, Finance Director			<input checked="" type="checkbox"/>
<input type="checkbox"/> Add to all Accounts in Section B <input type="checkbox"/> Remove Authorized Signer			
Dr. Emmanuel Adediran, City Manager			<input type="checkbox"/>
<input type="checkbox"/> Add to all Accounts in Section B <input type="checkbox"/> Remove Authorized Signer			
			<input type="checkbox"/>
<input type="checkbox"/> Add to all Accounts in Section B <input type="checkbox"/> Remove Authorized Signer			
			<input type="checkbox"/>
<input type="checkbox"/> Add to all Accounts in Section B <input type="checkbox"/> Remove Authorized Signer			
			<input type="checkbox"/>
<input type="checkbox"/> Add to all Accounts in Section B <input type="checkbox"/> Remove Authorized Signer			

**SECTION B – If checked above, the added Authorized Signers of Section A are added only to the following accounts:**


I certify that I am authorized to add and/or delete Authorized Signers as shown above. This card incorporates and supplements the terms of the Signature Card described above.

Dr. Emmanuel Adediran, City Manager

Printed Name and Title

Signature

05/14/2025

Date

## BANK USE ONLY

Processed By: \_\_\_\_\_ Reviewed By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Employee Printed Name Employee Printed Name and Initials



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**CITY OF COLLEGE PARK  
COUNCIL AGENDA MEMO (CAM)  
REGULAR SESSION MEETING**

**DOC ID: 12035**

---

**TO:** Honorable Mayor and Council Members

**FROM:** Dr. Emmanuel Adediran, City Manager

**DATE:** May 13, 2025

**TITLE:** Consideration of and action on a request for a special event permit to host "CCN KickFest" by The Carrot Cartel Network on September 6, 2025 from 12:00 pm to 6:00 pm at the Jamestown area. This item is requested by Queenie Brown, Deputy City Clerk. This event is located in Ward 2.

---

**RECOMMENDATION:**

**BACKGROUND:**

The event organizers are requesting the use of space at the location, permission for food trucks, use of the basketball court, bounce houses and tents .

**BUDGETED ITEM:**

N/A

**STRATEGIC CONNECTION:**

Goal II: Quality of Life: 11.1 Advance ways to increase community collaboration and implement initiative to become "One" College Park.

**Attachments**

Queenie Brown\_202505091534 (PDF)

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**Prepared by:** Queenie Brown  
**Department Director:** Kelly L. Bogner, City Clerk

---

Review:

Kelly Bogner Pending

City Clerk Pending

City Manager's Office Completed 05/15/2025 12:22 PM

Mayor & City Council Pending 05/19/2025 7:30 PM

# City of College Park | Special Event Form

3667 Main Street  
College Park, GA 30337

**Organizer Name:** The Carrot Cartel Network

**Event Title:** CCN KickFest

**Type of Event:** Youth Fitness Festival

**Event Organizer's Name/Organization:** The Carrot Cartel Network

**Mailing Address:**

**E-Mail Address:** Contact@thecarrotcartel.net

**Contact Number:** 470-350-5746

**Event Information:** 2024 CCN KickFest

**Date:** September 7, 2024

**Location of the Event:** Charles Esquire Park

**Time:** Start: 1pm End: 6pm

**Anticipated Attendance:** 200 persons

**Will the City of College Park incur any expenses? If yes, explain:**

No expenses should be accrued by the City of College Park

**Will there be a need for City Staff to work this event (i.e., Police, Fire, Public Works)? If yes, list needed staff. Expenses incurred are the responsibility of the Event Organizer.** (45)

First Response and Police

**What responsibilities will the Event Organizer assume?**

Event Organizers will assume the responsibility of setup and breakdown of the event.

Event materials (flyers, banners, signs, agendas, handouts, etc.) will be the responsibility of:

Event organizers

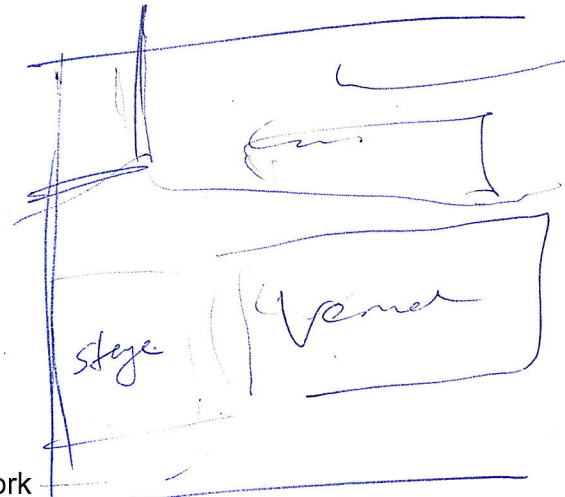
**The Event Organizer is requesting that the City be responsible for providing:**

~~Service workers & city publications~~

**What methods of advertising will be used?**

Promotional flyers, radio announcements and digital advertisements

may 19th



3 point contest.  
Basketball

Basketball / MMA / Soccer.  
Bounce House - concrete or space  
near court.

Setup 11am -  
Break 3pm - Cleanup.  
Trash 4-6.

Food Trucks -



# City of College Park | Special Event Form

3667 Main Street  
College Park, GA 30337

**City mandated deadlines:** At least one month prior to the event.

*Q* It is the responsibility of the Event Organizer to obtain Special Event Insurance. Please provide a copy of the Certificate of Insurance. Insurance attached? Yes ☒ or No ☐

*Check on this*  
It is the responsibility of the Event Organizer to notify property owners/lease holders and obtain approval to hold the event on their property. Please provide documentation of notification to and subsequent approval from property owners/lease holders.

Please include any other special needs:

## Certification of Applicant

I certify the the information contained in the foregoing application is true and correct. I have read and understand and agree to abide by the rules and regulations under the City of College Park's Code of Ordinances. Applicant agrees to comply with all other requirements of the City, County, State, Federal Government and any other applicable entity which may pertain to the use of the Event venue and conduct of the Event. I further agree to abide by these rules, and further certify that I, on behalf of the Host Organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any costs and fees that may be incurred or on behalf of the Event to the City of College Park.

**Host/Producing Organizer Name** Andrea Harris

**Title** CFO

**Applicant Signature**

**Date** 11/27/2023



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WWW.COLLEGEPAKGA.COM

**CITY OF COLLEGE PARK  
COUNCIL AGENDA MEMO (CAM)  
REGULAR SESSION MEETING**

**DOC ID: 12036**

---

**TO:** Honorable Mayor and Council Members

**FROM:** Dr. Emmanuel Adediran, City Manager

**DATE:** May 16, 2025

**TITLE:** Consideration of and action on a request for a special event permit to host "Farmers Market Pop-up" by Agro-Culture on June 14, 2025 from 10:00 am to 4:00 pm at the grass field area at the corner of Riverdale Road. This item is requested by Queenie Brown, Deputy City Clerk. This event is located in Ward 2.

---

**RECOMMENDATION:**

Staff recommend approval

**BACKGROUND:**

The Urban Farmers Pop-Up Event is a one-day community celebration dedicated to promoting urban agriculture, sustainable living, and local food systems. This vibrant event will bring together urban farmers, home gardeners, local chefs, and eco-conscious vendors to showcase homegrown produce, hands-on farming techniques, and sustainable food practices.

The event organizers are requesting the use of space at the location, permission for 3-4 food trucks and 5-6 tents for vendors and exhibitors.

**BUDGETED ITEM:**

N/A

**STRATEGIC CONNECTION:**

Goal II: Quality of Life: 11.1 Advance ways to increase community collaboration and implement initiative to become "One" College Park.

**Attachments**

Special Event Proposal (PDF)

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**Prepared by:** Queenie Brown  
**Department Director:** Kelly L. Bogner, City Clerk

---

## Review:

Queenie Brown      Completed      05/16/2025 1:38 PM

City Clerk      Pending

City Manager's Office      Completed      05/15/2025 12:24 PM

Mayor & City Council      Pending      05/19/2025 7:30 PM

# Farmers Market Pop-Up event.

June 14, 2025  
10:00am-04:00pm

Event organizer:  
Keith Courtney



## Proposal: Urban Farmers Pop-Up Event

Submitted by: Keith Courtney

Date: April 16, 2025

Location: CEP Spotters Field *114*

Proposed Event Date: June 7, 2025

### 1. Event Overview

The ***Urban Farmers Pop-Up*** Event is a one-day community gathering designed to promote urban agriculture, sustainable living, and local food systems. This event will bring together *urban farmers, gardeners, chefs, and eco-conscious vendors* to showcase homegrown produce, DIY farming techniques, and sustainable food practices.

#### Objectives:

- Educate the community on urban farming and sustainable food production.
- Provide a platform for local urban farmers and food artisans to sell their Products
- Encourage residents to grow their own food through workshops and demonstrations
- Foster community engagement around healthy, locally sourced food.

### 2. Event Details

#### Date & Time:

June 14, 2025 | [10:00 AM – 4:00 PM]

#### Location:

CDP Spotters Field

**Expected Attendance:**

150-300 attendees (depending on promotion and location)

**Target Audience:**

- Home gardeners & urban farmers
- Local food enthusiasts
- Sustainability advocates
- Families interested in healthy eating
- Restaurants & chefs sourcing local ingredients

**3. Event Activities & Features:****A. Vendor Market**

- Local urban farmers selling fresh produce, herbs, and Seedlings.
- Artisans offering homemade preserves, honey, and plant-Based products.
- Eco-friendly brands with composting kits, gardening tools, and sustainable goods.

**B. Workshops & Demos**

- Starting Your Urban Farm.
- Basics of container gardening, vertical farming, and composting.
- Cooking with Local Produce.
- Chef-led demo using seasonal urban farm ingredients.
- DIY Hydroponics
- Hands-on session for apartment-friendly farming.



### **C. Interactive Zones**

- Seed Swap Station
- Community exchange of seeds and planting tips.
- Kids' Planting Activity.
- Fun, educational planting sessions for children.
- Live Q&A with Urban Farmers
- Panel discussion on overcoming urban farming challenges.

## **4. Logistics & Requirements**

### **Venue Needs:**

- Outdoor/open space with tables, tents, and seating (or ability to set up).
- Access to electricity for vendors/speakers.
- Restroom facilities for attendees.
- Waste/recycling stations for sustainability.

### **Promotion Plan:**

- Social media campaigns (Instagram, Facebook, TikTok).
- Local partnerships (farmers' markets, eco-groups, food blogs).
- Flyers at community centers, libraries, and coffee shops.
- Press release to local newspapers and radio stations.

## **5. Budget & Sponsorship**

Category	Estimated Cost
Venue Rental	\$TBD (upon approval of permit)
Vendor Booths (10-15)	\$TBD
Workshop Materials	\$TBD (May be provided by vendor)
Marketing & Promotion	\$TBD
Permits & Insurance	\$TBD
**Total**	\$TBD

**Potential Sponsors:**

- Local garden centers
- Sustainable food brands
- City urban agriculture programs
- Community grants

**6. Benefits to the Community**

- Supports Local Economy
- Direct sales for small-scale urban farmers.
- Encourages Sustainability
- Reduces food miles and promotes green practices.
- Builds Knowledge
- Teaches self-sufficiency through urban farming.
- Strengthens Community
- Brings people together around shared food values.

**7. Next Steps & Approval Request**

We seek approval and support from College Park/city council and or venue managers] to host this event. Pending approval, we will:

- *Finalize vendor sign-ups and workshop leaders.*
- *Secure permits and insurance.*
- *Launch promotional campaigns.*

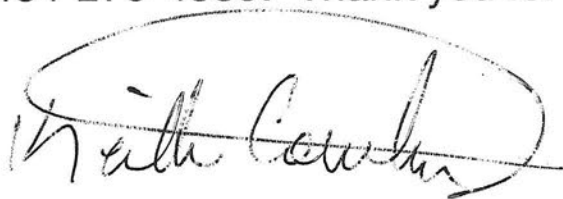
We welcome feedback and collaboration to make this event a success!

Submitted by:

Keith Courtney  
agrow-culture1@gmail.com  
404-275-4889

The following page is an Ariel view outlined which is located on Riverdale Rd. and Global Gateway Connector. Highlighted in yellow is the approximate space we will need to hold the event. The event space will be needed to park 4-6 trucks with trailers that the farmers will use to sell their produce and other products. As well as 3-4 food trucks, and 5-6 tents that will allow classes and demonstrations to be held. The space should also be sufficient for 6-8 porto-potties and ample parking.

If there are questions, please feel free to contact me at 404-275-4889. Thank you for your time and consideration.

A handwritten signature in black ink, appearing to read "Keith Courtney", enclosed within a hand-drawn oval.

Keith Courtney  
404-275-4889  
agrow-culture1@gmail.com

# CEP Spotter's Field



Map data ©2025 Google 100 ft



 See photos

## CEP Spotter's Field

5.0 ★★★★★ (2)

Scenic spot

[Overview](#)

[Reviews](#)





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**CITY OF COLLEGE PARK  
COUNCIL AGENDA MEMO (CAM)  
REGULAR SESSION MEETING**

**DOC ID: 12064**

**TO:** Honorable Mayor and Council Members

**FROM:** Dr. Emmanuel Adediran, City Manager

**DATE:** May 15, 2025

**TITLE:** Consideration of and action on a request for a special event permit to host "Nabbar Temple & Nabbar Court BBQ" by Nabbar Temple on July 19, 2025 from 9:00 am to 5:00 pm at Charles E. Phillips Park. This item is requested by Queenie Brown, Deputy City Clerk. This event is located in Ward 4.

**RECOMMENDATION:**

Staff approval for a special event permit to host "Nabbar Temple & Nabbar Court BBQ" by Nabbar Temple on July 19, 2025 from 9:00 am to 5:00 pm at Charles E. Phillips Park

**BACKGROUND:**

Nabbar Temple No. 128 - Oasis of Atlanta Desert of Georgia and their Auxiliary Nabbar Court No. 123 are asking to host a BBW at the Charles E. Phillips Park on July 19th from 9am to 5pm. Staff has been in communication and if approval is granted we will continue communication to ensure a smooth event.

The event organizers are requesting the use of Charles E. Phillips park to place two tents near the pavilions with permission to use a DJ. Organizer will reserves two pavilions upon approval.

**BUDGETED ITEM:**

N/A

**STRATEGIC CONNECTION:**



Goal II: Quality of Life: 11.1 Advance ways to increase community collaboration and implement initiative to become "One" College Park.

**Attachments**

City of College Park Special Event Form- Nabbar Temple (PDF)

Nabbar Temple Ariel View (PDF)

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**Prepared by:** Queenie Brown  
**Department Director:** Kelly L. Bogner, City Clerk

---

Review:

Kelly Bogner Completed 05/15/2025 12:26 PM

City Clerk Pending

City Manager's Office Completed 05/15/2025 12:29 PM

Mayor & City Council Pending 05/19/2025 7:30 PM

# City of College Park | Special Event Form

3667 Main Street  
College Park, GA 30337

**Organizer Name:**

**Augustus Singleton**

**Event Title: Nabbar Temple & Nabbar Court BBQ**

**Type of Event: BBQ**

**Event Organizer's Name/Organization: Nabbar Temple**

**MailingAddress:**

**383 Wildwood Pt.**

**College Park, Ga**

**30349**

**E-Mail Address:**

[REDACTED]

**Contact Number**

[REDACTED]

**Event Information:**

**Date:** July 19, 2025

**Location of the Event:**

**Time:** Start: 0900 End: 1700

**Anticipated Attendance:** 150 - 200

**Will the City of College Park incur any expenses? If yes, explain:** No

**Will there be a need for City Staff to work this event (i.e., Police, Fire, Public Works)? If yes, list needed staff. Expenses incurred are the responsibility of the Event Organizer.** No

**What responsibilities will the Event Organizer assume?** Set-up/Break-down (Clean up)

**Event materials (flyers, banners, signs, agendas, handouts, etc.) will be the responsibility of:** Organizer

**The Event Organizer is requesting that the City be responsible for providing: 2 Pavillions**

**What methods of advertising will be used? Flyer**

---

**1 | Page**

## **City of College Park | Special Event Form**

3667 Main Street College  
Park, GA 30337

**City mandated deadlines:**

**It is the responsibility of the Event Organizer to obtain Special Event Insurance. Please provide a copy of the Certificate of Insurance. Insurance attached? Yes      or No**

**It is the responsibility of the Event Organizer to notify property owners/lease holders and obtain approval to hold the event on their property. Please provide documentation of notification to and subsequent approval from property owners/lease holders.**

**Please include any other special needs:** Request to put up 2 Tents, some table & chairs (DJ or portable music speaker)

### **Certification of Applicant**

I certify the the information contained in the foregoing application is true and correct. I have read and understand and agree to abide by the rules and regulations under the City of College Park's Code of Ordinances. Applicant agrees to comply with all other requirements of the City, County, State, Federal Government and any other applicable entity which may pertain to the use of the Event venue and conduct of

the Event. I further agree to abide by these rules, and further certify that I, on behalf of the Host Organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any costs and fees that may be incurred or on behalf of the Event to the City of College Park.

**Host/Producing Organizer Name : Augustus Singleton**

**Title : Organizer**

**Applicant Signature**

**Augustus Singleton**

**Date April 29, 2025**

---

2 | Page

### **HOLD HARMLESS AND RELEASE AGREEMENT REGARDING PARTICIPATION IN ACTIVITIES HELD ON CITY OWNED PROPERTY**

The Undersigned, to the fullest extent permitted by law, agrees to release, discharge, indemnify and hold harmless the City of College Park, its officers, management, employees, agents, representative and members of City Council, of and from any and all claims, actions, demands, damages, loss, and causes of action, including costs and expenses, arising from injury, including death, to any person, or damage to any property arising out of or by virtue of the participation of the Undersigned in activities; **such as yard sales, family reunions, or any other gathering** held on City owned property, except damage caused by the sole negligence of the City of College Park. Indemnification of the City of College Park shall include, but not be limited to, any expenses, including but not limited to attorney fees and court cost, incurred by the City of College Park in the defense of any claim described herein or as a result of any breach by the Undersigned of the terms of this Agreement.

The Undersigned also understands and acknowledges that the terms of this Agreement apply to any and all present or future demands actions, causes of actions, liens of any kinds, costs, expenses, debts, liabilities, judgments, sums of money, damages, or claims of any kind or character that in any way relate to the participation in activities held on City owned property and that Undersigned may have against the City of College Park, as well as its officers, management, employees, agents, representatives and members of the City Council.

This Agreement is executed by the Undersigned for and on behalf of the Undersigned, his or her heirs, administrators, executors, personal representatives, and assigns, and is intended to be a full and complete release of the City from any and all claims that the Undersigned may now or hereafter have against the City arising out of, or in any way connected with, the Authority's presence on or near the Property. Undersigned understands and acknowledges that this Agreement binds Undersigned's heirs, administrators, executors, personal representatives, and assigns to the greatest extent allowed by law.

**UNDERSIGNED HAS BECOME FAMILIAR WITH THE TERMS OF THIS FORM. UNDERSIGNED UNDERSTANDS AND AGREES TO ITS CONTENTS. UNDERSIGNED HAS HAD AN OPPORTUNITY TO ASK QUESTIONS AND UNDERSIGNED HAVE BEEN ANSWERED TO UNDERSIGNED'S SATISFACTION.**

As evidenced by the below signature, the Undersigned has read and agrees to abide by the above Hold Harmless and Release Agreement.

*Augustus Singleton*

April 29, 2025

SIGNED

DATE

Augustus Singleton

Nabbar Temple #128

NAME (Printed)

ORGANIZATION NAME

383 Wildwood Pt  
College, Park  
Ga 30349

7340 Old National Hwy  
Riverdale Ga  
30296

ADDRESS

ORGANIZATION ADDRESS

404-903-2326

APPLICANT PHONE NUMBER

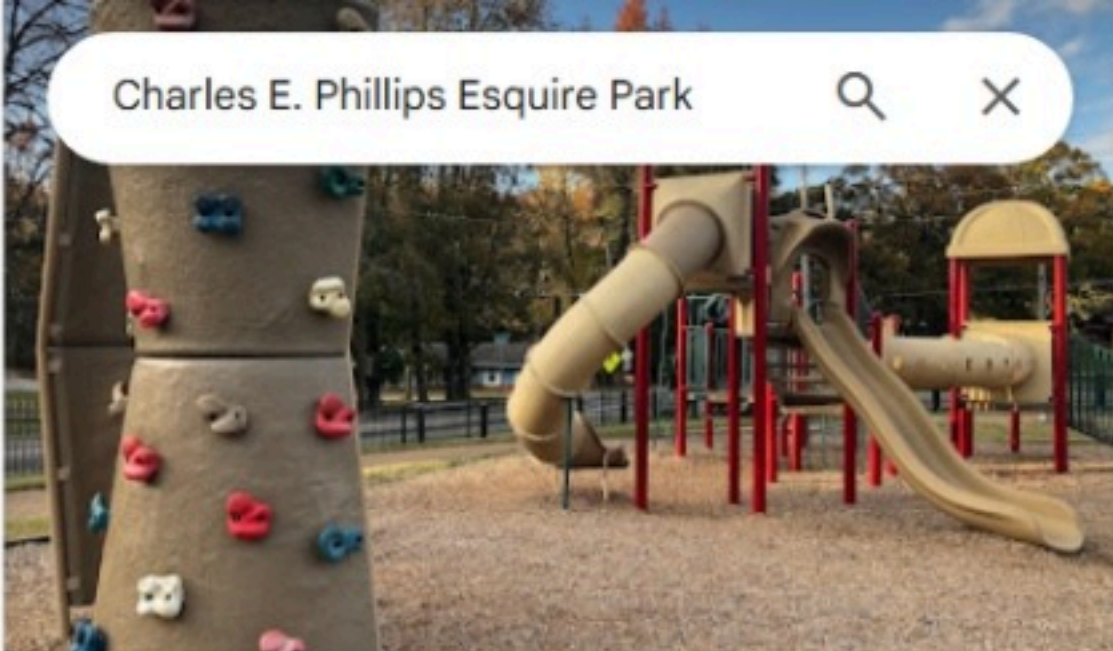
Nature of Activity:

Sworn to and subscribed  
Before me this \_\_\_\_\_ day  
Of \_\_\_\_\_ 20 \_\_\_\_

Notary Public

Location of Event : Charles Phillips Park





# Charles E. Phillips Esquire Park

4.5 ★★★★★ (619)

Park · ♿

Overview

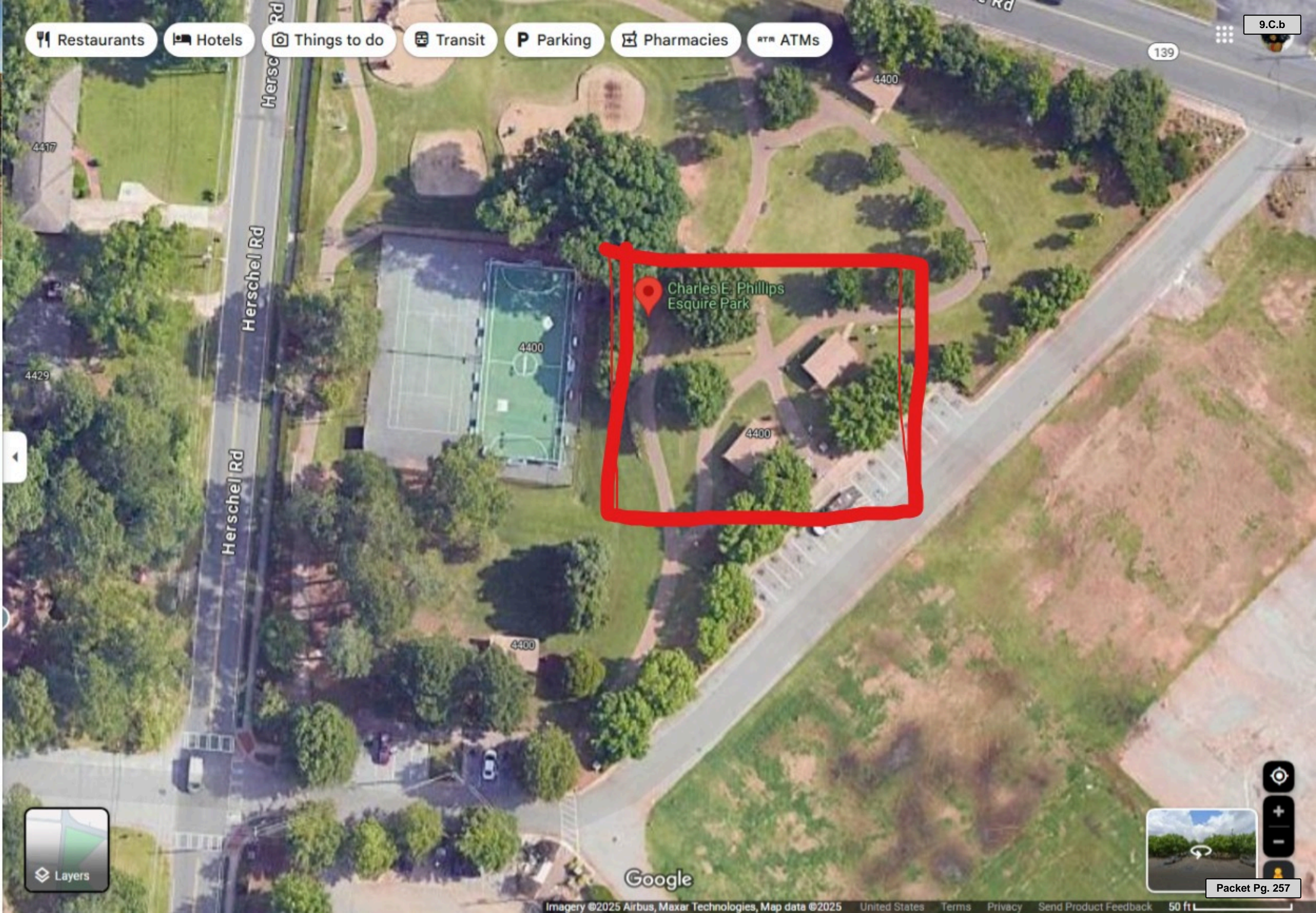
Reviews

About

- Directions
- Save
- Nearby
- Send to phone
- Share

✓ Dogs allowed

- 4400 Herschel Rd, College Park, GA 30337
- Open · Closes 9 PM
- collegeparkrca.com
- (404) 669-3776
- JGPH+27 College Park, Georgia
- Your Maps activity







3667 MAIN STREET COLLEGE PARK, GEORGIA 30337  
WWW.COLLEGE PARKGA.COM

**CITY OF COLLEGE PARK  
COUNCIL AGENDA MEMO (CAM)  
REGULAR SESSION MEETING**

**DOC ID: 12000**

**TO:** Honorable Mayor and Council Members

**FROM:** Dr. Emmanuel Adediran, City Manager

**DATE:** May 1, 2025

**TITLE:** Consideration of and action on a request for approval to designate city streets for resurfacing under the Georgia Department of Transportation's (GDOT) 2025 Local Maintenance & Improvement Grant (LRA) resurfacing program. The Grant amount is \$220,700.46. This item is being requested by Highway, Streets and Storm Water Superintendent, Raymond Cotton. This Grant will support Wards I, II, III IV.

**RECOMMENDATION:**

To submit the City's application and resurfacing project list of streets to The Georgia Department of Transportation (GDOT) for consideration under the 2025 Local Maintenance & Improvement Grant Program (LMIG). Supplemental( LRA) funds will require NO Match.

**BACKGROUND:**

The city received notification from GDOT regarding their acceptance of application from municipalities to participate in 2025 LMIG Grant Program. The Department of Public Works has commenced the process of completing all necessary documents for the submission. The deadline for the submission is June 30, 2025.

**BUDGETED ITEM:**

**No, Streets Account Line Item # 100-4200-54-7840**

**STRATEGIC CONNECTION:**

This agenda item supports the objective outlined in GOAL III, Transportation and Mobility: III.1. Ensure that the Comprehensive Plan addresses transportation throughout the city to include paving and repair of roads, the construction and repair of sidewalks and pedestrian trails.

**Attachments**

2025 LRA list to be submitted to GDOT (PDF)

---

<b>Prepared by:</b>	Raymond Cotton
<b>Department Director:</b>	Raymond Cotton, Superintendent

---

## Review:

Raymond Cotton    Completed    05/08/2025 11:43 AM

City Clerk    Completed    05/15/2025 12:28 PM

City Manager's Office    Completed    05/15/2025 12:08 PM

Mayor & City Council    Pending    05/19/2025 7:30 PM

**CITY OF COLLEGE PARK, DEPARTMENT OF PUBLIC WORKS  
(LRA) LOCAL MAINTENANCE IMPROVEMENT GRANT  
2025 RECOMMENDED STREET LIST**

<b>Project</b>	<b>Location</b>	<b>From</b>	<b>To</b>	<b>Ward</b>	<b>Length (Miles)</b>
1	Harris Drive	Rugby Ave	Park Ter	1	0.2
2	Embassy Drive	Edison Drive	Riverdale Road	2	0.2
3	Adam Street	Temple Ave	Columbia Ave	3	0.2
4	Alexandria Way	Skyline Drive	Lakeshore	4	0.2



3667 MAIN STREET COLLEGE PARK, GEORGIA 30337  
WWW.COLLEGEPARKGA.COM

**CITY OF COLLEGE PARK  
COUNCIL AGENDA MEMO (CAM)  
REGULAR SESSION MEETING**

**DOC ID: 12013**

**TO:** Honorable Mayor and Council Members

**FROM:** Dr. Emmanuel Adediran, City Manager

**DATE:** May 12, 2025

**TITLE:** Consideration of and action on a request to approve the GICC emergency roof repairs. There were multiple leaks causing immediate risk to the building, as well as to public safety. This situation was urgent and required immediate repair. We were able to locate TectaAmerica an approved contractor to resolve the matter. This item is requested by Interim Executive Director of the Georgia International Convention Center, Arena & Golf Course. The cost of the repair is \$60,800.00 G/L # 555-4970-52-6590. This is not a budgeted item. This request is in Ward 2

**RECOMMENDATION:**

Approval by Mayor and Council for the emergency GICC roof repairs, thus ensuring both the safety of the building and its occupants and in accordance with the City's procurement policies governing repairs. The cost of repair presented by TectaAmerica is \$60,800. See attached.

**BACKGROUND:**

TectaAmerica is an approved vendor contractor and was the only one able to respond promptly to resolve the issues within the necessary time frame.

**BUDGETED ITEM:**

No. Account #555-4970-52-6590 Contingency Cost: \$60,800.00

**STRATEGIC CONNECTION:**

Goal 1 Local Economy and Growth 1.7 Increase both number of events and the number of patrons attending sporting events, concerts, conferences, as well as participating in other activities at the GICC, Gateway Arena and the Historic College Park Golf Course.

**Attachments**

## Emergency Roof Repair Request Packet (PDF)

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**Prepared by:** Wanda Anderson  
**Department Director:** Yanous Barner

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## Review:

Wanda Anderson Completed 05/08/2025 1:59 PM

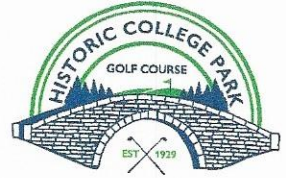
Georgia International Convention Center, Gateway Arena & College Park Historical Golf Course Completed 05/08/2025 2:00 PM

City Attorney's Office Pending

City Clerk Completed 05/15/2025 12:28 PM

City Manager's Office Completed 05/15/2025 12:15 PM

Mayor & City Council Pending 05/19/2025 7:30 PM



TO: The Honorable Mayor & City Council of the City of College Park & City Manager

FROM: Yanous Barner  
Executive Director, Georgia International Convention Center

DATE: April 30, 2025

SUBJECT: Emergency Roof Repair and Vendor Selection

#### PURPOSE:

#### BACKGROUND:

On about 03/14/2025, multiple active leaks were identified in various sections of the Convention Center roof. These leaks presented an immediate risk to the building's infrastructure, scheduled events, and public safety. Given the urgency of the matter, efforts were made to quickly identify an available and qualified contractor to address the issue.

#### VENDOR SELECTION:

Tecta America Southeast, an approved contractor listed on the City of College Park's vendor directory, was contacted along with other vendors. Tecta America Southeast was the only contractor able to respond promptly and mobilize resources to resolve the matter within the necessary timeframe.

#### FINANCIAL IMPACT:

The total cost for the emergency roof repairs is \$60,800.00, as outlined in the attached Invoice Number S177389. This amount includes all labor, materials, equipment, and associated services necessary to complete the emergency repairs. The GL Account associated with this repair is #555-4970-52-6590 (Contingency). This is not a budgeted item.

#### RECOMMENDATION:

It is respectfully recommended that the Mayor and City Council authorize the emergency procurement of roofing repair services from Tecta America Southeast in the amount of \$60,800.00, in accordance with the City's procurement policies governing emergency repairs.

#### ATTACHMENT:

- Tecta America Southeast Invoice No. S177389; - Photos of damage

Should you require any additional information or documentation regarding this matter, please contact my office directly.





# TECTA AMERICA®

Tecta America Southeast  
5085 Shiloh Road • Phone No.: 770-740-0018  
Cumming, GA 30040 • Fax No.: 770-740-0020

## INVOICE

**Invoice Number:** SI77389  
**Invoice Date:** 03/14/25  
**Due Date:** 04/13/25  
**Page No:** 1

Bill

**To:** City of College Park  
City Hall  
Daniel Stanley  
3667 Main Street  
College Park, GA 30337-2614

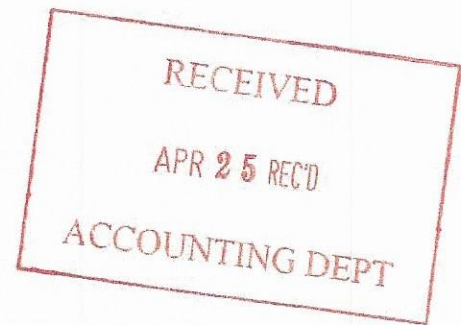
**Ship**

**To:** City of College Park  
City Hall  
Daniel Stanley  
3667 Main Street  
College Park, GA 30337-2614

**Ship Via**  
**Ship Date** 03/14/25  
**Terms** Net 30  
**Job Description:** GICC Leak Repairs 2025

**Customer ID** COLLEGE  
**Customer P.O.**  
**Salesperson** Jason Schafer  
**Project No.** 210259014

m/Description	Unit	Order Qty	Quantity	Unit Price	Total Price
GICC Leak Repairs 2025		1	1	60,800.00	60,800.00



Amount Subject to Sales Tax 0.00	Amount Exempt from Sales Tax 60,800.00
--	--

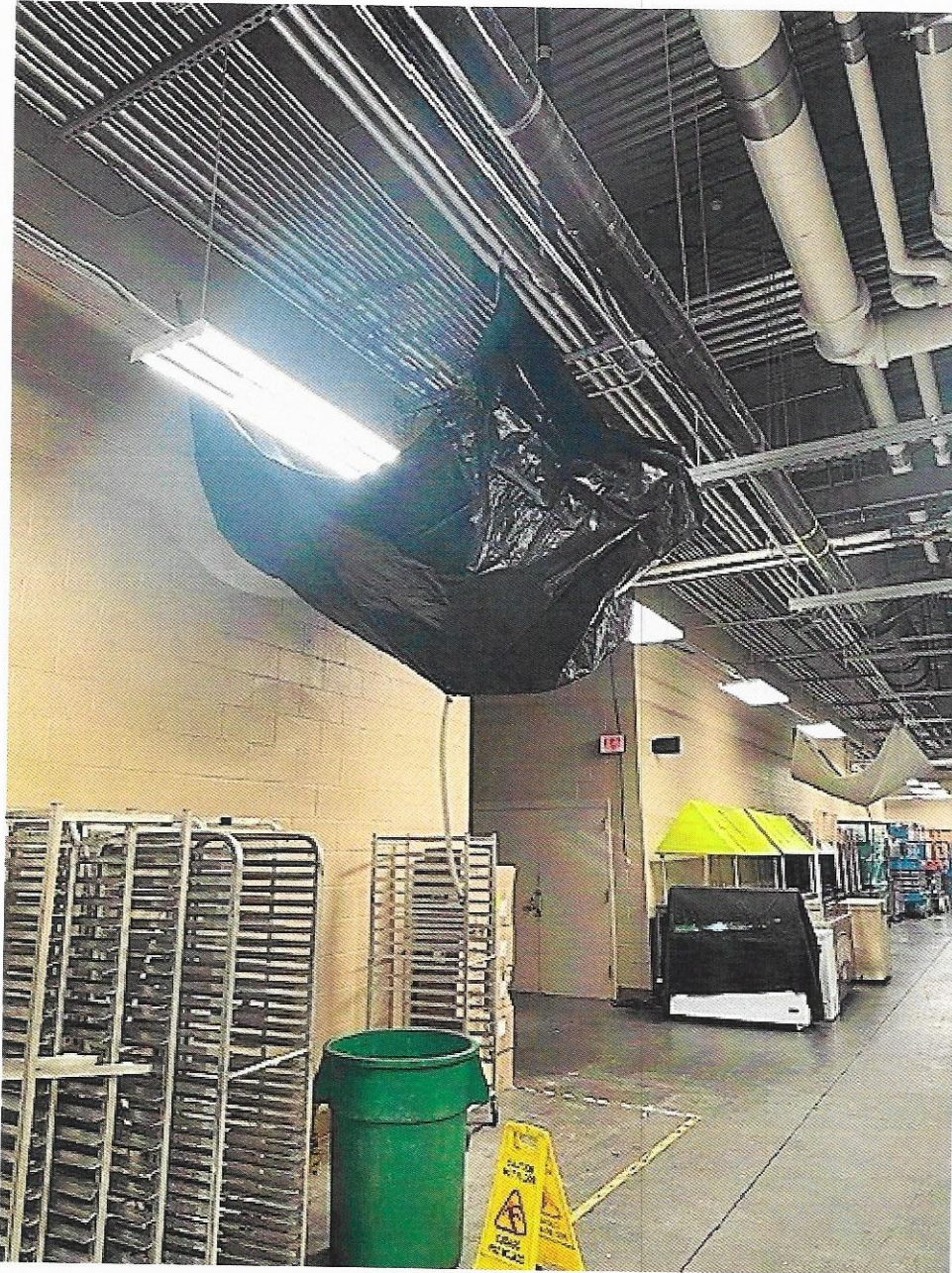
Subtotal:	60,800.00
Invoice Discount:	0.00
Tax:	0.00
<b>Total:</b>	<b>60,800.00</b>

Payments are due on the date specified above as the Due Date. Unpaid invoices shall bear interest at the rate of 1 1/2% per month. Customer shall be responsible for all costs of collection, including reasonable attorneys' fees incurred due to nonpayment. Do not pay Sales Tax on gross amount billed, not on net of retention.

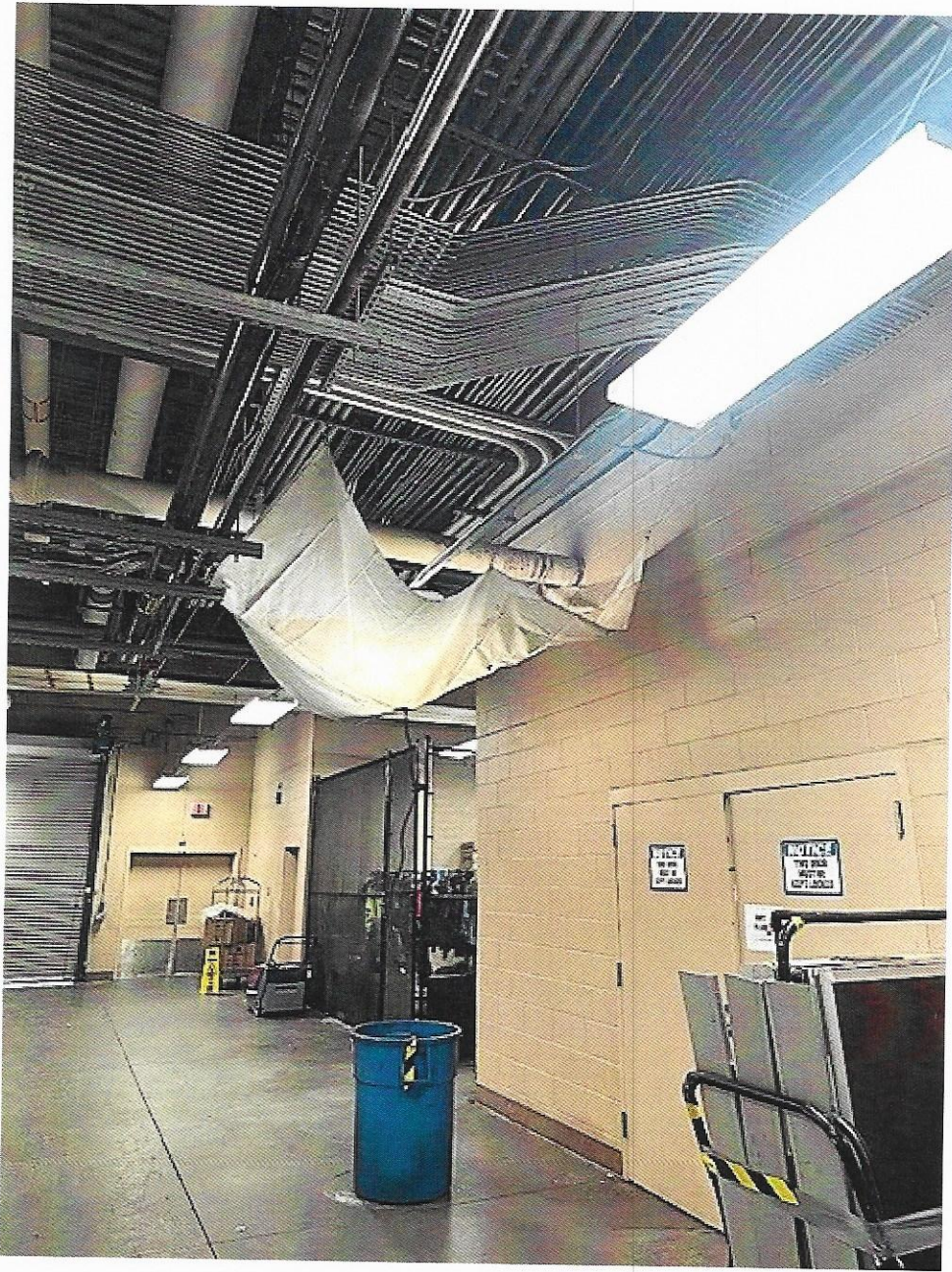


**Yanous Barner**

**From:** Yanous Barner  
**Sent:** Thursday, May 1, 2025 1:58 PM  
**To:** Yanous Barner; Wanda Anderson  
**Subject:** Roof Leak



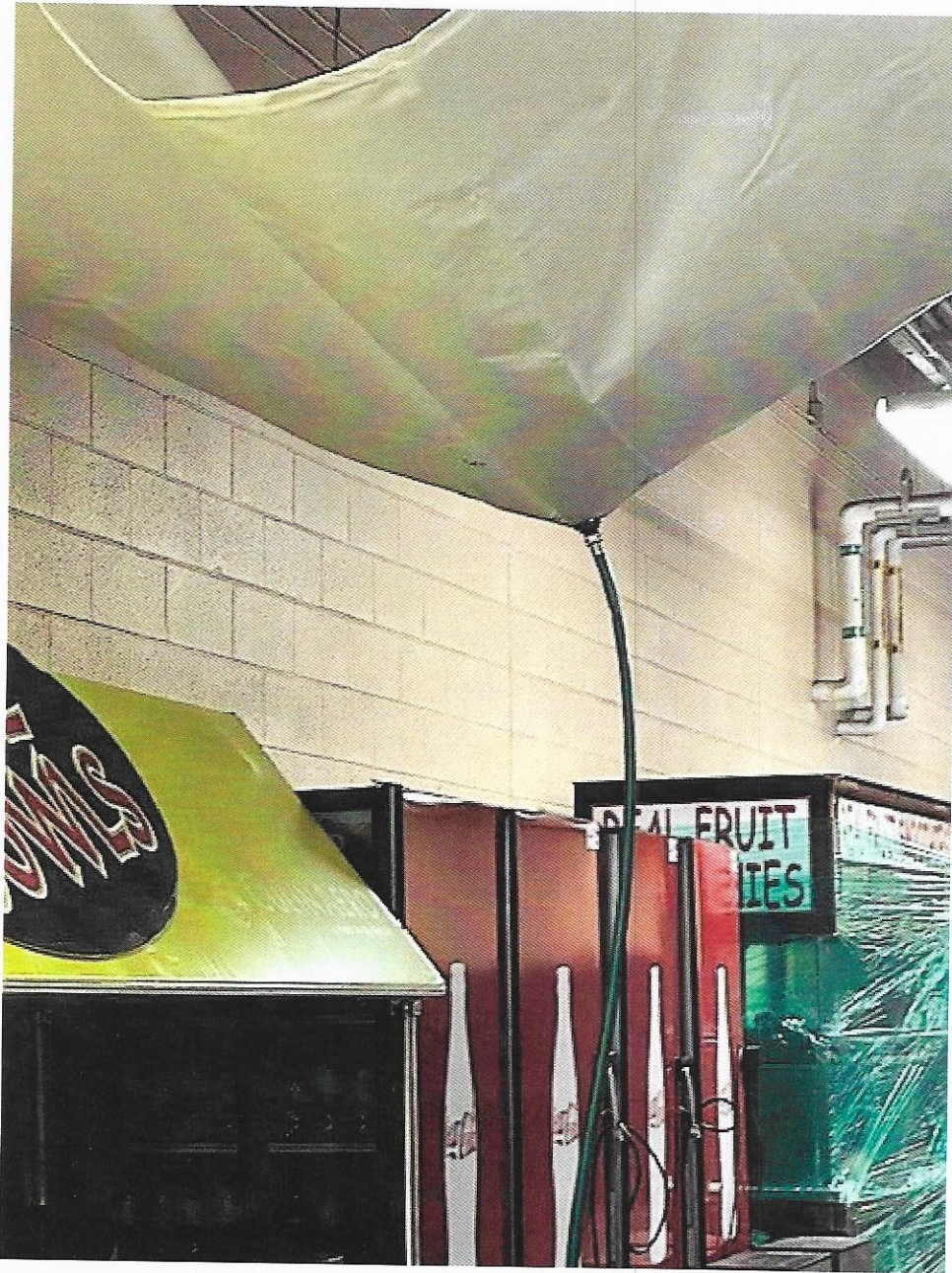




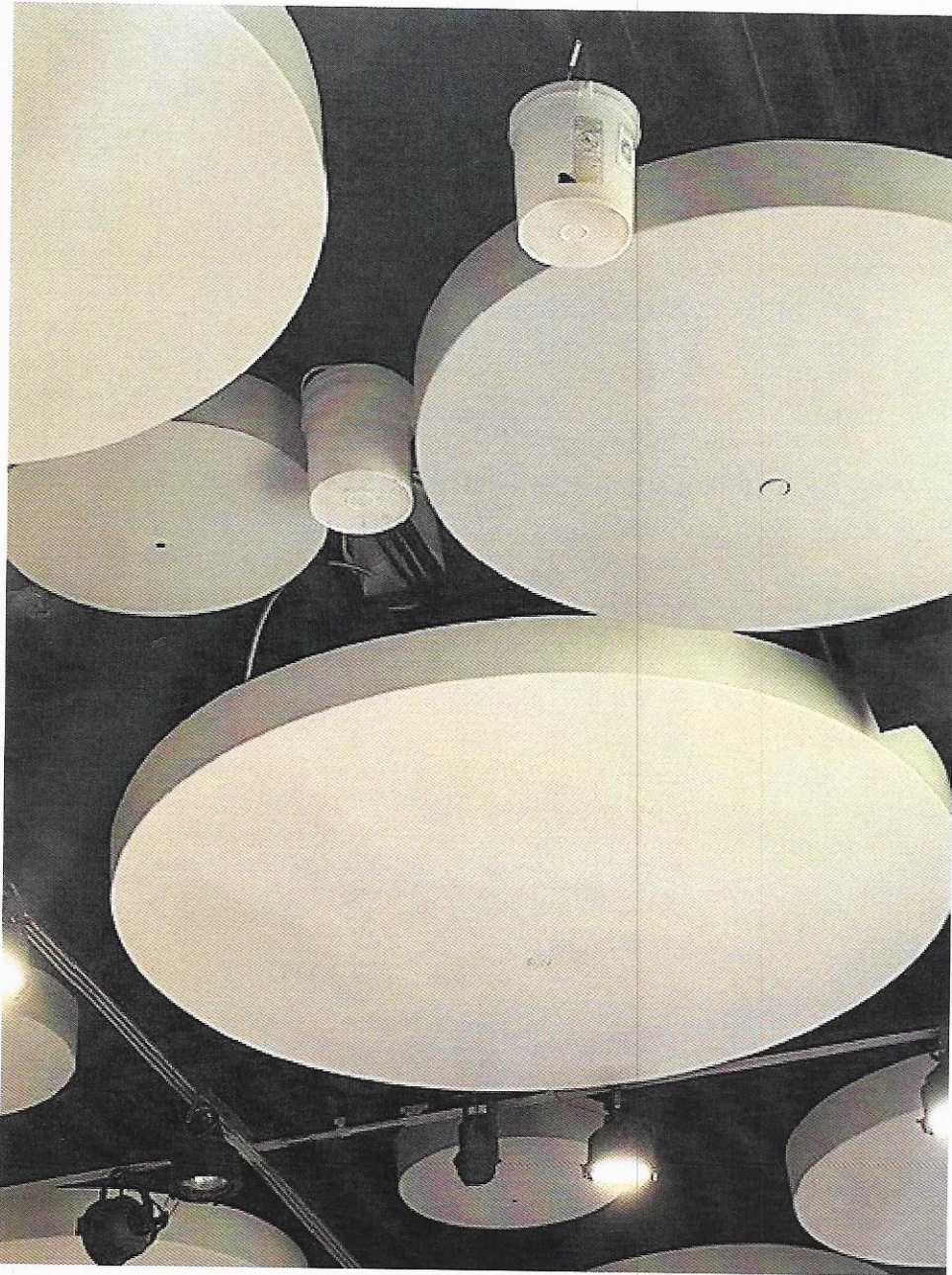




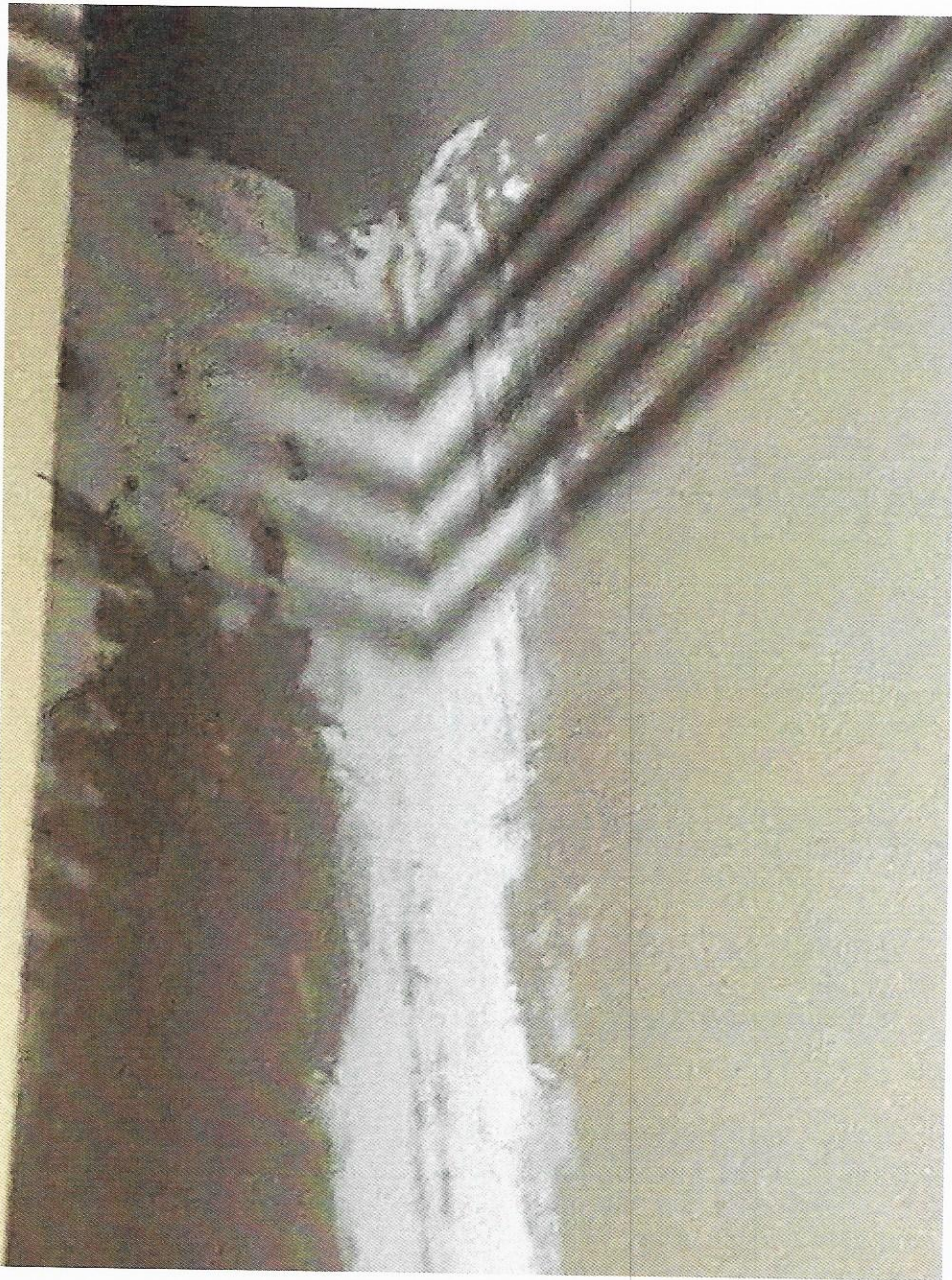












Sent from my iPhone









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WWW.COLLEGE PARKGA.COM

**CITY OF COLLEGE PARK  
COUNCIL AGENDA MEMO (CAM)  
REGULAR SESSION MEETING**

**DOC ID: 12012**

**TO:** Honorable Mayor and Council Members

**FROM:** Dr. Emmanuel Adediran, City Manager

**DATE:** May 12, 2025

**TITLE:** Consideration of and action on a request for reimbursement by our insurance company for an emergency repair of the damaged Roll Up Door on the GICC loading dock occurring on March 1. The damaged covered by insurance, needed to be repaired immediately to resume operation of a safe environment. This item is requested by Interim Executive Director Yanous Barner. The Cost is \$39,915.33. This is not a budgeted item. The account to be reimbursed is GL #555-4970-52-5730. This item is in Ward 2.

**RECOMMENDATION:**

Approval by Mayor and Council for the emergency repair payment to King Overhead Door Systems in the amount of \$39,915.33. See attached memorandum.

**BACKGROUND:**

The damage required immediate repair to restore a safe operation environment. A purchase order was executed for the quoted amount. Chris Wilson, Risk Management filed a claim with the intent that the insurance company would reimburse our G/L account. 555-4970-52-5730 for the total amount of \$39,915.33.

**BUDGETED ITEM:**

555-4970-52-5730 R&M D/P Equipment

**STRATEGIC CONNECTION:**

Goal 1 Local Economy and Growth 1.7 Increase both number of events and the number of patrons attending sporting events, concerts, conferences, as well as participating in other activities at the GICC, Gateway Arena and the Historic College Park Golf Course.

### **Attachments**

Emergency Roll Up Door Repair Request Packet. (PDF)

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**Prepared by:** Wanda Anderson  
**Department Director:** Yanous Barner

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#### Review:

Wanda Anderson Completed 05/08/2025 10:45 AM

Georgia International Convention Center, Gateway Arena & College Park Historical Golf Course Completed 05/08/2025 10:47 AM

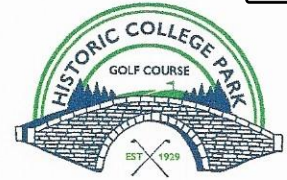
Terry Jackson Pending

City Attorney's Office Pending

City Clerk Completed 05/15/2025 12:29 PM

City Manager's Office Completed 05/15/2025 12:15 PM

Mayor & City Council Pending 05/19/2025 7:30 PM



TO: The Honorable Mayor & City Council of the City of College Park, City Manager

FROM: Yanous Barner  
Interim Executive Director, Georgia International Convention Center, Gateway Arena and Historic Golf Course

DATE: May 1, 2025

SUBJECT: Emergency Roll Up Fire Door Repair Reimbursement

The purpose of this memorandum is to formally notify the Mayor and City Council and City Manager of the immediate need that occurred to repair the damaged Roll Up Fire Door on the GICC loading dock. The damage occurred March 1, 2025. Mr. Jason Cesa was leaving the loading dock and collided with the 20'x20' door resulting in extensive damage to the steel door. The incident was reported by Security.

The damage, covered by insurance, needed to be repaired immediately to restore normal operation in a safe environment. A purchase order was initiated for the quoted amount. Chris Wilson from our Risk Management Department proceeded by gathering pertinent information to process a claim and filed it. 50% of the stated pricing was due at the time of the order. Therefore, we initiated and processed a purchase order for the repair with the intent that the insurance coverage would be reimbursed to our G/L account. #555-4970-52-5730 for the total amount of \$39,915.33.

King overhead Door Systems, who installed the original door, was the only vendor able to come out and repair the damaged door in the immediate time frame so as not to interrupt the flow of business occurring on site. See scope of work on the invoice. We respectfully request Mayor and Council's approval of the Overhead Steel Door's repair reimbursement.

2000 CONVENTION CENTER CONCOURSE  
College Park, GA 30337  
770-997-3566

2330 CONVENTION CENTER CONCOURSE  
College Park, GA 30337  
404-857-1200

3711 Fairway Drive  
College Park, GA 30337  
404-731-0731



Ship To

CITY of COLLEGE PARK  
GEORGIA INT'L CONVENTION CTR.  
2000 CONVENTION CENTER CONCOURSE  
COLLEGE PARK, GA 30337

Bill To

CITY of COLLEGE PARK  
3667 MAIN STREET  
PO BOX 87137  
COLLEGE PARK, GA 30337

9.F.a

**Purchase Order**  
**No. 2025-00002933**

**DATE** 04/29/2025

**VENDOR 14439 - KING OVERHEAD DOOR SYS**

Contact

KING OVERHEAD DOOR SYSTEMS  
165 HAWK LN  
CARROLLTON, GA 30116



PURCHASE ORDER NUMBER MUST APPEAR ON  
ALL INVOICES, SHIPPERS, BILL OF LADING AND  
CORRESPONDENCE

**DELIVER BY**  
**SHIP VIA**  
**FREIGHT TERMS**  
PAGE 1 of 1  
**ORIGINATOR:** Maria Worsham

**REFERENCE #**

QUANTITY	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	R&M Equipment Repair - Emergency Repair of 20x20 Fire Door/Gate per Risk Management 555 4970 52 5730 - R&M - D/P Equipment 39,915.33	39,915.3300	\$39,915.33
TOTAL DUE				\$39,915.33

*Terry V. Jackson*  
Director of Finance  
City of College Park

*[Signature]*  
City Manager  
City of College Park

Special Instructions

REFERENCE #

040483000039

<b>ACORD™ PROPERTY LOSS NOTICE</b>								DATE (MM/DD/YYYY) <b>03/13/2025</b>		
PRODUCER <input type="checkbox"/> PHONE (A/C, No, Ext):			MISCELLANEOUS INFO (Site and location code) <b>4970</b>			DATE OF LOSS AND TIME <b>03/01/2025 11:48</b>		<input checked="" type="checkbox"/> AM <input type="checkbox"/> PM PREVIOUSLY REPORTED <input type="checkbox"/> YES <input type="checkbox"/> NO		
			POLICY TYPE		COMPANY AND POLICY NUMBER		NAIC CODE		POLICY DATES	
			PROP/HOME		CO:				EFF:	
			POL:				EXP:			
			FLOOD		CO:				EFF:	
CODE:			SUB CODE:		POL:				EXP:	
AGENCY CUSTOMER ID:			WIND		CO:				EFF:	
			POL:						EXP:	

<b>INSURED</b>				<b>CONTACT</b>		<b>CONTACT INSURED</b>	
NAME AND ADDRESS OF INSURED <b>CITY OF COLLEGE PARK GA 3667 MAIN STREET COLLEGE PARK, GA 30337</b>				DATE OF BIRTH		NAME AND ADDRESS OF INSURED  <b>Chris Wilson</b>	
				SOC SEC # OR FEIN:			
RESIDENCE PHONE (A/C, No)		BUSINESS PHONE (A/C, No, Ext)					
NAME AND ADDRESS OF SPOUSE (IF APPLICABLE)				DATE OF BIRTH		RESIDENCE PHONE (A/C, No)	
				SOC SEC # OR FEIN:		BUSINESS PHONE (A/C, No, Ext) <b>(470) 549-5437</b>	
				WHERE TO CONTACT		WHEN TO CONTACT	

<b>LOSS</b>						
LOCATION OF LOSS <b>CONVENTION CENTER, 2077 CONVENTION CENTER CONCOURSE G</b>					POLICE OR FIRE TO WHICH REPORTED <b>GICC security</b>	
KIND OF LOSS	<input type="checkbox"/> FIRE	<input type="checkbox"/> LIGHTNING	<input type="checkbox"/> FLOOD	<input type="checkbox"/> OTHER (explain)	PROBABLE AMOUNT ENTIRE LOSS	
	<input type="checkbox"/> THEFT	<input type="checkbox"/> HAIL	<input type="checkbox"/> WIND			
DESCRIPTION OF LOSS & DAMAGE (Use separate sheet, if necessary) <b>Mr. Jason Cesa 404.987.8991 was exiting the GICC loading dock area after retrieving owner Kimberlee Perry's booth from the Cheerleading event. While leaving, the overhead door was not fully raised, causing the booth to collide with and damage the GICC steel overhead door.</b>						

<b>POLICY INFORMATION</b>					
MORTGAGEE <input type="checkbox"/> NO MORTGAGEE					
HOMEOWNER POLICIES SECTION 1 ONLY (Complete for coverages A, B, C, D & additional coverages. For Homeowners Section II Liability Losses, use ACORD 3.)					
A. DWELLING	B. OTHER STRUCTURES	C. PERSONAL PROPERTY	D. LOSS OF USE	DEDUCTIBLES	DESCRIBE ADDITIONAL COVERAGES PROVIDED
					ON
<input type="checkbox"/> COVERAGE A. EXCLUDES WIND					
SUBJECT TO FORMS (Insert form numbers and edition dates, special deductibles)					
FIRE, ALLIED LINES & MULTI-PERIL POLICIES (Complete only those items involved in loss)					
ITEM	SUBJECT OF INSURANCE	AMOUNT	% COINS	DEDUCTIBLE	COVERAGE AND/OR DESCRIPTION OF PROPERTY INSURED
	BLDG <input type="checkbox"/> CNTS				
	BLDG <input type="checkbox"/> CNTS				
	BLDG <input type="checkbox"/> CNTS				
SUBJECT TO FORMS (Insert form numbers and edition dates, special deductibles)					
FLOOD POLICY	BUILDING: DEDUCTIBLE:	ZONE	PRE FIRM	DIFF IN ELEV	FOR TYPE
	CONTENTS: DEDUCTIBLE:		POST FIRM		GENERAL DWELLING
WIND POLICY	BUILDING: DEDUCTIBLE	CONTENTS	ZONE	FOR TYPE	GENERAL DWELLING
					CONDO
REMARKS/OTHER INSURANCE (List companies, policy numbers, coverages & policy amounts)/NY ONLY: PREVIOUS ADDRESS OF INSURED & WIFE'S MAIDEN NAME					
CAT #	FICO #	ADJUSTER ASSIGNED	ADJUSTER #		DATE ASSIGNED
REPORTED BY	REPORTED TO	SIGNATURE OF INSURED	SIGNATURE OF PRODUCER		

ACORD 1 (2002/01)

NOTE: IMPORTANT INFORMATION ON REVERSE SIDE

© ACORD CORPORATION 1988





Mar 7, 2025

Danyhl-

Please find attached our proposal to remove and replace the damaged exterior fire door that we serviced on Sunday March 2, 2025.

**Scope of Work:**

We will furnish and install the following equipment. Both door and operator will be ordered and configured to match the adjoining 20'x20' fire door that we replaced in 2023.

- (1) 20' x 20' fire-rated commercial rolling steel service door with pressure-sensing edge
- (1) Liftmaster FDC1023UL fire door operator with NEMA4-rated 3-button operator control station
- (1) New sash chains, fusible link/s
- (1) Perform fire door drop test, provide copy of drop test report
- (1) Remove old door/operator and discard off-site
- (1) All rental equipment needed to perform work.

**Pricing:**

Total project cost:       \$39,915.33

**Terms and Conditions:**

- 1. 50% due at time of order, balance upon completion of installation.
- 2. All installation work will be guaranteed for a period of 1 year beginning on the date of completion.
- 3. All materials will be supplied with manufacturer's warranty.
- 4. Certificate of insurance available upon request.

Thank you for the opportunity to be of service.

Patrick C. King

King Overhead Door Systems

(770) 337-8727

[patrick@kmpi.net](mailto:patrick@kmpi.net)



3667 MAIN STREET COLLEGE PARK, GEORGIA 30337  
WWW.COLLEGEPAKGA.COM

**CITY OF COLLEGE PARK  
COUNCIL AGENDA MEMO (CAM)  
REGULAR SESSION MEETING**

**DOC ID: 11985**

**TO:** Honorable Mayor and Council Members

**FROM:** Dr. Emmanuel Adediran, City Manager

**DATE:** May 13, 2025

**TITLE:** Consideration of and action on a request to approve Masa (Medical Air Services Association) Access as a supplement benefits for employee, presented by Rose Stewart, Director of Human Resources and Risk Management

**RECOMMENDATION:**

Masa provides comprehensive nationwide coverage and care to eligible employees who are in need of emergency ground and air transportation to and from a medical facility..

**BUDGETED ITEM:**

The cost for this benefit is paid by the employee.

**Attachments**

Masa Access - 2 (PDF)

**Prepared by:** Rose Stewart  
**Department Director:** Rose Stewart, Director of Human Resources and Risk Management

Review:

City Manager's Office Completed 05/15/2025 12:52 PM

Rose Stewart Completed 05/09/2025 5:54 PM

City Attorney's Office	Pending	
City Clerk	Completed	05/15/2025 12:30 PM
City Manager's Office	Completed	05/15/2025 12:53 PM
Mayor & City Council	Pending	05/19/2025 7:30 PM



**masa** Access 

# Protection for when they need it most

Help your clients shield their employees from unexpected emergency transport costs by offering MASA coverage.

## Most group health insurance plans don't fully cover emergency transportation

Many health insurance plans provide insufficient coverage for employees when it comes to emergency transportation. Even the best plans may only cover a limited number of in-network providers.

 **79% of all ground ambulance rides could result in an out-of-network bill<sup>1</sup>**

## Our solution is simple — with us, there is no “out-of-network”

MASA bridges the high-cost gap in medical transport by providing financial assistance when emergency ground or air transportation is needed. We even provide complete nationwide coverage — so no matter where employees are in the U.S., they're protected.

 **#1 employee worry: No cash for medical bills<sup>2</sup>**

## Add powerful value to your employee benefits offerings

The average deductible for employer-based family coverage in the U.S. is around \$3,800.<sup>3</sup> To fulfill these insurance plan requirements, employees may automatically be responsible for thousands of dollars if an emergency hits. With MASA, a claims specialist will identify a solution and see that their claims are compensated.\*

\* If a member has a high deductible health plan (“HDHP”) that is compatible with a health savings account (“HSA”), benefits may become available under the MASA membership for expenses incurred for medical care (as defined under Internal Revenue Code (IRC) section 213 (d)) once a member satisfies the applicable statutory minimum deductible under IRC section 223(c) for HDHP coverage that is compatible with a HSA.

1: Consumer Reports, “Your Ambulance Ride Could Still Leave You With a Surprise Medical Bill,” 2021

2: Kaiser Family Foundation, Average Annual Deductible per Enrolled Employee in Employer-Based Health Insurance, 2021

3: Kaiser Family Foundation, 2021 Employer-Based Health Insurance Premiums and Deductibles



## MASA empowers employees to:

-  **Never hesitate to call 911 in an emergency**
-  **Access coverage for any ambulance, nationwide**
-  **Get coverage for medical transport claims**

## About MASA

MASA is coverage and care you can count on to protect you from the unexpected. Founded in 1974 as Medical Air Services Association, Inc., MASA® continues to expand on its mission to connect members with care. As a global organization with 17 international locations and covering all 50 states and Canada, MASA serves 2 million+ members with emergency and non-emergency transportation benefits and so much more.

# MASA makes it easy

## ➤ Flexible plans & pricing

Our plans fit the needs of today's workforce, helping your clients provide a generous benefits package that they can tailor to their needs. Employee-paid, employer-paid, tiered and cost-share pricing available.

## ➤ Less noise, no hassle

We offer a seamless experience for your clients, from onboarding to the dedicated implementation of their coverage.

## ➤ Organic revenue growth

Our coverage can boost the value of your core health plans while growing your internal organic revenue. Ask us about our generous comps.

## ➤ More tools & education

We're there for you with a robust suite of broker and client success tools that educate, drive sales, and boost enrollment.

## Our coverage

**Over 28 million people are sent to the emergency room by ambulance every year.<sup>4</sup> MASA provides core coverage for these necessary transports, including:**

- Emergency air transport
- Emergency ground transport
- Hospital to hospital ambulance transfer
- Repatriation ambulance transfer

**Beyond the initial ride, other costly issues can transpire. Based on plan choice, MASA offers emergency ground and air coverage along with additional services and coverages like:**

- Travel for a hospital visitor
- Patient transport between hospitals or to rehab and other facilities
- Returning a companion home
- Returning a minor child, pets, or vehicles home
- Transportation for organ retrievals and organ recipients
- And more!

4: 2020 National EMS Assessment, NASEMSO

For additional information and disclosures about MASA MTS plans, visit: <https://info.masamts.com/masa-mts-disclaimers>  
MASA ACCESS OVERVIEW 2024\_1



“I was able to focus on the healing of my child... I never had to worry about calling MASA to see if this was paid. Never had to answer a million questions as to what happened and if this was a covered expense.”

— Ashley, MASA member

**masa Access**



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WWW.COLLEGEPAKGA.COM

**CITY OF COLLEGE PARK  
COUNCIL AGENDA MEMO (CAM)  
REGULAR SESSION MEETING**

**DOC ID: 11983**

**TO:** Honorable Mayor and Council Members

**FROM:** Dr. Emmanuel Adediran, City Manager

**DATE:** May 13, 2025

**TITLE:** Consideration of and action on a request for approval of the health and benefits renewal as presented by Mercer Health & Benefits Group for plan year July 1, 2025 - June 30, 2026. This is a budgeted item (G/L Account #100 51 5165). Presented by Rose Stewart, Director of Human Resources and Risk Management

**RECOMMENDATION:**

Approval of the renewal of Anthem as the medical carrier and implement the recommended combination plan designs and contributions. This proposed contribution strategy will result in +7.35% (\$279,114) increase to City of College Park's net employer cost, bringing an estimated total to \$4,076,740 annually.

**BACKGROUND:**

The City of College Park is committed to ensuring the health and well-being of all its employees and retirees. In our continuous effort to provide comprehensive and cost-effective healthcare benefits, the Office of Human Resources and our broker recently submitted a Request for Proposal (RFP) for insurance renewal.

The City's broker, Mercer Health and Benefits Group, will provide recommendations based on RFP results.

**BUDGETED ITEM:**

Yes -- allocated among departments  
General Fund Account No. 100 51 5165

**STRATEGIC CONNECTION:**

Insert Text Here

**Attachments**

05-08-2025 City of College Park Agenda Briefing for 05-19-2025 Council Meeting  
(DOCX)

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<b>Prepared by:</b>	Rose Stewart
<b>Department Director:</b>	Rose Stewart, Director of Human Resources and Risk Management

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Review:

City Manager's Office      Completed    05/15/2025 12:59 PM

Rose Stewart      Completed    05/13/2025 4:43 PM

City Attorney's Office      Pending

City Clerk      Completed    05/15/2025 12:34 PM

City Manager's Office      Completed    05/15/2025 12:59 PM

Mayor & City Council      Pending      05/19/2025 7:30 PM



# Agenda Item Briefing

## City of College Park Council Meeting

5/19/2025

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### Agenda Item

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### Submitted by

---

### Type of Action

### VOTE REQUIRED

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### Summary

City of College Park's current gross annual Medical/Rx cost is approximately \$4.6M. For the 07/01/2025 renewal, Anthem initially released a +39.70% increase – bringing the gross annual expected cost to \$6.42M (\$1.82M gross annual increase).

We conducted an RFP to the carrier market to secure competitive pricing. Aetna and Cigna declined to quote. UHC provided a +28% above current for similar plans. Prior to receiving the competitive quote from UHC, Anthem reduced their renewal to 29.95% - a gross annual cost of \$5.97M (\$1.375M gross annual increase).

We did not solicit a quote from Kaiser due to high provider disruption in providers and their inability to quote dental and vision coverage.

College Park's current plan make up provides employees with two plans that are almost identical. Mercer utilized their National Survey of Employer Sponsored Health Plans to create two new plan designs. These designs align College Park with benchmarked plans of City Government employers, while also creating more choice for employees and reducing overall cost.

The implementation of these two plans brings the gross renewal increase to +25.26% (\$1.16M gross annual increase).

Anthem also provided proposals to move to their High Performance Network (HPN). HPNs shrink down and narrow the broad network you are on today. They work to eliminate low quality / poor value providers and hospitals from the network. By doing this, employees and members are driven to high quality doctors, which improves overall health outcomes for employees. HPN providers also have improved discount positions with Anthem, resulting in lower claims costs throughout the year and in the future – leading to lower renewals moving forward.



The overall cost to move to the HPN networks with the proposed plan designs is +4.1% (\$188k gross annual increase). While driving employees to better care and managing costs in the future.

A few key things to consider for the HPN:

- 30% of the existing providers that were seen by College Park members will now not be in-network. While this is a large amount of disruption, the goal is to drive them to better care
- A handful of members will have to drive further to utilize HPN OB/GYNs and Hospitals
- HPNs are In-Network only plans with no out-of-network benefits. 99.2% of claims were with in-network providers, so we expect little/no issues with going to in-network only.

Due to the high level of disruption, we **do not** recommend moving to this option, even though it yields the lowest renewal result.

**Our recommendation is to offer one “High Performance PPO” and one “Broad Access PPO” so that employees have the choice of which network they would prefer to access. In this offering, the HP PPO has a smaller network, but employees benefit from low payroll contributions and a richer plan. With the BA PPO, employees get access to the full Anthem network, but will have higher payroll contributions and lesser plan designs. This offering is meant to incentivize employees to the lower cost option, while benefiting from better coverage. This plan offering results in a +8.06% (\$370,415) gross annual increase (\$4,963,553 total cost). The proposed contribution structure is on page 18 of the supporting document and increases College Park’s net employer cost by +3.57% (\$135,551) for a total annual expected cost of \$3,933,176.**

**College Park’s current contribution strategy does not incentivize employees to consider lower cost plan options. We have created a newly proposed contribution strategy that reduces the cost of the low PPO and increases the cost of the High PPO for employees. This will incentivize employees to consider lower cost options. This benefits the healthy employees that don’t need as rich benefits, while also benefiting College Park with lower net employer costs.**

**The proposed contribution structure is on page 19 of the supporting document and increases College Park’s net employer cost by +7.35% (\$279,114) for a total annual expected cost of \$4,076,740.**

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#### **Staff Recommendation**

Our recommendation is to renew with Anthem and implement the recommend combination of plan designs and contributions. This results in an overall increase of +8.06% (\$370,415) and a City of College Park net cost increase of +7.35% (\$279,114).

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#### **Suggested Motion**

Motion to approve the renewal of City of College Park with Anthem, the proposed network changes, plan changes, and contribution changes.



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**CITY OF COLLEGE PARK  
COUNCIL AGENDA MEMO (CAM)  
REGULAR SESSION MEETING**

**DOC ID: 12006**

**TO:** Honorable Mayor and Council Members

**FROM:** Dr. Emmanuel Adediran, City Manager

**DATE:** May 15, 2025

**TITLE:** Consideration on and action of a request for approval of Resolution No.2025-12 amending the budget for Fiscal Year 2025 for the General Fund, Special Revenue Funds and Enterprise Funds. This item is requested by Terry Jackson, Director of Finance and Accounting.

**Recommendation**

Approve Resolution No. 2025-12 amending the budget for Fiscal Year 2024-2025 for the General Fund, Special Revenue Funds and Enterprise Funds.

**Background**

The Budget amendment is amending the budget for the following funds:

1. **General Fund:** An appropriation of \$50,042,163 for several previously approved initiatives by the Mayor & Council. Please refer to the attached FY 2025 Proposed Budget Amendment Report for details.
2. **Car Rental Tax Fund:** Allocating \$657,437 for City Hall and Equipment purchases approved by the Mayor & Council. This is a transfer to the General Fund.
3. **TSPLOST Fund:** Increasing revenue and expense by \$577,952 for capital outlay projects.

4. **Water & Sewer Fund:** Appropriating \$7,596,895 for MOST revenue collected year to date.
5. **Convention Center Fund:** Appropriating \$96,614 for additional expense related to contractual and contract labor.
6. **BIDA Fund:** Reducing revenue (land sale) and contingency by \$3,406,536.
7. **Gateway Arena:** Increasing revenue for charges for services and ticket sales by \$645,500.

General Fund revenue sources have been identified to cover the \$1,913,534 budget modification, outlined in the attached worksheet.

These include:

- An increase in tax revenue projections \$196,700 which include the insurance premium tax and real estate transfer tax.
- Fines and forfeitures revenue projected to increase to \$325,000 in FY 2025.
- Additional revenue from sources like Ad Valorem Motor Vehicle Tax and interest earnings, exceeding budgeted figures, providing further financial support.

Moreover, the budget amendment for the General Fund is backed by transfers from the Car Rental for one-time expenses.

### **Resource Impact**

The budget amendment will result in an increase in the City's total budget from \$196,632,152 to \$205,073,549.

### **Strategic Connections**

This agenda item supports the "Vision" and "Mission" of the City of College Park:

#### VISION FOR THE CITY OF COLLEGE PARK

The City of College Park aspires to be a destination where people come to raise a family, start and grow businesses, live, work and play all in a sustainable and healthy social and physical environment.

#### CITY OF COLLEGE PARK MUNICIPAL GOVERNMENT - MISSION

The municipal government within the City of College Park exists to create policies and harness and direct human and financial resources in ways that cultivate a sense of community and a place where businesses, families, and individuals can thrive in a safe and inclusive environment.

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<b>Prepared by:</b>	Terry Jackson
<b>Department Director:</b>	Terry Jackson, Director of Finance and Accounting

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#### Review:

Terry Jackson	Pending
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City Clerk	Completed	05/15/2025 12:34 PM
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City Manager's Office	Completed	05/15/2025 12:06 PM
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Mayor & City Council	Pending	05/19/2025 7:30 PM
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**CITY OF COLLEGE PARK  
COUNCIL AGENDA MEMO (CAM)  
REGULAR SESSION MEETING**

**DOC ID: 12018**

**TO:** Honorable Mayor and Council Members

**FROM:** Dr. Emmanuel Adediran, City Manager

**DATE:** May 9, 2025

**TITLE:** Consideration of and action on a request to approve an Ordinance to Adopt Article VIII (Charter Review Commission) within Chapter 2 (Administration) in the City's Code of Ordinances.

**RECOMMENDATION:**

To approve or deny the adoption of the Charter Review Commission in the City's code of Ordinance.

**BACKGROUND:**

A review of the municipality's charter, and any subsequent amendments thereto, should be investigated, initiated, and carried out by the people who reside in the City of College Park. The governing body believes adopting a Charter Review Commission is in the best interest of the city and its citizens; and that the city's charter would be reviewed periodically to ensure its continued efficacy, conformity with state and federal law, and consistency with both good government principles and the evolving values of the community.

**BUDGETED ITEM:**

N/A

**STRATEGIC CONNECTION:**



Commence a Charter Review Commission to study the city's charter and recommend to the governing body any changes that are necessary or desirable.

**Attachments**

2025-4-24 - CP Ord (Charter Review Commission) (DOCX)

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**Prepared by:** Kelly Bogner  
**Department Director:** Dr. Emmanuel Adediran, City Manager

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Review:

City Manager's Office	Completed	05/15/2025 12:55 PM
Kelly Bogner	Completed	05/09/2025 10:59 AM
City Clerk	Completed	05/15/2025 10:54 AM
City Manager's Office	Completed	05/15/2025 12:55 PM
Mayor & City Council	Pending	05/19/2025 7:30 PM

**STATE OF GEORGIA  
COUNTY OF FULTON**

**ORDINANCE 2025-\_\_\_\_**

1           AN ORDINANCE BY THE MAYOR, MAYOR PRO TEM, AND CITY COUNCIL OF  
2   THE CITY OF COLLEGE PARK, GEORGIA TO ADOPT ARTICLE VIII (CHARTER REVIEW  
3   COMMISSION) WITHIN CHAPTER 2 (ADMINISTRATION) IN THE CITY’S CODE OF  
4   ORDINANCES; TO PROVIDE AN ADOPTION DATE; TO PROVIDE AN EFFECTIVE DATE;  
5   AND FOR OTHER LAWFUL PURPOSES.

6           **WHEREAS**, the duly elected governing body of the City of College Park, Georgia (the  
7   “City”) is the Mayor and Council thereof; and

8           **WHEREAS**, Section 36-35-3 of the Official Code of Georgia Annotated (O.C.G.A.)  
9   provides cities the power to adopt clearly reasonable ordinances, resolutions, or regulations  
10   relating to the cities’ property and affairs; and

11          **WHEREAS**, the governing body of the City of College Park finds and determines that it  
12   is in the best interest of the city and its citizens that the city’s charter be reviewed periodically to  
13   ensure its continued efficacy, conformity with state and federal law, and consistency with both  
14   good government principles and the evolving values of the community; and

15          **WHEREAS**, the governing body of the city finds and determines that a review of a  
16   municipality’s charter, and any subsequent amendments thereto, should be investigated, initiated,  
17   and carried out by the people who reside in that city; and

18          **WHEREAS**, the governing body agrees to commence a Charter Review Commission to  
19   study the city’s charter and recommend to the governing body any changes that are necessary or  
20   desirable; and

21           **WHEREAS**, the governing body finds and determines that any amendments  
22 recommended as a result of the process outlined herein would benefit the health, safety, morals,  
23 and welfare of the citizens of the College Park.

24           **BE IT AND IT IS HEREBY ORDAINED BY THE MAYOR, MAYOR PRO TEM,**  
25 **AND COUNCIL OF THE CITY OF COLLEGE PARK, GEORGIA THAT**, and by the  
26 authority thereof:

27           **Section 1.** Chapter 2 (“Administration”) in the City’s Code of Ordinances is hereby  
28 amended by adopting Article VIII (“Charter Review Commission”) to be read and codified as set  
29 forth in **Exhibit A** attached hereto and incorporated herein.

30           **Section 2.** The preamble of this Ordinance shall be considered to be and is hereby  
31 incorporated by reference as if fully set out herein.

32           **Section 3.** (a) It is hereby declared to be the intention of the Mayor and Council that all  
33 sections, paragraphs, sentences, clauses, and phrases of this Ordinance are or were, upon their  
34 enactment, believed by the Mayor and Council to be fully valid, enforceable, and constitutional.

35           (b) It is hereby declared to be the intention of the Mayor and Council that, to the greatest  
36 extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this  
37 Ordinance is severable from every other section, paragraph, sentence, clause or phrase of this  
38 Ordinance. It is hereby further declared to be the intention of the Mayor and Council that, to the  
39 greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Ordinance  
40 is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this  
41 Ordinance.

42           (c) In the event that any phrase, clause, sentence, paragraph or section of this Ordinance  
43 shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable

by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the Mayor and Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinance and that, to the greatest extent allowed by law, all remaining phrases, clauses, sentences, paragraphs and sections of the Ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

**Section 4.** All ordinances and parts of ordinances in conflict herewith are hereby expressly repealed.

**Section 5.** This Ordinance shall be codified in a manner consistent with the laws of the State of Georgia and the City.

**Section 6.** The effective date of this Ordinance shall be the date of adoption unless otherwise stated herein.

**Section 7.** The City Clerk, with the concurrence of the City Attorney, authorized to correct any scrivener's errors found in this Ordinance, including any exhibits, as enacted.

**ORDAINED** this \_\_\_\_ day of \_\_\_\_\_, 2025.

**CITY OF COLLEGE PARK, GEORGIA**

\_\_\_\_\_  
Bianca Motley Broom, *Mayor*

**ATTEST:**

\_\_\_\_\_  
*City Clerk*

(SEAL)

**APPROVED AS TO FORM:**

---

*City Attorney*



## EXHIBIT A

### CHAPTER 2 - ADMINISTRATION

[...]

#### ARTICLE VIII. – CHARTER REVIEW COMMISSION

60 *Sec. 2-107. – Purpose of the Charter Review Commission.*

61       There is hereby created a body known as the Charter Review Commission which shall  
62 review the City of College Park, Georgia's charter and recommend to the Mayor and City  
63 Council any changes that are deemed necessary or desirable either by Home Rule Amendment  
64 in accordance with O.C.G.A. § 36-35-3 or by Act of the Georgia General Assembly. A new  
65 Charter Review Commission, as constituted herein, shall be appointed every ten (10) years, from  
66 the effective date of this ordinance.

67 *Sec. 2-108. – Membership of the Charter Review Commission.*

68       Members of the Charter Review Commission shall be appointed and structured as  
69 follows:

70       (a) Each member of the governing body shall appoint two (2) members to the Charter Review  
71 Commission. No member of the governing body shall appoint themselves to serve as a  
72 member of the Charter Review Commission. All members of the Charter Review  
73 Commission who are appointed by the governing body under this paragraph shall reside  
74 within the corporate limits of City of College Park, Georgia. No more than four (4)  
75 members of the Charter Review Commission shall reside in any one Ward of the City.

76       (b) The Fulton County, Georgia legislative delegation shall appoint one (1) member to the  
77 Charter Review Commission.

78       (c) The Clayton County, Georgia legislative delegation shall appoint one (1) member to the  
79 Charter Review Commission.

80       (d) The city attorney shall serve as an ex officio member and counsel for the Charter Review  
81 Commission.

82 *Sec. 2-109. – Meetings and Quorum of the Charter Review Commission.*

83       (a) The Charter Review Commission shall meet no later than thirty (30) days after the date  
84 of its creation. Thereafter, the Charter Review Commissions shall meet on a schedule as  
85 determined by its members. All meetings of the Charter Review Commission are public  
86 and subject to the Georgia Open Meetings Act.

87       (b) At all meetings of the Charter Review Commission the attendance of seven (7) members  
88 shall constitute a quorum.

89 *Sec. 2-110. - Duties of the Charter Review Commission.*

90 (a) At its first meeting, the Charter Review Commission shall adopt bylaws and select a  
 91 chairperson from among its members to serve for as long as the Charter Review  
 92 Commission is seated or until the Commission selects another chairperson.

93  
 94 (b) The Charter Review Commission shall complete its work and submit written  
 95 recommendations regarding the city's charter to the Mayor and City Council no later than  
 96 one (1) year from the date of its first meeting.

97  
 98 (c) The Mayor and City Council shall convene a special called public hearing to discuss the  
 99 written recommendations of the Charter Review Commission within sixty (60) days of  
 100 the submission of the written recommendations described in the preceding paragraph.

101  
 102 (d) The Mayor and City Council shall submit a report to the Fulton County and the Clayton  
 103 County legislative delegations no later than forty-five (45) days after the required public  
 104 hearing, including in such report any requested or recommended amendments to the  
 105 city's charter. The Mayor and City Council may initiate Home Rule Amendments to the  
 106 city charter as deemed appropriate.

107 *Sec. 2-111. - Compensation of the Charter Review Commission.*

108 Members of the Charter Review Commission shall be compensated fifty dollars (\$50.00)  
 109 per member for the first full meeting attended in a given month and twenty-five dollars (\$25.00)  
 110 for each additional full meeting attended in the same month, provided that no member shall be  
 111 compensated more than one hundred dollars (\$100.00) per month for all full meetings attended  
 112 during that month. No compensation shall be paid for attendance of ex-officio members.

113 *Sec. 2-112. - Duties of the city clerk for the Charter Review Commission.*

114 In addition to the duties of the city clerk established by charter or other ordinance, the  
 115 city clerk shall be the official record keeper for the Charter Review Commission, which duties  
 116 shall include, without limitation, attendance at all meetings, maintaining an accurate journal of  
 117 its proceedings, keeping attendance records, processing payments for compensation for  
 118 members, and performing those administrative functions required to assist the Charter Review  
 119 Commission in carrying out its required duties.

120 *Secs. 2-113 - 2-120. - Reserved.*